

RECORD OF PROCEEDINGS
OF THE

BOARD OF TRUSTEES
OF THE

OHIO STATE UNIVERSITY

COLUMBUS

July 1, 1940, to June 30, 1941

THE OHIO STATE UNIVERSITY

HOWARD L. BEVIS, *President*

BOARD OF TRUSTEES

	Original Appointment Effective	Term Expires
M. EDITH CAMPBELL, Cincinnati.....	June 9, 1933	Feb. 5, 1941
LOCKWOOD THOMPSON, Cleveland.....	Jan. 27, 1938	May 13, 1942
BURRELL RUSSELL, New Philadelphia.....	Dec. 10, 1936	May 13, 1943
CLINTON J. ALTMAIER, Marion.....	July 13, 1937	May 13, 1944
CARLTON S. DARGUSCH, Columbus.....	May 14, 1938	May 13, 1945
LEO L. RUMMELL, Cincinnati.....	June 1, 1939	May 13, 1946
*CHARLES F. KETTERING, Dayton.....	Feb. 6, 1941	May 13, 1947
HERBERT S. ATKINSON, Columbus.....	Mar. 17, 1925	May 13, 1948

OFFICERS

HERBERT S. ATKINSON, *Chairman*

LOCKWOOD THOMPSON, *Vice-Chairman*

CHARLES F. KETTERING, *Treasurer*

CARL E. STEEB, *Secretary*

* Succeeded M. Edith Campbell. Served also as Trustee from March 21, 1917 to May 13, 1923.

Proceedings of the Board of Trustees The Ohio State University

OFFICIAL PROCEEDINGS OF THE SEVEN HUNDRED AND TWENTY-NINTH MEETING OF THE BOARD OF TRUSTEES

Gibraltar Island, Ohio, July 26, 1940.

The Board of Trustees met at Gibraltar Island, Ohio, at 1:30 P. M., pursuant to adjournment.

Present: Herbert S. Atkinson, Chairman, Dr. C. J. Altmaier, Carlton S. Dargusch, Leo L. Rummell, and Dr. Burrell Russell.

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The minutes of the last meeting were approved.

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As a courtesy to Chairman Emeritus Julius F. Stone, who was present, Chairman Atkinson requested him to preside over the deliberations of the Board at this session.

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President Bevis recommended that the leaves of absence without salary for Professor J. B. Taylor of the Department of Accounting, and Associate Professor Donald C. Power of the Department of Business Organization, be extended to December 31, 1940.

Upon motion of Dr. Russell, seconded by Mr. Rummell, the above recommendation was upon roll call unanimously approved.

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President Bevis now presented the following recommendations:

Resignations

That the following resignations be accepted, and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Elizabeth Graddy	Home Dem. Agent, Warren County	Sept. 30, 1940	\$2,460.00
Louise M. Converse	Home Dem. Agent, Jefferson County	July 15, 1940	1,848.00
Rose Forquer	Stenographer	July 31, 1940	1,152.00
Mary C. Garvin	Stenographer	Sept. 15, 1940	1,032.00
Barbara Armstrong	Stenographer (part time)	June 30, 1940	360.00
<i>College of Agriculture</i>			
<i>Administration</i>			
Ruth L. Smith	Stenographer	July 15, 1940	1,032.00
Barbara Armstrong	Stenographer (part time)	June 30, 1940	120.00
<i>Animal Husbandry</i>			
Lewis S. Overturf	Graduate Assistant	July 1, 1940	450.00
Frederick H. Coe	Graduate Assistant	July 1, 1940	450.00
John R. Shoup	Student Laborer	June 1, 1940	360.00

<i>Agricultural Chemistry</i>			
Cancel position of	Graduate Assistant		450.00
<i>Farm Marketing</i>			
Kathleen Cooney	Stenographer (part time)	July 31, 1940	324.00
<i>School of Home Economics</i>			
Lucile Elliott	Instructor	Aug. 31, 1940	2,100.00
Helena Stokes	Assistant (George Deen Funds) (part time) (Rotary 160-8211)	July 31, 1940	600.00
<i>Horticulture and Forestry</i>			
Detlef J. Witt	Graduate Assistant	Aug. 31, 1940	450.00
Orris Evers	Graduate Assistant	Aug. 31, 1940	450.00
Paul Bender	Graduate Assistant	Aug. 31, 1940	450.00
Franklin W. Southwick	Graduate Assistant	Sept. 30, 1940	450.00
<i>Zoology and Entomology</i>			
Charles W. Cotterman	Instructor	Sept. 30, 1940	1,848.00
Kenneth Mitchell	Research Fellow	July 1, 1940	960.00
<i>College of Arts and Sciences</i>			
<i>Administration</i>			
Mary Wilson	Stenographer	July 15, 1940	972.00
<i>Bacteriology</i>			
Margaret D. Heise	Graduate Assistant	Oct. 1, 1940	450.00
John L. Schwab	Graduate Assistant	Oct. 1, 1940	450.00
R. Perry Elrod	Graduate Assistant	Jan. 2, 1941	450.00
Thomas W. Green	Graduate Assistant	Oct. 1, 1940	300.00
Clara L. Sesler	Graduate Assistant	Oct. 1, 1940	300.00
<i>Chemistry</i>			
Earl W. Balis	Assistant	Oct. 1, 1940	750.00
<i>English</i>			
Norma Bentley	Graduate Assistant	Oct. 1, 1940	450.00
<i>Mathematics</i>			
Brooks J. Lockhart	Assistant	Oct. 1, 1940	600.00
<i>Physics and Astronomy</i>			
John A. Wilson	Graduate Assistant	Oct. 1, 1940	450.00
Harry D. Polster	Graduate Assistant	Oct. 1, 1940	450.00
William L. Grube	Student Assistant	Oct. 1, 1940	360.00
<i>College of Commerce and Administration</i>			
<i>Administration</i>			
Martha Feth	Stenographer	July 31, 1940	1,032.00
<i>Business Organization</i>			
Warren Whitlinger	Assistant	Oct. 1, 1940	900.00
James Dawson	Graduate Assistant	Oct. 1, 1940	450.00
<i>College of Education</i>			
<i>Administration</i>			
Wanda L. Martin	Assistant	June 17, 1940	190.00
Mildred O. Chaplin	Graduate Assistant	Oct. 1, 1940	450.00
<i>Bureau of Educational Research</i>			
Jane Harris Burrows	Stenographer	June 30, 1940	240.00
<i>Education</i>			
Alan Griffin	Assistant	Oct. 1, 1940	801.00
<i>Psychology</i>			
Willard L. Valentine	Associate Professor	Oct. 1, 1940	3,684.00
<i>University School</i>			
Marjorie H. Bowman	Instructor	June 30, 1940	1,536.00
Janet MacLeod	Assistant Librarian	July 1, 1940	1,368.00
<i>College of Engineering</i>			
<i>Ceramic Engineering</i>			
Charles B. Tauber	Assistant	Oct. 1, 1940	750.00

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<i>Engineering Drawing</i>			
L. R. Schruben	Instructor	Oct. 1, 1940	1,800.00
<i>College of Medicine</i>			
<i>Dispensaries</i>			
H. V. Postle	Assistant	July 1, 1940	96.00
<i>Medicine</i>			
Cancel position of	Assistant Professor		3060.00
<i>Ophthalmology</i>			
H. V. Postle	Assistant	July 1, 1940	No salary
A. B. McConagha	Assistant	July 1, 1940	No salary
<i>Pathology</i>			
R. W. Pagel	Instructor	July 1, 1940	2,112.00
<i>School of Nursing</i>			
Vera Warner	Assistant Professor	Aug. 31, 1940	2,460.00
Edythe Massey	Clerk	Aug. 31, 1940	1,032.00
<i>Surgical Research</i>			
Jack Greenfield	Research Assistant	July 1, 1940	1,512.00
<i>Starling-Loving Hospital</i>			
<i>Administration</i>			
Mary Rottman	Student Relief Clerk	May 31, 1940	636.00
<i>Medical and Surgical Service</i>			
Sloan J. Wilson	Clinical Assistant	July 1, 1940	612.00
Robert D. Moore	2nd year Intern	July 1, 1940	100.00
K. O. Kennedy	2nd year Intern	July 1, 1940	100.00
<i>Laboratories</i>			
Emerson Hatcher	Assistant Resident in Pathology	July 1, 1940	300.00
<i>Dietary</i>			
Esther L. Lemley	Diet Kitchen Helper	June 30, 1940	600.00
<i>Dispensary</i>			
Mildred K. Lower	General Duty Nurse	July 8, 1940	912.00
<i>Starling-Loving Hospital (Rotary)</i>			
<i>Nursing Care</i>			
Louise R. Horn	General Duty Nurse	July 6, 1940	912.00
Mary M. Roberts	General Duty Nurse	June 20, 1940	912.00
Eunice Archibald	General Duty Nurse	May 31, 1940	912.00
Irene Swain	General Duty Nurse	June 12, 1940	912.00
<i>College of Pharmacy</i>			
Robert L. McMurray	Assistant Professor	Sept. 30, 1940	2,580.00
<i>College of Veterinary Medicine</i>			
<i>Administration</i>			
Myrta Johnston	Typist	July 31, 1940	1,056.00
<i>Veterinary Pathology</i>			
Ralph D. Barner	Graduate Assistant	July 1, 1940	450.00
<i>President's Division</i>			
<i>Military Science and Tactics</i>			
Margaret Foster	Stenographer	June 30, 1940	972.00
<i>Physical Education for Men</i>			
H. Gaylord Cleaveland, II	Student Assistant	Oct. 1, 1940	300.00
<i>Physical Education for Women</i>			
Mary D. Creamer	Instructor	Sept. 30, 1940	1,728.00
<i>Administrative Division</i>			
<i>Business Office</i>			
Eileen McC. Knipfer	Typist	July 31, 1940	1,212.00

<i>Dean of Women's Office</i>					
Miriam L. Latta	Assistant to Dean	July 1, 1940			1,368.00
<i>University Bookstore</i>					
Millicent Jackson	Stenographer	July 27, 1940			1,092.00
<i>Pomerene Refectory</i>					
Lucille E. Wagner	Assistant Dining Room Supervisor	July 1, 1940			1,092.00
Margaret L. Sullivan	Assistant Kitchen Supervisor	Aug. 31, 1940			1,212.00
Marjorie Fuller	Cashier	July 1, 1940			792.00
<i>Neil Hall</i>					
<i>Dormitory</i>					
Faye Green	Maid	July 1, 1940			720.00
Edward Thompson	Janitor	July 31, 1940			1,200.00
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Appointments

That the following appointments be approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Jeannette Bashore	Home Dem. Agent, Jefferson County	July 16, 1940		\$1,848.00
<i>College of Agriculture Administration</i>				
Joanne Hill	Stenographer (part time)	July 1, 1940		480.00
	(Salary to be paid as follows: \$360 from Agricultural Extension; \$120 from Rotary No. 7250)			
<i>Agricultural Chemistry</i>				
Marvin R. Shetlar	Research Assistant	Sept. 1, 1940 to May 31, 1941		540.00 period
	(Salary to be paid from the Ohio Miller's State Association)			
<i>Agricultural Education—George-Deen</i>				
Ray Fife	Professor	July 1, 1940 (12 months)		5,000.00
H. G. Kenestrick	Associate Professor	July 1, 1940 (12 months)		3,800.00
Elbert O. Bolender	Assistant Professor	July 1, 1940 (12 months)		3,800.00
Howard McClarren	Assistant Professor	July 1, 1940 (12 months)		3,300.00
Frederick T. Ludwig	Stenographer	July 1, 1940 (12 months)		1,080.00
<i>Agricultural Education—Smith-Hughes</i>				
W. F. Stewart	Professor	July 1, 1940 (12 months)		2,100.00
C. S. Hutchison	Associate Professor	July 1, 1940 (12 months)		3,800.00
C. E. Rhoad	Instructor	July 1, 1940 (12 months)		3,000.00
F. J. Ruble	Instructor	July 1, 1940 (12 months)		2,900.00
C. F. Flickinger	Instructor	July 1, 1940 (12 months)		2,900.00
R. E. Bender	Instructor	July 1, 1940 (12 months)		2,850.00
W. H. Wolf	Instructor	July 1, 1940 (12 months)		2,650.00
Helen Killworth	Stenographer	July 1, 1940 (12 months)		1,440.00
Ruth Steinman	Stenographer	July 1, 1940 (12 months)		900.00
<i>Agricultural-Engineering—George-Deen</i>				
Arthur C. Kennedy	Assistant Professor	July 1, 1940 (12 months)		2,460.00
<i>Agronomy</i>				
Frederick J. Salter	Assistant Professor	Oct. 1, 1940	Au.	500.00
	(Salary to be paid from George-Deen Funds)	(Special Contract)		period
Roland A. Struchtemeyer	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp.	450.00
<i>Animal Husbandry</i>				
Frederick H. Coe	Manager of Meats Laboratory	Sept. 1, 1940 (12 months)		1,320.00
	(Salary to be paid from Dept. 2759—Rotary No. 7250)			

William J. Brakel	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp.	450.00
(Salary to be paid from Laboratory Supply Store Pro Rata Funds)				
Don Stoops	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp.	450.00
(Salary to be paid from Rotary No. 7250)				
Byron H. Good	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp.	450.00
Laysel N. Hochstetler	Student Laborer	July 1, 1940		360.00

Dairy Technology

John D. Bowers	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp.	450.00
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Farm Operations

Jesse Fetters	Laborer	July 1, 1940 for 3 months		303.00
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School of Home Economics

Mildred W. Hull	Instructor	Oct. 1, 1940	Au.Wi.Sp.	1,812.00
(Salary to be paid from Oxley Tea-room Rotary Fund No. 8225)				
Margaret F. Bremner	Instructor	Oct. 1, 1940	Au.Wi.Sp.	1,720.00
(Salary to be paid as follows: \$1560 from A-1 funds; \$160 in eight installments from Home Economics Nursery School Fund—Rotary No. 7310)				
Beatrice Meacham	Assistant (part time)	June 17, 1940 Su.		150.00
Ruth E. Brubaker	Assistant (part time)	June 21 to Aug. 30, 1940		period 100.00
*Violet I. Martin	Part-time Assistant	July 25, 1940 2nd term, Su.		period 62.50
*Edna M. Schroeder	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp.	450.00
(Salaries to be paid from Home Economics Nursery School Fund—Rotary No. 7310)				
Mary K. Thomas	Graduate Assistant	June 17, 1940 1st term, Su.		75.00
				period

School of Home Economics—George-Deen

Ruth Lehman	Associate Professor	Sept. 1, 1940 for 9 months		3,501.00
Winona L. Morgan	Associate Professor	Sept. 1, 1940 for 9 months		period 1,800.00
Dorothy D. Scott	Assistant Professor	Sept. 1, 1940 for 9 months		period 3,000.00
Elizabeth M. Moore	Instructor	July 1, 1940 (12 months)		2,700.00
Lucile Elliott	Instructor	July 1, 1940 (12 months)		2,100.00
Esther Crew	Instructor	July 1, 1940 (12 months)		2,100.00
Mary E. Kohler	Instructor	Sept. 1, 1940 (12 months)		2,100.00
Mildred Van Nest	Research Assistant	Sept. 1, 1940 for 9 months		1,125.00
(To be named later)	Assistant	(10 months)		period 950.00
(To be named later)	Assistant	(9 months)		period 810.00
(To be named later)	Assistant	(8 months)		period 800.00
(To be named later)	Assistant (part time)	(8 months)		period 214.00
F. Elizabeth Pickens	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp.	450.00

School of Home Economics—Smith-Hughes

Hazel H. Price	Assistant Professor	July 1, 1940 (12 months)		3,300.00
Clara M. Bancroft	Assistant Professor	Oct. 1, 1940	Au.Wi.Sp.	3,000.00
Alice D. Pressey	Assistant Professor	July 1, 1940 Su.	Wi.Sp.	1,608.00
Grace R. Beckwith	Instructor	July 1, 1940 (12 months)		2,250.00
Martha Dush	Instructor	July 1, 1940 (12 months)		2,250.00
Louise Wolfram	Instructor	July 1, 1940 (12 months)		2,012.00
Marie Kuglen	Stenographer	July 1, 1940		1,440.00

Horticulture and Forestry

Eugene Baird	Graduate Assistant	Sept. 1, 1940 (12 months)		450.00
M. Truman Fossum	Graduate Assistant	Sept. 1, 1940 (12 months)		450.00
Charles H. Sherwood	Graduate Assistant	Sept. 1, 1940 (12 months)		450.00
David G. White	Graduate Assistant	Oct. 1, 1940 (12 months)		450.00

Rural Economics—F-9 Farm Marketing

Amy E. King	Stenographer (part time)	Aug. 1, 1940		324.00
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Zoology and Entomology

David T. Katz	Research Fellow	July 1, 1940 (12 months)		960.00
K. Dale Archibald	Assistant	Oct. 1, 1940	Au.Wi.Sp.	774.00

College of Arts and Sciences

Administration

Rosina Deinlein	Stenographer	July 22, 1940	972.00
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Bacteriology

Owen B. Weeks	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp. 450.00
Virginia Watson	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp. 450.00
Maida M. Heath	Graduate Assistant	Oct. 1, 1940	Au. 150.00
Homer F. Marsh	Graduate Assistant	Apr. 1, 1941	Sp. 150.00
Howard J. Scott	Student Assistant	Jan. 1, 1941	Wi. 150.00
			period

Chemistry

James P. McReynolds	Assistant Professor	Oct. 1, 1940	Au.Wi.Sp. 2,808.00
Harry V. Zahm	Assistant	Oct. 1, 1940	Au.Wi.Sp. 750.00
William H. Baxley	Assistant	Oct. 1, 1940	Au.Wi.Sp. 750.00
William H. Krister	Graduate Assistant	July 1, 1940	Su.Au.Wi. 450.00
Eugene C. Kerr	Graduate Assistant	July 1, 1940	Su.Au.Wi. 450.00
Noel F. Albertson	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp. 450.00
Thomas Alderson	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp. 450.00
John M. Blocher	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp. 450.00
Robert L. Brown	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp. 450.00
Gordon A. Carlson	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp. 450.00
John T. Clarke	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp. 450.00
James F. Corwin	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp. 450.00
Thomas S. Gardner	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp. 450.00
James T. Gregory	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp. 450.00
George F. Johnson	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp. 450.00
Howard W. Kruse	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp. 450.00
Bradley T. Lord	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp. 450.00
Stuart Mayper	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp. 450.00
Katherine E. Mounce	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp. 450.00
Ronald Rosher	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp. 450.00
Robert A. Staniforth	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp. 450.00
Donald F. Swinehart	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp. 450.00
J. Richard Tomlinson	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp. 450.00
Philip G. Wilkinson	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp. 450.00

English

Clarence H. Dorsey	Librarian	Oct. 1, 1940 (12 months)	1,356.00
(Salary to be paid from Laboratory Supply Store Pro Rata Funds)			
Don M. Murray	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp. 450.00

German

Walter G. Tillmanns	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp. 450.00
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School of Journalism

Don E. DeLone	Editor-in-Chief, Lantern	Oct. 1, 1940	Au.Wi.Sp. 300.00
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Physics and Astronomy

Samuel Silver	Research Assistant	Oct. 1, 1940	Au.Wi.Sp. 1,200.00
(Salary to be paid in nine installments)			
Ely E. Bell	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp. 450.00
Charles H. Chandler	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp. 450.00
Donald C. MacDonald	Observatory Assistant	July 1, 1940 (12 months)	444.00
Joe G. McCann	Student Assistant	Oct. 1, 1940	Au.Wi.Sp. 360.00

College of Commerce and Administration

Business Organization

James S. Cross	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp. 450.00
F. Byers Miller	Reader	June 17, 1940 Su.	50.00
			period

Geography

Joseph E. Spencer	Instructor	Oct. 1, 1940	Au.Wi.Sp. 2,064.00
H. Bowman Hawkes	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp. 450.00

College of Education

Administration

Wayne Channell	Assistant	June 17, 1940 Su.	190.00
Martha F. Sharp	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp. 450.00
			period

*Esther R. Long	Stenographer	June 15 to Aug. 30, 1940	200.00 period
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*(Salary to be paid from Rotary No. 7937—Workshop on Teacher Education)

Bureau of Educational Research

(To be named later)	Research Assistant	Oct. 1, 1940 (12 months)	1,200.00
(To be named later)	Assistant	Oct. 1, 1940 Au.Wi.Sp.	300.00
Maurice Hunt	Assistant	June 15 to Sept. 15, 1940	270.00 period
Jean Shoemaker	Assistant	{ July 1 to Aug. 31, 1940 { June 1 to June 30, 1941	240.00 period
*Jack Jonas	Stenographer	July 1, 1940	1,200.00

*(Salary to be paid from General Education Board Fund—Rotary No. 7661)

Education

Robina Kneebone	Instructor	Oct. 1, 1940 Au.Wi.Sp.	2,400.00
Alan Griffin	Instructor	July 1, 1940 { 2nd term Su. { Au. ½ Wi.Sp.	2,088.00
Glenn Drummond	Instructor (part time)	July 25, 1940 2nd term, Su.	175.00 period
Glenn L. McConagha	Assistant	Oct. 1, 1940 Au.Wi.Sp.	801.00
Wilma E. Cole	Assistant	June 17, 1940 Su.	190.00 period
James L. Oppelt	Graduate Assistant	June 17, 1940 1st term, Su.	75.00 period
Lester Furney	Graduate Assistant	June 17, 1940 Su.	150.00 period
Samuel P. Johnson	Graduate Assistant	June 17, 1940 Su.	150.00 period
Luella Ater	Graduate Assistant	June 17, 1940 Su.	150.00 period
Ellen Southard	Student Assistant	June 17, 1940 Su.	100.00 period

Fine Arts

Will Rannels	Assistant Professor (Special Contract)	June 17, 1940 1st term, Su.	150.00 period
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Psychology

Kenneth H. Baker	Assistant Professor	Oct. 1, 1940 Au.Wi.Sp.	3,684.00
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University School

Blanche Kent Verbeck	Instructor	Oct. 1, 1940 Au.Wi.Sp.	1,800.00
Robert R. Fink	Part-time Instructor	Oct. 1, 1940 Au.Wi.Sp.	1,305.00
Ruth M. White	Assistant Librarian	July 1, 1940 (12 months)	1,368.00
Andrew Spencer	Assistant	Oct. 1, 1940 Au.Wi.Sp.	450.00
Ralph E. Waldo	Graduate Assistant	Oct. 1, 1940 Au.Wi.Sp.	450.00
Martha J. Anderton	Graduate Assistant	Oct. 1, 1940 Au.Wi.Sp.	450.00
Ann Wright	Assistant to Observers	June 17, 1940 1st term, Su.	50.00 period

College of Engineering

Arc Welding Scholarship

Victor D. Filimon	Arc Welding Scholar	Oct. 1, 1940 Au.Wi.Sp.	250.00
Emory D. Hecox	Arc Welding Scholar	Oct. 1, 1940 Au.Wi.Sp.	250.00

(Salaries to be paid from Rotary No. 7032)

Ceramic Engineering

Howard E. Petty	Assistant	Oct. 1, 1940 Au.Wi.Sp.	750.00
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Civil Engineering

Robert McClain	Laboratory Storeroom Assistant	Jan. 1, 1941 Wi.	60.00 period
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Engineering Drawing

Samuel E. Rickly	Student Assistant	June 17, 1940 Su.	90.00 period
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Industrial Engineering

James R. Stitt	Assistant Professor	July 1, 1940 Au.Wi.Sp.	1,728.00
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(Salary to be paid from Welding Engineering Fund—Rotary No. 7901)

Mineralogy

Paul W. Zimmer	Graduate Assistant	Oct. 1, 1940 Au.Wi.Sp.	450.00
Lester Samstag	Student Assistant	Oct. 1, 1940 Au.Wi.Sp.	180.00

College of Law

Amos R. Eblen	Visiting Professor	Oct. 1, 1940	Au.Wi.Sp.	4,608.00
	(Salary to be paid in 12 monthly installments)			
Roland J. Stanger	Assistant Professor	Oct. 1, 1940	Au.Wi.Sp.	3,408.00
*Arthur T. Martin	Professor	July 25, 1940 2nd term, Su.		350.00
	*(Special Contract)			period

*College of Medicine**Dispensaries*

F. W. Thomas	Assistant	July 1, 1940 (12 months)		48.00
R. E. Quinn	Assistant	July 1, 1940 (12 months)		48.00
	(Above salaries to be paid in quarterly installments)			

Medicine

Sloan J. Wilson	Instructor	July 1, 1940 (12 months)		1,848.00
*Margaret Parker	Laboratory Assistant	July 1 to Dec. 31, 1940		450.00
				period
*William G. Myers	Comly Research Assistant	July 1 to Dec. 31, 1940		540.00
				period

(Mr. Myers' salary to be paid as follows: \$150 per month for July, August, and September; \$30 per month for three remaining months)

*(Salaries to be paid from Comly Fund—5041)

Pathology

Horace B. Davidson	Assistant Professor	June 17, 1940 Su.		300.00
	(Special Contract)			period
Jack Silberstein	Assistant (part time)	July 1, 1940 (12 months)		300.00
*Maurice G. Wince	Research Fellow	July 1, 1940 for 6 months		300.00
				period
*Benjamin C. Houghton	Research Fellow	July 1, 1940 for 6 months		300.00
	*(Salaries to be paid from the Comly Fund—5041)			period
Joe J. Groom	Research Fellow	June 17, 1940 Su.		300.00
				period

(Salary to be paid from Lincoln Electric Company Fund—Rotary No. 7416)

Physiological Chemistry and Pharmacology

Samuel D. Koonce	Assistant	Oct. 1, 1940	Au.Wi.Sp.	954.00
*Morton I. Grossman	Research Fellow	Oct. 1, 1940	Au.Wi.Sp.	450.00
	*(Salary to be paid from the Comly Fund—5041)			
**Frank A. Smith	Research Assistant	June 1 to Aug. 31, 1940		150.00
	** (Salary to be paid from the Procter and Gamble Company Fund)			period

Physiology

Herbert J. Spoor	Research Assistant	July 1, 1940 for 6 months		750.00
	(Salary to be paid from the Comly Fund—5041)			period

School of Nursing

Ethel Leazenbee	Instructor, Field Nursing	July 1, 1940 (12 months)		1,200.00
Vivian Ellis	Assistant	July 1, 1940		61.00
		for one month		period

Surgery and Gynecology

George Y. Shinowara	Bio-chemist	July 1, 1940 for 6 months		252.00
	(Salary to be paid from the Comly Fund—5041)			period

Surgical Research

Richard W. Zollinger	Instructor	July 1, 1940 (12 months)	No salary	
Donald W. Traphagen	Assistant in Research Surgery	Oct. 1, 1940	Au.Wi.Sp.	225.00
*Donald W. Traphagen	Comly Fellow in Research Surgery	July 1, 1940 for 3 months		180.00
				period
*F. Miles Flickinger	Comly Fellow in Research Surgery	July 1, 1940 for 3 months		51.00
				period
*Jack R. Henry	Comly Fellow in Research Surgery	June 15 to Sept. 15, 1940		75.00
	*(Salaries to be paid from the Comly Fund—5041)			period

*Starling-Loving Hospital**Administration*

Adella Sadmey	Student Relief Clerk	June 1, 1940	Code (3&4)	636.00
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Nurses Home

Sarah Moore	Janitress	July 11, 1940	(1&4)	600.00
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Medical and Surgical Service

H. C. Haynie	Clinical Assistant	July 1, 1940	(5)	612.00
D. B. York	2nd year Intern	July 1, 1940	(5)	100.00

Donald Meyer	2nd year Intern	July 1, 1940	(5)	100.00
S. J. Ruden	2nd year Intern	July 1, 1940	(5)	100.00
Emerson R. Hatcher	Assistant Resident, Medicine	July 1, 1940	(5)	312.00
<i>Laboratories</i>				
James B. Massengill	Assistant Resident in Pathology	July 1, 1940	(5)	312.00
<i>Dietary</i>				
Hazel H. Kinnan	Diet Kitchen Helper	July 1, 1940	(3&4)	600.00
<i>Dispensary</i>				
Jean S. Keller	General Duty Nurse	July 10, 1940	(3&4)	912.00
<i>Starling-Loving Hospital—Rotary No. 7727</i>				
<i>Nursing Care</i>				
Betty Stacy	General Duty Nurse	June 1, 1940 for one month	(3&4)	76.00 period
Olga Johnson	General Duty Nurse	June 16, 1940	(3&4)	912.00
Helena Weber	General Duty Nurse	July 1, 1940	(3&4)	912.00
Nana H. Tarleton	General Duty Nurse	June 15, 1940	(3&4)	912.00
Martha A. Brown	General Duty Nurse	June 21, 1940	(3&4)	912.00
<i>College of Pharmacy</i>				
Bernard R. Stock	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp.	450.00
<i>College of Veterinary Medicine</i>				
<i>Administration</i>				
Grace Friel	Typist	Aug. 1, 1940		1,056.00
<i>Veterinary Pathology</i>				
C. A. Gleiser	Graduate Assistant	July 1, 1940 (12 months)		450.00
<i>Graduate School</i>				
William E. Welliver	Research Fellow	July 1, 1940 for one year		1,800.00
(Salary to be paid from the Georgia Kaolin Company Fund)				
Paul H. Wise	Ann Fuller Fund Fellow	July 1, 1940 for one year		1,680.00
(Salary to be paid from the Anna Fuller Fund)				
William C. Bell	Research Fellow	July 1, 1940 for one year		1,500.00
(Salary to be paid from the Johns-Manville Corporation Fund)				
Ernest B. Snyder	Research Fellow	July 1 to Dec. 31, 1940		1,080.00 period
(Salary to be paid from the Bethlehem Steel Company Fund—Rotary No. 7061)				
Eugene D. Witman	Research Fellow	June 1 to Sept. 30, 1940		920.00 period
(Salary to be paid from the Sherwin-Williams Company Fund—Rotary No. 7705)				
Harry Foreman	Research Fellow	Oct. 1, 1940 for one year		900.00
(Salary to be paid from the Sherwin-Williams Company Fund—Rotary No. 7706)				
Earl W. Balis	J. T. Baker Chemical Company Research Fellow in Analytical Chemistry	Oct. 1, 1940 for 10 months		900.00 period
(Salary to be paid from the J. T. Baker Chemical Company Fund)				
John Lewis Schwab	Research Fellow	July 1, 1940 for one year		720.00
(Salary to be paid from the National Foundation for Infantile Paralysis Fund)				
Charles B. Tauber	Orton Ceramic Foundation Fellow	June 17, 1940 Su. Wi.Sp.		600.00
(Salary to be paid from the Edward Orton, Jr. Foundation Fund)				
*John Van Meter	Research Fellow	July 1, 1940 for one year		600.00
*Margaret C. Oleson	Research Fellow	Sept. 1, 1940 for 10 months		500.00 period
*James D. King	Comly Fellow in Research Surgery	July 1, 1940 for 6 months		450.00 period
*Russell Milliser	Research Fellow	July 1, 1940 for 6 months		300.00 period
*(Above salaries to be paid from the Comly Fund—5041)				
Celesta Crumbaker	Research Fellow	July 1 to Dec. 31, 1940		300.00 period
(Salary to be paid from the Consolidated Royal Chemical Co. Fund—Rotary No. 7154)				
Roy W. Rings	Research Fellow	July 1 to Sept. 30, 1940		300.00 period
(Salary to be paid from the Huntington Laboratories Inc. Fund)				
Harry Risher	American Petroleum Institute Research Assistant	July 1 to Aug. 31, 1940		200.00 period

Robert W. Shortridge	American Petroleum Institute Research Assistant	July	1 to Aug. 31, 1940	100.00 period
(Above salaries to be paid from the American Petroleum Institute Hydrocarbon Foundation Fund)				
Donald W. Lyon	Research Fellow	July	1 to Sept. 30, 1940	165.00 period
Louis E. Marchi	Research Fellow	July	1 to Sept. 30, 1940	165.00 period
(Above salaries to be paid from the Julius F. Stone Fund)				
John E. Barkley	National Aluminate Fellow	Aug.	1, 1940 for 2 months	120.00 period
(Salary to be paid from the National Aluminate Corporation Fund)				
<i>President's Division</i>				
<i>Library</i>				
Caroline B. Thompson	Library Assistant	July	1, 1940 for 3 months	285.00 period
Eleanor Stegmiller	Library Assistant	July	1, 1940 for 2 months	150.00 period
<i>Military Science and Tactics</i>				
Captain John O. Taylor	Assistant Professor	Sept.	1, 1940 for 10 months	240.00 period
Naomi Welsh	Stenographer	July	1, 1940	972.00
<i>Physical Education for Women</i>				
Helen Alkire	Instructor	Oct.	1, 1940 Au.Wi.Sp.	1,728.00
<i>Intramural Athletics</i>				
Blanche P. Sohl	Assistant in Golf	July	1, 1940 (12 months)	1,500.00
(Salary to be paid from General Activities Fee Fund—Rotary No. 7751)				
<i>Franz Theodore Stone Laboratory</i>				
Carl Huprich	Stenographer	June 13, 1940		1,092.00
<i>Administrative Division</i>				
<i>Business Manager's Office</i>				
Elza Miller	Assistant Auditor	July	1, 1940	1,392.00
Alwena Kime	Typist	July	1, 1940	972.00
David Kuhner	Laborer	Aug.	1, 1940 for 2 months	150.00 period
James J. Lewis	Laborer	Aug.	1, 1940 for 2 months	150.00 period
James Stubbins	Laborer	Aug.	1, 1940 for 2 months	150.00 period
Robert Teach	Laborer	Aug.	1, 1940 for 2 months	150.00 period
Edward G. King	Laborer	Aug.	1, 1940 for 2 months	150.00 period
<i>Dean of Men's Office</i>				
Henry G. Cleaveland, II	Student Clerk	Sept. 15, 1940 to June 15, 1941		620.00 period
(Salary to be paid from Men's Cooperative Dormitory Fund—Rotary No. 8214)				
<i>Dean of Women's Office</i>				
Mary Phillips	Assistant to Dean of Women	Sept.	1, 1940 (12 months)	996.00
*Mary M. Gordon	Assistant to Dean of Women	July	1, 1940 (12 months)	2,004.00
*Miriam L. Latta	Assistant to Dean of Women	July	1, 1940 (12 months)	1,612.00
*Elsie D. Kimberly	Clerk	July	1, 1940 (12 months)	1,452.00
*W. H. Flynn	Night Janitor	July	1, 1940 (12 months)	1,452.00
*Fred Patterson	Day Janitor	July	1, 1940 (12 months)	1,452.00
*Freda G. Cox	Housekeeper	July	1, 1940 (12 months)	1,092.00
*Mayme Woods	Maid	Sept.	1, 1940 for 10 months	425.00 period
*(Salaries paid from Pomerene Board of Control Funds)				
<i>General Division</i>				
<i>Alumni Records</i>				
Jennette Monroe	Typist	July	1, 1940 for 2 months	160.00 period

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Mailing Department

Hazel Brown	Addressograph Operator	July	1, 1940	1,212.00
James Hayhurst	Mimeograph Operator	July	1, 1940	972.00

Ohio Biological Survey

John A. Fluno	Assistant	July	1, 1940 (12 months)	600.00
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Physical Plant Division

Light, Heat and Power—Electricians

Fred Kinney	Electrician	July	1, 1940	1,932.00
Judson Steele	Electrician	July	1, 1940	1,932.00

Steamfitters and Plumbers

Charles W. Maiberger	Plumber's Helper	July	1, 1940	1,212.00
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Police and Watchmen

William A. Smith	Nightwatchman	July	1, 1940	1,272.00
William E. Sharp	Nightwatchman	July	1, 1940 for 3 months	300.00 period

Athletics

Christopher Traicoff	Graduate Assistant	Oct.	1, 1940	Au.Wi.Sp. 450.00
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Neil Hall

Dormitory

Henry Harrison	Janitor	Aug.	1, 1940	Code (1) 1,032.00
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Pomerene Refectory

Virginia Ann Bates	Assistant Manager	Sept.	1, 1940	1,812.00
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Residence Halls

Administration

Florence Neuman	Graduate Resident, Canfield Hall (Salary to be paid from Rotary No. 8230)	Oct.	1, 1940	Au.Wi.Sp. (1) 540.00
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Dormitory

Isaac Massey	Janitor, Canfield Hall	Oct.	1, 1940 for 9 months	900.00 period
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Mayme Woods	Maid, Canfield Hall	Oct.	1, 1940 for 9 months	540.00 period
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Dormitories and Dining Halls (Pro Rata)

Jane Jolley	Bookkeeper	July	1, 1940	1,032.00
Thelma Davis	Stenographer	July	1, 1940	1,032.00
J. F. Medley	Buyer and Storekeeper	July	1, 1940	1,356.00

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Changes in Title

That the following changes in title be approved:

Name	Title—From	To	Effective
<i>College of Agriculture</i>			
<i>Animal Husbandry</i>			
Thomas S. Sutton	Assistant Professor	Associate Professor	July 1, 1940
Lawrence E. Kunkle	Instructor	Assistant Professor	July 1, 1940
<i>College of Arts and Sciences</i>			
<i>Chemistry</i>			
W. Conard Fernelius	Associate Professor	Professor	Oct. 1, 1940
M. L. Wolfrom	Associate Professor	Professor	Oct. 1, 1940
Laurence L. Quill	Associate Professor	Professor	Oct. 1, 1940
Alfred B. Garrett	Assistant Professor	Associate Professor	Oct. 1, 1940
Edwin N. Lassettre	Instructor	Assistant Professor	Oct. 1, 1940
<i>English</i>			
W. Edson Richmond	Graduate Assistant	Assistant	Jan. 1, 1941
<i>College of Medicine</i>			
<i>Medicine</i>			
Dwight M. Palmer	Instructor	Assistant Professor	July 1, 1940

<i>Starling-Loving Hospital</i>		(Neuropsychiatry)	
<i>Nursing Care</i>			
Dorothy Lutz	General Duty Nurse (Rotary)	Assistant Head Nurse (A-1)	June 1, 1940
Mary Gordon	Assistant Head Nurse (A-1)	General Duty Nurse (Rotary)	June 1, 1940
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Changes in Salary

That the following changes in salary be approved:

Name	Title	Effective	Annual Rate From	To
<i>College of Agriculture</i>				
<i>Agricultural Chemistry</i>				
Robin C. Burrell	Professor	Oct. 1, 1940	\$3,504.00	\$3,720.00
E. F. Almy	Professor	July 1, 1940	3,504.00	3,720.00
<i>Zoology and Entomology</i>				
C. S. Barnhart	Research Assistant	June 1 to Sept. 30, 1940	600.00 period	500.00 period
(Salary paid from National Association of Insecticide and Disinfectant Mfg's Fund)				
<i>College of Arts and Sciences</i>				
<i>Chemistry</i>				
Wesley G. France	Professor	Oct. 1, 1940	4,368.00	4,464.00
Harvey V. Moyer	Professor	Oct. 1, 1940	4,104.00	4,200.00
Wallace R. Brode	Professor	Oct. 1, 1940	3,996.00	4,092.00
W. Conard Fernelius	Professor	Oct. 1, 1940	4,092.00	4,344.00
M. L. Wolfrom	Professor	Oct. 1, 1940	3,852.00	4,056.00
Laurence L. Quill	Professor	Oct. 1, 1940	3,600.00	3,804.00
Alfred B. Garrett	Associate Professor	Oct. 1, 1940	2,844.00	3,048.00
Preston M. Harris	Associate Professor	Oct. 1, 1940	2,736.00	2,832.00
Edwin N. Lassettre	Associate Professor	Oct. 1, 1940	2,244.00	2,496.00
George E. MacWood	Instructor	Oct. 1, 1940	2,064.00	2,304.00
<i>English</i>				
W. Edson Richmond	Assistant	Jan. 1, 1941	450.00	675.00
<i>College of Commerce and Administration</i>				
<i>Business Organization</i>				
Cary W. Bowers	Assistant Professor	1st term, Su.	250.00 period	400.00 period
<i>College of Education</i>				
<i>Education</i>				
Edwin Pahlow	Professor (Salary paid in 12 monthly installments)	July 1, 1940	4,776.00	2,388.00
Carl Byers	Assistant	Su. Qr.	100.00 period	150.00 period
<i>University School</i>				
Mary A. Giles	Instructor	Oct. 1, 1940	2,568.00 full-time	1,716.00 half time
<i>College of Engineering</i>				
<i>Civil Engineering</i>				
Robert R. Weber	Student Assistant	Sp. Qr.	30.00 period	60.00 period
<i>Electrical Engineering</i>				
Emerson E. Kimberly	Associate Professor	July 1, 1940	3,096.00	3,276.00
<i>College of Medicine</i>				
<i>Medicine</i>				
John W. Larcomb	Instructor	July 1, 1940	No salary	100.00
Ruth Koons	Clinical Assistant	July 1, 1940	No salary	100.00
(Above salaries to be paid in quarterly installments)				
Florence M. Coe	Medical Illustrator	July 1, 1940	1,020.00	1,128.00
Margaret A. Johnson	Technical Assistant	July 1, 1940	924.00	1,020.00
William F. Shepard	Laboratory Assistant	July 1, 1940	1,008.00	1,212.00
Mabel Haverfield	Secretary	July 1, 1940	1,512.00	1,716.00
Dorothy K. Cranmer	Stenographer	July 1, 1940	1,092.00	1,284.00

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<i>Pathology</i>					
James B. Massengill	Assistant	July 1, 1940	600.00	300.00	
<i>Surgical Research</i>					
Robert A. Davison	Assistant in Research Surgery	July 1, 1940	225.00	1,512.00	
<i>Starling-Loving Hospital Administration</i>					
Alice Rowland	Investigator, Out-Patient Department	July 1, 1940	(1) 1,212.00	1452.00	
<i>Nursing Care</i>					
Dorothy Lutz	Assistant Head Nurse	June 1, 1940 (3&4)	912.00	1,080.00	(Rotary) (A-1)
Mary Gordon	General Duty Nurse	June 1, 1940 (3&4)	1,072.00	912.00	(A-1) (Rotary)
<i>Nurses Home</i>					
Luretta Fitzer	Housemother	July 1, 1940 (5)	402.00	534.00	
<i>College of Pharmacy</i>					
Charles L. Williams	Assistant Professor	Oct. 1, 1940	2,484.00	2,688.00	
<i>President's Division</i>					
<i>Physical Education for Men</i>					
Delbert Oberteuffer	Professor	Oct. 1, 1940	5,124.00	5,928.00	
<i>Intramural Athletics</i>					
Evelyn B. Hunter	Intramural Assistant	July 1, 1940	1,248.00	1,368.00	
		(Salary paid from General Activities Fee Fund—Rotary No. 7751)			
<i>Physical Education for Women</i>					
<i>Intramural Athletics</i>					
Ann Paterson	Instructor	Oct. 1, 1940	1,392.00	1,800.00	
		(Salary paid from General Activities Fee Fund—Rotary No. 7751)			
<i>Neil Hall</i>					
<i>Dormitory</i>					
Lucille Givens	Maid	July 1, 1940	684.00	720.00	
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Changes in Quarters of Service

That the following changes in quarters of service be approved:

Name	Title	From	To
<i>College of Arts and Sciences</i>		1940-1941	
<i>Chemistry</i>			
M. L. Wolfrom	Professor	Au.Wi.Sp.	Su.Au.Wi.
Alfred B. Garrett	Assistant Professor	Au.Wi.Sp.	Su.Au.Wi.
George MacWood	Instructor	Au.Wi.Sp.	Su.Au.Wi.
Arthur Lien	Assistant	Au.Wi.Sp.	Su.Au.Wi.
Otis Black	Assistant	Au.Wi.Sp.	Su.Au.Wi.
I. I. Bezman	Assistant	Au.Wi.Sp.	Su.Au.Wi.
Charles Jones	Assistant	Au.Wi.Sp.	Su.Au.Wi.
David Weisblat	Assistant	Au.Wi.Sp.	Su.Au.Wi.
David T. Mowry	Graduate Assistant	Au.Wi.Sp.	Su.Au.Wi.
Samuel Waisbrot	Graduate Assistant	Au.Wi.Sp.	Su.Au.Wi.
<i>College of Education</i>			
<i>Education</i>			
Edwin Pahlow	Professor	Su.Au. Sp.	1st term, Su. and Sp.
<i>College of Medicine</i>			
<i>Surgical Research</i>			
Robert A. Davison	Assistant in Research Surgery	Au.Wi.Sp.	Su.Au.Wi.Sp.
<i>Graduate School</i>			
Emelia M. Vicari	Elizabeth Clay Howald Scholar	July 1, 1940 (12 months)	Oct. 1, 1940 (12 months)

*President's Division
Physical Education for Women
Intramural Athletics*

Ann Paterson

Instructor

Sept. 1, 1940
for 10 months

Au.Wi.Sp.

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That the following miscellaneous recommendations be approved:

That Professor Arthur T. Martin of the College of Law be elected Dean of the College of Law at a salary of \$7,500 per annum, effective October 1, 1940.

That, in accordance with the regulations of the Public Employees Retirement System, J. Everett Clarke, Laborer in the Farm Operations Department, and Charlotte Thum, Janitress in the Nurses Home, Starling-Loving Hospital, be retired from University service as of June 30, 1940 under the provisions of the Disability Retirement.

That the vacation credit of Roy Battenhouse, Instructor in the Department of English, accumulated during the Summer Quarter of 1939 amounting to \$616, be paid to him on a two-thirds cash basis (\$411), in equal installments during the months of July, August and September, 1940, in accordance with the rule.

That the price of rooms in Canfield Hall, which are to be used by Mrs. Esther Allen Gaw, Dean of Women, be fixed at \$360 per year.

That the following leaves of absence, without salary, be granted:

Frank R. Strong, Professor of Law, effective October 1, 1940, for one year in order to serve as Visiting Professor of Law at Duke University;

Wilford M. Aikin, Professor in the Bureau of Educational Research, effective October 1, 1940, for one year in order to complete the work of the Commission on the Relation of School and College;

Mary Cowles, Library Assistant, effective July 1, 1940, for the months of July, August and September on account of illness;

Frances Earhart, Library Assistant, for the month of July, 1940, for graduate study at the University of Illinois;

Marian Sloane, Library Assistant, for the month of August, 1940, for graduate study at the University of Illinois;

Katherine Tingley, Home Demonstration Agent, Preble County from August 1-16, 1940, for graduate study at Columbia University;

Crystal Barker, Stenographer in the Broadcasting Station from July 20-27, 1940.

That, in accordance with the plan approved by the Board of Trustees at its meeting on December 11, 1939, leaves of absence, with salary, for the following members of the Department of Agricultural Extension, be granted:

A. R. Milner, County Agricultural Agent, Ashtabula County, from September 23, 1940, to February 5, 1941, for graduate study at Cornell University;

Roger M. Thomas, County Agricultural Agent, Portage County, from September 23, 1940, to February 5, 1941, for graduate study at Cornell University;

Minnie Price, State Home Demonstration Leader, from

October 1 to December 21, 1940, for graduate study at Ohio State University;

Floyd Lower, County Agricultural Agent, Columbiana County, from October 1 to December 21, 1940, for undergraduate study at Ohio State University;

Virginia Bear, Home Demonstration Agent, Franklin County, from October 1 to December 21, 1940, for graduate study at Ohio State University;

H. W. Harshfield, Assistant State Club Leader, from October 1 to December 21, 1940, for graduate study at Ohio State University;

Lyman F. Baker, County Agricultural Agent, Madison County, from October 1 to December 21, 1940, for graduate study at Ohio State University;

M. Ross Wright, County Agricultural Agent, Athens County, from October 1 to December 21, 1940, for graduate study at Ohio State University;

R. R. Clymer, County Agricultural Agent, Defiance County, from October 1 to December 21, 1940, for graduate study at Ohio State University.

That, in accordance with the recommendation of the University Faculty at a meeting held on July 16, 1940, the following new degrees be approved:

Master of Medical Science
Master of Dental Science
Master of Science in Pharmacy

That the University return to Mr. Edward A. Huth, Dayton, Ohio, \$135 which he paid for matriculation and other fees for attendance at the University as follows, having made such payments in ignorance of the statutes of Ohio providing for free attendance at the Ohio State University of men who entered the U. S. Army forces during the Great War; this refund is to be paid from Interest on Endowment Funds:

Summer Quarter 1938.....	\$ 35
Autumn Quarter 1938.....	20
Winter Quarter 1939.....	20
Spring Quarter 1939.....	20
Summer Quarter 1939.....	20
Summer Quarter 1940.....	20
	<u>\$135</u>

That the University return to Mr. Wesley H. Miller, Columbus, Ohio, \$140 which he paid for fees for attendance at the University as follows, having made such payments in ignorance of the statutes of Ohio providing for free attendance at Ohio State University of men who entered the U. S. Army forces during the Great War; this refund is to be paid from Interest on Endowment Funds:

Autumn Quarter 1938.....	\$ 20
Winter Quarter 1939.....	20
Spring Quarter 1939.....	20
Summer Quarter 1939.....	20
Autumn Quarter 1939.....	20
Winter Quarter 1940.....	20
Spring Quarter 1940.....	20
	<u>\$140</u>

That, in accordance with the usual custom, the tuition fees of \$20 per quarter be waived on behalf of certain students who are in charge of the Ohio State Bureau of Vocational Rehabilitation, upon the certification of the list of such students by the Director of the State Department of Education, effective at the opening of the Autumn Quarter 1940 for the School year of 1940-1941.

That an appropriation of \$1200 be made from the Interest on Endowment Fund as the University's contribution to the maintenance of the Journal of Higher Education for the year 1940-1941.

That the Board of Trustees authorize the enrollment of students in Public Health Nursing into courses in operation and approved by the Council on Instruction, particularly Nursing 602 for the Autumn Quarter. (This would enable the initiation of this program in Public Health Nursing with time to submit the curriculum for the following quarters through the regular channels).

That upon the request of the Federal Security Agency, United States Office of Education, the Board of Trustees authorize the granting of two scholarships to two members of the Civilian Conservation Corps for the year 1940-1941. These scholarships will carry only the remission of the quarterly incidental fee.

That \$4000 be appropriated from H-8 Contributions for the use of the Ohio State University Association, for the period July 1 to December 31, 1940.

That there be appropriated from H-8 Contributions, \$750 for the use of the Ohio State University Y.M.C.A. for the period from July 1 to December 31, 1940, as usual.

That there be appropriated from H-8 Contributions, \$300 for the use of the Ohio State University Y.W.C.A. for the period from July 1 to December 31, 1940, as usual.

That \$375 be appropriated from H-8 Contributions for the Ohio Journal of Science for its use from July 1 to December 31, 1940, in accordance with the usual practice in this matter.

That there be appropriated from H-8 Contributions \$200 for the use of the Agricultural Student, a periodical publication by the students of the College of Agriculture for the period from July 1 to December 31, 1940.

That \$4000 be transferred from Rotary Fund No. 2628-8228 (Pomerene Refectory Fund) to Rotary Fund No. 160-8211 for the use of the School of Home Economics, effective July 1, 1940.

That a special Rotary Fund (No. 8225) be set up, to be designated as the Oxley Tea-room Fund, and that \$1000 be transferred to it from the Pomerene Refectory Rotary Fund No. 2628-8228.

That the Rules of the Four-Quarter Plan be amended as follows:

That Section 4 of Chapter IX of the By-Laws of the Board of Trustees, relating to Work and Vacation Credit of Members of the Faculties, be amended as follows:

Strike out the last two sentences and substitute the following therefor:

For the quarter in his year an individual may teach in addition to the three quarters as required, he receives an extra full vacation of one quarter. In case of resignation, death or discharge, vacation credit thus earned shall be paid on the basis of two-thirds pro-rata salary.

Special contracts for cash compensation for "Extra Instruction" shall not call for more than two-thirds the salary rate in force at the time such instruction is given.

That the agreement between the Division of Conservation, the Ohio State University, the American Wildlife Institute, and the Biological Survey be continued for the year 1940-1941, effective July 1, 1940.

That the cooperative project agreement between the Ohio State University and the United States Department of Agriculture, Bureau of Agricultural Economics and Soil Conservation Service, under the General Memorandum of Understanding signed June 2, 1936, be renewed for the period from July 1, 1940, to June 30, 1941, unless terminated as provided therein.

That the following contracts between the State Board for Vocational Education and the Ohio State University be approved; these contracts are presented in accordance with the practice prevailing for many years whereby the funds for teacher training in Agriculture and Home Economics are paid to the University by the State Board for Vocational Education:

CONTRACT BETWEEN THE STATE BOARD FOR VOCATIONAL
EDUCATION AND THE OHIO STATE UNIVERSITY

In consideration of the fact that the State Board for Vocational Education hereby agrees to reimburse the University in the amounts and for the purposes stated in the Smith-Hughes and George-Deen budgets herewith, The Ohio State University agrees to conduct in the College of Agriculture a course for the training of teachers in Vocational Agriculture, and a course for the training of teachers in Vocational Home Economics, in accordance with the State Plan adopted by the State Board for Vocational Education for the year 1940-1941.

These courses for the training of teachers in Vocational Agriculture and in Vocational Home Economics will be kept up to the standards demanded by the State Plan and will be subject to the general supervision of the State Board for Vocational Education.

Reimbursements in amounts not to exceed those stated in the budgets herewith will be made by the State Board for Vocational Education upon receipt of the affidavits from the Secretary of the Board of Trustees of Ohio State University as to the actual expenditures for that month.

Smith-Hughes Budget for Teacher Training in Agriculture

Resident—	
Salaries	\$20,250.00
Secretary	1,500.00
Stenographer	1,020.00
	<hr/>
	\$22,770.00

George-Deen Budget for Teacher Training in Agriculture

Resident—	
Salaries	\$ 2,900.00
General Travel	650.00
Travel in Resident Teacher Training Program...	400.00
Printing	500.00
Postage and Communication	800.00
Student Teaching Travel.....	1,200.00
Supplies	1,000.00
	<hr/>
	\$ 7,450.00

Itinerant—		
Salaries	\$10,900.00	
Stenographer	1,080.00	
Travel	1,800.00	
Supplies	500.00	
Postage and Communication	300.00	
		\$14,580.00
Research—		
Salaries	\$ 5,900.00	
Statistical and Clerical	900.00	
		\$ 6,800.00
Total Federal-State Teacher Training.....		\$51,600.00
(Smith-Hughes and George-Deen)		

Smith-Hughes Budget for Teacher Training in Home Economics

Salaries	\$14,420.00	
Clerical—Grade I, Rate C.....	1,440.00	
Travel	700.00	
Supplies	100.00	
Postage and Communication.....	100.00	
		\$16,760.00

George-Deen Budget for Teacher Training in Home Economics

Salaries	\$18,300.00	
Clerical	1,250.00	
Travel	1,000.00	
Supplies	100.00	
		\$20,650.00

Total Federal-State Teacher Training.....	\$37,410.00
(Smith-Hughes and George-Deen)	

In behalf of	In behalf of the State Board
Ohio State University:	for Vocational Education:
(Signed) HOWARD L. BEVIS,	(Signed) E. N. DIETRICH,
<i>President.</i>	<i>President and Executive Officer.</i>
(Signed) CARL E. STEEB,	
<i>Secretary, Board of Trustees.</i>	

Dated: July 26, 1940.

That the following gifts be accepted and the appreciation of the Board of Trustees be appropriately expressed:

\$3,000 from Mr. Julius F. Stone for the construction of the electron microscope;

\$1,500 from the National Research Council for study on the isolation of active agents from the adrenal cortex and their influence on various bodily functions, under the direction of Dr. Frank A. Hartman;

\$2,000 from the Anna Fuller Fund for the establishment of a fellowship in the Department of Chemistry under the direction of Dr. Melvin S. Newman;

\$1,675 from the Payne Fund during the year 1939-1940 for research in education (Rotary No. 7620);

\$25 from the Mahoning County branch of the Ohio State University Mothers' Club for deposit in the Student Loan Funds.

That the following contracts heretofore entered into between the Engineering Experiment Station and the Ohio State University Research Foundation, setting up the following projects, be reported to the Board of Trustees for information and record:

Johns-Manville Corporation, Manville, New Jersey—Investigation of (a) development of product and process of

manufacturing insulating firebrick; (b) development of high temperature cements and raw material for manufacture of same (to be known as the Johns-Manville Corporation Fellowship);

Georgia Kaolin Company, New York City—Investigation of kaolin in the ceramic industry (to be known as the Georgia Kaolin Company Fellowship).

That the following research agreements hitherto entered into between the Ohio State University and the Ohio State University Research Foundation, setting up the following projects, be reported to the Board of Trustees for information and record:

Bethlehem Steel Company, Bethlehem, Pennsylvania—Investigation of blast furnace refractories (to be known as the Bethlehem Steel Company Fellowship);

Consolidated Royal Chemical Company, Chicago, Illinois—Investigation of administering potassium iodide in therapeutic doses in the prevention and treatments of patients with all forms of goitre, the prevention and treatment of the common cold and in the treatment of active and quiescent pulmonary tuberculosis (to be known as the Co-operative Tuberculosis Research);

Lincoln Electric Company, Cleveland, Ohio—Investigation of the toxicity of welding fumes (to be known as the Lincoln Electric Fellowship);

Huntington Laboratories, Inc., Huntington, Indiana—Investigation of mill sprays and fumigants (to be known as the Huntington Laboratories Incorporated Fellowship).

That, in accordance with the recommendation of the University Faculty degrees be awarded at the Summer Convocation on August 30, 1940, to the following named students who have completed their requirements therefor:

DOCTOR OF PHILOSOPHY

Napoleon Anthemos Agapetos, B.Ch.E., M.Sc.; George Estes Barton, Jr., A.B. (Harvard University), M.A. (University of Pennsylvania); Francis Lee Benton, B.Ch.E., M.Sc.; Karl Edward Blumenberg, B.A., M.Sc.; Prudence Bostwick, B.A. (Wellesley College), M.A. (University of Denver); Raymond August Bournique, B.S. (University of Toledo), M.Sc.; Marie Hadley Bower, B.A. (Ohio Wesleyan University), M.A.; Donald Whitney Bowman, A.B. (Mount Union College), M.A.; John Herbert Buckingham, B.S. in Ch.E. (South Dakota State School of Mines); Karl Henry Busch, B.S. (Capital University), M.Sc.; John Mann Butler, B.S. (University of Richmond); Delmas Richard Cawthorne, A.B. (Georgetown College), M.A.; Johnnie Christian, B.S. (Texas State College for Women), M.S. (Iowa State College); Kenneth Edwin Clark, B.Sc. in Edu., M.A.; Grant Crane, A.B. (Dartmouth College); Hamblin Howes Crowell, B.S., M.S. (Oregon State College); Alden Denzel Cutshall, B.Edu. (Eastern Illinois State Teachers College), M.A. (University of Illinois); John Frederick Eichelberger, B.S. in Physics (Case School of Applied Science), M.Sc.; Louis Charles Gibbons, B.S. in Chem. (Ohio University), M.Sc.; Arthur Stanley Gregory, B.S. (Oregon State College); Victor August Greulach, A.B. (DePauw University), M.Sc.; Elton Brandon Gunyou, B.Ch.E., M.Sc.; George Everett Hansche,

A.B. (Ripon College), M.Sc.; Ray Emerson Heiks, A.B. (Bluffton College), M.Sc.; Eldon Cleon Hill, A.B. (DePauw University), M.A. (University of Wisconsin); Mary Champe Hissong, B.Sc. in Edu., M.A.; Edwin Stafford Hodge, B.S. (Davidson College), M.S. (Syracuse University); Ernest Hogge, B.S. (Morehead State Teachers College), M.S. (University of Kentucky); Harold Allen Huntington, B.S. in Ind.Edu., M.S. (University of Illinois); Everett Harrington Hurlburt, B.A. (Western Reserve University), A.M. (Harvard University); Edward Conrad Jordan, B.Sc. in E.E., M.Sc. (University of Alberta); Lowry Bruce Karnes, B.A. (Muskingum College), M.A.; Earl Lawrence Knight, B.S. in Com. (Temple University), M.A.; Raymond Gerhardt Kühlen, B.Sc. in Edu., M.A.; Robert Theodore Lagemann, A.B. (Baldwin-Wallace College), M.S. (Vanderbilt University); Lowell Pond Leland, A.B. (Colby College), M.A. (University of Maine); Walter George Lezius, B.Sc. in Bus.Adm., M.A.; Conrad Barnett Link, B.Sc. in Agr., M.Sc.; Thomas Edward Londergan, B.S. (Antioch College); Martin Stanbery Maier, B.A. (Muskingum College), M.Sc. (Purdue University); George Carlyle Martin, Jr., B.A., M.A. (University of Tennessee); Edmund Peter Marx, B.S., M.S. (Kansas State College of Agriculture and Applied Science); Norman Lampkin Matthews, S.B. (University of Chicago), M.Sc.; George Howard McClellan, A.B. (Dartmouth College); John Marcus Mead, B.S. (University of Illinois), M.Sc.; Amel Menotti, B.S. (Antioch College); Lucille Elizabeth Mercer, B.Sc. in Edu., M.A.; Adlai Eldon Michaels, B.S. (University of Wisconsin); Geoffrey Allan Miller, B.Sc. in E.E., M.Sc. (University of Alberta); Frank Baldwin Moody, B.S. (Rhode Island State College), M.Sc.; John Frederic Moore, B.A. (Amherst College), M.A. (Syracuse University); Robert Parker Moore, B.S. (Oklahoma Agricultural and Mechanical College), M.S. (Iowa State College of Agriculture and Mechanic Arts); Paul Winthrop Morgan, B.S. (University of Maine); Werner Lind Nelson, B.S., M.S. (University of Illinois); James Lloyd Oppelt, A.B. (Otterbein College), A.M. (Columbia University); Richard Allen Popham, B. Edu. (Eastern Illinois State Teachers College), M.Sc.; John William Reynard, B.A. (Muskingum College); M.A.; Ralph Heber Richards, A.B. in Edu., M.A. (University of Kentucky); Louis Edward Ruidisch, B.Ch.E., M.Sc.; Philip Pettibone Schaffner, A.B. (Princeton University), M.A.; William John Schart, B.A., M.A. (Western Reserve University); William Aldrete Benton Schrader, A.B., A.M. (Bucknell University); Howard Perry Simons, B.A., M.Sc.; Townsend Jackson Smith, B.S. in Agr. (West Virginia University); Wesley Lloyd Sprouse, A.B. (Ohio University), M.A.; William David Stoner, B.S. in Ind.Edu.; (Miami University), M.A.; Rachael Sibley Sutton, A.B. (Georgia State Teachers College), A.M. (Columbia University); Isaac Thut, B.S. (The College of Wooster), M.Edu. (University of Buffalo); Amos Turk, B.S. (The College of the City of New York), M.A.; Joseph Francis Vincent, B.S. (Alabama Polytechnic Institute), M.A.; Gene Alan Wallar, B.S. (Iowa State College of Agriculture and Mechanic Arts), M.A.; Edward Nelson Warner, A.B. (Marietta College), M.Sc.; Frederick Edgar Welfe, A.B., A.M. (Conzaga University), A.M. (St. Louis University); Francis Woody Werking, B.A., M.A.; Cyril William Woolcock, B.E., M.E. (University of Akron).

MASTER OF ARTS

Charles Daniel Allen, B.Sc. in Edu.; Mary Elizabeth Amstutz, A.B. (Bluffton College); John Ernest Anderson, Jr., B.A. (University of Kansas); Philip Rhodes Anderson, B.Sc. in Edu.; George Armour, B.A.; Lewis Aaron Arrington, B.S. in Edu. (Ashland College); Miriam Deeter Atherton, B.S. in Edu. (Miami University); Norman Clyde Aungst, A.B. (Findlay College); David Alban Ballard, B.Sc. in Edu.; Frank Augustine Banyas, B.Sc. in Edu.; Ralph Darrel Beery, B.S. in Chem. (Ohio University); Mildred Meminger Bergener, B. Edu. (University of Toledo); William Randolph Bigler, B.A., LL.B., B.Sc. in Edu.; Ruth Angeline Bixel, A.B., B.School Music (Bluffton College); Robert Edward Black, A.B. (Berea College), B.Sc. in Edu.; Esther Blackburn, B.Sc. in Edu.; Margaret Reid Blessing, A.B. (Western College); Edward York Blewett, B.A. (University of New Hampshire); Edward Anderson Bolling, A.B. (West Virginia State College); Gladys Sunderland Bowen, B.Sc. in Edu.; James Alfred Bradford, B.Sc. in Edu.; Roy Herr Brenneman, B.S. in Edu. (State Teachers College, Millersville, Pa.); John Lewis Brickels, A.B. (Wittenberg College); Franz John Brickman, A.B. (Wittenberg College); Dorothy Leola Briner, B.Sc. in Edu.; Katharine Hancock Brown, A.B. (Kentucky State Industrial College); Paul Eugene Brown, A.B. (Miami University); Andrew C. Burcky, A.B. (Bluffton College); Kathryn Lorna Burgess, B.Sc. in Edu.; Virginia Bolin Burkert, B.Sc. in Edu.; Henrietta Busch, A.B. (Capital University); Joseph Bailey Bush, A.B. (Miami University); Arthur Camille Cahow, B.S. in Edu. (Wittenberg College); Frances Margaret Chapman, B.Sc. in Bus.Adm.; Robert Harle Christy, B.S. in Edu. (Bowling Green State College); Betty Duncan Clark, B.Sc. in Edu.; Charles Leo Clark, A.B. (Defiance College); Richard Guy Clark, B.Sc. in Edu.; Audrey Hayden Clausus, A.B. (Denison University); Marian Helen Collingwood, B.Sc. in Edu.; Henry Brice Connell, A.B. (Ohio University); Mary Estelle Cooper, B.Sc. in Edu.; Naomi Emeline Cooper, B.A.; Oliver Abbott Cooper, B.A., B.Sc. in Edu.; Thomas Howard Cooper, B.S. (Wilmington College); Charles Herbert Covert, B.S. in Edu. (Muskingum College); Bruce Barnes Cox, B.S. in Edu. (Bowling Green State College); Mary Cecil Crater, B.A., B.Sc. in Edu.; George Scott Cree, B.A., B.Sc. in Edu.; Virgil Charles Crisafulli, B.A.; Evelyn Mae Cross, B.Sc. in Edu.; Virgil Leon Crunkilton, B.Sc. in Edu.; Helen Louise Culbertson, A.B. (Ashland College); Marjorie Lois Culbertson, B.A. (St. Mary of the Springs College); Mary Lou Culp, A.B. (Wittenberg College); Carleton Hammond Currie, B.S. (Michigan State College), B.S.T. (Boston University), M.S. (University of Michigan); Charles Albert Daney, B.S. in Edu. (Miami University); Ivan Willard Davis, B.Sc. in Edu.; Jean Jacques Demorest; Mildred Louise Dicke, B.S. in Edu. (Bowling Green State College); Dorothy Adams Doerr, A.B. (Capital University); Cleo John Henry Donaldson, B.S. in Edu. (Bowling Green State College); Murray Alanson Douglas, B.S. in Edu. (Wayne University); William Charles Drager, A.B. (Adrian College); Esther Drill, B.S. in Edu. (Miami University); Margaret Selby Dudley, A.B. (Western College), B.Edu. (University of Cincinnati); Robert William Duncan, B.A.; Freeman Allen Dusthimer, A.B. (Baldwin-Wallace College); Eleanor Katherine Earhart, B.A.; Paul Mercer Eberhardt, A.B. (University of Michigan); Charles Raymond Eberst, B.S. in Edu. (Ohio University); Lowell Osborne Edwards, B.Sc. in Edu.; Ethel Elizabeth Eicher, B.A.; William Thomas Elder, B.A.

(Ohio Wesleyan University); Howard Holmes Ellis, B.S. (University of Michigan); Lloyd Walter Emler, B.S. in Edu. (Muskingum College); Leland Brinley Emrick, A.B. (Manchester College); Richard Claire Enlow, B.S. in Edu. (Ohio University); Mildred DePalma Epps, B.S. in Edu. (West Virginia State College); Clifford Wayne Eversole, A.B. (Ohio Northern University); Walter Raymond Farnham, A.B. (Marietta College); Lewis Charles Fay, A.B. (University of Michigan); Regina Marye Fejes, B.Sc. in Edu.; Earl William Fields, A.B. (Glenville State Teachers College); William Charles Fingerhut, B.Music Edu. (American Conservatory of Music); Frank Leonard Fischer, A.B. (Capital University); John Augustus Florence, B.Sc. in Edu.; Phyllis Anne Flower, A.B. (Hiram College); Howard William Foley, B.A.; Smith LeRoy Foster, B.S. in Edu. (Kent State University); Herman Ray Frame, B.S. in Edu. (Ohio University); William Alexander Freeman, B.S. in Edu. (Ashland College); Catharine Chrisman Fuller, B.Sc. in Jour.; Hilda Jane Fulton, B.Sc. in Edu.; Charlotte Anne Gallant, B.A. (Ohio Wesleyan University); Marion Edmund Gardner, B.S. in Edu. (Kent State University); Ada Lorraine Garrett, B.Sc. in Edu.; Abel Riley Gaskill, B.S. in Edu. (Ohio University); Elmer Earnest Geib, A.B. (Wittenberg College); Ramon Thomas George, B.Sc. in Edu.; Thomas Alexander George, B.Sc. in Edu.; Eleanor Adelia Gerding, Music B. (St. Mary's College); Hubert Ambrose Gerrety, B.A. (St. Bonaventure College); Kenneth Vincent Giffin, B.A. (Muskingum College); Olden Curtice Gillum, B.S. (Indiana University); Katherine Frances Glick, B.Sc. in Edu.; John Yat-Sun Goo, B.A. (University of Hawaii); Allan Thomas Gordon, Jr., A.B. (DePauw University); Francis Marion Gordon, B.Sc. in Edu.; Lloyd Clayton Gray, B.S. in Edu. (Ohio University); Marshall Charles Greco, B.S. (University of Pittsburgh); Wilbur Irwin Gregg, B.S. (Muskingum College); Martha Grace Griffin, A.B. in Edu. (University of Kentucky); Jefferson Eugene Grigsby, Jr., A.B. (Morehouse College); Leo Balmat Grimes, A.B. (Mount Union College); Clare Ewing Grundman, B.Sc. in Edu.; Frances Margaret Guzwiak, A.B. (Michigan Western State Teachers College); Karl Walter Harter, A.B. (Heidelberg College); William Paul Haskins, A.B. (Rio Grande College); Ernest Everett Hawk, B.Sc. in Edu.; Ruth Wilson Heagen, B.A. (Muskingum College); Walter Byron Heischman, B.S. (Capital University); Robert Griffith Helsel, B.S. (University of Pittsburgh); Claude Wilson Henkle, A.B. (Ohio Northern University); Paul Hufford Henry, B.S. in Edu. (Ohio University); Eva Cunningham Hensel, B.S. in Edu. (Miami University); Karl Joseph Hess, B.A. (University of Wisconsin); Ruth Josephine Heyburn, A.B. (University of Akron); Don Ellsworth Hiett, B.S. in Edu. (Ohio Northern University); Mary Stella Hiltner, B.Sc. in H.E.; Edward LaMar Hoke, B.A. (St. Johns College), B.S. in Edu. (Wilmington College); Robert Louis Holloway, B.Sc. in Edu.; Bernard Francis Hunt, B.S. in Edu. (Bowling Green State University); Isabel Hunt, A.B. (Lake Erie College); Elizabeth Miller Irwin, A.B. (Goucher College); Myron Theodore Johnson, B.S. in Edu. (Wilmington College); Vivian Lucille Johnston, B.Sc. in H.E.; Claren Corwin Jones, B.Sc. in Edu.; Joseph William Jordan, B.S. in Edu. (Bowling Green State University); Albert Joseph Kauber, A.B. (Capital University); Jean Paul Keller, A.B. (Heidelberg College); Verna Elizabeth Keller, B.S. in Edu. (Ohio University); Javan Irvine King, A.B. (University of Dubuque); Charles Frederick Kirk, B.A. (The College of Wooster); Harold Holmes

Kirk, B.A. (Muskingum College); George Wolfgang Kisker, B.A.; Vernon G. Kleimo, A.B. (Capital University); Minnie Margaret Kochenderfer, B.Sc. in Edu.; Mary Esther Kohler, B.Sc. in Edu.; Paul Whistler Kohler, B.A. (Ohio Wesleyan University); Karl Kooistra, B.School Music (Bluffton College); George Joseph Kozak, B.S. in Phys. Edu. (University of Notre Dame); Julia Ellen Kromer, B.Sc. in Edu.; Homer Abraham Kuenzli, A.B. (Wittenberg College); Betty Katharine Kunert, B.S. in Edu., A.B. (Kent State University); Marguerite McKinley Kurz, B.S. in Edu. (Ohio University); Marian Hammond Lackey, B.Sc. in Edu.; Ralph Spitzer Lanham, A.B. (Bridgewater College); Judson Harmon Lanman, B.Sc. in Edu.; Hugh Donald Laughlin, B.Sc. in Edu.; Herman Walter Lautenbach, A.B. (Ohio Northern University); George Harvey Leffel, B.S. (Otterbein College); Claud Heckman Leslie, A.B. (Manchester College); John Osborne Lewellen, B.S. in Edu. (Ball State Teachers College); Philip Enoch Liljengren, B.S. in Edu. (Northwestern University); Frederick Wallace Lowry, B.S. in Edu. (Wilmington College); John Bryan Maxwell, B.Sc. in Edu.; Helen Ruby May, A.B. (Otterbein College); Virginia Jane McAllister, B.Fine Arts; Edith Lakin McClintic, B.Sc. in Edu., B.A.; Lee William McComas, B.S. in Edu. (Ohio University); Mary Bernice McCray, A.B. (Wittenberg College), A.B. in Com.Edu. (Bowling Green Business University, Ky.); Lydia Pauline McElravy, A.B. (Bethany College); Carl Henry McFadden, B.A.; Ruth Eleanor McFadden, B.A. (Muskingum College); Don McGlothlin, B.S. in Edu. (Kent State University); Stanley McGowan, A.B. (Manchester College); Gordon Wells McKinley, B.A. (McMaster University); Roy Delmas McKinley, B.A. (Muskingum College); Martha Charlotte McMaken, B.S. in Edu. (Miami University); Thelma Ruth Melvin, B.P.S.M. (Otterbein College); William Nathan Mendel, B.Sc. in Jour.; Ruth Martha Metzger, B.Sc. in Edu.; William J. Middleton, B.A.; Louise Mignin, A.B. (University of Akron); Clyde Kermit Miller, A.B. (Hiram College); Edgar Ray Miller, B.S. (The College of Wooster); Thomas John Miller, B.S. (Indiana State Teachers College); Alva Elwood Minnich, A.B. (Manchester College); Leslie Mishey, B.Sc. in Edu.; Clifford Raymond Mobberly, B.S. in Edu. (Muskingum College); Josephine Gilkerson Morris, B.S. in Bus.Adm. (West Virginia State College); Glenn Ernest Mowers, B.Sc. in Edu.; Paul Conrad Muhlberger, A.B. (Miami University); Maurice Ray Newkirk, B.S. (Heidelberg College); Helen Estelle Nichols, B.Sc. in H.E.; Elmer Edward Noyes, B.Sc. in Edu.; William Leroy Oberholzer, A.B. (Miami University); John Jacob Ogg, B.Sc. in Edu.; Levenia Haire Orlidge, A.B. (Otterbein College); John Edward Oyer, B.Sc. in Edu.; Thomas Lux Parker, A.B. (Ohio University); Ira Clifford Paul, B.A. (Mt. Morris College), B.Sc. in Edu.; Leona Penn, A.B. (Ohio University); Walter Scott Perry, A.B. (Bethany College); William Arthur Peters, B.S. (Baldwin-Wallace College); Ava Corinne Pettit, B.Sc. in H.E.; Marcella Blauser Phillips, B.School Music (Capital University); Kenneth Robison Piatt, B.S. in Edu. (Wittenberg College); Idella Elizabeth Pindell, B.S. in Edu. (Miami University); Margaret Virginia Pitts, B.S. (Columbia University); Alice Genevieve Poston, B.A., B.Sc. in Edu.; John Chester Powell, B.S. in Edu. (Kansas State Teachers College); William Stephen Pyson, A.B. (Baldwin-Wallace College); David Rains, B.S. (Wilberforce University); Mary Fleeta Rawling, B.S. (University of Minnesota); Elmer Eugene Reger, B.A. (Ohio Wesleyan University); Cleo Resler, B.Music (Cincinnati

College of Music); Dean Garrett Rex, B.S. in Edu. (Ashland College); Mary Edson Reynard, A.B. (Hiram College); Ronald West Richards, B.Sc. in Edu.; Elizabeth Lewis Ricketts, A.B. (Denison University); Louis Charles Rinear, B.Sc. in Agr.; Clinton Cleo Roberson, B.S. in Edu. (Oakland City College); Edward Earl Roberts, B.S. (Tri-State College); Gerald Park Rockwell, A.B. (Ohio Northern University); Marvin Ernest Ruder, A.B. (University of Michigan); Francis Trimble Rudy, B.Sc. in Edu.; Arthur Frederick Schalk, Jr., B.Sc. in Bus.Adm.; Frank Edward Schneider, B.Sc. in Edu.; George Courtright Schultz, B.Sc. in Edu.; Mary Katherine Schweinfurth, B.Sc. in Edu.; Edward Albert Scott, B.S. in Edu. (Wilberforce University); Seymour Shapins, B.A.; Anne Margaret Sharadin, B.A. (Ohio Wesleyan University); Ruth Anna Shaw, B.A. (Geneva College); Elizabeth May Shough, B.A. (Ohio Wesleyan University); Dorothy Grace Shultz, B.A. (Ohio Wesleyan University); Karl Atwood Shumaker, Jr., B.Sc. in Edu.; Walter Gillespie Sites, B. S. in Edu. (Wittenberg College); Harold Adolphus Skinner, B.Sc. in Edu.; Helene Christine Skott, B.S. (Battle Creek College); Isabell Emily Smith, A.B. (Marshall College); Lewis Fitzwater Smith, Ph.B. (University of Wisconsin); Robert Orlando Smith, B.S. in Edu. (Bowling Green State University); Robert Bruce Snodgrass, B.S. (Muskingum College), B.S. in Edu. (Kent State College); Irvin Walter Snyder, B.S. in Edu. (Kent State University); Roy Samuel Sparks, A.B. (Defiance College); Rudolph Speiser, B.A.; Charles Taylor Steele, A.B. (Kentucky State Industrial College); John Carper Stevenson, A.B. (Denison University); Chester Arthur Stine, B.Sc. in Phar., B.Sc. in Edu.; George Stoeckmann, A.B. (Denison University), Th.B. (Northern Baptist Theological Seminary); Dewey Franklin Stone, A.B. (Ohio University); Loyal Russel Stone, B.S. (Ashland College); Sara Ruth Swickard, B.Sc. in Edu.; Charles Andrew Taylor, B.Sc. in Bus.Adm.; Donald Theodore Taylor, B.A. (Muskingum College), B.Sc. in Edu.; Guy Gene Taylor, B.School Music (Capital University); Gladys Elizabeth Thomas, A.B. in Edu. (West Virginia State College); James Luther Thomas, B.S. (Florida Agricultural and Mechanical College); Ada Marion Thompson, A.B. (Marshall College); Alton Zaile Thorla, B.A. (Muskingum College); Thomas Joseph Vernia, B.A. (Muskingum College); Walter Fred Von Brock, B.School Music (DePaw University); Martha Lorena Waddle, A.B., B.S. in Edu. (Cedarville College); Howard Emerson Walker, A.B. (Denison University); Melvin Eugene Walker, B.Sc. in Edu.; Otto Vernon Walker, A.B. (Denison University); Mary Edith Wall, B.A., B.Sc. in Edu.; Tucker Andrew Wallace, B.Sc. in Edu.; Frances Elizabeth Ward, A.B. (Manchester College); Helen Corrine Ward, B.S. in Edu. (University of Cincinnati); Pauline Cecelia Warner, B.S. in Edu. (Ohio Northern University); Campbell Stras Warren, B.Sc. in Edu.; Emerson Earl Washburn, A.B. (Ohio University); Kenneth Alfred Watson, B.S. in Edu. (Ohio University); Milton Raymond Watson, B.Sc. in Edu.; Hadley Edgar Watts, B.S. in Edu. (Ohio Northern University); Clifford Raymond Wertz, B.S. (Otterbein College); George Herbert West, B.S. in Edu. (Ohio University); Richard George West, B.Sc. in Edu.; David Marsh Wherry, B.Sc. in Edu.; Neva Elizabeth Whitmore, B.A. in Edu. (Denison University); Hester Hollinger Wickens, B.S. in Edu. (Muskingum College); James LeRoy Wilson, B.S. in Edu. (Miami University); Lynn Marcellus Woofter, B.Sc. in Edu.; Mary Sadie Worley, B.S. in Edu. (Miami University).

MASTER OF ARTS IN SOCIAL ADMINISTRATION

Peter Ramon Damkov, B.A. (Kent State University); Leighton Alden Dingley, A.B. (Bates College); Hilda Duker, B.S. in Edu. (Boston University); Mary Ethel Evans, B.Sc. in Edu.; Eduard Samuel Goodman, B.A.; Leonard Vincent Griffith, A.B. (Xavier University); Richard Allen Haney, A.B. (Kalamazoo College); Marvin Hoffenberg, B.Sc. in Soc. Adm.; John Alvin Louis, A.B. (Oberlin College); Charles Abraham Mentzer, B.S. (Gettysburg College); Frank Marion Vicroy, B.S. in E.E. (Case School of Applied Science).

MASTER OF BUSINESS ADMINISTRATION

James Henry Davis, B.S. in Bus. Adm. (University of Missouri); Robert George Hattwich, B.A.

MASTER OF SCIENCE

Otis Wilmuth Allen, B.S. (Western Kentucky State Teachers College); Fred Oliver Barrett, B.S. (Alabama Polytechnic Institute); Paul Hubert Bender, B.Sc. in Agr. (Rutgers University); Judson Joseph Beougher, B.Sc. in Agr.; Robert Young Cannon, B.S. (Iowa State College); Raymond Stanley Dalter, B.A.; Charles Oatley Dawson, B.C.E.; James Oliver Edmister, B.A.; Orris Ray Evers, B.S. in Agr. (University of Florida); Madison Chastine Forbes, B.S. in Ind. Chem. (University of Kentucky); Owen Friend, B.S. (St. Johns College); Jack Alan Gerster, B.Ch.E.; Donald William Glover, B.S. in Agr. (Purdue University); James Arthur Grossman, B.Ch. in Edu.; Mildred Haefele, B.Edu. (Illinois State Normal University); Richard Airth Hamilton, B.S. in Agr. (North Dakota Agricultural College); Harriet Crystal Harris, B.S. in Edu. (Miami University); John Brock Heffelfinger, B.S. in E.E. (University of Kansas); Esther Marie Herdle, B.S. (Mount Union College); Henry William Hofstetter, B.Sc. in Opt.; Charles Gordon Hunt, B.S. (Oklahoma Agricultural and Mechanical College); Frank Woodbury Jones, Jr., B.S. (Pennsylvania State College); Mary Elizabeth Kaley, B.S. (Whitman College); Gangadher Dinger Kane, B.Agr. (University of Bombay, India), B.S. (Louisiana State University); John Claire Kehoe, B.Sc. in Opt.; Ellsworth Hall Ketner, B.Sc. in Edu.; Fleetwood Raymond Koutz, B.S. in Vet. Med., D.V.M. (Washington State College); William Henrik Krister, B.A. (Western Reserve University); Gerald Thomas Leatherman, A.B. (Ohio Northern University); Joseph Thomas Lynn, B.A. (Vanderbilt University); Emil Malinovsky, B.Sc. in Agr.; Gardner Charles McFarland, B.S. (University of California); Elmer Stanley Melick, A.B. (Denison University); Kenneth Raymond Morton, A.B. (Heidelberg College); Richard Edward Ogden, B.Ch.E.; Lewis Scott Overturf, B.Sc. in Agr.; Afton Ellmore Price, B.A., B.Sc. in Edu.; Herman J. Reitz, B.S. in Agr. (Kansas State College of Agriculture and Applied Science); Ezra Wayne Rinehart, B.A.; Harry Bernard Rosenzweig, B.S. (College of the City of New York); Duncan Wight Seavey, B.S. in M.E. (Tufts College); Clara Lovisa Sesler, B.A. (Ohio Wesleyan University); Arthur Plummer Sidwell, B.S. (University of Illinois); Charles Elmer Smith, B.A., B.Sc. in Edu.; Franklin Wallburg Southwick, B.S. (Massachusetts State College); Floyd Randall Stauffer, S.B. (University of Chicago); Robert Edward Straszheim, B.Sc. in Agr.; Meyer Louis Sugarman, Jr., B.S. (University of Florida); Frank Miller Taylor, B.Sc. in Agr.; Ralph Lester Tiede, B.S. in Ch.E. (State College of Washington); Max Ezra Tyler, B.S. (Cornell University); John Connell Van Meter,

B.A.; Paul Latham Weaver, B.Sc. in Edu.; Claude Wilson White, B.S. (Virginia Military Institute); James Fred Williams, B.S. in Edu. (Ohio Northern University); Robert Keck Williams, B.S. in M.E. (University of Kansas); Detlef Jacob Witt, B.S. (University of Maryland); Ah Foo Wong, B.A.; Leroy Lamborn Zang, A.B. (Brown University); Walter Henry Zophy, B.S. (University of Wisconsin).

BACHELOR OF SCIENCE IN AGRICULTURE

John Merrick Anderson; Richard Shoots Davidson; James Franklin Gray; Alice Constance Holton; Donald Houston Ihrig; Wilbur Lavern Lenox; William Herrold Smith; Lester Daniel Snyder.

BACHELOR OF SCIENCE IN HOME ECONOMICS

Catherine Mildred Allison; Marjorie Ellen Andrix; Alice Lucille Berlekamp; Elizabeth Cochran; Edith Evelyn Craig; Eleanor Creighton; Maude Elizabeth Douglass; Ruth Anne Drexel; Beth Ann Dugan; Helen Marie Dye; Ruth Alice Elliott; Lillian Anna Fricker; Mada Celia Garn; Elizabeth Mary Hamrick; Ruth Matilda Henschen; Jane Miles; Beulah Juanita Miller; Dorothy Jane Mygrant; Mary Louise Pierce; Julia Hornyak Risko; Addie Ruth Skinner; Hazel Elnora Snider; Martha Rose Snouffer; Leah Jean Vause; Enid Louise Weller.

BACHELOR OF ARTS

Ruth Peace Allen; Lillian Myers Ash; Donald Luther Balch; Janice Carson Beatley (cum laude); Philip Armour Beck; David Hall Boals; Russel Floyd Bondy; Carl Henry Brandenberger; Arthur Malcolm Call; Richard Newell Cowden; Charles Joseph Cross; Jean Jacques Demorest (cum laude and with High Distinction in French); Isabel Dorothy Erskine; Mortimer Leo Feigenbaum; Frances Ordell Fosdick; Ellen Betty Greenbaum; Jared Barker Halderman; Stanley Arthur Hetzler; Mary Elizabeth House; Martin Hurvitz; Edith Valborg Jersin; James Runyan Kauffman; Thomas Parker Kohr; Anastasius Herodotus Kyriakides; John Robert LaManna; John Wright Leist; Charles Lewis, Jr.; Robert Shade McMillen; George Anthony Moore; Helen Moore; Genevieve Brashear Prewitt; Delbert Glen Reck; Mary Kathryn Roberts; Frank Ackeroyd Smith; Chester Stanley Szubski; Doran David Zinner.

BACHELOR OF SCIENCE

Michael Erchak, Jr.

BACHELOR OF SCIENCE IN JOURNALISM

George Hawn Baker; Harry Norman deBock; Edwin Klich; Horace Maley McFarland, Jr.; Mathias Jacob Reiser; Frank Walter Sheridan, Jr.; Hannah Henryetta Taylor.

BACHELOR OF SCIENCE IN OPTOMETRY

Donald Clinton Aikin; Ella Margaret Hamilton; Jack Thomas Keith.

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

Eloise S. Armitage; William Otis Ash; Morton Wilbur Bader; Ivan John Biscan; Ruth Grace Bradford; Arthur Herbert Broadway (with Honors); Irving Brooks; Walter Max Brown, B.M.E.; Philip Raymond Calhoun; Richard Chester Clevenger; Lloyd Irl Colbert;

Mikhail Vladimir Condoide; Errol Samuel Cornell; John Robert Cotabish (with Honors); Stanley Duane Crist; Robert Taylor Cull; Daniel Thomas Cullen; William Errett DeFrance; William Frank Duckworth; Milton Leon Dudley; Jack Stuart Ebright; Robert Edwin Elsas (with Honors); Margaret Marion Emmons; Charles Ronald Flory; B.Sc. in Edu.; Eugene Karl Foss; Murray Friedman; Donald Noble Friend; Mary Emmaline Garrison; Donivan Cly Gilliland; Clark Orville Glaser; Lowell Graham; Lawrence Vincent Hagerty, B.A. (with Honors); Robert William Harper; Edward Martin Hartman; James Leo Henderson; Jack Leslie Hepplewhite; Howard Hesse; Alan George Hurth; Michael Kabealo; Charles Jack Kimmel; Robert Alfred Knecht; Delbert LeRoy Kuhn; Joseph Martin Kundtz; Charles Albert Lake; Yao Fan Li; Herbert Allen Lisle; Robert Gordon Lucas; Alex Marks; Donald Scott McCartney; John Roger McClurg; Dorothy Jean McGuire; John Louis McMillen; Lowell Henry Mittlehauser; Clifford Paul Morgan; Phillip Dent Murray; Herbert Lewis Myers; Anthony Passella; Donald Neile Payne; John Edward Phillips; Ivan Walter Sarver; Robert Emerson Seabold; Ernest Franklin Shearer; Hugh Joseph Shumaker; Ruth Alice Silberstein; Harry Eugene Sondles; Lawrence Harold Stone; Robert Otto Stout; Herbert Eugene Todd; Robert Harry Townsend; Homer Edgar Ullmann; Mary Jane Vaffis; Herman Vaprin; Theodore Emil Wagner; Douglas Charles Weaver; Covington Arnold Westlake; Walter Joseph Williams; Erwin Humphrey Wyman.

BACHELOR OF SCIENCE IN SOCIAL ADMINISTRATION

Imena Allison; Clara Jeannette Burns; Idonna Marie Emmons; Florence Berner Gaynes; Eleanor Ellen Gettles; Esther Dorothy Goldenberg; Dorothy Jeanne Hager; Doris Harriet Hovey; Sylvia Lipson; William Robert Melamed; Ruth Moss; Dorothy Mary Polcar; Regina Rosen; Milton Sicherman; Mary Gould Steward; Beverly Louise Wachs; Florence Burke Waide.

DOCTOR OF DENTAL SURGERY

Robert Bader; Russel Floyd Bondy; Ben Singleton Steinert.

BACHELOR OF SCIENCE IN EDUCATION

Bertha Linn Anderson; Gertrude Lillian Anderson; Christie Anna Appleby; Harry Armogida, B.A.; Edward Philip Arter; Laura Ellen Barber; Roberta Margaret Barnett; Rudolph George Berkhouse; Helen Elizabeth Black; Charles Pillsbury Blackburn; Ruthe Helen Bolon; Clarissa Spencer Bostlemann; Madeline June Bowers; Carl Henry Brandenberger; Lewie Undine Brown; Elizabeth Dale Clark, B.A., M.A.; Lucille Elizabeth Clouse; Eloise Lillian Cook; William Junior Coyer; Nettie Evans Dally; Lester Paul Dauterman; Ira Robert Davis; Helen Deber; Evan Howard Evans; Joseph John Feher; Mortimer Leo Feigenbaum; Benjamin Wayne Felton; Edward John Filipkowski, B.A.; Harold Hendricks Fiske; Olive May Frahm; John Paul Giesey; Clara Harriet Gillan; Helen Zettler Greely; Locheen Elizabeth Gunn; Maurice Eugene Haas; Miriam Coletta Hawkins; Margaret Jane Hayden; Dorothy Lee Hill; John Robert Hoffman, B.A.; William Phillip Hoffman; Eva Marie Holmes; Wallace Potts Hoyt; Edith Helena Huey; Francis Joseph Hutcheson; Florence Ardinelle Inbody; Virginia Nay Janes; William Asbury Jennings; Elizabeth Margaret Jones; John Harold Jones; Verna Helen Jones;

Mary Mertus Kirner; Aimo Justus Kiviniemi; Edward Henry Krumm, A.B. (St. Charles Borromeo College); Thelma Violet Levine, A.B. (Cornell University); Grace Mae Lucas; Sonia Adele Lymon (with Distinction); Helen Elizabeth Madory; Harry Edward Martin; Mary Elizabeth McKeever; Verna Louise Meloy; Margaret Lydia Menendian; Marguerite Esther Meredith; Mary Jo Midden; George Charles Miller; Hazel Clark Moon; Grace Jean Moore; Blanche Scullin Morgan; Hugh Stanley Morrison; Helen Gertrude Myers; Eleonore C. Orf; Bernice Marie Peoples; Lucy Switzer Plank; Chalmers Galard Poole; Claribel Beckett Poole; Amelia Janet Price; Dorothy Adele Propst; Earl Theodore Reichert; Hilma Susemma Renner; Rita Ann Reutinger, A.B. (St. Mary of the Springs College); Emily Inez Richey; Mary Martha Rockel; Helen Weber Rupert; Ava Lenore Russell; Mary Laverna Schick; Audrey Juanita Scott; Helen Lucile Seitsinger; Charles Howard Sewell; Frederick W. Shafer; Bertha Steele Shockley; Stanton Wayne Simkins; Marian Southard; Martha Jane Stambaugh, B.Sc. in Jour.; Jane Steele; Kathryn Isabelle Stocker; Herbert Tepping; Evelyn M. Thomas; Eloise Cecille Thompson; Lewis John Tipton; Sylvia Littell Todd; Howard Wesley Van Horn; Mary Ellen Weaver, B.Sc. in Soc. Adm.; Wynn Wilmot Wiess, B.A. (Olivet College); Churchill Klages Wilcox, B.A. (Youngstown College); Agnes Hamilton Wills; Mary Virginia Wilson; Edna Orpha Windom; Clarence Edward Witmer; Beatrice Clarice Wyckoff.

BACHELOR OF FINE ARTS

Ruth Florence Harnack; Joseph Conner Howell; Eleanor Gee Potts.

BACHELOR OF CHEMICAL ENGINEERING

Clay Henry Aneshansley; Herman Edwin Austen; Frank Maxwell Cooper; Winston Howard Duckworth; Loren Frederick Grandey; Robert Wesley Hooper; Don Ellsworth Kennedy; Francis John Malick; James Earl Massie; Walter Carl Wendschuh.

BACHELOR OF ELECTRICAL ENGINEERING

Walter Edward Chapinsky; Harry Orville Collis, Jr.; Fritz Myers; Robert Arthur Outram; Paul William Steck.

BACHELOR OF INDUSTRIAL ENGINEERING

Robert Jefferson Armstrong; Russell Edward Wolfe, Jr.

BACHELOR OF MECHANICAL ENGINEERING

James Martin Kirwin; Robert Ralph Luxford; Don Andrew Nordstrom; William Jacob Ressegger.

BACHELOR OF METALLURGICAL ENGINEERING

Charles Edwin Rarey; Paul Francis Sikora.

BACHELOR OF SCIENCE IN PHARMACY

Clifton Holcomb Whipps.

Upon motion of Mr. Atkinson, seconded by Mr. Rummell, the above recommendations of the President were upon roll call unanimously approved.

* * * * *

The Board recessed to meet in the morning.

July 27, 1940.

The Board now resumed its session at 9:30 A. M., pursuant to adjournment.

Present: Herbert S. Atkinson, Chairman, Dr. C. J. Altmaier, Carlton S. Dargusch, Leo L. Rummell, Dr. Burrell Russell and Lockwood Thompson.

* * * * *

The President advised the Board that on January 8, 1940 the Trustees, by formal action, expressed their appreciation to the members of the special committee of the faculty which had rendered valuable assistance to the Board of Trustees in the appraisal of persons to be considered for the office of President of the Ohio State University.

The President stated that the question has now been raised as to whether this action implied that the committee had fulfilled its purpose and was therefore discharged.

Mr. Dargusch thereupon offered the following resolution:

That the special committee of the faculty appointed to assist the Board of Trustees in an advisory capacity, having completed its work, be now discharged, and that the Secretary advise the members of this committee of the appreciation of the Board of Trustees for the helpful services rendered.

This motion was seconded by Dr. Russell, and was upon roll call unanimously approved.

* * * * *

The Chairman announced the following appointments:

Mr. Julius F. Stone and Mr. Leo L. Rummell as members of the Board of Directors of the Ohio State University Development Fund;

Dr. Clinton J. Altmaier as the Trustee member on the Board of Control of the Faculty Club;

Mr. Lockwood Thompson to continue as Chairman of the special committee of the Board arranging for the inaugural exercises for President Bevis.

* * * * *

The President reported that he had appointed the following persons as members of the University Committee on Emergency Cooperation with Federal and State Governments to advise with him concerning matters arising from the emergency growing out of the European war:

Howard L. Bevis, Chairman
J. L. Morrill
Charles E. MacQuigg
Henry E. Hoagland
Burrell B. Spohn
Carl E. Steeb

The President recommended that a member of the Board of Trustees be added to this committee.

Upon motion of Mr. Dargusch, seconded by Mr. Thompson, the appointment of this committee was approved by the Board and the Chairman was authorized to appoint a member of the Board to serve,

as requested by the President. The Chairman appointed Mr. Carlton S. Dargusch.

* * * * *

The Secretary presented an application signed by The Northwestern Mutual Life Insurance Company for a quit claim deed for lands in the Virginia Military District, located in Pickaway County, Ohio, covering two parcels of land: 73 acres in Survey 4725 and 181½ acres in Survey 4726. This application was accompanied by the necessary supporting documents.

Upon motion of Mr. Rummell, seconded by Dr. Russell, the application was approved and the Chairman of the Board was directed, for and on behalf of the Board of Trustees, to execute the proper quit claim deed therefor, in accordance with the provisions of the Act of March 14, 1889.

* * * * *

Upon motion of Mr. Dargusch, seconded by Mr. Rummell, a Medical Certificate was authorized by unanimous vote for John Milard Morse, who graduated from Starling Medical College as of May 4, 1905, with the degree of Doctor of Medicine.

* * * * *

Upon motion of Mr. Dargusch, seconded by Mr. Thompson, the Board by unanimous vote granted a Medical Certificate to Clinton J. Altmaier who graduated with the degree of Doctor of Medicine from the Ohio Medical University on May 5, 1905; the Board further authorized a Dental Certificate for Dr. Altmaier inasmuch as he graduated with the degree of Doctor of Dental Surgery from the Department of Dentistry, Ohio Medical University, on April 16, 1901.

* * * * *

The Secretary now presented the actions of the University Cabinet and report of the Maintenance Engineer relative to bids received on July 8, 1940 for the Forced Draft, Multiple Retort, Underfeed Stoker for No. 2 Boiler in the Power Plant, and contract awarded thereon:

CABINET MINUTES

July 8, 1940.

The Cabinet met in the office of the Secretary at 2:00 P. M.

Present: Messrs. Bevis, Elleman, Smith and Steeb.

* * * * *

The Cabinet, acting under instructions received from the Board of Trustees at its meeting on June 10, 1940, met for the purpose of opening and reading in public the bids received by 2 o'clock this day for a Forced Draft, Multiple Retort, Underfeed Stoker for No. 2 Boiler in the Power Plant as per advertisement. The following bids were received, read and tabulated:

<i>Forced Draft, Multiple Retort, Underfeed Stoker for No. 2 Boiler</i>			
<i>Bidder</i>	<i>Base Bid</i>	<i>Bond</i>	<i>Alt. No. 1 (add)</i>
McCabe Construction Company.....	\$18,765	\$20,000	\$740
Combustion Engineering Company, Inc...	15,384	18,000	863

Explanation of Alternate:

No. 1—If 2 feet of wall on side walls and bridge wall is laid of carborundum brick, add—

Upon motion, the above bids were turned over the the Maintenance Engineer for inspection and report back to the Cabinet.

CABINET MINUTES

July 11, 1940.

The Cabinet met in the office of the Secretary at 9:00 A. M.
Present: Messrs. Bevis, Elleman, Smith and Steeb.

* * * * *

The Cabinet met to receive the report of the Maintenance Engineer on the bids received July 8, 1940, for the Forced Draft, Multiple Retort, Underfeed Stoker for No. 2 Boiler in the Power Plant.

University Cabinet
Ohio State University

Gentlemen:

Consideration and study of the bids received July 8th for a Forced Draft, Multiple Retort, Underfeed Stoker under No. 2 Boiler show that the low bid of the Combustion Engineering Company, Inc., complies with all requirements and is below the Engineer's estimate.

I therefore recommend that the contract be awarded to the Combustion Engineering Company, Inc., at their bid of \$15,384 and that Alternate No. 1 of \$863 be accepted, making their total contract price \$16,247.

The Engineer's estimate is \$16,500 on the base contract and \$1,000 additional for Alternate No. 1.

Respectfully submitted,

(Signed) PAUL H. ELLEMAN,
Maintenance Engineer.

Upon motion of Mr. Smith, seconded by Mr. Elleman, the above recommendation of the Maintenance Engineer was approved, and the Maintenance Engineer was directed to advise the Director of Public Works of the recommendation for award of this contract to the Combustion Engineering Company, Inc., for the total amount of \$16,247.

Upon motion of Dr. Russell, seconded by Dr. Altmaier, the above recommendation of the Maintenance Engineer and actions of the Cabinet were upon roll call unanimously approved, and the proceedings ordered made a part of the record of this meeting.

* * * * *

The Secretary now presented the following report of the University Architect and actions of the Cabinet relative to bids received on June 26, 1940, for Remodeling of the Administration Building, and contract awarded thereon:

CABINET MINUTES

June 26, 1940.

The Cabinet met in the office of the Secretary at 2:00 P. M.
Present: Messrs. Bevis, Elleman, Smith and Steeb.

* * * * *

The Cabinet, acting under instructions received from the Board of Trustees at its meeting on June 10, 1940, met for the purpose of opening and reading in public the bids received by 2 o'clock this day for the Remodeling of the Administration Building, as per advertisement. The following bids were received, read and tabulated:

Remodeling of the Administration Building

<i>Bidder</i>	<i>Base Bid</i>	<i>Bond</i>	<i>Alt. No. 1 (deduct)</i>
Robert W. Setterlin and Son.....	\$8,737	\$10,000	\$174
J. S. Danese.....	9,160	10,000	85
Trapp-Carroll Company	9,490	10,000	275
E. Elford and Son.....	9,654	15,000	150

Explanation of Alternate:

No. 1—Leave partitions in Room 300-C as at present.

Upon motion, the above bids were turned over to the University Architect for inspection and report back to the Cabinet.

CABINET MINUTES

June 27, 1940.

The Cabinet met in the office of the Secretary at 9:00 A. M.
Present: Messrs. Bevis, Smith, Elleman and Steeb.

* * * * *

The Cabinet met to receive the report of the University Architect on the bids received June 26, 1940, for the Remodeling of the Administration Building.

June 27, 1940.

University Cabinet
Administration Building
Gentlemen:

I am presenting herewith my report of the bids received by the Cabinet at 2:00 P. M., June 26, 1940, for the general contract for the Remodeling of the Administration Building.

Alternate No. 1 is based upon leaving the partitions in Room 300-C as at present. Since the Alumni Association has requested that this space be left in its present condition, I recommend the acceptance of the proposal for Alternate No. 1.

I have examined the proposal of Robert W. Setterlin and Son and find it is regular in every respect and is below the estimate of cost (\$12,906.05) filed with the Auditor of State. I, therefore, recommend that the Cabinet refer the proposal to the Director of Public Works, with the request that the award be made to Robert W. Setterlin and Son, at their low net proposal of \$8,563, including the deduction of \$174 for the acceptance of Alternate No. 1.

Yours very truly,

(Signed) HOWARD DWIGHT SMITH,
University Architect.

Upon motion of Mr. Smith, seconded by Mr. Elleman, the above recommendation of the University Architect was approved, and the University Architect was directed to advise the Director of Public Works of the recommendation for award of this contract to Robert W. Setterlin and Son for the total amount of \$8,563.

Upon motion of Dr. Altmaier, seconded by Mr. Rummell, the above recommendations of the University Architect and actions of the Cabinet were upon roll call unanimously approved, and the proceedings were ordered made a part of the record of this meeting.

* * * * *

The Secretary now presented the following communication from the University Architect:

July 24, 1940.

Mr. Carl E. Steeb, Secretary
Board of Trustees
Ohio State University
Dear Mr. Steeb:

Now that the construction of the Men's and Women's Dormitories has been completed and final payments made to the several contractors, I think it is appropriate that I mention to you the fine spirit of cooperation shown by contractors and craftsmen connected with the projects. Interest in the projects has been quite uniform and to pick out any one contractor for special commendation does not infer that any others have been lacking in interest and helpfulness.

I feel in this instance, however, that particular reference should be made to the work of the general contractor, E. Elford and Son, whose fine attitude through the sixteen months of construction has been a source of great satisfaction to the University Architect's Office, and of great ultimate value to the University itself.

Very truly yours,

(Signed) HOWARD DWIGHT SMITH,
University Architect.

Upon motion of Dr. Russell, seconded by Mr. Thompson, the Secretary was directed to express to E. Elford and Son the appreciation of the Board of Trustees for the fine cooperative manner in which these contracts have been executed.

* * * * *

The Secretary reported that final grant payments will be received from the Public Works Administration during the next thirty days, which will cover the various contracts for the Faculty Assembly Unit, the Addition to Journalism Building, the Men's Dormitory and the Women's Dormitories.

The work on these projects has been completed to the satisfaction of the University Architect, and authority is now requested for the Secretary to pay the final estimates due, upon receipt of the final payments from the Public Works Administration.

Upon motion of Mr. Dargusch, seconded by Dr. Altmaier, the

7-27-'40

Secretary was authorized to pay such final estimates upon receipt of a certificate from the University Architect that the work has been completed in each instance to his complete satisfaction.

* * * * *

Thereupon the Board adjourned to meet upon call of the Chairman.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) H. S. ATKINSON,
Chairman.

THE OHIO STATE UNIVERSITY

OFFICIAL PROCEEDINGS OF THE SEVEN HUNDRED AND THIRTIETH MEETING OF THE BOARD OF TRUSTEES

Wooster, Ohio, September 16, 1940.

The Board of Trustees met at the Ohio Agricultural Experiment Station, at 10:30 A. M., pursuant to call of the Chairman.

Present: Herbert S. Atkinson, Chairman, Dr. C. J. Altmaier, Carlton S. Dargusch, Leo L. Rummell, Dr. Burrell Russell, and Lockwood Thompson.

* * * * *

The minutes of the last meeting were approved.

* * * * *

The President called the attention of the Board to the date of the next meeting of the Association of Governing Boards of State Universities and Allied Institutions, which will be held at Indiana University, Bloomington, Indiana, on November 7, 8, and 9, 1940, and suggested that it is customary for the Board to name its delegates.

By general consent, the Chairman was requested to attend as a delegate and to appoint such other members of the Board as may be able to attend the meeting. The expenses of this travel will be paid from Interest on Endowment Funds.

* * * * *

Upon motion of Mr. Dargusch, seconded by Mr. Rummell, the President was by unanimous vote authorized to refund in full the amount of fees paid by any student who enters the United States Military or Naval Service. This refund would apply to fees for the Quarter in which the student is enrolled at the time of leaving for such service.

* * * * *

President Bevis now presented the following recommendations:

Resignations

That the following resignations be accepted, and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Mary Gerlaugh	Associate Professor, Home Economics Child Welfare	Sept. 15, 1940	\$3072.00
Ralp Dush	Co. Agr. Agent, Putnam County	Aug. 16, 1940	2460.00
Margaret Koerner	Student Clerk	June 30, 1940	480.00
Joanne Hill	Stenographer (part time)	Aug. 31, 1940	360.00
<i>College of Agriculture</i>			
<i>Administration</i>			
Mary Ester Moore	Stenographer	Sept. 15, 1940	1032.00
Joanne Hill	Stenographer (part time)	Aug. 31, 1940	120.00
			(Rotary)

9-10-40

<i>Agricultural Education</i>			
Ruth Steinman	Stenographer	Aug. 15, 1940	900.00
<i>Agricultural Engineering</i>			
Chester O. Reed	Professor (Professor Reed died on June 11, 1940)	June 30, 1940	3480.00
<i>Agronomy</i>			
Leonard D. Bayer	Professor	Sept. 30, 1940	2568.00
<i>Botany</i>			
Ralph O. Freeland	Assistant Professor	Sept. 30, 1940	2460.00
<i>School of Home Economics</i>			
Priscilla Colville	Assistant	June 30, 1940	900.00
Ruth E. Brubaker	Assistant (part time)	July 24, 1940	100.00
<i>Horticulture and Forestry</i>			
Arthur Sidwell	Graduate Assistant	June 30, 1940	450.00
<i>Rural Economics—Farm Marketing F-9</i>			
I. W. Moomaw	Research Assistant	July 1, 1940	270.00
<i>College of Arts and Sciences</i>			
<i>Administration</i>			
Julia A. Gutman	Assistant	Sept. 15, 1940	240.00
Bessie W. Schaffner	Stenographer	Sept. 30, 1940	1212.00
Annabelle S. Clark	Stenographer	Aug. 31, 1940	1152.00
<i>Bacteriology</i>			
Harvey L. Rubin	Graduate Assistant	Oct. 1, 1940	450.00
<i>Geology</i>			
Bruce C. Freeman	Instructor (Mr. Freeman died on August 25, 1940)	Sept. 30, 1940	2460.00
<i>History</i>			
Ruth Daugherty	Departmental Library Assistant	Sept. 30, 1940	600.00
<i>Physics and Astronomy</i>			
Fred W. Paul	Instructor in Physiological Optics	Sept. 30, 1940	2580.00
<i>Speech</i>			
George Anner	Assistant	Oct. 1, 1940	900.00
Ramon George	Graduate Assistant	Oct. 1, 1940	450.00
John Irwin	Graduate Assistant	Oct. 1, 1940	450.00
Louis Kellogg	Graduate Assistant	Oct. 1, 1940	450.00
<i>College of Commerce and Administration</i>			
<i>Administration</i>			
Tillie Harmon	Stenographer	Aug. 31, 1940	1092.00
Mary Ellen Ford	Clerk	Sept. 15, 1940	972.00
<i>Sociology</i>			
Frederick E. Lumley	Chairman only	Oct. 1, 1940	900.00
Orden C. Smucker	Assistant	Oct. 1, 1940	
<i>College of Education</i>			
<i>Administration</i>			
Eleanor Ludeman	Student Advisor	Aug. 31, 1940	1380.00
Wilda McCallister Hoyt	Stenographer	Sept. 15, 1940	1008.00
Doris Clickenger	Assistant	Sept. 30, 1940	1200.00
Martha F. Sharp	Graduate Assistant	Sept. 30, 1940	450.00
<i>Bureau of Educational Research</i>			
Louise Walcutt	Research Assistant	Aug. 31, 1940	912.00
Doris Clickenger	Placement Assistant	Aug. 31, 1940	300.00
Ila Church	Stenographer	Aug. 31, 1940	1212.00
<i>Music</i>			
Marguerite L. Miller	Instructor	Oct. 1, 1940	1920.00
<i>University School</i>			
Eugene A. Waters	Assistant Professor	Oct. 1, 1940	4092.00
Ralph E. Waldo	Graduate Assistant	Oct. 1, 1940	450.00
Rebecca Kindler	Secretary	Aug. 31, 1940	1212.00

*College of Engineering**Chemical Engineering*

Robert A. Fischer	Graduate Assistant	Oct. 1, 1940	450.00
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College of Law

Ruth L. Erwine	Assistant to the Dean	Aug. 15, 1940	1212.00
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*College of Medicine**School of Nursing*

Marilynn Lisle	Assistant	Aug. 31, 1940	150.00
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*Starling-Loving Hospital**Housekeeping*

Joseph Gleach	Technical Assistant	Aug. 31, 1940	1332.00
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Nursing Care

Dorothy Wilson	Supervisor, Pediatric Nursing	Sept. 7, 1940	1266.00
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Medical Records

Opal Canney	Medical Record Clerk	July 31, 1940	972.00
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Operating Room and Anesthetics

Mary Jane Miller	Nurses Aide	July 31, 1940	516.00
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Laboratories

Clara May Hickox	Assistant Medical Technologist	Sept. 20, 1940	912.00
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Dietary

Leona Estella Jay	Diet Kitchen Helper	July 31, 1940	600.00
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Dispensary

Elvira Hertz	General Duty Nurse	Aug. 31, 1940	912.00
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*Starling-Loving Hospital—(Rotary No. 7727)**Nursing Care*

Nana Tarleton	General Duty Nurse	July 31, 1940	912.00
Leona James	General Duty Nurse	Aug. 31, 1940	912.00
Estelle Dennison	General Duty Nurse	Aug. 31, 1940	912.00
Olga Johnson	General Duty Nurse	Aug. 31, 1940	912.00
Winifred Wise	General Duty Nurse	Sept. 20, 1940	912.00
Florence Sackett	General Duty Nurse	Sept. 20, 1940	912.00
Elizabeth Scranton	Nurses Aide	July 31, 1940	516.00
Hortense Chapman	Nurses Aide	July 31, 1940	516.00

College of Pharmacy

Bernard R. Stock	Graduate Assistant	Oct. 1, 1940	450.00
(To be cancelled)	Graduate Assistant	Oct. 1, 1940	450.00

College of Veterinary Medicine

Harold D. James	Assistant, Veterinary	Aug. 31, 1940	1512.00
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M. Michaelides	Parasitology Graduate Assistant	Aug. 31, 1940	450.00
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*President's Division**Broadcasting Station*

Dorothy L. Hahn	Stenographer	Aug. 31, 1940	1140.00
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Library

Helen M. Robuck	Library Assistant	Sept. 30, 1940	912.00
Pauline Ramsey	Library Assistant	Sept. 30, 1940	912.00

Military Science

Gene Grimes	Stenographer	Sept. 22, 1940	1032.00
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*Administrative Division**Registrar's Office*

Eleanor Bricker	Assistant to Registrar	Aug. 19, 1940	1032.00
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Dean of Women's Office—Pomerene Board of Control

Mayme Woods	Maid	Sept. 1, 1940	425.00
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*General Division**Mailing Room*

James D. Hayhurst	Mimeograph Operator	Sept. 30, 1940	972.00
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*Physical Plant Division**Roads and Grounds*

Val Boehm	Laborer	July 31, 1940	630.00
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Janitor Service

Robert J. Lamb	Janitor	Aug. 31, 1940	1212.00
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University Bookstore

Dorothy Hayes	Sales Clerk	July 16, 1940	1020.00
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Laboratory Supply Store

Charles C. Richards	Laborer	Sept. 21, 1940	972.00
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*Baker Hall**Administration*

Carl Brinck	Receiving and Stock Clerk	Aug. 31, 1940	1212.00
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Appointments

That the following appointments be approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Arthur H. Smith	Extension Specialist in Horticulture	Sept. 1, 1940		\$3480.00
Lawrence C. Holtkamp	Co. Agr. Agent, Putnam County	Aug. 16, 1940		2460.00
Roberta E. Falkenstein	Home Dem. Agent, Warren County	Oct. 1, 1940		1848.00
Julie A. Porter	Stenographer	Aug. 12, 1940		1032.00
Mary Kathryn Kathary	Stenographer	Aug. 26, 1940		1020.00
<i>College of Agriculture</i>				
<i>Administration</i>				
Loretta Forquer	Stenographer (Salary to be paid from Farm Rotary No. 7250)	July 26, 1940		972.00
<i>Agricultural Education</i>				
Leslie Nelson	Graduate Assistant	Sept. 1, 1940 for 10 months		450.00 period
Henry S. Brunner	Graduate Assistant (Above salaries to be paid from George-Deen Funds)	Sept. 1, 1940 for 10 months		450.00 period
Ruth Browning	Stenographer (Salary to be paid from Smith-Hughes Fund)	Sept. 1, 1940		900.00
<i>Agricultural Engineering</i>				
W. A. Junnila	Instructor (Mr. Junnila will also be paid at the rate of \$1400 per annum from Ohio Agricultural Experiment Station Funds)	Oct. 1, 1940	Au.Wi.	700.00
Arthur Larson	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp.	450.00
<i>Botany</i>				
Carroll A. Swanson	Instructor	Oct. 1, 1940	Au.Wi.Sp.	1,848.00
Richard H. Bohning	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp.	450.00
<i>School of Home Economics</i>				
Mary K. Thomas	Assistant (part time)	July 25, 1940 2nd term, Su.		50.00 period
Mildred Pfau	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp.	450.00
<i>Zoology and Entomology</i>				
Zoe Emily Albert	Instructor (part time)	Jan. 1, 1941	Wi.	600.00 period

*College of Arts and Sciences**Administration*

Marjorie Lowell	Assistant	Sept. 16 to Sept. 30, 1940	40.00 period
Gwen Benson Baile	Stenographer	Sept. 1, 1940	972.00
Elizabeth S. Lewis	Stenographer	Oct. 1, 1940	1,212.00

Bacteriology

Helen H. Alford	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp. 450.00
Virginia C. Seaton	Graduate Assistant	Oct. 1, 1940	Au.Wi. 300.00 period
Donald K. Hesson	Graduate Assistant	Oct. 1, 1940	Au.Wi. 300.00 period
Charles W. Gehrke	Graduate Assistant	Jan. 2, 1941	Wi. 150.00 period

Chemistry

Ralph H. Plumlee	Assistant	July 25, 1940 2nd term, Su.	100.00 period
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American Petroleum Institute Research Foundation

Cecil E. Boord	Professor and Supervisor	Sept. 1, 1940 (12 months)	1,800.00
Albert L. Henne	Associate Professor and Associate Supervisor	Sept. 1, 1940 (12 months)	5,000.00
Robert W. Shortridge	Research Assistant	Oct. 1, 1940 for 11 months	550.00 period
Alfred H. Matuszak	Research Assistant	Oct. 1, 1940 for 11 months	550.00 period
Frank W. Haeckl	Research Assistant	Oct. 1, 1940 for 11 months	550.00 period
Warren L. Perilstein	Research Assistant	Oct. 1, 1940 for 11 months	550.00 period
Henry H. Chanan	Research Assistant	Oct. 1, 1940 for 11 months	550.00 period
Harry E. Risher	Operating Chemist	Sept. 1, 1940 (12 months)	1,800.00
Gerald Leatherman	Operating Chemist	Sept. 1, 1940 (12 months)	1,380.00
(To be named later)	Operating Chemist	Sept. 1, 1940 (12 months)	1,380.00
(Above salaries to be paid from the American Petroleum Institute Hydrocarbon Foundation Fund)			

English

Robert E. Tuttle	Assistant	Oct. 1, 1940	Au.Wi.Sp. 954.00
Vivian I. Ryan	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp. 450.00

History

Hester F. Murray	Departmental Library Assistant	Oct. 1, 1940 (12 months)	600.00
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(Salary to be paid from Laboratory Supply Store Pro Rata Funds)

Physics and Astronomy

Hugh C. Thompson	Instructor (part time)	Oct. 1, 1940	Au.Wi.Sp. 750.00
James T. Angus	Assistant in Optometry	Oct. 1, 1940	Au.Wi.Sp. 1,080.00
Ellsworth E. Reese	Assistant in Optometry (part time)	Oct. 1, 1940	Au.Wi.Sp. 750.00

Speech

Claude A. Sifritt	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp. 900.00
Joseph G. Gellings	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp. 450.00
Eric W. Vaughan	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp. 450.00
P. Howard Farley	Graduate Assistant (Laboratory)	Oct. 1, 1940	Au.Wi.Sp. 450.00

*College of Commerce and Administration**Administration*

Celia Gureski	Stenographer	Aug. 1, 1940	972.00
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Accounting

James R. McCoy	Instructor	July 25, 1940 2nd term, Su.	150.00 period
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Business Organization

Paul J. Utnehrner	Assistant	Oct. 1, 1940	Au.Wi.Sp. 900.00
H. Webster Johnson	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp. 450.00

Economics

Glenn W. Miller	Instructor	Oct. 1, 1940	Au.Wi.Sp. 2,100.00
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Sociology

Jacob G. Franz	Assistant	Oct. 1, 1940	Au.Wi.Sp. 900.00
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*College of Education
Administration*

Martha F. Sharp	Assistant	Oct. 1, 1940	Au.Wi.Sp.	750.00
Golda M. VanBuskirk	Assistant	Oct. 1, 1940	Au.Wi.Sp.	750.00
Glenn E. Price	Assistant (part time)	Oct. 1, 1940	Au.Wi.Sp.	150.00
Margaret R. Blessing	Student Advisor	Sept. 6, 1940		1,380.00
Rita Ann Monahan	Stenographer	Sept. 16, 1940		1,008.00

Bureau of Educational Research

Laban C. Smith	Research Assistant	Oct. 1, 1940	Au.Wi.Sp.	2,000.00
(Salary to be paid direct by the Commission on Teacher Education of the American Council on Education)				
Earl E. Mosier	Research Fellow	Oct. 1, 1940	Au.Wi.Sp.	3,420.00
(Salary to be paid direct by the Michigan Cooperative Teacher Education Study of the State Department of Education of Michigan)				
Roy Wenger	Research Assistant	Oct. 1, 1940 (12 months)		1,200.00
Jane R. Alloway	Part-time Placement	Sept. 1, 1940 to June 30, 1941		600.00
	Assistant			
Mary M. Edler	Assistant (part time)	Oct. 1, 1940	Au.Wi.Sp.	300.00
Hazel Nicklaus	Stenographer	Sept. 1, 1940		1,200.00

Education

James B. Burr	Instructor	Oct. 1, 1940	Au.Wi.Sp.	2,205.00
(Salary to be paid in nine installments)				
Victor Lee Bowers	Assistant	Oct. 1, 1940	Au.Wi.Sp.	900.00
Herman L. Frick	Assistant	Oct. 1, 1940	Au.Wi.Sp.	801.00
Glenn E. Price	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp.	450.00
Harry Armogida	Graduate Assistant	Oct. 1, 1940	Au.	150.00
				period
Martha F. Sharp	Graduate Assistant	July 25, 1940 2nd term, Su.		75.00
				period
James L. Oppelt	Graduate Assistant	July 25, 1940 2nd term, Su.		75.00
				period

Fine Arts

Paul Bogatay	Instructor	Oct. 1, 1940	Au.Wi.Sp.	1,800.00
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Music

Elizabeth A. Adams	Instructor	Oct. 1, 1940	Au.Wi.Sp.	2,076.00
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University School

Kenneth Bahler	Instructor	Oct. 1, 1940	Au.Wi.Sp.	1,800.00
(Salary to be paid as follows: \$900 from Education Department \$900 from University School)				
Margaret S. Dudley	Instructor	Oct. 1, 1940	Au.Wi.Sp.	1,728.00
Paul O. Parker	Assistant	Oct. 1, 1940	Au.Wi.Sp.	1,704.00
Michael Fogoros, Jr.	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp.	450.00
*Ellen R. Shoemaker	Assistant	Oct. 1, 1940	Au.Wi.Sp.	450.00
*Harriet L. Johnson	Assistant	Oct. 1, 1940	Au.Wi.Sp.	450.00
*(Salaries to be paid from Laboratory Supply Store Pro Rata Funds)				
Eleanor B. Bricker	Stenographer	Sept. 1, 1940		1,200.00

College of Engineering

Architecture and Landscape Architecture

Perry E. Borchers, Jr.	Student Assistant	Oct. 1, 1940	Au.Wi.Sp.	300.00
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Chemical Engineering

George L. Meyers, Jr.	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp.	450.00
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Electrical Engineering

George Sinclair	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp.	450.00
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Engineering Drawing

Harold T. Amrine	Instructor	Oct. 1, 1940	Au.Wi.Sp.	1,800.00
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Industrial Engineering

Harry S. Zadra	Assistant	Oct. 1, 1940	Au.Wi.Sp.	1,200.00
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Photography

Robert W. Wagner	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp.	450.00
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College of Law

Charles B. Bayly, Jr.	Visiting Instructor	Oct. 1, 1940	Au.Wi.Sp.	2,700.00
(Salary to be paid in nine installments)				

*College of Medicine**Physiology*

Jonathan S. Thatcher	Research Assistant	Oct. 1, 1940 for 9 months	900.00 period
Abraham Edelmann	Research Assistant	Sept. 1, 1940 for 10 months	500.00 period
(Above salaries to be paid from the National Research Council Funds)			

School of Nursing

Frances M. McKenna	Assistant Professor in Medical Nursing	Sept. 16, 1940 (12 months)	(3&4)	2,400.00
Juanita Wilcox	Assistant	Sept. 1, 1940 (12 months)	(1&4)	900.00
Marilynn Lisle	Assistant	July 1 to Aug. 31, 1940	(2)	150.00 period

*Starling-Loving Hospital**Medical and Surgical Service*

Harold T. Gross	Senior Intern in Surgery	July 1, 1940	(5)	100.00
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Medical Records

Mary Rodenberg	Medical Record Clerk	Aug. 1, 1940	(1&4)	972.00
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Operating Room and Anesthetics

Laura Belle Vawter	Nurses Aide	Aug. 1, 1940 for 1½ months	(3&4)	64.50 period
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Dietary

Hortense Chapman	Diet Hitchen Helper	Aug. 1, 1940	(3&4)	600.00
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Dispensary

Mary A. Magnifico	General Duty Nurse	Sept. 1, 1940	(3&4)	912.00
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*Starling-Loving Hospital--Rotary No. 7727**Nursing Care*

Kathryn Troyer	General Duty Nurse	Aug. 1, 1940	(3&4)	912.00
Ada Downs	General Duty Nurse	Sept. 1, 1940	(3&4)	912.00
Charlotte Steed	General Duty Nurse	Sept. 7, 1940	(3&4)	912.00
Rebecca Rush	General Duty Nurse	Sept. 1, 1940	(3&4)	912.00
Ethyl Miller	Nurses Aide	Aug. 3, 1940	(3&4)	516.00
Inah R. Hiles	Nurses Aide	Aug. 15, 1940	(3&4)	516.00

College of Pharmacy

L. David Hiner	Professor	Sept. 1, 1940	Au.Wi.Sp.	4,500.00
Arthur E. Schwarting	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp.	450.00
Joseph A. Zapotocky	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp.	450.00
Anthony Ridolfo	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp.	450.00

*College of Veterinary Medicine**Veterinary Parasitology*

Fleetwood R. Koutz	Assistant	Sept. 1, 1940 (12 months)	1,500.00
Ray M. Batchelder	Graduate Assistant	Oct. 1, 1940 (12 months)	450.00

Veterinary Pathology

Julia Ann Gutman	Graduate Assistant	Sept. 16, 1940 to June 30, 1941	450.00 period
(Salary to be paid as follows: \$45 period, September 16 to September 30, 1940 \$405 period, October 1, 1940, to June 30, 1941)			

Graduate School

W. L. Stafford	Research Fellow	July 1, 1940 (12 months)	2,400.00
(Salary to be paid from the Johns-Manville Corporation Fund)			
Paul W. Morgan	E. I. duPont de Nemours and Company Post-doctorate Fellow	Oct. 1, 1940 (12 months)	2,000.00
(Salary to be paid from the E. I. duPont de Nemours and Company Fund)			
Frank B. Moody	Atlas Powder Company Post-doctorate Fellow	Oct. 1, 1940 (12 months)	2,000.00
(Salary to be paid from the Atlas Powder Company Fund)			
Hugh B. McFadden	Graduate Clinic Foundation Fellow	Sept. 1, 1940 (12 months)	1,600.00
(Salary to be paid from the Graduate Clinic Foundation Fund)			
Vincent Ellerbrock	Univis Lens Company Fellow	Oct. 1, 1940 (12 months)	1,000.00
(Salary to be paid from the Univis Lens Company Fund)			

9-16-'40

John Swartley	American Chemical Paint Company Fellow	July 1, 1940 (12 months)	600.00
(Salary to be paid from the American Chemical Paint Company Fund)			
Maynard S. Raasch	Research Fellow	July 1 to Dec. 31, 1940	600.00
(Salary to be paid from the William S. Merrell Company Fund)			
Frances V. W. McBryde	Research Assistant	Oct. 1, 1940 Au.Wi.Sp.	300.00
(Salary to be paid from 1200 F-9 at the rate of \$100 per quarter)			
Jean Fraser	Development Fund Scholar	Oct. 1, 1940 Au.Wi.Sp.	150.00
(Salary to be paid from the Development Fund at the rate of \$50 per quarter and to carry exemption from regular and out-of-state fees)			
Joseph E. Fields	Research Fellow	Aug. 1, 1940 for 2 months	110.00
(Salary to be paid from the Julius F. Stone Fund)			
<i>President's Division</i>			
<i>Broadcasting Station</i>			
Robert B. Jacques	Assistant Operator	Oct. 1, 1940 to June 30, 1941	315.00
Beverly Gabrio	Stenographer	Aug. 29, 1940	972.00
<i>Library</i>			
Eleanor Stegmiller	Library Assistant	Oct. 1, 1940	900.00
Mary L. Pacent	Library Assistant	Oct. 1, 1940	900.00
<i>Physical Education for Men</i>			
Porter B. Forst	Student Assistant	Oct. 1, 1940 Au.Wi.Sp.	300.00
<i>Intramural Athletics</i>			
Charles W. Hackensmith	Graduate Assistant	June 17, 1940 1st term, Su.	100.00
(Salary to be paid from General Activities Fee Fund)			
<i>Physical Education for Women</i>			
Frances Lloyd	Maid	Sept. 23, 1940 for 9 months	585.00
(Salary to be paid from Laboratory Supply Store Pro Rata Fund)			
<i>Administrative Division</i>			
<i>Entrance Board</i>			
Elizabeth Archer	Assistant	Aug. 16, 1940 for 1½ months	105.00
<i>General Division</i>			
<i>Alumni Records</i>			
Jennette C. Monroe	Typist	Sept. 1, 1940 for 3 months	240.00
<i>Telephone Exchange</i>			
Tillie W. Mantor	Telephone Operator	Sept. 3, 1940	912.00
<i>Physical Plant Division</i>			
<i>Betterment of Buildings—Painters</i>			
Joseph G. Gleach	Painter's Helper	Sept. 1, 1940	1,332.00
<i>Roads and Grounds</i>			
Norman Phelps	Laborer	{ Aug. 1 to Oct. 30, 1940 { Apr. 1 to July 31, 1941	630.00
<i>Janitor Service</i>			
Norman R. Appell	Janitor	Sept. 1, 1940	1,212.00
<i>Student Employment Office</i>			
Kenneth R. Miller	Student Assistant	Aug. 15, 1940 to Apr. 30, 1941	450.00
(Salary to be paid as follows: \$90 per month from August 15 to September 30, 1940 \$45 per month from Oct. 1, 1940 to April 30, 1941 —from General Activities Fee Funds)			
<i>University Bookstore</i>			
Geraldine Rice	Sales Clerk	Aug. 12, 1940	972.00
LaVera F. Bishop	Stenographer	Aug. 15, 1940	972.00
<i>Laboratory Supply Store</i>			
Gladys Bort	Pharmacist	Aug. 16, 1940	1,500.00
Robert Truxal	Laborer	Sept. 23, 1940	972.00
H. D. Lucas	Laborer	Oct. 1, 1940	912.00

*Baker Hall**Dormitory*

John Ellis	Janitor	Sept. 16, 1940	1,212.00
Ray Lenihan	Janitor	Sept. 16, 1940	1,212.00
King Smith	Janitor	Sept. 16, 1940	1,212.00
Ella Armstrong	Maid	Sept. 16, 1940 for 9 months	540.00 period
Myrtle McClure	Maid	Sept. 16, 1940 for 9 months	540.00 period
Gertrude Baines	Maid	Sept. 16, 1940 for 9 months	540.00 period
Katherine Carlton	Maid	Sept. 16, 1940 for 9 months	540.00 period
Helen Ellison	Maid	Sept. 16, 1940 for 9 months	540.00 period
Polly Ellison	Maid	Sept. 16, 1940 for 9 months	540.00 period
Virginia Jackson	Maid	Sept. 16, 1940 for 9 months	540.00 period
Pauline Johnson	Maid	Sept. 16, 1940 for 9 months	540.00 period
Naomi Jones	Maid	Sept. 16, 1940 for 9 months	540.00 period
Mattie Roberts	Maid	Sept. 16, 1940 for 9 months	540.00 period
Mary Story	Maid	Sept. 16, 1940 for 9 months	540.00 period
Lucile White	Maid	Sept. 16, 1940 for 9 months	540.00 period

Dining Room and Kitchen

			<i>Code</i>	
Margaret Sullivan	Dietitian	Sept. 1, 1940 for 10 months	(3)	1,250.00 period
Lucille Link	Assistant Dietitian	Sept. 16, 1940 for 9½ months	(3)	1,092.50 period
Rosetta Giovanello	Graduate Assistant	Sept. 16, 1940 for 9 months	(2)	450.00 period
Gladys Rendecker	Graduate Assistant	Sept. 16, 1940 for 9 months	(3)	450.00 period
Lottie Moore	Cook	Sept. 16, 1940 for 9½ months	(4)	665.00 period
Fannie Hadsell	Cook	Sept. 16, 1940 for 9½ months	(3)	665.00 period
Goldie McCabe	Cook	Sept. 16, 1940 for 9½ months	(2)	665.00 period
Cecelia Jonas	Cook	Sept. 16, 1940 for 9 months	(4)	585.00 period
Hinda Everhart	Cook	Sept. 16, 1940 for 9 months	(4)	585.00 period
Helen Dennison	Cook	Sept. 16, 1940 for 9 months	(4)	540.00 period
Bruce Mathis	Cook	Sept. 16, 1940 for 9 months	(2)	450.00 period
Etta Harlan	Checker	Sept. 16, 1940 for 9 months	(3)	450.00 period
Ann Crowell	Helper	Sept. 16, 1940 for 9 months	(2)	540.00 period
Eva Frye	Helper	Sept. 16, 1940 for 9 months	(2)	540.00 period
Louise Then	Helper	Sept. 16, 1940 for 9 months	(4)	450.00 period
Mada Garn	Helper	Sept. 16, 1940 for 9 months	(3)	450.00 period
T. C. Sparks	Dishwasher	Sept. 16, 1940 for 9 months	(4)	630.00 period
Lyle Spencer	Dishwasher	Sept. 16, 1940 for 9 months	(4)	630.00 period
John Cute	Pot and Pan Washer	Sept. 16, 1940 for 9 months	(4)	630.00 period
J. R. Hiles	Janitor	Sept. 16, 1940 for 9 months	(4)	675.00 period
Carl Foreman	Janitor	Sept. 16, 1940 for 9 months	(2)	675.00 period

*Neil Hall**Dormitory*

William Sparrow	Janitor	Aug. 1, 1940	1,200.00
Mabel D. Watkins	Maid	Aug. 1, 1940	720.00

*Residence Halls for Women**Dormitory**Canfield Hall*

Anna Clellan	Housekeeper	Aug. 1, 1940	(5)	600.00
Roman E. Johnson	Janitor	Sept. 1, 1940		900.00
		for 9 months		period
Jeanne E. Peyraud	Maid (half time)	Aug. 1, 1940	(5)	300.00
Jane Massey	Maid	Sept. 1, 1940		540.00
		for 9 months		period

Dining Room and Kitchen

Martha J. Bourquin	Assistant	Sept. 16, 1940	(3)	450.00
		for 9 months		period
Ardes H. DeHaven	Assistant	Sept. 16, 1940	(3)	450.00
		for 9 months		period
Elsie Lephart	Cook	Sept. 16, 1940	(4)	585.00
		for 9 months		period
Dora Walker	Cook	Sept. 1, 1940	(4)	585.00
		for 9 months		period
William Stark	Pot and Pan Washer	Sept. 16, 1940	(4)	585.00
		for 9 months		period
Bernice Beck	Maid	Sept. 16, 1940	(4)	495.00
		for 9 months		period
Clara Myers	Helper	Sept. 16, 1940	(4)	495.00
		for 9 months		period
Lloyd Bussey	Janitor	Sept. 16, 1940	(4)	675.00
		for 9 months		period
Thomas Taylor	Janitor	Sept. 16, 1940	(4)	675.00
		for 9 months		period

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Changes in Title

That the following changes in title be approved:

Name	Title—From	To	Effective
<i>College of Agriculture</i>			
<i>Botany</i>			
Herbert T. Scofield	Instructor	Assistant Professor	Oct. 1, 1940
<i>Zoology and Entomology</i>			
Harriet H. Parker	Technical Assistant	Instructor (Au. Wi. Sp.)	Oct. 1, 1940
<i>College of Commerce and Administration</i>			
<i>Business Organization</i>			
F. Byers Miller	Graduate Assistant	Assistant	Au. & Wi. Qrs.
<i>Sociology</i>			
Perry P. Denune	Professor	Professor and Chairman	Oct. 1, 1940
<i>College of Education</i>			
<i>Education</i>			
Lowry W. Harding	Assistant	Instructor (Special Contract)	Oct. 1, 1940
<i>College of Engineering</i>			
<i>Administration</i>			
Helen P. Davis	Office Assistant (By order of the Civil Service Commission)	Typist	Sept. 5, 1940
<i>College of Medicine</i>			
<i>Starling-Loving Hospital</i>			
<i>Administration</i>			
Adella Sadmey	Student Relief Clerk	Relief Bookkeeper	Aug. 2, 1940

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Changes in Salary

That the following changes in salary be approved:

Name	Title	Effective	Annual Rate From	To
<i>College of Agriculture</i>				
<i>Botany</i>				
Herbert T. Scofield	Assistant Professor	Oct. 1, 1940	\$2,160.00	\$2,460.00
Richard T. Wareham	Instructor	Oct. 1, 1940	1,848.00	2,160.00
<i>Zoology and Entomology</i>				
Harriet H. Parker	Instructor	Oct. 1, 1940	1,212.00	1,800.00
<i>College of Commerce and Administration</i>				
<i>Business Organization</i>				
F. Byers Miller	Assistant	Oct. 1, 1940	450.00	750.00
<i>College of Education</i>				
<i>Education</i>				
Lowry W. Harding	Instructor	Oct. 1, 1940	954.00	1,800.00
<i>Fine Arts</i>				
James W. Grimes	Assistant Professor	Oct. 1, 1940	2,688.00	3,072.00
<i>University School</i>				
John A. Ramseyer	Instructor	Oct. 1, 1940	900.00	2,304.00
Harold Reynard	Instructor	Oct. 1, 1940	1,704.00	1,908.00
<i>College of Law</i>				
William H. Rose	Professor	Oct. 1, 1940	4,836.00	5,004.00
<i>College of Medicine</i>				
<i>Starling-Loving Hospital</i>				
Mae E. Weidner	Supervisor	Sept. 1, 1940	1,512.00 (5)	1,752.00 (3&4)
Dorothy A. Tohms	Anesthetist	July 1, 1940	1,212.00 (3&4 & room)	1,452.00 (3&4)
Beatrice Evans	Administrative Dietitian	July 1, 1940	1,116.00 (3&4 & room)	1,356.00 (3&4)
Ben Porter	Orderly (Laboratory)	Aug. 1, 1940	732.00 (A-1)	732.00 (Rotary)
<i>General Division</i>				
<i>Industrial Research</i>				
A. R. Olpin	Professor, Director of Industrial Research and Field Director, Engi- neering Experiment Station	July 1, 1940	6,504.00 A-1	7,500.00 Rotary
(Salary to be paid as follows: July 1 to December 31, 1940—			6,504.00	996.00
January 1 to June 30, 1941 —			7,008.00	492.00)
<i>Residence Halls for Women</i>				
<i>Dormitory</i>				
James Trotter	Janitor	Aug. 1, 1940	852.00 (1)	912.00 (1)
<i>Dining Room and Kitchen</i>				
Mary Alexander	Dietitian	Aug. 1, 1940	1,812.00 (5)	2,052.00 (3)
Gustina Gwyn	Cook	Sept. 16, 1940	630.00	585.00 (4)
Myrtle Campbell	Baker	Sept. 16, 1940	630.00	585.00 (4)
Piccola Keith	Maid	Sept. 16, 1940	477.00	540.00 (4)
*	*	*	*	*

Changes in Quarters of Service

That the following changes in quarters of service be approved:

Name	Title	From		To
<i>College of Agriculture</i>		1940-1941		
<i>School of Home Economics</i>				
Frances Mauck	Assistant Professor	Su.	Wi.Sp.	Su.Au.Wi.
<i>Zoology and Entomology</i>				
L. H. Snyder	Professor	Au.Wi.Sp.		Su.Au. Sp.
D. C. Rife	Assistant Professor	Su.Au.	Sp.	Au.Wi.Sp.
<i>College of Arts and Sciences</i>				
<i>Political Science</i>				
H. Schuyler Foster Jr.	Assistant Professor	Su.Au.	Sp.	Su.Au.Wi.
<i>College of Commerce and Administration</i>				
<i>Business Organization</i>				
F. Byers Miller	Assistant	Au.Wi.Sp.		Au.Wi.
<i>Economics</i>				
Sidney Sufrin	Instructor	Su.Au.Wi.		Su. Wi.Sp.
Leonard Doyle	Instructor	Su.	Wi.Sp.	Su.Au. Sp.
*	*	*	*	*

That the following miscellaneous recommendations be approved:

That the following travel be authorized, subject to the approval of the Director of Finance, and that railroad fare and pullman be paid from F-6 travel funds:

R. D. Lewis, Professor of Agronomy, to attend the meetings of the American Society of Agronomy and the Regional Grassland Conference for Agricultural Leaders at Ames, Iowa, from September 8-13, 1940;

Dean J. H. J. Upham, College of Medicine, and Professor Clayton S. Smith, Department of Physiological Chemistry, to attend the 51st meeting of the Association of American Medical Colleges at Ann Arbor, Michigan, from October 27-30, 1940.

That the appointment of Wilma Cole be changed from that of Assistant in the Department of Education to Assistant in the Department of Administration, College of Education, for the Summer Quarter 1940.

That the quarters of service of Sol Haberman, Graduate Assistant in the Department of Bacteriology, be changed from the Autumn, Winter and Spring for the year 1940-1941 to the Spring Quarter 1941 only, and that his salary be changed from \$450 per annum to \$150 for the Spring Quarter.

That vacation credit accumulated by Ralph O. Freeland, Assistant Professor of Botany, be paid for on a two-thirds pro-rata salary, in the amount of \$546.66, at the end of the Summer Quarter 1940. Mr. Freeland has accumulated one quarter of vacation credit in the amount of \$820, and he is now resigning to accept a position at Northwestern University. The above amount is therefore due for service rendered during the Summer Quarter 1940.

That the following leaves of absence, without salary, be granted:

Ralston Thompson, Instructor in the Department of Fine Arts, for one year effective October 1, 1940;

Bertha Mae Trombley, Janitress in the Starling-Loving

Hospital, effective September 1, 1940, for an indefinite period, on account of illness.

That upon the recommendation of the Chairman of their departments and in accordance with the provisions of the Public Employees Retirement System, the following employes who are past compulsory retirement age be continued in active service in the University for one year, effective January 1, 1941:

William C. McCracken (part time)
John Hussey (part time)

That the transfer of \$3150 from the accumulated surplus of the University Bookstore (Rotary No. 7951) to General Operations (Rotary No. 7999) be approved for the purchase of addressing equipment.

That the terms of agreement for cooperation between the College of Education and selected school districts of Franklin County for providing field service opportunities for prospective teachers and for registration in the University of certain regularly employed teachers and administrative staff members of cooperating school districts with waiver of University fees as recommended by Dean Arthur J. Klein, be approved, and that the "Terms of University-County School District Cooperation" be made a part of the minutes of the Board of Trustees.

That the Board of Trustees acknowledge with sincere appreciation the additional bequest of \$2500 from the Estate of the late Professor Charles S. Plumb in accordance with the provisions of his will (Item VI-c, as follows) and that the endowment fund thus created be known as the Charles S. Plumb Fellowship in Animal Husbandry:

"Upon the death of my Wife to pay to THE OHIO STATE UNIVERSITY and the MASSACHUSETTS STATE COLLEGE each the sum of \$2500, the net income from the same to constitute permanent travelling Animal Husbandry Fellowship funds. One-half the annual income is to be awarded each year to the Junior student of special merit in Animal Husbandry work, selected by the Animal Husbandry Faculty. With the funds thus derived he is to plan and make a visit of inspection of stock farms, preferably in the State within which the College is located. As a result of this trip and study he shall give a detailed, typewritten or equally satisfactory report to the chief or head of the Animal Husbandry Department, two copies of which shall be bound, one becoming the property of the Animal Husbandry Department, the other becoming the property of the Animal Husbandry group in the Main Library. This report is to be graded by such methods as the Animal Husbandry Faculty may require. The unspent half of the annual income from dividends is to become a part of the original fund from year to year for the next fifty years after this plan goes into operation, when the provision for accumulation of income shall terminate and the total income shall thereafter be subject to use as herein provided."

This bequest is in addition to the library which was acknowledged by the Board of Trustees on June 12, 1939.

That the following gifts be accepted and the appreciation of the Board of Trustees be appropriately expressed:

\$1000 from the Procter and Gamble Company of Cincinnati,

Ohio, for the establishment of the P. & G. Fellowship in Chemical Engineering for the year 1940-1941;

\$300 from the George Davis Bivin Foundation, Milford, Indiana, for the renewal of a fellowship for the year 1940-1941;

\$1600 from the Graduate Clinic Foundation, of St. Louis, Missouri, for the establishment of the Graduate Clinic Foundation Fellowship in Experimental Psychology for the year 1940-1941;

\$1000 from the Univis Lens Company, Dayton, Ohio, for the continuation of the Univis Fellowship for the year 1940-1941;

\$100 from Professor Charles C. Stillman for the continuation of the Charles C. Stillman Scholarship for the year 1940-1941;

\$423.25 from the Ohio Hybrid Seed Corn Producers for the purchase (in part) of a new research-fund delivery truck for the Department of Agronomy.

That the following contract heretofore entered into between the Engineering Experiment Station and the Ohio State University Research Foundation, setting up the following project, be reported to the Board of Trustees for information and record:

Edward Orton, Jr., Ceramic Foundation, Columbus, Ohio—Investigation of pyrometric cones and related problems (to be known as the Edward Orton, Jr., Ceramic Foundation research project).

The following research agreements hitherto entered into between the Ohio State University and the Ohio State University Research Foundation, setting up the following projects, be reported to the Board of Trustees for information and record:

The Procter and Gamble Company, Cincinnati, Ohio—Investigation of fatty acids in fish oils (to be known as the Procter and Gamble Fellowship in Physiological Chemistry);

The Atlas Powder Company, Wilmington, Delaware—Investigation of the isolation of chemical individuals from Atlas commercial sorbitol syrup sometimes referred to by the trade-name "Sorban" (to be known as the Atlas Powder Company Fellowship).

Upon motion of Dr. Altmaier, seconded by Dr. Russell, the above recommendations of the President were upon roll call unanimously approved.

* * * * *

Upon motion of Dr. Altmaier, seconded by Dr. Russell, the following statements and resolutions as presented by the President were upon roll call unanimously adopted:

Because of the important place autogenous welding has assumed in industrial progress and because the future development of this technology is known to be so promising, Mr. James F. Lincoln, a distinguished alumnus of this University, generously made possible the establishing at the Ohio State University of a curriculum in welding engineering in which this technological development could be made more effective.

The new curriculum so established, embracing applied physics and chemistry, and the theory and design of structures, prepares the student with a well-rounded education for the practice of Welding Engineering.

Therefore, Be It Resolved that this Board hereby acknowledges its appreciation of the vision and generosity of Mr. Lincoln, and

Be It Further Resolved that this resolution appear in the minutes of the Board and a copy of same be forwarded to Mr. James F. Lincoln.

Because of the important place autogenous welding has assumed in industrial progress and because the future development of this technology is known to be so promising, The International Acetylene Association generously cooperated in the establishing at the Ohio State University of a curriculum in welding engineering in which this technological development could be made more effective. The new curriculum so established, embracing applied physics and chemistry, and the theory and design of structures, prepares the student with a well-rounded education for the practice of Welding Engineering.

Therefore, Be It Resolved that this Board hereby acknowledges its appreciation of the vision and generosity of The International Acetylene Association, and

Be It Further Resolved that this resolution appear in the minutes of the Board and a copy of same be forwarded to The International Acetylene Association.

* * * * *

The Secretary presented for record the following deed from the United States Government conveying to the State of Ohio, for the use of the Ohio State University in its research program, a tract of 1.69 acres of land in Ottawa County on which is located the United States Fish Hatchery at Put-in-Bay, Ohio:

KNOW ALL MEN BY THESE PRESENTS, THAT WHEREAS the Act of Congress approved June 6, 1940 (Public No. 547, 76th Congress), provides "That the Secretary of the Interior is hereby authorized to convey at any time within three years of the effective date of this Act to the State of Ohio, for the use of the Ohio State University in its research program, what is known as the United States Fish Hatchery property at Put-in-Bay, in Ottawa County, Ohio, consisting of one and sixty-nine one hundredths acres, more or less, of land, together with the improvements thereon, said hatchery being no longer maintained and operated by the United States Bureau of Fisheries;"

NOW, THEREFORE, in consideration of the premises and pursuant to authority contained in the Act of Congress approved June 6, 1940 (Public No. 547, 76th Congress), the Acting Under Secretary of the Interior, for and on behalf of the United States of America, does hereby grant and convey unto the state of Ohio, for the use of the Ohio State University in its research program, all the right, title, and

interest of the United States of America in and to the following described property, together with the improvements thereon, situate at Put-in-Bay, Ottawa County, Ohio, to-wit:

COMMENCING at an iron pin which is N. 40° 30' E. 232.8 feet from a hewed stone situated at the Northeast corner of Lot B in land known as "Reserve Farm" and running thence N. 49° 30' W. 168 feet to an iron stake; thence N. 40° 30' E. 451.3 feet to an iron stake; thence S. 49° 30' E. 127 feet to the shore of Lake Erie; thence Southwesterly along said shore to a point which is S. 40° 39' E. 28 feet from a hewed stone; thence N. 40° 39' W. 28 feet to said stone; thence S. 40° 30' W. 229.5 feet to place of beginning; containing one and sixty-nine hundredths acres (1.69), more or less.

However, this grant is made upon the express condition that if the state of Ohio shall at any time cease to use the property as above described, or shall alienate or attempt to alienate such property, or shall fail to perform any contract entered into with the United States for the transfer of the property, title thereto shall revert to the United States for the use of the Department of the Interior, or other agencies of the United States, or for disposal under the Act of August 27, 1935 (49 Stat. 885; U.S.C. 1934 edition, Title 40, sec. 304a), or under the Act of August 26, 1935 (49 Stat. 800; U.S.C. 1934 edition, Title 40, sec. 345b).

IN WITNESS WHEREOF; W. C. MENDENHALL, Acting Under Secretary of the Interior, for and on behalf of the United States of America, has set his hand and caused the seal of the Department of the Interior to be hereto affixed on this 23rd day of July, in the year One Thousand Nine Hundred and Forty.

SEAL

THE UNITED STATES OF AMERICA
By (Signed) W. C. MENDENHALL,
*Acting Under Secretary of
the Interior.*

District of Columbia }
City of Washington } ss

I, Beatrice U. Whitaker, a Notary Public, in and for the District aforesaid, do hereby certify that W. C. Mendenhall, Acting Under Secretary of the Interior, who executed, and whose name is signed to, the deed hereto annexed, bearing date the 23rd day of July, A.D., 1940 personally appeared before me in the District aforesaid, he being personally well known to me to be the Acting Under Secretary of the Interior and the person who executed the same, and acknowledged the foregoing instrument to be his act and deed in said capacity, and that he executed the same for and on behalf of the United States of America pursuant to the authority aforesaid.

SEAL

Given under my hand and Official Seal
this 25th day of July, A.D., 1940.

(Signed) BEATRICE U. WHITAKER,
Notary Public.

My commission expires May 1, 1945.

46306 Transferred August 10, 1940—E. A. Guth, Auditor
 State of Ohio }
 Ottawa County } ss

Received for record August 10, 1940, 9 o'clock A. M.;
 recorded August 10, 1940, Ottawa County Records, Volume
 117, Page 589.

E. S. WINTERS, *Recorder*.

Fee 90c paid

Director Langlois, of the Franz Theodore Stone Laboratory, advises that the transfer of this property to the University was made possible by the cooperation of Mr. Charles Jackson, Assistant Commissioner, Fish and Wildlife Service, Washington, D. C. The bill was introduced into the House of Representatives by Congressman Michael Kirwin of Youngstown, who safeguarded it through all the legislative intricacies of Congressional action. Commissioner Don Waters actively supported the measure and helped make its passage possible.

Upon motion of Dr. Russell, seconded by Mr. Rummell, the Board by unanimous vote accepted the gift from the United States Government under the terms outlined in the deed, and the Secretary was directed to convey to Assistant Commissioner Jackson, Congressman Kirwin and Commissioner Waters the deep appreciation of the Board of Trustees of the Ohio State University.

* * * * *

The Secretary reported that while the purchase contract of the lands formerly owned by Flora Louise Hess and her sister provide that the insurance on the buildings on this tract shall be maintained and paid by the Hess sisters, this has not been done and they decline to pay this insurance. In order to keep the insurance in force for the years 1940-1943, the Secretary recommended that the Board authorize the payment of the premium (\$56.00) from University funds.

Upon motion of Dr. Altmaier, seconded by Dr. Russell, the Board by unanimous vote authorized the payment of the above insurance premium.

* * * * *

The Secretary now presented a communication from Mr. Paul H. Elleman, Maintenance Engineer, recommending that the Combustion Engineering Company, Incorporated, who were awarded the contract for the Forced Draft, Multiple Retort, Underfeed Stoker for No. 2 Boiler in the Power Plant, be granted an extension of time, from October 15 to November 1, 1940, for the completion of their contract.

Upon motion of Mr. Dargusch, seconded by Mr. Thompson, the Board by unanimous vote approved the extension of time, as recommended by the Maintenance Engineer, for the completion of the contract with the Combustion Engineering Company, Incorporated.

* * * * *

In order to clarify the action of the Board taken at its meeting held June 13, 1938, creating the Citizens Military Training Camp scholarships, the following motion offered by Dr. Russell and seconded by Mr. Rummell, was approved by unanimous vote:

It is the sense of this Board that each Citizens Military Training Camp scholarship granted to the outstanding

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C.M.T.C. cadet graduating from the four-year course, should be for a period of four years, and that these scholarships should carry with them only the remission of the quarterly incidental fees.

* * * * *

Thereupon the Board adjourned to meet on call of the Chairman.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) H. S. ATKINSON,
Chairman.

THE OHIO STATE UNIVERSITY

OFFICIAL PROCEEDINGS OF THE SEVEN HUNDRED AND THIRTY-FIRST MEETING OF THE BOARD OF TRUSTEES

Columbus, Ohio, October 14, 1940.

The Board of Trustees met at the University at 9:30 A. M., pursuant to call of the Chairman.

Present: Herbert S. Atkinson, Chairman, Dr. C. J. Altmaier, M. Edith Campbell, Carlton S. Dargusch, Leo L. Rummell, Dr. Burrell Russell and Lockwood Thompson.

* * * * *

The minutes of the last meeting were approved.

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Dr. William McPherson, Chairman of the Inaugural Committee, presented to the Board of Trustees a verbal report of the activities of his committee and stated that everything was now in readiness for the inaugural ceremonies.

* * * * *

President Bevis now presented the following recommendations:

Resignations

That the following resignations be accepted, and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
A. H. Smith	Acting Co. Agr. Agent, Guernsey County	Aug. 31, 1940	\$3,480.00
Jeannette Bashore	Home Dem. Agent, Jefferson County	Sept. 30, 1940	1,848.00
<i>College of Agriculture</i>			
<i>Agricultural Education</i>			
C. F. Flickinger	Instructor	Sept. 30, 1940	2,900.00
<i>Animal Husbandry—Employees</i>			
Robert Bay	Student Laborer	Sept. 30, 1940	360.00
Robert Class	Student Laborer	Sept. 30, 1940	360.00
Laysel N. Hochstetler	Student Laborer	Sept. 30, 1940	360.00
Francis Westbrick	Student Laborer	Sept. 30, 1940	360.00
<i>Botany</i>			
Richard Popham	Assistant	Oct. 1, 1940	648.00
<i>Dairy Technology</i>			
John D. Bowers	Graduate Assistant	Oct. 1, 1940	450.00
<i>Horticulture and Forestry</i>			
James B. Allison	Graduate Assistant	Oct. 1, 1940	450.00
<i>College of Arts and Sciences</i>			
<i>Administration</i>			
Mary E. Baker Porter	Stenographer	Sept. 30, 1940	972.00
<i>Bacteriology</i>			
Homer F. Marsh	Graduate Assistant	Apr. 1, 1941	150.00

<i>Chemistry</i>				
Edgar P. H. Meibohm	Graduate Assistant	Oct. 1, 1940		450.00
William Krister	Graduate Assistant	Sept. 30, 1940		450.00
Eugene C. Kerr	Graduate Assistant	Sept. 30, 1940		450.00
<i>English</i>				
Robert Maurer	Assistant	Oct. 1, 1940		702.00
Don M. Murray	Graduate Assistant	Oct. 1, 1940		450.00
Genevieve Winans	Graduate Assistant	Oct. 1, 1940		450.00
<i>Political Science</i>				
Earl E. Warner	Instructor	Sept. 30, 1940		1,848.00
<i>Romance Languages</i>				
E. W. Bieghler	Instructor	Sept. 30, 1940		1,848.00
<i>College of Commerce and Administration</i>				
<i>Economics</i>				
Philip Schaffner	Instructor	Oct. 1, 1940		2,064.00
Edgar Poulton	Assistant	Oct. 1, 1940		600.00
John H. Reedy	Graduate Assistant	Oct. 1, 1940		450.00
Robert S. Emmer	Graduate Assistant	Oct. 1, 1940		450.00
<i>Geography</i>				
Joseph Spencer	Instructor	Oct. 1, 1940		2,064.00
<i>College of Education</i>				
<i>Bureau of Educational Research</i>				
Esther J. Rodgers	Student Stenographer	Sept. 30, 1940		600.00
<i>Bureau of Special and Adult Education</i>				
Irene Kinley	Assistant to the Director	Oct. 15, 1940		2,016.00
<i>Education</i>				
Orville G. Brim	Professor	July 1, 1940		2,388.00
Franklin V. Lehn	Graduate Assistant	June 17, 1940		150.00
<i>Psychology</i>				
William C. Biel	Instructor	Oct. 1, 1940		2,064.00
Joseph C. Heston	Graduate Assistant	Oct. 1, 1940		450.00
Charles Munson	Graduate Assistant	Oct. 1, 1940		450.00
Kenneth Thomson	Graduate Assistant	Oct. 1, 1940		450.00
William U. Snyder	Graduate Assistant	Oct. 1, 1940		450.00
William E. Hall	Graduate Assistant	Oct. 15, 1940		450.00
Robert Halliday	Student Assistant	Oct. 1, 1940		284.00
<i>University School Dining Hall</i>				
Dora Radebaugh	Cook	Sept. 30, 1940		495.00
(Mrs. Radebaugh died September 22, 1940)				
John Cute	Kitchen Helper	Oct. 1, 1940		360.00
<i>College of Engineering</i>				
<i>Chemical Engineering</i>				
Louis E. Ruidisch	Assistant	Oct. 1, 1940		1,150.00
John E. Teagarden	Assistant	Oct. 1, 1940		855.00
Roy Adams	Graduate Assistant	Oct. 1, 1940		450.00
Harvey Grice	Graduate Assistant	Oct. 1, 1940		450.00
<i>Industrial Engineering</i>				
Harold M. Poole	Instructor	Oct. 1, 1940		2,112.00
<i>College of Medicine</i>				
<i>Anatomy</i>				
Francis W. McCoy	Assistant (part time)	July 1, 1940		450.00
<i>Medicine</i>				
Donald E. Yochem	Clinical Instructor	Sept. 30, 1940		150.00
Clara G. Bonner	Clinical Assistant	Oct. 1, 1940		No salary
<i>Pathology</i>				
Marie Moorhead	Instructor (part time)	Oct. 31, 1940		816.00
<i>Physiology</i>				
Carl A. Randles	Research Assistant	Sept. 30, 1940		500.00

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<i>Surgical Research</i>			
Ruth B. Roush	Assistant in Research Surgery	Sept. 30, 1940	1,068.00
<i>Starling-Loving Hospital</i>			
<i>Administration</i>			
Gertrude Hammell	Telephone Operator	Sept. 15, 1940	1,032.00
<i>Housekeeping</i>			
Donald W. Walters	Elevator Operator	Sept. 13, 1940	612.00
<i>Nursing Care</i>			
Betty Finke Bonnell	Assistant Head Nurse on Obstetrics	Sept. 30, 1940	1,092.00
Virginia Klein	Nurses Aide	Sept. 30, 1940	516.00
Geraldine Elliott	Nurses Aide	Sept. 30, 1940	516.00
Dorothy Lutz	Assistant Head Nurse	Sept. 30, 1940	1,080.00
<i>Medical Records</i>			
Judith C. Clarke	Historian	Sept. 30, 1940	1,092.00
Mary Rodenberg	Medical Record Clerk	Sept. 30, 1940	972.00
<i>Laboratories</i>			
Marie Moorhead	Clinical Bacteriologist and Serologist	Oct. 31, 1940	1,032.00
<i>Nursing Care—Rotary No. 7727</i>			
Elsie Minnich	General Duty Nurse	Oct. 14, 1940	912.00
<i>College of Veterinary Medicine</i>			
<i>Veterinary Anatomy</i>			
T. C. Fitzgerald	Assistant Professor	Oct. 1, 1940	2,316.00
<i>Graduate School</i>			
Lowell W. Herron	Scholar	Oct. 1, 1940	300.00
<i>President's Division</i>			
<i>Library</i>			
Barbara A. Boughton	Library Assistant	Sept. 30, 1940	852.00
<i>Military Science and Tactics</i>			
Lt. Col. E. F. Shaffer	Assistant Professor	Sept. 30, 1940	240.00
Major C. W. Cowles	Assistant Professor	Aug. 10, 1940	240.00
Major E. E. Elliott	Assistant Professor	Aug. 10, 1940	240.00
Major John G. Howard	Assistant Professor	Aug. 5, 1940	240.00
Lt. Col. D. J. Page	Assistant Professor	Aug. 19, 1940	240.00
Major H. K. Palmer, Jr.	Assistant Professor	Aug. 10, 1940	240.00
Capt. W. E. Potter	Assistant Professor	Sept. 30, 1940	240.00
Capt. A. R. Sewall	Assistant Professor	Aug. 10, 1940	240.00
Capt. J. C. Strickler	Assistant Professor	Aug. 10, 1940	240.00
<i>Administrative Division</i>			
<i>Dean of Women's Office</i>			
Daisy Denune	Assistant to the Dean	Sept. 30, 1940	984.00
<i>General Division</i>			
<i>News Bureau</i>			
Elsie McKay	Assistant	Sept. 15, 1940	160.00
<i>University Health Service</i>			
Earl H. Baxter	Pediatric Consultant and Examiner, University School	Oct. 1, 1940	150.00
Eleanora Wilson	Assistant Nurse	Oct. 15, 1940	1,212.00
<i>General Store</i>			
Esther Hartnell	Clerk	Oct. 18, 1940	972.00
<i>Laboratory Supply Store</i>			
Robert Truxal	Laborer	Sept. 23, 1940	972.00
<i>Athletics</i>			
Galvin L. Walker	Assistant (Track)	Sept. 1, 1940	750.00

*Baker Hall**Dining Room and Kitchen*

T. C. Sparks	Dishwasher	Sept. 16, 1940	630.00
Hinda Everhart	Cook	Sept. 30, 1940	585.00

*Residence Halls**Dormitories*

Isaiah Ragland	Porter	Oct. 15, 1940	1,260.00
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Dining Room and Kitchen

Clara Myers	Helper	Sept. 20, 1940	495.00
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Appointments

That the following appointments be approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Martha J. Niswander	Home Dem. Agent,	Oct. 1, 1940		\$1,848.00
D. C. Kiplinger	Jefferson County Assistant in Floriculture Extension	Oct. 1, 1940		720.00
<i>College of Agriculture</i>				
<i>Administration</i>				
Betty Lockheart	Stenographer	Sept. 16, 1940		1,082.00
Margaret A. Thompson	Stenographer (part time)	Sept. 16, 1940		480.00
(Miss Thompson's salary to be paid as follows: \$360 from Agricultural Extension \$120 from Rotary No. 7250)				
<i>Agricultural Engineering</i>				
William E. Gill	Instructor	Oct. 1, 1940	Au.	750.00 period
<i>Agronomy</i>				
Byron T. Shaw	Assistant Professor (half time)	Oct. 15, 1940 (12 months)		1,800.00
(Mr. Shaw will also receive \$1800 from the Ohio Agricultural Experiment Station)				
<i>Animal Husbandry—Employees</i>				
Myron Elliott	Student Laborer	Oct. 1, 1940		360.00
Scott French	Student Laborer	Oct. 1, 1940		360.00
Ralph Stacey	Student Laborer	Oct. 1, 1940		360.00
Donald Young	Student Laborer	Oct. 1, 1940		360.00
<i>Dairy Technology</i>				
Gail A. Smith	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp.	450.00
<i>Farm Operations</i>				
Jesse Fetters	Laborer	Oct. 1, 1940 for 3 months		303.00 period
<i>School of Home Economics</i>				
Charlotte L. Heinlen	Assistant (part time)	Oct. 1, 1940	Au.Wi.Sp.	600.00
(\$75 per month during Winter and Spring Quarters)				
Agnes E. Filler	Assistant (part time)	Oct. 1, 1940	Au.	174.00 period
<i>Horticulture and Forestry</i>				
Perry C. Crandall	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp.	450.00
<i>Zoology and Entomology</i>				
Daniel L. Leedy	Instructor (Assistant Director, Wildlife Research)	Oct. 1, 1940	Au.Wi.Sp.	1,800.00 period
Blake B. Hanan	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp.	450.00
Beckford F. Coon	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp.	450.00
<i>College of Arts and Sciences</i>				
<i>Administration</i>				
Marguerite Strobe	Stenographer	Oct. 1, 1940		972.00

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Bacteriology

* (To be named later)	Professor	Oct. 1, 1940	Au.	1,000.00 period
* (To be named later)	Professor	Jan. 1, 1941	Wi.	1,000.00 period
* (To be named later)	Professor	Apr. 1, 1941	Sp.	1,000.00 period
*Homer F. Marsh	Instructor	Apr. 1, 1941	Sp.	612.00 period
Virginia C. Seaton	Graduate Assistant	Apr. 1, 1941	Sp.	150.00 period
(To be named later)	Graduate Assistant	Oct. 1, 1940	Au.	150.00 period
John R. Dick	Student Assistant	Oct. 1, 1940	Au.Wi.	300.00 period
**George S. Reed	Technical Assistant	Oct. 1, 1940	Au.Wi.Sp.	180.00 period
**Verle G. Crago	Technical Assistant	Oct. 1, 1940	Au.Wi.Sp.	180.00 period
**Elmer L. Thomas	Technical Assistant	Oct. 1, 1940	Au.Wi.Sp.	360.00 period

** (Salaries to be paid from Laboratory Supply Store Pro Rata Funds)

Chemistry

Melville L. Wolfrom	Atlas Powder Company Supervisor	Oct. 1, 1940 for 12 months		300.00
(Salary to be paid from the Atlas Powder Company Fund)				
James K. Stevenson	Research Assistant	Oct. 1, 1940 for 11 months		550.00 period
(Salary to be paid from American Petroleum Institute Hydrocarbon Foundation Fund)				
Eugene C. Kerr	Assistant	Oct. 1, 1940	Au.Wi.	500.00 period
William Krister	Assistant	Oct. 1, 1940	Au.Wi.	500.00 period
John W. Patterson	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp.	450.00
Sidney Steele	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp.	450.00

English

E. L. Marilla	Instructor (part time)	Oct. 1, 1940	Au.Wi.Sp.	1,500.00
Hubert C. Howard	Instructor (part time)	Oct. 1, 1940	Au.Wi.Sp.	1,500.00
Frederick J. Hoffman	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp.	450.00
*Margaret Foster	Librarian (part time)	July 1, 1940 (12 months)		612.00

*(Salary to be paid from Laboratory Supply Store Pro Rata Fund No. 217)

Geology

George R. Gibson	Instructor	Oct. 1, 1940	Au.Wi.Sp.	2,316.00
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History

Robert Florstedt	Reader	Oct. 1, 1940	Au.Wi.Sp.	200.00
Genevieve Brown	Reader	Oct. 1, 1940	Au.Wi.Sp.	200.00
Margaret H. Koehler	Reader	Oct. 1, 1940	Au.Wi.Sp.	200.00
Jess A. Ellis	Reader	Oct. 1, 1940	Au.Wi.Sp.	200.00

School of Journalism

George E. Condon	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp.	3.00 per day
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(Mr. Condon is to be paid at the above rate from the Lantern Rotary Fund for each day the Lantern is issued)

Mathematics

Leslie H. Miller	Graduate Assistant	Oct. 1, 1940	Au.	150.00 period
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Political Science

Ceph L. Stephens	Instructor	Oct. 1, 1940	Au.Wi.Sp.	1,800.00
LeRoy C. Ferguson	Assistant	Oct. 1, 1940	Au.Wi.Sp.	900.00

Romance Languages

Carmine R. Linsalata	Assistant (part time)	Oct. 1, 1940	Au.Wi.Sp.	900.00
Carvel Buscy	Assistant (part time)	Oct. 1, 1940	Au.Wi.Sp.	900.00

College of Commerce and Administration

Administration

Hazel Keener	Stenographer	Sept. 16, 1940		972.00
Pauline Gross	Stenographer	Sept. 23, 1940		972.00

<i>Accounting</i>				
Fred E. Roedger	Assistant	Oct. 1, 1940	Au.Wi.Sp.	900.00
Lillian Widmaier	Graduate Assistant	Oct. 1, 1940	Au.	150.00 period
<i>Bureau of Business Research</i>				
Ralph D. Spring	Assistant	Oct. 1, 1940 to Mar. 31, 1941		900.00 period
Mary Gay	Assistant to Acting Director	Oct. 1, 1940 to Mar. 31, 1941		540.00 period
<i>Economics</i>				
Irving O. Linger	Assistant	Oct. 1, 1940	Au.	300.00 period
William R. Bigler	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp.	450.00
Robert L. Aronson	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp.	450.00
<i>Geography</i>				
John R. Randall	Instructor	Oct. 1, 1940	Au.Wi.Sp.	2,064.00
<i>College of Dentistry</i>				
<i>Dental Clinic</i>				
Jane E. Marshall	Technical Assistant (part time) (Salary to be paid from Rotary No. 7160)	Oct. 1, 1940 (12 months)		540.00
<i>College of Education</i>				
Marie K. Toro	Stenographer	Oct. 7, 1940 for 9 months		720.00 period
<i>Bureau of Educational Research</i>				
<i>Administration</i>				
Lee H. Mathews	Research Assistant	Oct. 1, 1940	Au.Wi.	600.00 period
(Salary to be paid direct by the Commission on Teacher Education of the American Council on Education)				
Galvin L. Walker	Research Assistant	Oct. 1, 1940	Au.Wi.Sp.	No salary
Janet Clover	Assistant	Oct. 1, 1940	Au.Wi.Sp.	300.00
*Helen Trenwith	Stenographer	Oct. 1, 1940		1,200.00
*(Salary to be paid from General Education Board Funds—Rotary No. 7661)				
<i>Education</i>				
Merle R. Sumption	Instructor (part time)	Oct. 1, 1940	Au.Wi.Sp.	900.00
James L. Oppelt	Instructor (part time)	Oct. 1, 1940	Au.	300.00 period
Isaac N. Thut	Instructor (part time)	Oct. 1, 1940	Au.	300.00 period
Harold G. Palmer	Assistant	Oct. 1, 1940	Au.Wi.Sp.	700.00
Joseph B. Petta	Assistant	Oct. 1, 1940	Au.Wi.Sp.	650.00
Glenn Drummond	Graduate Assistant	Oct. 1, 1940	Au.	150.00 period
<i>Fine Arts</i>				
Claude M. Hayes	Assistant	Oct. 1, 1940	Au.Wi.Sp.	450.00
Eleanor B. Smith	Assistant	Oct. 1, 1940	Au.	150.00 period
<i>Psychology</i>				
Ernest L. Bowman	Assistant Professor (part time)	Oct. 1, 1940	Au.Wi.Sp.	3,600.00
(Salary to be paid direct by the Bureau of Unemployment Compensation)				
M. Erik Wright	Instructor	Oct. 1, 1940	Au.Wi.Sp.	2,064.00
James S. Karslake	Instructor	Oct. 1, 1940	Au.Wi.Sp.	2,064.00
Charles F. Cannell	Assistant	Oct. 1, 1940 (12 months)		1,200.00
William E. Hall	Assistant	Oct. 15, 1940	Au.Wi.Sp.	954.00
Joseph C. Heston	Assistant	Oct. 1, 1940	Au.Wi.Sp.	954.00
Edmund P. Marx	Assistant	Oct. 1 to Oct. 15, 1940		53.00 period
John L. Wallen	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp.	450.00
Ralph D. Norman	Graduate Assistant	Oct. 15, 1940	Au.Wi.Sp.	450.00
Allan T. Gordon	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp.	450.00
Robert D. Swan	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp.	450.00
Robert Halliday	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp.	450.00
Don L. Grummon	Student Assistant	Oct. 1, 1940 (12 months)		284.00
<i>University School</i>				
Barbara A. Boughton	Assistant to Observers	Oct. 1, 1940 to June 30, 1941		720.00 period
(Salary to be paid from Laboratory Supply Store Pro Rata Fund No. 599)				

Dining Hall

Marie Crockett	Cook	Oct.	1, 1940 for 9 months	495.00 period
Irvin Borrell	Kitchen Helper	Oct.	1, 1940 for 9 months	360.00 period

*College of Engineering**Chemical Engineering*

Edward A. Beidler	Instructor	Oct.	1, 1940	Au.Wi.Sp.	2,007.00
(Special Contract—salary to be paid in nine installments)					
George W. Minard	Graduate Assistant	Oct.	1, 1940	Au.Wi.Sp.	450.00
Myer Chetrick	Graduate Assistant	Oct.	1, 1940	Au.Wi.Sp.	450.00

Electrical Engineering

Robert Cox	Graduate Assistant	Oct.	1, 1940	Au.Wi.Sp.	450.00
F. Carlin Weimer	Graduate Assistant	Oct.	1, 1940	Au.Wi.Sp.	450.00
Walter K. Halstead	Graduate Assistant	Oct.	1, 1940	Au.Wi.Sp.	450.00
Sidney Bertram	Graduate Assistant	Oct.	1, 1940	Au.Wi.Sp.	450.00

Engineering Drawing

Howard A. Douglass	Student Assistant	Oct.	1, 1940	Au.Wi.Sp.	300.00
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Industrial Engineering

*Joseph K. Walkup	Assistant Professor	Oct.	1, 1940	Au.Wi.Sp.	3,015.00
(Salary to be paid in nine monthly installments)					
*Wesley S. Will	Instructor	Oct.	1, 1940	Au.Wi.	1,000.00 period
* (Special Contracts)					

Mechanics

Victor T. Glenn	Graduate Assistant	Oct.	1, 1940	Au.Wi.Sp.	450.00
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*College of Medicine**Anatomy*

Elmer R. King	Assistant (part time)	Oct.	1, 1940	Au.Wi.Sp.	450.00
John R. Wilson	Graduate Assistant	Oct.	1, 1940	Au.Wi.Sp.	450.00

Medicine

Leonard M. Dub	Clinical Instructor (O.P. Dispensary)	Oct.	1, 1940 (12 months)	No salary
Edward W. McCall	Clinical Assistant	Oct.	1, 1940 (12 months)	No salary
Miner W. Seymour	Clinical Assistant (Pediatrics)	Oct.	1, 1940 (12 months)	No salary
Emanuel C. Liss	Clinical Assistant (Pediatrics)	Oct.	1, 1940 (12 months)	No salary
Paul C. Clark	Clinical Assistant	Oct.	1, 1940 (12 months)	No salary
Robert A. Kidd, Jr.	Clinical Assistant (Neuropsychiatry O.P.D.)	Oct.	1, 1940 (12 months)	No salary
Norris E. Lenahan	Clinical Assistant	Oct.	1, 1940 (12 months)	No salary

Pathology

Carolyn Hilles	Instructor	Nov.	1, 1940	Au.Wi.Sp.	544.00 period
Virginia Schueller	Medical Illustrator	Nov.	1, 1940	Au.Wi.Sp.	440.00 period
Charles O. Seward	Assistant	Oct.	1, 1940	Au.Wi.Sp.	450.00
Jane Blue	Student Assistant	Oct.	1, 1940	Au.Wi.Sp.	225.00

Physiological Chemistry

Frederic J. Baur, Jr.	Graduate Assistant	Oct.	1, 1940	Au.Wi.Sp.	450.00
Jerome S. Frankel	Graduate Assistant	Oct.	1, 1940	Au.	150.00 period

Physiology

Ruth E. Hurlbut	Research Assistant	Oct.	1, 1940	Au.Wi.Sp.	450.00 period
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School of Nursing

Vivian E. Kegg	Assistant	Sept.	1, 1940 (12 months)	(3)	780.00 Code
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Surgical Research

Esther M. Herdle	Research Assistant	Oct.	1, 1940 (12 months)		768.00
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*Starling-Loving Hospital**Housekeeping*

Clarence Marthey	Elevator Operator	Sept. 14, 1940		Code (3&4)	612.00
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Nursing Care

Julia Hall	Supervisor in Pediatrics	Oct. 1, 1940	(3&4)	1,266.00
Pearl H. Smith	Assistant Head Nurse	Oct. 1, 1940	(3&4)	1,080.00
John D. Puppel	Orderly	Oct. 1, 1940 for 4 months	(3&4)	228.00 period

Medical Records

Mary Rodenberg	Historian	Oct. 1, 1940	(1&4)	1,032.00
Clara Birkeland	Medical Record Clerk	Oct. 7, 1940	(1&4)	972.00

Operating Room and Anesthetics

Ellen Van Brimmer	Nurses Aide	Sept. 15, 1940	(3&4)	516.00
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Laboratories

Clara M. Hickox Harsh	Assistant Medical Technologist	Sept. 21, 1940	(1&4)	912.00
Mary Hoagland	Assistant Medical Technologist	Nov. 1, 1940	(1&4)	912.00
Lois Jones	Relief Laboratory Assistant	Nov. 1, 1940	(1&4)	288.00

Dietary

Florence Gephart	Diet Kitchen Helper (Appointed for the absence of Ruth Friece, on leave)	Sept. 25, 1940	(3&4)	50.00 month
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*Starling-Loving Hospital—Rotary No. 7727**Administration*

Antoinette Hrabanek	Telephone Operator	Oct. 1, 1940	(1)	912.00
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Nursing Care

Isis Briscoe	General Duty Nurse	Oct. 15, 1940	(3&4)	912.00
Leona James	General Duty Nurse	Oct. 1, 1940	(3&4)	912.00
Dorothy Dalsky	General Duty Nurse	Sept. 20, 1940	(3&4)	912.00

*College of Veterinary Medicine**Veterinary Anatomy*

Clifford Westerfield	Assistant Professor	Oct. 1, 1940	Au.Wi.Sp.	3,000.00
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Graduate School

F. E. Deatherage	Post-doctorate Fellow (Salary to be paid from the Kroger Grocery and Baking Company Fund)	Oct. 14, 1940 (12 months)		2,500.00
*Amos Turk	Post-doctorate Research Fellow	Sept. 1, 1940 (12 months)		2,000.00
*Louis C. Gibbons	Post-doctorate Research Fellow	Sept. 1, 1940 (12 months)		2,000.00

*(Salaries to be paid from the American Petroleum Institute Hydrocarbon Foundation Fund)

Winston Duckworth	Research Fellow (Salary to be paid from the Kelco Company Fund)	Oct. 1, 1940 (12 months)		1,200.00
Henry W. Hofstetter	White-Haines Fellow (Salary to be paid from the Bausch and Lomb Optical Company Fund)	Oct. 1, 1940 (12 months)		1,000.00
Lucrecia Frers Moreno	Margaret G. Harder Pan-American Scholar (Salary to be paid from the Ohio Federation of Women's Clubs Fund)	Oct. 1, 1940 for 8 months		800.00 period
William J. Taylor	E. I. duPont de Nemours and Company Fellow (Salary to be paid from the E. I. duPont de Nemours and Company Fund)	Oct. 1, 1940 (12 months)		750.00

**David L. Cramer	Research Assistant	Oct. 1, 1940	Au.Wi.Sp.	750.00 period
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**John Mueller	Research Assistant	Oct. 1, 1940	Au.Wi.Sp.	750.00 period
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**William G. Hart	Research Assistant (Salaries to be paid from the American Society for Metals Fund)	Oct. 1, 1940	Au.Wi.Sp.	450.00 period
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Edgar P. H. Meibohm	Research Fellow (Salary to be paid from the Texas Mining and Smelting Company Fund)	Oct. 1, 1940 for 9 months		750.00 period
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Frank A. Smith	Research Fellow (Salary to be paid from the Procter and Gamble Company Fund)	Oct. 1, 1940 (12 months)		720.00
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Howard J. Orłowski	Research Fellow (Salary to be paid from the Austenal Laboratories, Incorporated Fund)	Oct. 1, 1940 to Mar. 31, 1941		600.00 period
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Carl R. Bloomquist	Battelle Memorial Institute Fellow (Salary to be paid direct by the Battelle Memorial Institute)	Sept. 1, 1940 for 10 months		600.00 period
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Helen J. McGuire	Research Fellow (Salary to be paid from interest on the Comly Fund)	Oct. 1, 1940	Au.Wi.Sp.	450.00
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John M. Hutzel	Research Fellow	Oct. 1, 1940 for 5 months	300.00
(Salary to be paid from the National Association of Insecticide and Disinfectant Manufacturers' Fund)			period
Delmar R. Serafy	Ohio Public Health Association Scholar	Oct. 1, 1940 Au.Wi.Sp.	300.00
(Salary to be paid from the Ohio Public Health Association Fund)			
Hamblin H. Crowell	Research Fellow	Oct. 1, 1940 for 3 months	180.00
(Salary to be paid from the Velsicol Corporation Fund)			period
George L. McCall	Research Fellow	Oct. 1, 1940 for 3 months	180.00
(Salary to be paid from the Ohio State Department of Public Welfare Fund)			period
John E. Barkley	National Aluminate Corporation Fellow	Oct. 1, 1940 for 3 months	180.00
(Salary to be paid from the National Aluminate Corporation Fund)			period
Kenneth C. Shelley	M. R. Bissell, Jr., Scholar	Oct. 1, 1940 Au.Wi.Sp. & Su. '41	60.00
(Salary to be paid from interest on the M. R. Bissell, Jr., Scholarship Fund)			
Irving Myers	School of Social Administration Associates Scholar	Oct. 1, 1940 Au.Wi.Sp. & Su. '41	60.00
(Salary to be paid from interest on School of Social Administration Associates Fund)			
Charles W. Settlemyer	School of Social Administration Anonymous Scholar	Oct. 1, 1940 Au.Wi.Sp. & Su. '41	60.00
(Salary to be paid from interest on Anonymous School of Social Administration Fund)			
R. Winfield Smith	Franklin D. Patterson Memorial Scholar	Oct. 1, 1940 Au.Wi.Sp. & Su. '41	60.00
(Salary to be paid from interest on Franklin H. Patterson Memorial Scholarship Fund)			
W. Otis Briggs	Mrs. Charles B. Manning Scholar	Oct. 1, 1940 Au.Wi.Sp. & Su. '41	60.00
(Salary to be paid from interest on the Mrs. Charles B. Manning Fund)			
Charles A. Bird	Community Chests and Councils Incorporated Scholar	Oct. 1, 1940 Au.Wi.Sp. & Su. '41	45.00
(Salary to be paid from interest on the Community Chests and Councils, Inc., Fund)			
Stephen L. Nelson	Erdis G. Robinson Scholar	Oct. 1, 1940 Au.Wi.Sp. & Su. '41	45.00
(Salary to be paid from interest on the Erdis G. Robinson Scholarship Fund)			
John W. Carey	C. C. Stillman Scholar	Oct. 1, 1940 Au.Wi.Sp.	100.00
(Salary to be paid from the C. C. Stillman Fund) & Su. '41			
<i>President's Division</i>			
<i>Broadcasting Station</i>			
V. David Roland	Student Announcer	Oct. 1, 1940 to June 30, 1941	270.00
			period
<i>Library</i>			
Betty Jane Meyer	Library Assistant	Oct. 1, 1940	852.00
Caroline B. Thompson	Library Assistant	Oct. 1, 1940 for 3 months	285.00
			period
<i>Military Science and Tactics</i>			
Lt.Col. R. D. Wolfe	Assistant Professor	Oct. 1, 1940 for 9 months	216.00
			period
Capt. Roy A. Horn	Assistant Professor	Sept. 1, 1940 for 10 months	240.00
			period
Capt. C. W. Mebus	Assistant Professor	Sept. 1, 1940 for 10 months	240.00
			period
1st Lt. E. J. Cotter	Assistant Professor	Sept. 1, 1940 for 10 months	240.00
			period
2nd Lt. Howard V. Blackburn	Assistant Professor	Sept. 1, 1940 for 10 months	240.00
			period
2nd Lt. Ted H. Conner	Assistant Professor	Sept. 1, 1940 for 10 months	240.00
			period
2nd Lt. Joseph B. DeVennish	Assistant Professor	Sept. 1, 1940 for 10 months	240.00
			period
2nd Lt. H. C. Galleher	Assistant Professor	Sept. 1, 1940 for 10 months	240.00
			period
2nd Lt. Thomas C. Reddington	Assistant Professor	Sept. 1, 1940 for 10 months	240.00
			period
2nd Lt. R. F. Kreager	Assistant Professor	Sept. 1, 1940 for 10 months	240.00
			period
2nd Lt. Samuel F. Stelton	Assistant Professor	Sept. 1, 1940 for 10 months	240.00
			period
2nd Lt. D. F. Warner	Assistant Professor	Sept. 1, 1940 for 10 months	240.00
			period

2nd Lt. Joseph J. Kavanagh	Assistant Professor	Oct. 1, 1940 for 9 months	216.00 period
2nd Lt. Paul A. Feyereisen	Assistant Professor	Sept. 1, 1940 for 10 months	240.00 period
Elva F. Long	Stenographer	Sept. 23, 1940	972.00
<i>Physical Education for Men</i>			
John Higgins	Assistant in Swimming	Oct. 1, 1940 for 9 months	405.00 period
(Salary to be paid from Laboratory Supply Store Pro Rata Fund 1569-2791)			
<i>Administrative Division</i>			
<i>Registrar's Office</i>			
Mary Effie Erskine	Assistant to Registrar	Sept. 16, 1940	1,032.00
Betty May Smith	Assistant to Registrar	Oct. 1, 1940	1,032.00
Muriel Dolby	Assistant to Registrar	Oct. 1, 1940	1,032.00
<i>Dean of Women's Office</i>			
Cecelia Puppel	Assistant to the Dean	Oct. 1, 1940 (12 months)	972.00
Mary V. Bean	Part-time Assistant	Oct. 1, 1940 for 8 months	200.00 period
*Elma P. Foulk	Part-time Assistant	Oct. 1, 1940 Au.Wi.Sp.	150.00
*(Salary to be paid at the end of each quarter)			
<i>General Division</i>			
<i>Mailing Room</i>			
Marie Baumgartner	Distribution Clerk	Oct. 4, 1940	972.00
<i>News Bureau</i>			
Mary Cockburn	Assistant	Sept. 16 to Sept. 30, 1940	40.00 period
<i>Physical Plant Division</i>			
<i>Light, Heat and Power—Steamfitters and Plumbers</i>			
Gustav C. Hegenberger	Fireman	Oct. 1, 1940 for 7 months	840.00 period
<i>Janitor Service</i>			
Kenneth A. McDougal	Janitor	Oct. 7, 1940	1,212.00
<i>University Health Service</i>			
Edward W. McCall	Pediatric Consultant and School Physician, University School	Sept. 1, 1940 for 10 months	250.00 period
Mildred K. Lower	Assistant Nurse	Oct. 1, 1940 for 9 months	900.00 period
(Above salaries to be paid from General Activities Fee Fund)			
<i>Laboratory Supply Store</i>			
Thelma Vilbrandt	Typist	Sept. 16, 1940	912.00
Floyd A. Lee	Laborer	Oct. 1, 1940	972.00
<i>Athletics</i>			
Charles J. Beetham	Assistant	Sept. 1, 1940 for 10 months	600.00 period
Jesse Owens	Assistant Trainer	Oct. 1, 1940 Au.	150.00 period
George Downes	Wrestling Trainer	Oct. 1, 1940 for 6 months	150.00 period
Fonad T. Shaia	Rifle Coach	Oct. 1, 1940 for 5 months	100.00 period
<i>Baker Hall</i>			
<i>Administration</i>			
Gertrude Hammell	Telephone Operator	Sept. 16, 1940	972.00
<i>Dormitory</i>			
Henry Collins	Janitor	Sept. 1, 1940	1,212.00
<i>Neil Hall</i>			
<i>Dining Room and Kitchen</i>			
Dorothy Allender	Cook	Oct. 16, 1940 for 9 months	(4) 405.00 period
Helen Mae Roberts	Graduate Assistant	Sept. 16, 1940 for 9 months	(3) 450.00 period

*Residence Halls for Women**Dining Room and Kitchen*

Helen Ludwig	Graduate Assistant	Sept. 16, 1940 for 9 months	(3)	450.00 period
Melba Wilson	Helper	Oct. 1, 1940 for 8½ months	(4)	467.50 period
Grace Lackey	Baker	Sept. 16, 1940 for 9 months	(4)	585.00 period
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Changes in Title

That the following changes in title be approved:

Name	Title—From	To	Effective
<i>College of Agriculture</i>			
<i>Botany</i>			
Donald E. Davis	Graduate Assistant	Assistant	Oct. 1, 1940
<i>College of Arts and Sciences</i>			
<i>Bacteriology</i>			
Homer F. Marsh	Assistant	Instructor (Au. '40, Wi. and Su. '41)	Oct. 1, 1940
Max E. Tyler	Graduate Assistant	Assistant	Au. and Wi.
<i>Chemistry</i>			
Nathan Lizawetsky	Graduate Assistant	Assistant	Oct. 1, 1940
Norman S. MacDonald	Graduate Assistant	Assistant	Oct. 1, 1940
<i>Geology</i>			
Carl A. Lamey	Instructor	Assistant Professor	Oct. 1, 1940
<i>College of Commerce and Administration</i>			
<i>Accounting</i>			
John Manchester	Assistant	Instructor (Au. Wi. Sp)	Oct. 1, 1940
<i>Economics</i>			
Virgil Crisafulli	Graduate Assistant	Assistant	Au. Qr. only
<i>College of Education</i>			
<i>Fine Arts</i>			
James W. Grimes	Assistant Professor	Associate Professor	Oct. 1, 1940
<i>College of Engineering</i>			
<i>Chemical Engineering</i>			
Joseph H. Koffolt	Associate Professor	Professor	Oct. 1, 1940
<i>Engineering Drawing</i>			
Charles D. Cooper	Assistant Professor	Associate Professor	Oct. 1, 1940
<i>Mine Engineering</i>			
E. V. O'Rourke	Professor of Mine Engineering	Professor of Petroleum Engineering	Oct. 1, 1940
<i>College of Medicine</i>			
<i>Medicine</i>			
John Edwin Brown, Jr.	Clinical Instructor (Pediatrics)	Assistant Professor (Clinical)	Nov. 1, 1940
<i>Surgical Research</i>			
Elsie L. Riley	Research Assistant	Assistant in Research Surgery	Oct. 1, 1940
<i>Starling-Loving Hospital Laboratories</i>			
Carolyn Hilles	Assistant to Chief Laboratory Technician	Clinical Bacteriologist and Serologist	Nov. 1, 1940
Clara Hickox Harsh	Assistant Medical Technologist	Assistant to Chief Laboratory Technician	Nov. 1, 1940
<i>Nursing Care—Rotary No. 7727</i>			
Martha A. Brown	General Duty Nurse	Assistant Head Nurse in Obstetrics	Oct. 1, 1940
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Changes in Salary

That the following changes in salary be approved:

Name	Title	Effective	Annual Rate From	To
<i>College of Agriculture</i>				
<i>Botany</i>				
Donald E. Davis	Assistant	Oct. 1, 1940	\$450.00	\$648.00
<i>College of Arts and Sciences</i>				
<i>Bacteriology</i>				
William A. Starin	Professor	Oct. 1, 1940 to Sept. 30, 1941	4,608.00	5,616.00
Oram C. Woolpert	Associate Professor	Oct. 1, 1940 to Sept. 30, 1941	4,200.00	5,208.00
Homer F. Marsh	Instructor	Oct. 1, 1940	1,000.00	1,836.00
Max E. Tyler	Assistant	Au. and Wi. Qrs. only	450.00	1,000.00
<i>Chemistry</i>				
Nathan Lizawetsky	Assistant	Oct. 1, 1940	450.00	750.00
Norman S. MacDonald	Assistant	Oct. 1, 1940	450.00	750.00
<i>English</i>				
Robert Price	Assistant	Oct. 1, 1940	954.00	1,197.00
<i>Geology</i>				
Carl A. Lamey	Assistant Professor	Oct. 1, 1940	2,460.00	2,604.00
<i>College of Commerce and Administration</i>				
<i>Accounting</i>				
John Manchester	Instructor	Oct. 1, 1940	900.00	2,052.00
<i>Economics</i>				
Virgil Crisafulli	Assistant	Au. Qr. only	450.00	900.00
<i>College of Education</i>				
<i>Administration</i>				
Ruth Vaughters Halley	Stenographer	Oct. 16, 1940	972.00 (A-1)	*1,200.00
*(Salary to be paid from F-9 Bureau of Special Education)				
<i>College of Engineering</i>				
<i>Chemical Engineering</i>				
Joseph H. Koffolt	Professor	Oct. 1, 1940	3,684.00	4,200.00
<i>College of Medicine</i>				
<i>Surgical Research</i>				
Elsie L. Riley	Assistant in Research Surgery	Oct. 1, 1940	768.00	1,068.00
<i>Starling-Loving Hospital</i>				
<i>Administration</i>				
Marie Connett	Telephone Operator	Sept. 16, 1940	972.00 and (1)	1,032.00 and (1)
Lucille Moore	Telephone Operator	Sept. 16, 1940	912.00 and (1) (Rotary)	972.00 and (1) (A-1)
<i>Nursing Care</i>				
Ruth DeWolfe	Assistant Director and Instructor in Principles and Practice of Nursing	Oct. 1, 1940	2,052.00 and (3&4)	2,292.00 and (3&4)
<i>Medical Records</i>				
Wanda Knox	Historian	Oct. 1, 1940	1,260.00 and (1&4)	1,320.00 and (1&4)
<i>Laboratories</i>				
Carolyn Hilles	Clinical Bacteriologist and Serologist	Nov. 1, 1940	1,500.00 and (1&4)	1,032.00 and (1&4)
Clara Hickox Marsh	Assistant to Chief Laboratory Technician	Nov. 1, 1940	912.00 and (1&4)	1,212.00 and (1&4)

Nursing Care—Rotary No. 7727

Martha A. Brown	Assistant Head Nurse In Obstetrics	Oct. 1, 1940	912.00 and (3&4)	1,092.00 and (3&4)
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University Health Service

Ruth St. John	Physician, University School	Oct. 1, 1940	1,150.00	1,500.00
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*Baker Hall**Dormitory*

John Ellis	Janitor	Sept. 16, 1940	1,212.00 (12 mos.)	950.00 (9½ mos.)
Ray Lenihan	Janitor	Sept. 16, 1940	1,212.00 (12 mos.)	950.00 (9½ mos.)
King Smith	Janitor	Sept. 16, 1940	1,212.00 (12 mos.)	950.00 (9½ mos.)

* * * * *

Changes in Quarters of Service

That the following changes in quarters of service be approved:

Name	Title	From	To
<i>College of Arts and Sciences</i>			
<i>Speech</i>			
Eugene H. Bahn	Assistant Professor	Au.Wi.Sp.	Su.Au.Wi.
<i>College of Commerce and Administration</i>			
<i>Accounting</i>			
J. Brooks Heckert	Associate Professor	Su. Wi.Sp.	Su.Au. Sp.
*	*	*	*

That the following miscellaneous recommendations be approved:

That the following travel be authorized, subject to the approval of the Director of Finance, and that railroad fare and pullman be paid from funds as designated:

Howard L. Bevis, President, to attend the annual meetings of the National Association of State Universities and the Association of Land Grant Colleges in Chicago, Illinois, from November 8-13, 1940 (from Interest on Endowment funds);

John F. Cunningham, Dean of the College of Agriculture,
Charles E. MacQuigg, Dean of the College of Engineering,

Lyman E. Jackson, Junior Dean of the College of Agriculture,

Faith Lanman Gorrell, Chairman, School of Home Economics, to attend the annual meeting of the Association of Land Grant Colleges in Chicago, Illinois, November 10-13, 1940 (from F-6 travel funds);

H. C. Ramsower, Director of Agricultural Extension, to attend the annual meeting of the Association of Land Grant Colleges in Chicago, Illinois, from November 10-13, 1940 (from Smith-Lever funds);

Arthur J. Klein, Dean of the College of Education, to attend the annual meeting of the National Association of State Universities in Chicago, Illinois, from November 7-9, 1940 (from F-6 travel funds);

George W. Eckelberry, Director of Summer Session, to attend the annual meeting of the Association of Deans and

Directors of Summer Sessions, at Ann Arbor, Michigan, from October 10-12, 1940 (from F-6 travel funds);

William F. Heimlich, Broadcasting Station, to attend the Fourth School Broadcast Conference in Chicago, Illinois, from December 3-7, 1940 (from F-6 travel funds);

Edward V. O'Rourke, Professor of Petroleum Engineering, to attend the annual convention of the American Petroleum Institute, in Chicago, Illinois, from November 11-15, 1940 (from F-6 travel funds);

Alpheus W. Smith, Dean of the Graduate School, to attend the forty-second annual conference of the Association of American Universities in Washington, D. C., from November 14-16, 1940 (from F-6 travel funds).

That the following leaves of absence, without salary, be granted:

N. Paul Hudson, Professor in the Department of Bacteriology, from October 1, 1940 to September 30, 1941 in order to join a health commission in France under the International Health Division of the Rockefeller Foundation;

D. Frank Holtman, Instructor in the Department of Bacteriology, from October 1, 1940 to September 30, 1941 in order to accept a one-year appointment as an Associate Professor of Bacteriology at the University of Tennessee;

Gordon Crowl, Instructor in Botany, effective October 1, 1940 for an indefinite period. Mr. Crowl has been called for military service;

Robert Y. Walker, Instructor in the Department of Psychology, effective October 1, 1940 for one year in order to do research work under the auspices of the National Research Council. This is a continuation of the leave of absence granted to Mr. Walker last year;

Lester S. Kellogg, Statistician of the Bureau of Business Research, from October 1, 1940 to March 31, 1941 in order that he may accept an appointment as Statistician in the Research Division of the Advisory Commission to the National Defense Council, Washington, D. C.;

Sloan J. Wilson, Instructor in Medicine, effective October 15, 1940 for an indefinite period. Dr. Wilson has been called for service with the National Guard;

Mary E. Cowles, Library Assistant, from October 1 to December 31, 1940 on account of illness;

Ruth Friece, Assistant Cook in the Starling-Loving Hospital, effective September 19, 1940 for an indefinite period on account of illness;

Philip Culver Kelsey, Orderly in the Starling-Loving Hospital, effective October 1, 1940 for four months, for military duty;

Dale Walters, Office Orderly in the Starling-Loving Hospital, effective October 15, 1940 for one year, for military duty.

Curtis Daniels, Orderly in the Starling-Loving Hospital, effective October 1, 1940 for four months, for military duty.

William Rettig, Orderly in the Starling-Loving Hospital, effective October 15, 1940 for one year, for military duty.

That the suspension of Charles Kalb, Policeman in the Physical Plant Division, effective October 1, 1940 for 30 days, without salary, for disciplinary purposes, be approved.

That the contract of Harriet H. Parker, Instructor in the Department of Zoology and Entomology for the Autumn, Winter and Spring Quarters of the year 1940-1941 be placed on a special nine months basis, effective October 1, 1940, at a salary of \$1,800 for the period.

That, upon the recommendation of the committee of the School of Nursing and until a definite department of Institute of Public Health can be set up as previously recommended, a temporary organization be approved which will meet the immediate requirements and enable the College of Medicine to proceed with organizing plans and preparing a curriculum for submission to the Council on Instruction and Board of Trustees, and that Dr. L. H. Van Buskirk, Associate Clinical Professor of Medicine, be made Acting Chairman of a committee in the College of Medicine on Public Health Nursing. This service will be in addition to his present duties of teaching the Public Health Courses to the students in the College of Medicine.

It is further recommended that Miss Ann Hellner, Assistant Professor of Public Health Nursing, be assigned to the College of Medicine to work under Dr. Van Buskirk and that Dr. J. H. J. Upham and Dr. J. W. Means be appointed as members of this committee.

That, upon request of Dean W. D. Postle, authority be granted to the College of Dentistry to offer certain post-graduate work effective at the beginning of the Autumn Quarter of 1940, such work to carry no college credit unless later action by the faculty of the College of Dentistry and the Council on Instruction shall authorize such credit; and that for the initial course in Orthodontia, a non-returnable laboratory deposit of \$150 be assessed. This work is intended for the general practitioner of dentistry who may wish to amplify his training in one or more of the following subjects: Orthodontia, Oral Surgery, X-ray, Peridontia and Prosthodontia.

That the assessment of the following laboratory deposits for courses in the Department of Animal Husbandry be approved, effective at the opening of the Winter Quarter 1941, for use in meeting the necessary expenses in presenting these courses:

Courses Nos. 401, 402, 404, 405, 407 and 409.....\$3.00 each

Courses Nos. 501, 502, 503, 504, 505, 506, 507, 509,
510, 512, 608, 611, 614, 626 and 701..... 4.00 each

That an appropriation of \$9,244 from Interest on Endowment Funds be authorized to meet the operating expenses of The Ohio State University Development Fund for the period from January 1, 1941 to June 30, 1941, inclusive, pursuant to budget details, as follows, submitted by the Board of Directors of the Development Fund:

Salaries	\$5,019.00
Equipment and Supplies.....	200.00
Printing	2,350.00
Telephone and Telegraph.....	200.00
Postage	575.00
Travel	600.00
Miscellaneous	300.00
	<hr/>
	\$9,244.00

The President further stated that the Board of Directors of the Development Fund had likewise submitted a request for University

aid in the amount of \$19,363 to meet operating costs during the fiscal year for July 1, 1941 to June 30, 1942, itemized as follows:

Salaries	\$10,038.00
Equipment and Supplies.....	500.00
Printing	3,725.00
Telephone and Telegraph.....	400.00
Postage	2,700.00
Travel	1,500.00
Miscellaneous	500.00
	\$19,363.00

In this connection, the President read a communication from Mr. Harry A. Drackett, Chairman of the Development Fund Board of Directors, reporting contributions raised through Development Fund efforts amounting to \$82,000 for 1940 with operating costs of \$18,070. This notable assistance to the University rendered by the Development Fund amply justified the investment of the Board of Trustees in providing from interest on Endowment the necessary expenses of the Fund, the President said, and he expressed the intention to recommend later to the Board of Trustees the approval of the requested operating budget for 1941-1942, provided that the resources of the University will permit. The President explained that it will be necessary to seek special legislative aid in this connection, and it was the informal consensus of the Board of Trustees that the University's biennial budget request, under the classification, "H-8, Contributions," should be increased by an amount necessary to meet the operating expenses of the Fund during the biennium.

That the following gifts be accepted and the appreciation of the Board of Trustees be appropriately expressed:

\$580 from the Chemists' Club of New York City, for the Bloede Scholarship which has been awarded to Harvey H. Grice of the Department of Chemical Engineering for the year 1940-1941;

\$100 from the Town and Country Garden Club of Cleveland, Ohio, for a scholarship to be awarded to Edward E. Nank for the Autumn and Winter Quarters of 1940-1941;

\$300 from Mr. C. M. Jansky, Jr., for the Jansky and Bailey Fellowship in Radio Engineering for the year 1940-1941 (to be credited to Rotary No. 7337).

That the following research agreements hitherto entered into between The Ohio State University and The Ohio State University Research Foundation, setting up the following projects, be reported to the Board of Trustees for information and record:

American Society for Metals, Cleveland, Ohio—Investigation of visual methods in metallurgical education (to be known as the American Society for Metals Fellowship);

The Kroger Grocery and Baking Company, Cincinnati, Ohio—Investigation of lard and its uses (to be known as the Kroger Company Fellowship);

Velsicol Corporation, Chicago, Illinois—Investigation of the insecticidal value of certain solvents in liquid household insecticides (to be known as the Velsicol Corporation Fellowship in Entomology).

That the following contracts heretofore entered into between the Engineering Experiment Station and The Ohio State University

Research Foundation, setting up the following projects, be reported to the Board of Trustees for information and record:

Kelco Company, San Diego, California — Investigation of alginate in ceramics (to be known as the Kelco Company Ceramic Fellowship) ;

Austenal Laboratories, Inc., New York City—Investigation of dental porcelains (to be known as the Austenal Laboratories, Inc., Fellowship).

Upon motion of Mr. Rummell, seconded by Dr. Russell, the above recommendations of the President were upon roll call unanimously approved.

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The President reported that he had appointed Dr. Charles A. Doan and Dean Alpheus W. Smith as additional members of the University Committee on Emergency Cooperation with Federal and State Government, because of National Defense Research Committee and military calls for research and medical contacts and services which have been or will be made upon the University.

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The Secretary now presented a communication from Mr. Paul H. Elleman, Maintenance Engineer, recommending that the American Blower Corporation, which was awarded the contract for the Fly Ash Collector for No. 8 Boiler in the Power Plant, be granted an extension of time from October 1 to October 21, 1940, for the completion of its contract.

Upon motion of Mr. Rummell, seconded by Dr. Russell, the Board by unanimous vote approved the extension of time, as recommended by the Maintenance Engineer, for the completion of the contract with the American Blower Corporation.

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Upon motion of Dr. Altmaier, seconded by Dr. Russell, \$1,000 was appropriated from the Interest on Endowment Fund for the use of the Inaugural Committee.

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The Secretary advised the Board that the Commanding General of the Fifth Corps Area at Fort Hayes in Columbus, Ohio, has transmitted to the University a communication from the Adjutant General of the War Department indicating the possible use of WPA funds for construction of ROTC units, and advising that under Public Resolution No. 88—76th Congress, Chapter 432, 3rd Session, particularly Sections I (c), I (d) and II thereof, Senior units of the ROTC now established at colleges and universities may be certified by the Secretary of War as important to National Defense, within the meaning of the act and under any or all of the provisions referred to when it can be shown that the construction is necessary to the proper care and operation of the unit concerned.

The Adjutant General states further that institutions desiring to initiate projects should do so by making application to the local WPA Administrator.

The ROTC unit at The Ohio State University, with an enrollment of 4,590, is second in size in the country. This unit was rated "Excel-

lent" at the annual inspection made by the Board of Army Officers. The military equipment consists of 37 trucks, 40-75 mm. guns, 115 horses, with all the necessary accessories to equip properly 3 motor drawn batteries and 1 horse drawn battery of Field Artillery, the necessary engineer and signal equipment including approximately 1,000 rifles and accessory equipment. The total value of military equipment is approximately \$500,000.

The space occupied by this unit is scattered through many buildings on the University campus. The need for consolidation is self-evident. A large building containing space for a garage, storage space for mechanized units, an armory, class rooms and headquarters should be constructed.

Upon motion of Dr. Russell, seconded by Miss Campbell, this entire matter was referred to the University Cabinet in order that it might study the problem with the Military Department, and present its recommendations to the Board of Trustees for consideration.

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The Secretary reported that the State Examiner, in studying the records of the Board of Trustees and the payrolls, found that during the year 1939-1940 four persons had been paid from A-1 funds without formal authorization by the Board. The facts in connection with this situation are as follows:

The following persons were regularly appointed by the Board, to be paid from funds as designated:

Meeting of Board—October 9, 1939.

Name	Title	Quarters	Rate for Period
William H. Ireland	Franklin H. Patterson Memorial Scholar	Au.Wi.	\$60.00
(Salary to be paid from interest on Franklin H. Patterson Memorial Fund, at beginning of each quarter)			
Archie C. W. Dalton	Mrs. Charles B. Manning Scholar	Su.) Au.Wi.Sp. '40)	60.00
(Salary to be paid from interest on the Mrs. Charles B. Manning Fund—installments of \$15 at the beginning of each quarter)			
Meeting of Board—November 13, 1939.			
Zeller R. Henry	M. R. Bissell, Jr. Scholar	Su.) Au.Wi.Sp. '40)	60.00
(Salary to be paid from interest on the M. R. Bissell Scholarship Fund in installments of \$15 for each quarter)			

Dr. C. C. Stillman, Director of the School of Social Administration, turned over to the University funds for the establishment of these scholarships, as follows:

December, 1938.....	Franklin H. Patterson Memorial Scholarship...	\$1,000.00
September, 1939.....	Mrs. Charles B. Manning Scholarship.....	1,000.00
December, 1939.....	M. R. Bissell, Jr., Scholarship.....	1,000.00

This money was added to the Endowment Fund of the University, the interest thereon to be used to pay for the above scholarships in the School of Social Administration.

After the appointments of these three scholars were approved by the Board it was found that there would not be sufficient interest on these funds during the first year to pay the scholarships.

Under date of November 13, 1939, Marvin Hoffenberg was appointed as the C. C. Stillman Scholar for the Autumn, Winter and Spring Quarters of 1939-1940 at \$100 for the period, to be paid from the C. C. Stillman Fund. Through error, Archie Dalton had been paid for the first installment of his scholarship from this fund rather

than from the Mrs. Charles B. Manning Fund, thus leaving only \$85 in the C. C. Stillman Fund instead of the \$100 which had been donated.

On November 14, 1939, Dr. Stillman made formal request of the Acting President of Ohio State University that these persons be paid certain definite amounts from A-1 funds until sufficient interest should accrue to carry these scholarships. The Acting President advised the Business Office to do this and stated that this matter would be authorized at the next meeting of the Board of Trustees. However, formal recommendations, through oversight, were not presented to the Board. The amounts involved were as follows:

William H. Ireland.....	\$30.00
Archie C. W. Dalton.....	37.00
Zeller R. Henry.....	30.00
Marvin Hoffenberg.....	15.00

Upon motion of Miss Campbell, seconded by Mr. Rummell, the Board by unanimous vote approved the action of the Acting President in ordering the above amounts paid from A-1 funds for the year 1939-1940.

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Mr. Dargusch now offered the following amendment to The Ohio State Plan for Retirement Income and moved its adoption:

- (1) That all participants in The Ohio State University Plan for Retirement Income (whose retirement at 70 will not require a supplement to these annuities) be allowed the privilege of converting the life annuity now in their possession to a Retirement Endowment contract combining insurance protection with a life annuity for the same premium and dated as of the original date;
- (2) That the members participating in The Ohio State University Plan for Retirement Income whose income at 70 may require supplemental benefits, proposed by the University, be given the same privilege but must release the University from making up the difference between the two plans; such conversion to Retirement Endowment contracts to be subject to evidence of insurability and the rules and regulations of the companies governing such conversions.

The above motion was seconded by Dr. Russell, and upon roll call was unanimously approved.

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The Secretary now presented a proposal from the County Engineer of Franklin County, requesting an additional right-of-way, approximately 50 feet in width, for the proposed reconstruction of Olentangy Road through the University property, in order that this roadway might be constructed in a boulevard type similar to the section south of King Avenue and the section north of the Ackerman Road. The University property lies between King Avenue and the Ackerman Road.

The plans submitted provide for a 20-foot parkway between the north and south-bound traffic lanes between Lane Avenue and Ackerman Road in order that the present row of trees might be preserved.

The Board expressed itself as being in sympathy with the improvement of this highway but doubted the wisdom of constructing such a wide parkway between the two lanes. The Board felt further

that the securing of riparian rights through the Ackerman and Loscko properties was not sufficient and that the County should secure title to both of these properties in their entirety and then turn them over to the University.

Upon motion of Mr. Rummell, seconded by Mr. Thompson, the proposal as submitted was referred to the University Cabinet with instructions to advise the County Engineer that the Board looks with favor on the improvement of the Olentangy Road but feels certain modifications should be made in the plans and in the terms of the proposal submitted.

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Thereupon the Board adjourned to meet on Thursday, October 24, 1940, at the Neil House, the hour to be designated by the Chairman.
Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) H. S. ATKINSON,
Chairman.

THE OHIO STATE UNIVERSITY

OFFICIAL PROCEEDINGS OF THE SEVEN HUNDRED AND THIRTY-SECOND MEETING OF THE BOARD OF TRUSTEES

Columbus, Ohio, October 24, 1940.

Pursuant to adjournment, the Board of Trustees met at the Neil House at 6:00 P. M., for the specific purpose of participating in the Inauguration Exercises for Doctor Howard Landis Bevis as President of The Ohio State University.

Present: Herbert S. Atkinson, Chairman, Dr. C. J. Altmaier, M. Edith Campbell, Carlton S. Dargusch, Leo L. Rummell, Dr. Burrell Russell, and Lockwood Thompson.

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The Chairman presented each member with a printed program of the Inauguration Exercises. A copy of this program is made a part of the official minutes of this meeting. (Copy of program is bound in official minutes of the Board.)

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At 6:30 P. M., the Board proceeded to the Grand Ball Room to attend the Inaugural Dinner, after which they adjourned to meet in the morning at 9:00 A. M., at the University.

October 25, 1940.

The Board came into session at 9:00 A. M., at the University, with all members present.

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At 9:30 A. M., the Board joined the Academic Procession, marching from the Administration Building to the Physical Education Building where the Inauguration Exercises were held.

Following addresses by Clarence Addison Dykstra, President of the University of Wisconsin, and James Bryant Conant, President of Harvard University, Dr. Bevis was inducted into office by Herbert S. Atkinson, Chairman of the Board of Trustees.

At the conclusion of these exercises, the Board attended the buffet luncheon for delegates and invited guests, which was held at the Faculty Assembly Building.

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After the luncheon, the Board adjourned to meet at the call of the Chairman.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) H. S. ATKINSON,
Chairman.

THE OHIO STATE UNIVERSITY

OFFICIAL PROCEEDINGS OF THE SEVEN HUNDRED AND THIRTY-THIRD MEETING OF THE BOARD OF TRUSTEES

Columbus, Ohio, November 25, 1940.

The Board of Trustees met at the University at 9:30 A. M., pursuant to call of the Chairman.

Present: Herbert S. Atkinson, Chairman, Dr. C. J. Altmaier, M. Edith Campbell, Carlton S. Dargusch, Leo L. Rummell, Dr. Burrell Russell and Lockwood Thompson.

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The minutes of the last meeting were approved.

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President Bevis presented the following recommendations:

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Resignations

That the following resignations be accepted, and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Ava S. Lime	Home Dem. Agent, Tuscarawas County	Nov. 30, 1940	\$2,052.00
Conrad Link	Assistant in Floriculture Extension	Sept. 30, 1940	720.00
<i>College of Agriculture Administration</i>			
Lyman E. Jackson	Junior Dean	Dec. 31, 1940	4,608.00
<i>Zoology and Entomology</i>			
Hamblin H. Crowell	Research Fellow	Oct. 31, 1940	720.00
<i>College of Arts and Sciences Administration</i>			
Gwen Benson Baile	Stenographer	Oct. 31, 1940	972.00
<i>Physics and Astronomy</i>			
Edward C. Jordan	Assistant	Sept. 30, 1940	750.00
<i>Political Science</i>			
Ceph L. Stephens	Assistant	Sept. 23, 1940	954.00
<i>College of Commerce and Administration Administration</i>			
Betty Suydam Nunemaker	Stenographer	Nov. 16, 1940	1,032.00
<i>College of Dentistry Dental Clinic</i>			
Agnes Warner	Assistant	Dec. 31, 1940	1,212.00
<i>College of Education Administration</i>			
Cancel position of	Assistant (part time)	Oct. 1, 1940	150.00
<i>Education</i>			
John Ramseyer	Instructor	Sept. 30, 1940	900.00

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<i>Fine Arts</i>			
Marian J. Reber	Instructor (part time)	Dec. 31, 1940	1,536.00
<i>College of Engineering Administration</i>			
Dorothy Reiss	Stenographer	Dec. 31, 1940	972.00
<i>College of Medicine Starling-Loving Hospital Nursing Care</i>			
Inah R. Hiles	Nurses Aide	Oct. 31, 1940	516.00
Mildred L. Conway	General Duty Nurse	Oct. 31, 1940	912.00 (Rotary)
<i>Laboratories</i>			
Lois Jones	Relief Laboratory Assistant	Nov. 1, 1940	288.00
<i>Graduate School</i>			
Geraldine Blair	Clerk	Nov. 13, 1940	1,092.00
<i>President's Division Library</i>			
Ralph Robertson	Library Assistant	Nov. 9, 1940	912.00
<i>Physical Education for Women</i>			
Henrietta Cherrington	Instructor	Oct. 1, 1940	1,848.00
Bonnie Jean Warner	Maid	Oct. 31, 1940	912.00
<i>Administrative Division Registrar's Office</i>			
Kathryn Ferguson	Assistant to Registrar	Oct. 31, 1940	1,082.00
<i>General Division University Health Service</i>			
William A. Humphrey	Assistant Physician (Dr. Humphrey died on October 30, 1940)	Oct. 31, 1940	1,856.00
<i>University Bookstore</i>			
LaVere F. Bishop	Stenographer	Oct. 31, 1940	972.00
<i>University Print Shop</i>			
Ray G. Burgoon	Linotype Operator	Oct. 31, 1940	10.76 per day
<i>Baker Hall Dining Room and Kitchen</i>			
Bruce Mathis	Cook	Oct. 12, 1940	450.00
<i>Pomerene Refectory</i>			
Lawrence Kell	Janitor	Oct. 19, 1940	792.00
<i>Neil Hall Dining Room and Kitchen</i>			
Dorothy Allender	Cook	Sept. 30, 1940	405.00
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Appointments

That the following appointments be approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Elizabeth Carmichael	Assistant Professor, Home Economics Extension (Specialist in Child Development and Family Life)	Nov. 9, 1940		\$2,970.00
Betty Ann Matteson	Home Dem. Agent, Tuscarawas County	Dec. 1, 1940		1,848.00

*College of Agriculture**Agricultural Education—Smith-Hughes*

Ralph J. Woodin	Instructor	Oct. 1, 1940 (12 months)	2,600.00
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Botany

Richard A. Popham	Instructor	Oct. 1, 1940	Au.Wi.Sp. 1,848.00
James A. Grossman	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp. 450.00

Zoology and Entomology

Berton C. Dickinson	Research Assistant	Oct. 1, 1940	Au.Wi. 600.00 period
Charles M. Meadows	Research Assistant	Oct. 1, 1940	Au.Wi. 450.00 period
Clyde H. Arnold	Research Assistant	Oct. 15, 1940 to Mar. 31, 1941	220.00 period

(Salaries to be paid from the Sherwin-Williams Company Fund)

*College of Arts and Sciences**Administration*

LaVere F. Bishop	Stenographer	Nov. 1, 1940	972.00
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Bacteriology

Mary H. Markham	Assistant	Nov. 1, 1940 for 2 months	150.00 period
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Physics and Astronomy

Robert B. Jacques	Assistant	Oct. 1, 1940 to June 30, 1941	500.00 period
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*College of Commerce and Administration**Administration*

Beatrice Noe	Stenographer	Nov. 19, 1940	972.00
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Bureau of Business Research

Mary Rense	Varityper and Compositor	Oct. 14, 1940 for 6 months	600.00 period
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Business Organization

Albert B. Fisher	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp. 450.00
Wallace W. Cook	Reader	Oct. 1, 1940	Au. 50.00 period

Economics

Arthur Salz	Professor	Oct. 1, 1940	Au.Wi.Sp. 1,000.00
(Salary to be paid from the Emergency Committee in Aid of Displaced European Scholars Fund)			
Irving O. Linger	Graduate Assistant	Jan. 1, 1941	Wi.Sp. 300.00 period
Jerome Deitch	Graduate Assistant	Oct. 1, 1940	Au. 150.00 period

*College of Dentistry**Dental Clinic*

Dorothy Permar	Assistant in Research Laboratory	Nov. 15, 1940 (12 months)	1,212.00
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*College of Education**Administration*

Verna Spicer	Stenographer	Nov. 1, 1940	972.00
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Education

John Zech	Assistant	Oct. 1, 1940	Au. 100.00 period
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Fine Arts

Philip B. Blakesly	Instructor	Jan. 1, 1941	Wi.Sp. 1,848.00
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Music

Howard S. Mauger	Assistant (part time)	Oct. 1, 1940	Au. 50.00 period
M. Katharine Hughes	Assistant (part time)	Oct. 1, 1940	Au. 50.00 period
Elvira Niswander	Assistant (part time)	Oct. 1, 1940	Au. 50.00 period

Psychology

Robert Y. Walker	Research Fellow	Oct. 1, 1940 to Sept. 30, 1941	2,500.00
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(Salary to be paid from the National Research Council Fund—Rotary No. 7636)

*College of Engineering
Administration*

Irene Joyce	Stenographer	Nov. 13, 1940		972.00
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*College of Medicine
Medicine*

Lear H. Van Buskirk	Acting Chairman, Committee on Public Health Nursing	Oct. 1, 1940		No salary
Marion F. Beard	Instructor	Nov. 1, 1940 to June 30, 1941		1,200.00 period

School of Nursing

Mary L. Peacock	Assistant Instructor in Nursing Arts	Sept. 16, 1940 (12 mos.)	Code (3)	2,000.00
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Pathology

Lawson W. Stoneburner	Student Assistant	Nov. 1, 1940	Au.Wi.Sp.	200.00 period
Gail S. Englender	Student Assistant	Oct. 1, 1940	Au.Wi.Sp.	225.00

Surgery and Gynecology

Ben R. Kirkendall	Instructor in Surgery (Roentgenology)	Oct. 1, 1940 (12 months)		300.00
Robert E. S. Young	Assistant	Nov. 1, 1940 (12 months)		No salary
Robert G. Smith	Assistant	Nov. 1, 1940 (12 months)		No salary

Surgical Research

Charles F. Lombard	Research Assistant In Research Surgery	Nov. 1, 1940 (12 months)		No salary
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*Starling-Loving Hospital
Administration*

Roger Carr Dorn	Office Orderly	Oct. 14, 1940	Code (3&4)	612.00
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Nursing Care

Ralph E. Thomas	Orderly	Oct. 16, 1940	(3&4)	696.00
John H. Cole	Orderly	Oct. 1, 1940 for 4 months	(3&4)	228.00 period

Medical and Surgical Service

C. Kendal Neher	Assistant Resident	Oct. 25, 1940 to June 30, 1941	(5)	312.00
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Starling-Loving Hospital—Rotary 7727

Nursing Care

Lucile W. Bottman	General Duty Nurse	Nov. 1, 1940	(3&4)	912.00
Audrey Arnold	General Duty Nurse	Oct. 16, 1940	(3&4)	912.00
Gladys Paxson	Nurses Aide	Oct. 1, 1940	(3&4)	516.00
June E. Swingle	Nurses Aide	Oct. 1, 1940	(3&4)	516.00
Rachel F. Poppe	Nurses Aide	Nov. 6, 1940	(3&4)	516.00

Graduate School

C. J. Koenig	Research Engineer	Oct. 1, 1940 to Sept. 30, 1941		3,600.00
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(Salary to be paid from the Great Lakes Foundry Sand Company Fund)

Eugene D. Witman	Sherwin-Williams Company Fellow	Oct. 1, 1940 (12 months)		3,000.00
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(Salary to be paid from the Sherwin-Williams Company Fund)

Harold A. Waters	Sherwin-Williams Research Fellow	Oct. 1, 1940	Au.Wi.Sp.	2,700.00
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(Salary to be paid direct by the Sherwin-Williams Company)

Joseph G. Katzenberger	Wm. R. Kenan Research Fellow	Oct. 1, 1940 to May 31, 1941		1,200.00 period
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(Salary to be paid from the Wm. R. Kenan Fund—Rotary No. 7360)

Kenneth M. Gaver	Research Fellow	Nov. 1, 1940 to June 30, 1941		800.00 period
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(Salary to be paid from the Keever Starch Company Fund)

Lewis K. Breeze	Research Fellow	Nov. 1, 1940 to June 30, 1941		750.00 period
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(Salary to be paid from the Texas Mining and Smelting Company Fund)

Joann I. D. Kurbatov	Comly Fellow	Oct. 1, 1940	Au.Wi.Sp.	675.00
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(Salary to be paid as follows: \$300 from the Comly Fund No. 5041
\$375 from Graduate School Rotary No. 7280)

11-25-'40

*Bennett P. Cohen	Research Fellow	Oct. 1, 1940 to Sept. 30, 1941	600.00
*Karl P. Klassen	Research Fellow	Sept. 15 to Dec. 31, 1940	350.00 period
*(Salaries to be paid from the Consolidated Royal Chemical Company Fund)			
Harvey H. Grice	Bloede Scholar	Oct. 1, 1940 Au.Wi.Sp.	580.00
(Salary to be paid from the Chemists' Club Fund of New York City)			
Irwin H. Gilbert	Research Fellow	Nov. 1 to Dec. 31, 1940	120.00 period
(Salary to be paid from the Velsicol Corporation Fund)			
Raymond J. Ramsden	Scholar	Oct. 1, 1940 Au.Wi.Sp.	300.00
Stuart N. Adams	Scholar	Oct. 1, 1940 Au.Wi.Sp.	300.00
William G. Dore	Scholar	Oct. 1, 1940 Au.Wi.Sp.	300.00
Margaret Rea Anderson	Stenographer	Nov. 19, 1940	1,092.00
<i>President's Division</i>			
<i>Library</i>			
Grace E. LaMonte	Library Assistant	Oct. 1, 1940	1,020.00
(Salary to be paid from Rotary No. 7401)			
Melvin N. Wood	Library Assistant	Nov. 12, 1940	912.00
<i>Military Science</i>			
2nd Lt. Richard C. Pfeiffer	Assistant Professor	Oct. 21, 1940 to June 30, 1941	200.51 period
Phyllis M. Greenwood	Stenographer	Nov. 9, 1940	960.00
<i>Physical Education for Women</i>			
Ellen Laughead	Graduate Assistant	Oct. 1, 1940 Au.Wi.Sp.	450.00
Helen Abbott	Graduate Assistant	Oct. 1, 1940 Au.Wi.Sp.	450.00
*Mary Louise Beck	Maid	Nov. 1, 1940	852.00
*Ruth Eleanor Prine	Matron	Nov. 12, 1940 for 7 months and 19 days	534.33 period
*(Salaries to be paid from Laboratory Supply Store Pro Rata Funds)			
<i>Intramural Athletics</i>			
Gertrude Nogal	Instructor	Oct. 1, 1940 Au.Wi.Sp.	1,800.00
(Salary to be paid from General Activities Fee Fund)			
<i>Administrative Division</i>			
<i>Registrar's Office</i>			
Martha Ashbrook	Assistant to Registrar	Nov. 7, 1940	1,032.00
<i>General Division</i>			
<i>Alumni Records</i>			
Jennette C. Monroe	Typist	Dec. 1, 1940	972.00
<i>Physical Plant Division</i>			
<i>Light, Heat and Power—Steamfitters and Plumbers</i>			
Maurice Eckles	Fireman	Nov. 1, 1940 for 5 months	600.00 period
<i>University Bookstore</i>			
Marjorie Murtha	Stenographer	Nov. 18, 1940	972.00
<i>University Print Shop</i>			
George L. Mallory	Linotype Operator	Nov. 14, 1940	1.23 hour (day) 1.33 hour (night)
<i>General Store</i>			
Marian B. Martien	Clerk	Sept. 28, 1940	912.00
<i>Athletics</i>			
<i>Games and Sports</i>			
Sgt. Leonard N. Bruno	Pistol Coach	Oct. 1, 1940 Au.Wi.Sp.	100.00
Charles Kabealo	Assistant Football Coach	Oct. 1, 1940 Au.	100.00 period
Clell R. Duncan	Assistant Football Coach	Oct. 1, 1940 Au.	75.00 period
Joseph C. Madro	Assistant Football Coach	Oct. 1, 1940 Au.	50.00 period

11-25-'40

*Ralph E. Waldo	Assistant Baseball Coach	Oct. 1, 1940	Au.Wi.Sp.	75.00 period
*(Salary to be paid as follows: \$25 at end of Autumn Quarter 1940 \$50 during the Spring Quarter 1941)				
Marvin E. Garner	Assistant Baseball Coach	Apr. 1, 1940	Sp.	50.00 period
<i>Baker Hall</i>				
<i>Dormitory</i>				
Edythe Voorhees	Seamstress	Oct. 1, 1940 for 8½ months		510.00 period
Jack Diaz	Janitor	Oct. 16, 1940 for 8 months		800.00 period
<i>Proctors</i>				
Richard Armitage	Proctor	Oct. 1, 1940	Au.Wi.Sp.	120.00 period
Leland W. Blazey	Proctor	Oct. 1, 1940	Au.Wi.Sp.	120.00 period
Joseph I. Bishop	Proctor	Oct. 1, 1940	Au.Wi.Sp.	120.00 period
Robert Billis	Proctor	Oct. 1, 1940	Au.Wi.Sp.	120.00 period
Paul Buchanan	Proctor	Oct. 1, 1940	Au.Wi.Sp.	120.00 period
Bernard Doyle	Proctor	Oct. 1, 1940	Au.Wi.Sp.	120.00 period
Charles Pardee	Proctor	Oct. 1, 1940	Au.Wi.Sp.	120.00 period
Edward Raterman	Proctor	Oct. 1, 1940	Au.Wi.Sp.	120.00 period
Dean Rogers	Proctor	Oct. 1, 1940	Au.Wi.Sp.	120.00 period
John L. Schwab	Proctor	Oct. 1, 1940	Au.Wi.Sp.	120.00 period
Floyd Stauffer	Proctor	Oct. 1, 1940	Au.Wi.Sp.	120.00 period
Paul Stevens	Proctor	Oct. 1, 1940	Au.Wi.Sp.	120.00 period
George Taylor	Proctor	Oct. 1, 1940	Au.Wi.Sp.	120.00 period
Hastings S. Trigg	Proctor	Oct. 1, 1940	Au.Wi.Sp.	120.00 period
Karl Zipf	Proctor	Oct. 1, 1940	Au.Wi.Sp.	120.00 period
<i>Dining Room and Kitchen</i>			Code	
Maxine Brooks	Helper	Oct. 1, 1940 for 9 months	(4)	450.00 period
Janet Paxton	Helper	Oct. 1, 1940 for 9 months	(4)	450.00 period
Agnes Jones	Cook	Oct. 3, 1940 for 9 months	(2)	585.00 period
Edith Dennis	Cook	Oct. 3, 1940 for 9 months	(2)	540.00 period
William Haney	Janitor and Dishwasher	Sept. 23, 1940 for 9 months	(4)	630.00 period
<i>Pomerene Refectory</i>				
Cleo A. Roberts	Hostess	Dec. 1, 1940		1,092.00
Verna L. Medley	Cashier	Dec. 1, 1940		792.00
David Carney	Janitor	Oct. 21, 1940		792.00
Edith Craig	Counter Girl	Dec. 1, 1940		792.00
Thelma Wene	Counter Girl	Dec. 1, 1940		612.00
Jeannette Wellmer	Counter Girl	Dec. 1, 1940		612.00
Shirley Summers	Counter Girl	Dec. 1, 1940 for 7 months		350.00 period
Eleanor Hoffman	Storeroom Keeper	Dec. 1, 1940 for 7 months		525.00 period
Anna Rowe	Salad Cook	Dec. 1, 1940		792.00
(Salaries to be paid from the Sherwin-Williams Company Fund)				
<i>Residence Halls for Women</i>				
<i>Dormitory</i>				
Holmes Gilmore	Janitor	Nov. 1, 1940 for 8 months		800.00 period
*	*	*	*	*

Changes in Title

That the following changes in title be approved:

Name	Title—From	To	Effective
<i>College of Education</i>			
<i>Bureau of Educational Research</i>			
Laban C. Smith	Research Assistant	Research Fellow	Oct. 1, 1940
Lee H. Mathews	Research Assistant	Research Fellow	Oct. 1, 1940
<i>Education</i>			
Glenn Drummond	Graduate Assistant	Instructor (part time)	Au. Qr. only
*	*	*	*

Changes in Salary

That the following changes in salary be approved:

Name	Title	Effective	Annual Rate	
			From	To
<i>Agricultural Extension</i>				
Dorothy Sheridan	Stenographer	Oct. 1, 1940	\$1,152.00	\$1,212.00
<i>College of Agriculture</i>				
<i>Agronomy</i>				
Guy W. Conrey	Professor	Nov. 1, 1940	1,788.00	2,651.00
*Russell W. McMillen	Fellow (half time)	Nov. 1, 1940	780.00	900.00
*(Increase in salary to be paid from Ohio Hybrid Seed Corn Producers Inc. Fund)				
<i>College of Arts and Sciences</i>				
<i>Physics and Astronomy</i>				
Herbert G. Mote	Assistant in Optometry	Nov. 1, 1940	500.00	1,240.00
Ellsworth E. Reese	Assistant in Optometry	Nov. 1, 1940	for 9 mos. 750.00	for 8 mos. 1,200.00
<i>College of Education</i>				
<i>Education</i>				
Glen Drummond	Instructor (part time)	Au. Qr. only	150.00 period	300.00 period
<i>President's Division</i>				
<i>Library</i>				
Eleanor Stegmiller	Library Assistant	Oct. 1, 1940	900.00	912.00
Mary L. Pacent	Library Assistant	Oct. 1, 1940	900.00	912.00
*	*	*	*	*

Changes in Quarters of Service

That the following changes in quarters of service be approved:

Name	Title	From	To
<i>College of Agriculture</i>			
<i>Zoology and Entomology</i>			
Laurence H. Snyder	Professor	Su.Au. Sp.	Au. Sp.
D. C. Rife	Assistant Professor	Au.Wi.Sp.	Su.Au.Wi.Sp.
<i>College of Education</i>			
<i>Psychology</i>			
H. B. English	Professor	Au.Wi.	Au. Sp.
F. P. Robinson	Assistant Professor	Au.Wi.	Au.Wi.Sp.
*	*	*	*

That the following miscellaneous recommendations be approved:

That the following travel be authorized, subject to the approval of the Director of Finance, and that railroad fare and pullman be paid from state funds:

M. L. Pool, Associate Professor of Physics, to attend the First Annual Conference on Applied Nuclear Physics, at Cambridge, Massachusetts, from October 27 to November 1, 1940;

Joseph A. Park, Dean of Men, to attend the National Interfraternity Conference in New York City, from November 27-30, 1940.

That, in accordance with the Superannuation Retirement provisions of the Public Employes Retirement System, the following employes be retired from University services on December 31, 1940, and that the official service certificate be presented to each:

William H. Case, Asst. Chief Engineer
 William Cavanaugh, Janitor
 John F. Cooke, Laborer
 Finley B. Cross, Janitor
 William Daehler, Janitor
 Robert W. Hodgson, Printer
 George J. Hoesch, Clerk
 Katherine Hammell, Matron
 James Lawson, Checking Clerk
 Albert N. Tracy, Janitor
 Frank McDonald, Gardener

That the service of Robina Kneebone, Instructor in the Department of Education, be changed from a 12 months basis to a 9 months basis, for the Autumn, Winter and Spring Quarters of the year 1940-1941, at a salary of \$2400 for the period.

That the vacation credit of Mary Dillon Creamer, former Instructor in the Department of Physical Education for Women, accumulated during the 1st term of the Summer Quarter 1937 and the 1st term of the Summer Quarter of 1938, amounting to \$544, be paid to her on a two-thirds cash basis (\$362.60) in equal installments during the months of November and December, 1940. Mrs. Creamer resigned September 30, 1940, and this case falls under the conditions of the recent action of the Board.

That \$500 of the salary paid to Frederick J. Salter for the Autumn Quarter 1940 be paid from George-Deen funds instead of from Agricultural Extension funds.

That the following leaves of absence, without salary, be granted:

Howard F. Haines, Associate in Optometry, effective November 1, 1940, for one year for military service with the National Guard;

James R. Reeves, Instructor in Medicine, effective October 15, 1940, for one year for military service with the National Guard;

Nicholas Michael, Clinical Instructor in Medicine, effective October 15, 1940, for one year for military service with the National Guard;

E. T. Kirkendall, Instructor in Surgery and Gynecology, effective October 1, 1940, for one year for military service with the National Guard;

James Haub, Instructor in Zoology and Entomology, for the Winter Quarter 1941 in order that he may teach at the State Teachers' College, Saint Cloud, Minnesota;

Mary F. Claytor, Home Demonstration Agent, Washington County, Agricultural Extension Service, from October 1 to December 31, 1940, on account of illness;

Jesse Coles, Janitor in the Starling-Loving Hospital, effective November 1, 1940, for an indefinite period on account of illness.

That the President be directed to express to Dr. Russel G. Means, President of the Columbus Academy of Medicine, the thanks and appreciation of the University for the gift by the Academy of \$200 for the purchase of books, magazines, and bindery service to strengthen the present medical library facilities of the University, and further, that the University Librarian be authorized to extend the medical college library privileges to the members of the Columbus Academy.

That the memorandum of understanding between the Ohio State University and the Smith Incubator Corporation of Bucyrus, Ohio, whereby the Smith Incubator Corporation agrees to install in the Poultry Building of the University one of its latest model, most modern, up-to-date electric incubators at no expense to the University for installation and delivery, be approved.

That the following gifts be accepted and the appreciation of the Board of Trustees be appropriately expressed:

\$200 from the Columbus Scholarship Society for Student Loans;

\$250 from the Bausch and Lomb Optical Company for the support of the White-Haines Fellowship;

\$1274 from the Division of Conservation and Natural Resources to pay the deficit incurred in the operation of the Conservation Laboratory during the Summer of 1940, held at Tar Hollow Camp, Ross-Hocking State Forest.

That the action of the President in signing a contract as between the Ohio State University and the National Defense Committee of the Council of National Defense, covering certain experimental investigations in connection with condensation products of ketones and aldehydes and nitration of products, to be performed by the Department of Chemistry under a total grant of \$4100 from federal funds, be approved; and further, that the President, the Vice President, or the Business Manager be authorized to execute on behalf of the University, future contracts with the National Research Committee, the United States Office of Education, or other federal or state agencies for the prosecution of cooperative projects for the National Defense—such contracts to be reported to the Board of Trustees for record.

That the following research agreements hitherto entered into between the Ohio State University and the Ohio State University Research Foundation, setting up the following projects, be reported to the Board of Trustees for information and record:

Texas Mining and Smelting Company, Laredo, Texas—Investigation of antimony oxide (to be known as the Texas Mining and Smelting Company Fellowship);

Keever Starch Company, Columbus, Ohio—Investigation of problems related to metallic starches (to be known as the Keever Starch Fellowship);

State Department of Public Welfare, Columbus, Ohio—Investigation of research and advisory service to the Ohio State Department of Public Welfare concerning products to be manufactured or purchased by the Department of Public Welfare (to be known as Insecticide Research for Department of Public Welfare).

That the following contract heretofore entered into between the Engineering Experiment Station and the Ohio State University Research Foundation, setting up the following project, be reported to the Board of Trustees for information and record:

Great Lakes Foundry Sand Company, Detroit, Michigan—Investigation of nepheline syenite (to be known as the Great Lakes Foundry Sand Company Fellowship).

Upon motion of Mr. Rummell, seconded by Miss Campbell, the above recommendations of the President were upon roll call unanimously approved.

* * * * *

The President reported that he had appointed Professor A. R. Olpin, Director of Industrial Research, as an additional member of the University Committee on Emergency Cooperation with Federal and State Government because of National Defense Research Committee calls for research contacts and services which have been or will be made upon the University.

* * * * *

President Bevis now presented the following matter for the consideration of the Board:

Representations are being made to him by various deans and department heads that the University should request exemption from the draft for certain junior members of the University staff on the grounds of "indispensability" to the departments or divisions in which they are serving.

The present Selective Training and Service Act, while providing for the automatic deferment of students until the end of the academic year, gives no special recognition to the status of teachers and employes of colleges and universities. The question arises as to whether the University (1) shall make representations to the local draft boards for deferment of any and all University staff members and employes whose department, division or bureau heads attest to their "indispensability," or (2) shall decline in all such cases to make any representations to local draft boards whatsoever, or (3) shall seek to appraise comparatively the "indispensability" of University staff members and employes in whose behalf department, bureau and division heads may intervene—and shall then ask for deferment of those members and employes for whom the argument of indispensability can be most convincingly made.

Upon motion of Mr. Thompson, seconded by Miss Campbell, the following resolution was adopted:

WHEREAS, the Ohio State University is being called upon increasingly as an educational and research institution to cooperate with the federal government for national defense through the prosecution of certain research projects and through providing special instruction and training of students and adults deemed necessary for the national defense, and

WHEREAS, many members of the junior instructional staff of the University as well as other University employes fall within the age period of men subject to draft, and,

WHEREAS, various deans, department, bureau and division heads have represented to the President their belief in the desirability of requesting from local draft boards the deferment of draft training for such teachers and employes upon the grounds that the services of these individuals are "indispensable" to the work of the University;

THEREFORE, BE IT RESOLVED that the Board of Trustees instruct the President, with the assistance of deans and such other members of the administrative staff as he may designate, to appraise comparatively the so-called "indispensability" of teachers and employes who request University intervention in their behalf or for whom intervention may be sought by others familiar with the nature and importance of their services, and in turn to make representations to appropriate local draft boards requesting deferment of military training under the Selective Training and Service Act for such teachers and employes as he may deem worthy of such action.

* * * * *

Dr. Russell now offered the following resolution and moved its adoption:

BE IT RESOLVED that with the respect to teachers and employes of the University who hold commissions as reserve officers and who may receive calls for active duty, the President is further instructed to follow the same procedure of comparative appraisal as is provided in the resolution above with respect to Selective Training and Service and to make representations to the appropriate Corps Area Commanders requesting deferment of active duty for such teachers and employes as he may deem worthy of such action.

The above motion was seconded by Mr. Dargusch, and was upon roll call unanimously adopted.

* * * * *

The President reported that he has been advised that under date of November 12, 1940, a letter was sent by Federal Selective Service Headquarters to all state Directors of Selective Service, in which the following paragraph occurs:

"Some individual college students with particularly needed qualifications may be placed in Class II-A by the local boards, and, therefore, not require a physical examination. You will note Paragraph 352 defining Class II-A includes a 'necessary man' in training or preparation for industry, business, employment, agricultural pursuit, governmental service, or any other service or endeavor, the maintenance of which is necessary to the national health, safety, or interest in the sense that it is useful or productive and contributes to the employment or well-being of the community or the Nation. Care should be used by the local board before placing a student in this classification to decide whether he meets the tests as a 'necessary man' as provided in Paragraph 351."

The President reported that he has been further advised that Selective Service Headquarters has prepared a special blank, Form 42, upon which application for occupational deferment can be made to local draft boards by men called for military training, such forms being procurable from the local draft boards or from State Selective Service Headquarters. The President requested the instructions of the Board as to whether the University should officially seek to secure occupational deferment for students under these provisions.

Mr. Dargusch, now assigned to duty with the Federal Selective Headquarters, stated that inasmuch as all male college students of draft age are automatically deferred, if they so desire, under the law until the end of the academic year, there is no immediate necessity for decision or action by the University in this matter. He agreed with the President that in the absence of regulations or directive suggestions to local draft boards with respect to some uniformity in deciding the validity and justice of making occupational deferment for college students in differing curricula, a situation of great confusion and of contradictory action by different local draft boards might ensue. Mr. Dargusch further stated that this whole question would probably receive further study by the National Selective Service Headquarters and that he would keep the President advised as to developments.

It was the consensus of the Board, that, meantime, the University should make no representations to local draft boards for occupational deferment of students but would take cognizance only of the cases of University employes as hitherto provided in the resolution of the Board adopted at this meeting.

* * * * *

The Secretary reported that on October 22, 1938, the Board of Trustees authorized an issue of \$520,000 in bonds for the construction of the Men's Dormitory.

This building has now been completed and the Bonds Nos. 1-500 inclusive have been delivered to the State Treasurer. Bonds Nos. 501-520 inclusive, totaling \$20,000, are on hand and unsigned, and should be cancelled in order that the State Treasurer may be notified and his records closed on this issue. This will make a total of \$500,000 in bonds actually used.

Upon motion of Mr. Dargusch, seconded by Mr. Rummell, Bonds Nos. 501-520 inclusive for the Men's Dormitory were cancelled by the unanimous vote of the Board, and the Secretary was directed to so advise the Treasurer of State and the State Teachers Retirement System.

* * * * *

The Secretary stated that the Board, on January 14, 1940, authorized the purchase of an automobile for the use of the President, expense to be paid out of Interest on Endowment Funds.

This automobile was not purchased until July, when it was found that there was sufficient interest on the Auto Tag Deposit Fund to cover the cost of the car, and payment was made from that fund. It is therefore recommended that the action of the Business Manager in paying for the President's automobile out of Interest on the Auto Tag Deposit Account be approved and the former action of January 14th, authorizing payment out of Interest on Endowment Fund, be rescinded.

Upon motion of Mr. Dargusch, seconded by Miss Campbell, the

above action of the Business Manager was approved by unanimous vote and the former action of January 14th authorizing payment out of Interest on Endowment Fund was rescinded.

* * * * *

Mr. Dargusch now offered the following resolution and moved its adoption.

WHEREAS, Broadcasting Station WKBN, Youngstown, Ohio, now licensed by the Federal Communications Commission to share time with WOSU on the broadcasting channel of 570 kilocycles, has formally applied for the time and facilities of WOSU and has requested the Commission to deny the renewal of license for WOSU;

THEREFORE, BE IT RESOLVED THAT the President of the University be authorized and instructed, in conference with the Attorney General of Ohio, to oppose the pending application of WKBN and to take such steps as he may deem necessary to protect the license, facilities and services of the University Station WOSU—including the preparation of exhibits and data pertaining to the operation of WOSU and WKBN—to the end that the University may be adequately represented in any hearing before or negotiations with the Federal Communications Commission to determine disposition of the WKBN application by the Commission.

The above motion was seconded by Miss Campbell, and was upon roll call unanimously adopted.

* * * * *

Mr. Dargusch, Chairman of the special committee appointed by the Board to draft a rule relative to the issuing of a second diploma to a person because of change in name after the original diploma has been earned and presented, offered the following rule and moved its adoption:

Change in Name

When a graduate of the University or a person duly enrolled as a student shall change his name, upon proof of such change (proof being a certified copy of the court proceedings), all University records with respect to such person shall be changed to conform thereto, and if requested, the President is authorized to order a new diploma prepared.

This motion was seconded by Dr. Russell and approved by the unanimous vote of the Board.

* * * * *

The Secretary now presented to the Board for its consideration the drawings, specifications, estimate of cost, bill of materials and form of proposal covering Additions to the Locker House on the University Golf Course, known as Additions and Remodeling Golf House. These documents have already been approved by the Athletic Board and it is now necessary to receive the approval of the Board of Trustees.

Upon motion of Mr. Rummell, seconded by Dr. Altmaier, the above documents were approved and the Athletic Board was authorized to proceed with the necessary steps for the receipt of bids and the con-

struction of the Addition, the expense for which will be paid from Athletic funds.

* * * * *

President Bevis presented the biennium budget requests to be presented to the Director of Finance covering the biennium 1941-1942. The Board now considered this budget of requests, item by item, and upon motion of Dr. Altmaier, seconded by Dr. Russell, the Board by unanimous vote approved the budget of requests and directed the President to prepare them in final form and present them to the Director of Finance.

* * * * *

The President now brought to the attention of the Board the biennium budget of requests for the Agricultural Extension Division.

Upon motion of Mr. Dargusch, seconded by Mr. Rummell, the Board by unanimous vote approved said budget of requests and directed the President to present the same to the Director of Finance.

* * * * *

Thereupon the Board adjourned to meet at the call of the Chairman.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) H. S. ATKINSON,
Chairman.

THE OHIO STATE UNIVERSITY

OFFICIAL PROCEEDINGS OF THE SEVEN HUNDRED AND THIRTY-FOURTH MEETING OF THE BOARD OF TRUSTEES

Columbus, Ohio, December 16, 1940.

The Board of Trustees met at the University at 9:30 A. M., pursuant to call of the Chairman.

Present: Lockwood Thompson, Vice-Chairman, Carlton S. Dargusch, Leo L. Rummell, and Dr. Burrell Russell. In the absence of the Chairman, Vice-Chairman Thompson presided.

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The minutes of the last meeting were approved.

* * * * *

President Bevis presented the following recommendations:

Resignations

That the following resignations be accepted, and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Odean Waugh	Home Dem. Agent, Van Wert County	Dec. 31, 1940	\$2,052.00
Leta Gigax	Home Dem. Agent, Marion County	Dec. 15, 1940	2,052.00
<i>College of Agriculture</i>			
<i>Animal Husbandry</i>			
James Wallace	Laborer	Nov. 30, 1940	1,092.00
<i>Botany</i>			
Carroll A. Swanson	Graduate Assistant	Oct. 1, 1940	450.00
<i>School of Home Economics</i>			
Agnes E. Filler	Assistant (part time)	Dec. 31, 1940	174.00
<i>Zoology and Entomology</i>			
Dorothy Clum	Graduate Assistant	Oct. 1, 1940	450.00
<i>College of Education</i>			
<i>Education</i>			
Merle R. Sumption	Instructor (part time)	Dec. 31, 1940	900.00
<i>College of Law</i>			
Alonzo H. Tuttle	Emeritus Professor (Professor Tuttle died November 23, 1940)	Nov. 30, 1940	1,092.00
<i>College of Medicine</i>			
<i>Surgical Research</i>			
F. Miles Flickinger	Research Assistant	Dec. 31, 1940	225.00
<i>Starling-Loving Hospital</i>			
<i>Nursing Care</i>			
John D. Puppel	Orderly	Nov. 30, 1940	684.00
<i>Nursing Care—Rotary No. 7727</i>			
Isis Briscoe	General Duty Nurse	Dec. 2, 1940	912.00
Rebecca Rush	General Duty Nurse	Dec. 2, 1940	912.00
Dorothy Bird	General Duty Nurse	Dec. 19, 1940	912.00
Jean Engeroff	General Duty Nurse	Dec. 31, 1940	912.00

*College of Veterinary Medicine**Veterinary Pathology*

A. F. Sellers	Graduate Assistant	July 1, 1940	450.00
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Graduate School

Harry Katznelson	Muellhaupt Scholar	Oct. 1, 1940	1,200.00
Joseph J. C. Graham	Bownocker Scholar	Oct. 1, 1940	450.00
LeRoy C. Ferguson	Scholar	Oct. 1, 1940	300.00
Frederic J. Baur, Jr.	Scholar	Oct. 1, 1940	300.00
Roma M. Hodgson	Editorial Assistant	Nov. 30, 1940	1,812.00

*President's Division**Library*

Adele T. Aungst	Cataloger	Dec. 31, 1940	1,212.00
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Military Science and Tactics

Capt. John O. Taylor	Assistant Professor	Sept. 1, 1940	240.00
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*Physical Plant Division**Janitor Service*

Patrick J. Keenan	Janitor	Nov. 30, 1940	1,332.00
(Mr. Keenan died November 24, 1940)			

*Baker Hall**Dining Room and Kitchen*

Lyle Spencer	Dishwasher	Nov. 30, 1940	630.00
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*Residence Halls for Women**Dining Room and Kitchen*

Grace Lackey	Baker	Nov. 30, 1940	585.00
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Appointments

That the following appointments be approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Charles W. Hammans	Associate Professor, Extension Farm Marketing	Jan. 1, 1941		\$3,888.00
George A. Dustman	County Agr. Agent, Wayne County	Jan. 1, 1941		3,276.00
Walter W. Wyckoff	County Agr. Agent, Guernsey County	Jan. 1, 1941		3,276.00
Wesley S. Green	Assistant in Land Use	Jan. 1, 1941		2,868.00
<i>College of Agriculture</i>				
<i>Administration</i>				
Chester S. Hutchison	Junior Dean	Jan. 1, 1941 (12 months)		4,404.00
<i>Agricultural Education</i>				
Lloyd B. Fidler	Instructor	Jan. 1, 1941	Au. } Wi.Sp.	3,000.00
(Salary to be paid from funds supplied by the Ohio Department of Education)				
<i>Agricultural Engineering</i>				
C. B. Richey	Assistant Professor	Jan. 15, 1941	Au. } Wi.Sp.	2,700.00
W. E. Gill	Instructor	Jan. 1, 1941 for 1 month		250.00 period
<i>Animal Husbandry</i>				
Raymond Mowery	Laborer	Dec. 1, 1940		1,092.00
<i>School of Home Economics</i>				
Helen W. Shaw	Assistant (part time)	Jan. 1, 1941	Wi.Sp.	351.00
(Salary to be paid as follows: \$77 per month during Winter Quarter \$40 per month during Spring Quarter)				
Zoa Slutz	Assistant (part time)	Jan. 1, 1941	Wi.Sp.	300.00
(Salary to be paid from Rotary No. 8211)				

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<i>Rural Economics—F-9 Farm Marketing</i>				
Stephen A. Mawer	Research Assistant	Jan. 1, 1941	Wi.Sp.	204.00 period
<i>Zoology and Entomology</i>				
Roy W. Rings	Graduate Assistant	Jan. 1, 1941	Wi.	150.00 period
<i>College of Arts and Sciences</i>				
<i>Bacteriology</i>				
James A. Doull	Visiting Professor	Jan. 1, 1941	Wi.	1,000.00 period
<i>Chemistry</i>				
Melville L. Wolfrom	Supervisor, National Defense Research Committee	Oct. 1, 1940 for 12 months		700.80
Earl J. Kohn	Research Assistant, National Defense Research Committee	Oct. 1, 1940 for 12 months		1,200.00
J. Forrest Allen	Research Assistant, National Defense Research Committee	Oct. 1, 1940 for 12 months		1,200.00
(Above salaries to be paid from the Council of National Defense Fund)				
<i>Speech</i>				
Jack Matthews	Assistant in Public Speaking	Jan. 1, 1941	Wi.Sp.	600.00 period
<i>College of Education</i>				
<i>Education</i>				
William R. Flesher	Assistant	Jan. 1, 1941	Wi.Sp.	534.00 period
Mildred Chaplin	Assistant	Nov. 15 to Dec. 31, 1940		100.00 period
Lee R. Gilbert	Graduate Assistant	Jan. 1, 1941	Wi.Sp.	300.00 period
<i>College of Engineering</i>				
<i>Administration</i>				
Martha Jane Collin	Stenographer (for Engineering Defense Training)	Nov. 25, 1940		80.00 month
<i>Engineering Experiment Station</i>				
Bernard Fried	Research Physicist	Dec. 1, 1940 to June 30, 1941		1,225.00 period
<i>College of Medicine</i>				
<i>Medicine</i>				
Margaret Parker	Laboratory Assistant	Jan. 1, 1941 for 6 months		450.00 period
William G. Myers	Comly Research Assistant	Jan. 1, 1941 for 6 months		180.00 period
(Above salaries to be paid from the Comly Research Fund—No. 5041)				
<i>Physiology</i>				
Herbert J. Spoor	Research Assistant (Salary to be paid from the Comly Research Fund—No. 5041)	Jan. 1, 1941	Wi.Sp.	750.00 period
<i>Surgery and Gynecology</i>				
George Y. Shinowara	Bio-chemist (Salary to be paid from the Comly Research Fund—No. 5041)	Jan. 1, 1941 for 6 months		252.00 period
<i>Surgical Research</i>				
James D. King	Comly Fellow in Research Surgery (Salary to be paid from the Comly Research Fund—No. 5041)	Jan. 1, 1941 for 6 months		450.00 period
George R. Schneider	Research Assistant	Jan. 1, 1941	Wi.Sp.	150.00 period
<i>Starling-Loving Hospital</i>				
<i>X-Ray</i>			<i>Code</i>	
Eloise Thompson	Clerk	Nov. 27, 1940	(1&4)	900.00
<i>Starling-Loving Hospital—Rotary No. 7727</i>				
<i>Nursing Care</i>				
Martha Kehrwecker	General Duty Nurse	Dec. 20, 1940	(3&4)	912.00
Alma I. Toepfner	General Duty Nurse	Dec. 3, 1940	(3&4)	912.00
Virginia P. Moore	General Duty Nurse	Jan. 1, 1941	(3&4)	912.00

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Graduate School

Ernest B. Snyder	Research Fellow	Jan. 1, 1941	Wi.Sp.	1,200.00 period
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(Salary to be paid from the Bethlehem Steel Company Fund—Rotary No. 7061)

President's Division

Library

Jean Kauffman	Cataloger	Jan. 6, 1941		1,212.00
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Military Science and Tactics

Major Harold R. Miller	Assistant Professor	Nov. 10, 1940 to June 30, 1941		184.80 period
Capt. Fred E. Wilson	Assistant Professor	Nov. 15, 1940 to June 30, 1941		180.80 period
Capt. W. D. Arnold	Assistant Professor	Nov. 1, 1940 to June 30, 1941		192.00 period
1st Lt. Albert R. Morrison	Assistant Professor	Nov. 2, 1940 to June 30, 1941		191.20 period
2nd Lt. Murray M. Montgomery, Jr.	Assistant Professor	Nov. 18, 1940 to June 30, 1941		178.40 period

Administrative Division

Business Office

Jean Curpen	Typist	Dec. 16, 1940		972.00
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Physical Plant Division

Janitor Service

Fred Densmore	Janitor	Dec. 1, 1940		1,212.00
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Neil Hall

Code

Dining Room and Kitchen

Grace Jones	Cook	Dec. 1, 1940 for 6½ months	(4)	357.50 period
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Residence Halls for Women

Dining Room and Kitchen

Marjorie South	Counter Woman	Dec. 1, 1940 for 6½ months	(4)	390.00 period
Darl Lowry	Substitute and Janitor	Dec. 1, 1940 for 6½ months	(4)	390.00 period

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Changes in Title

That the following changes in title be approved.

Name	Title—From	To	Effective
<i>College of Agriculture</i>			
<i>Zoology and Entomology</i>			
K. D. Archibald	Assistant	Instructor	Wi. Qr. only
Alfred G. Runner	Graduate Assistant	Assistant	Wi. Qr. only
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Changes in Salary

That the following changes in salary be approved:

Name	Title	Effective	Annual Rate From	To
<i>College of Agriculture</i>				
<i>Zoology and Entomology</i>				
K. D. Archibald	Instructor	Wi. Qr. only	\$ 258.00 period	\$ 644.00 period
Alfred G. Runner	Assistant	Wi. Qr. only	150.00 period	258.00 period
<i>College of Engineering</i>				
<i>Engineering Experiment Station</i>				
A. H. Dierker	Assistant Professor of Metallurgy and Senior Research Engineer	Dec. 1, 1940 to Apr. 30, 1941	317.00 month	69.00 month

*College of Veterinary Medicine**Veterinary Pathology*

John W. Mills	Assistant Professor	Jan. 1, 1941	2,256.00	2,568.00
*	*	*	*	*

Changes in Quarters of Service

That the following changes in quarters of service be approved:

Name	Title	From	To
<i>College of Agriculture</i>		1940-1941	
<i>School of Home Economics</i>			
Osee Hughes	Assistant Professor	Su.Au.Wi.	Su.Au.Wi.Sp.
<i>College of Commerce and Administration</i>			
<i>Business Organization</i>			
Felix E. Held	Professor	Au.Wi.Sp.	Au. Sp.
<i>Graduate School</i>			
William J. Taylor	E. I. duPont de Nemours and Company Fellow	Su.Au.Wi.Sp.	Au.Wi.Sp.
*	*	*	*

That the following miscellaneous recommendations be approved:

That the action of the Board of Trustees taken at its meeting on July 26, 1940, in regard to the payment of vacation credit for Roy Battenhouse, Instructor in the Department of English, be rescinded, and that his vacation credit in the amount of \$616 be paid to him in full.

That the following leaves of absence, without salary, be granted:

Mary F. Claytor, Home Demonstration Agent, Washington County, from January 1 to June 30, 1941 on account of illness;

Amy Parker, Home Demonstration Agent, Ashtabula County, from January 1 to March 31, 1941, on account of illness;

Elmer J. Rodenberg, Assistant Resident, Starling-Loving Hospital, from October 1, 1940 to July 1, 1941, for service in the Medical Corps of the Army;

H. Gordon Hayes, Professor in the Department of Economics, for the Winter and Spring Quarters of the year 1940-1941 in order to accept a position as Chief Economist for the Consumers' Council of the Bituminous Coal Authority;

Donald C. Power, Associate Professor in the Department of Business Organization, for the Winter Quarter of 1941;

Jacob B. Taylor, Professor of Accounting, for the Winter and Spring Quarters of the year 1940-1941;

Herman C. Miller, Professor in the Department of Accounting, effective January 1, 1941, for an indefinite period, for service in the United States Navy; it is further recommended that his vacation credit amounting to \$1,412 be paid to him during the months of February, March, April and May of 1941.

That in accordance with the plan approved by the Board of Trustees at its meeting on December 11, 1939, leaves of absence, with salary, for the following members of the Agricultural Extension Service be granted:

Helen D. Brown, Home Demonstration Agent, Trumbull County, from February 5 to June 11, 1941, for graduate study at Columbia University;

George B. Ganyard, County Agricultural Agent, Richland County, from January 2 to March 22, 1941, for graduate study at Ohio State University;

Claude I. Hummel, County Agricultural Agent, Lorain County, from February 7 to June 15, 1941, for graduate study at Cornell University;

George W. Kreitler, County Agricultural Agent, Licking County, from January 2 to March 22, 1941, for graduate study at Ohio State University;

Charles L. Blackman, Extension Animal Husbandry, from February 1 to June 1, 1941, for study at the Bureau of Dairying, U.S.D.A.;

Raymond E. Cray, Extension Specialist in Poultry Husbandry, from January 2 to March 22, 1941, for graduate study at Ohio State University;

G. E. Ferris, Agricultural Extension Radio Editor, from January 2 to March 22, 1941, for graduate study at Ohio State University;

L. P. McCann, Extension Animal Husbandman, from February 1 to June 5, 1941, for graduate study at Purdue University;

John A. Slipher, Extension Agronomist, from February 1 to June 10, 1941, for graduate study at Purdue University.

That the name of the Department of Rural Economics be changed to the Department of Rural Economics and Rural Sociology, effective at once.

That upon the recommendation of the Graduate Council, the Board of Trustees authorize the establishment of fifty (50) scholarships providing for the remission of the non-resident fee of \$150 per academic year for graduate students who are not residents of Ohio. These scholarships are to be awarded only to superior graduate students. Applications for them are to be received and passed on by the regular Graduate School Committee on Fellowships and Scholarships.

That the President, in conference with Dean Arthur J. Klein of the College of Education, be authorized to confer with the State Division of Conservation and Natural Resources and the State Board of Control of Vocational Education, in respect to arrangements for a Conservation Laboratory at Tar Hollow Camp, similar to that conducted last summer; and further that, subject to arrangements with the two above named agencies whereby any deficit incurred in the conduct of the Laboratory will be assumed by these agencies, the College of Education be authorized to employ personnel for the conduct of the Laboratory and to engage Tar Hollow Camp for the use of the Laboratory. It is understood that the President will later submit for Board approval a detailed agreement and contract to carry out the purposes above outlined.

That \$2,750 be transferred from University Bookstore Rotary No. 7951 to Rotary No. 7999, General Operations. This amount is needed to supplement the University appropriations for printing.

That \$5,000 be transferred from Rotary Fund No. 2628-8228

(Pomerene Refectory Rotary) to Rotary Fund No. 160-8211 for the use of the School of Home Economics.

That the following gifts be accepted and the appreciation of the Board of Trustees be appropriately expressed:

\$1,904.51 from the Ohio Better Milk Council for the use of the Department of Dairy Technology for research, scholarships or scientific equipment;

\$1,000 from Mr. C. C. Stillman (through the Development Fund); this represents the second installment in the proposed arrangement for the \$5,000 scholarship, known as the School of Social Administration Associate, Inc. Scholarship, which was approved by the Board of Trustees under date of December 11, 1939, from an anonymous donor;

\$500 from the National Research Council for research work to be carried on by Dr. David C. Rife of the Department of Zoology and Entomology.

That the following research agreement hitherto entered into between the Ohio State University and the Ohio State University Research Foundation, setting up the following project, be reported to the Board of Trustees for information and record:

National Research Council, Washington, D. C.—Investigation of criteria in learning to fly (to be known as the National Research Council Pilot Training Research).

Upon motion of Mr. Dargusch, seconded by Mr. Rummell, the above recommendations of the President were upon roll call unanimously approved.

* * * * *

The President presented to the Board of Trustees the following statement:

Employees of the University, including members of the teaching staff, notably those holding commissions as reserve officers in the army and navy, are beginning to receive calls for active service. For example, the Acting Chairman of the Department of Photography and the Acting Chairman of the Department of Accounting have been summoned to duty as reserve officers. Advices from the War Department brought by Dean C. E. MacQuigg who visited Washington recently indicate that by next summer or shortly thereafter a very large proportion of all reserve officers will be called into service. Very shortly, also, the draft will begin to make itself felt among younger members of the staff.

Deans and department heads have already raised the question and will doubtless raise it increasingly as to whether the University will grant leaves of absence to staff members called for military and naval service.

The President, on July 13, 1940, in a special communication to the University Faculty, made the statement:

"We want, of course, to keep intact our regular program of normal University instruction so far as supervening requirements may permit. But, in addition, the University may be called upon for various types of service to the government which can better be performed on the campus than elsewhere. It becomes important, therefore, that our staff be not unnec-

essarily depleted by temporary withdrawals from service. To this end, leaves of absence without pay will not be recommended unless the person asking leave has been specifically ordered or requested by government authority to engage in some definite service."

While this statement made no commitment that leaves of absence would be recommended to the Board for those in military and naval service, it does give this implication. Meantime, there seems to be a very strong disposition on the part of the Deans and department heads to recommend such leave for draftees and reserve officers—the leave to extend, presumably, until military or naval service is completed.

The Selective Service Act applies only to draftees and not to reserve officers. At the same time, from the standpoint of University policy, the philosophy of the Act would presumably apply to such officers.

This Act provides specifically as follows:

"Section 8. (b) In the case of any such person who, in order to perform such training and service, has left or leaves a position, other than a temporary position, in the employ of any employer and who (1) receives such certificate, (2) is still qualified to perform the duties of such position, and (3) makes application for reemployment within forty days after he is relieved from such training and service—

- (A) if such position was in the employ of the United States Government, its Territories or possessions, or the District of Columbia, such person shall be restored to such position or to a position of like seniority, status and pay;
- (B) if such position was in the employ of a private employer, such employer shall restore such person to such position or to a position of like seniority, status, and pay unless the employer's circumstances have so changed as to make it impossible or unreasonable to do so;
- (C) if such position was in the employ of any State or political subdivision thereof, it is hereby declared to be the sense of the Congress that such person should be restored to such position or to a position of like seniority, status and pay.

(c) Any person who is restored to a position in accordance with the provisions of paragraph (A) or (B) of subsection (b) shall be considered as having been on furlough or leave of absence during his period of training and service in the land or naval forces, shall be so restored without loss of seniority, shall be entitled to participate in insurance or other benefits offered by the employer pursuant to established rules and practices relating to employees on furlough or leave of absence in effect with the employer at the time such person was inducted into such forces, and shall not be discharged from such position without cause within one year after such restoration."

The Act further provides in Section 8 (e) that any private employer who fails or refuses to comply with the above is subject to suit in federal court—which court may specifically require the

employer to comply and may force the employer to further compensate the ex-soldier or sailor "for any loss of wages or benefits suffered by reason of such employer's unlawful action."

This provision applies only to private employers—presumably because legally Congress would not have power to enforce it upon the individual states—but the language of the Act makes it plain that Congress expects the states, as employers, to accept a moral obligation equivalent to the legal obligation imposed upon private employers.

One cannot foresee how long members of the University who are draftees or reserve officers may be called upon to serve in the event that this country becomes involved in war. If the country does not go to war the period of training and service under the Selective Service Act is fixed at one year. In the event of war, one cannot anticipate whether our staff members will be in position to return to the University completely fit, physically or mentally. Further, the ability of the University to make any kind of contract, involving financial outlay from state funds, is legally limited to the period of any given biennium. All these things being true, the following resolution is submitted for the consideration of the Board of Trustees:

WHEREAS, various employes of the Ohio State University who hold reserve officers' commissions or who are subject to the provisions of the Selective Service Act, have already been summoned for active service in the land or naval forces of the United States, with the prospect that others in increasing numbers will likewise be so summoned, and

WHEREAS, it is the desire and intention of the Board of Trustees of the Ohio State University to cooperate fully and wholeheartedly with the national defense and with all laws and regulations relating thereto as enacted by Congress and promulgated by the federal government, and

WHEREAS, the University recognizes and commends the patriotism and self-sacrifice of its teachers and other employes who respond to the call for duty with the land and naval forces of the United States;

THEREFORE, BE IT RESOLVED that the Board of Trustees declares its intention to grant leaves of absence, without pay, upon recommendation of the President, to all employes of the University who are ordered into service with the land and naval forces of the United States, with the understanding that such employes may expect to return to their positions in the University upon completion of such active duty, subject to sufficient appropriations by the United States Congress and the General Assembly of Ohio for the maintenance and operation of the University, and subject to the physical and mental fitness of such employes on their return to the University. In considering an application for leave of absence, the President shall give due consideration in the preparation of his recommendation, to the manner of induction into the land and naval forces, of the employe requesting leave.

Upon motion of Mr. Dargusch, seconded by Dr. Russell, the above resolution presented by the President was upon roll call unanimously approved.

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Mr. Dargusch moved that the action of the Board of Trustees taken at its meeting held October 14, 1940, amending the Ohio State University Plan for Retirement Income be rescinded, and that the proposed amendment be now referred to the special committee of the Faculty on the Plan for Retirement Income, consisting of Professors C. C. Morris, H. E. Hoagland and W. E. Henderson, with instructions to study said proposal and report its recommendations back to the Board.

This motion was seconded by Dr. Russell and upon roll call was unanimously adopted.

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Upon motion of Dr. Russell, seconded by Mr. Rummell, the following resolution was upon roll call unanimously adopted:

The Board of Trustees desires to express the thanks and appreciation of the University to Dr. William McPherson, Chairman, and to the following members of the committee who undertook and performed with effectiveness and distinction the task of arranging the program and ceremonies in connection with the Inauguration of President Howard L. Bevis on October 24-25, 1940: Miss Edith D. Cockins, Dean C. E. MacQuigg, Professor Joseph A. Leighton, Professor W. L. Everitt, Professor James R. Hopkins, Professor Eugene J. Weigel, Professor James E. Hagerty, Professor Thomas E. French, Mr. John B. Fullen, and Vice President J. L. Morrill.

The work of this committee contributed not only to the dignity and impressiveness of the occasion but likewise brought to the University and to the State of Ohio incalculable prestige. The Board desires that each member of the committee and of the sub-committees in charge of detailed arrangements may be advised of its genuine thanks and commendation.

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The Vice President presented a letter from Dr. William McPherson recommending the publication of an Inaugural Volume, to contain a description of the program in connection with the inauguration of Dr. Howard Landis Bevis as President of the University on October 24-25, 1940, together with the addresses delivered on the occasion.

Mr. Morrill recommended that the Board of Trustees authorize publication of such volume, in the University History series, in an edition of 500 copies, together with an additional 500 paper-bound copies and separate reprints of individual addresses at a total estimated cost of \$750 to be paid from Rotary No. 7999. He recommended further that the Publications Board of the University be authorized and directed to arrange for the editing and to supervise printing and distribution of the volume.

Upon motion of Dr. Russell, seconded by Mr. Rummell, the above recommendations of the Vice President were upon roll call unanimously approved.

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Mr. Rummell now moved that, in accordance with the recommendation of the University Faculty, degrees be awarded at the Autumn Convocation on December 20, 1940, to the following named students who have completed their requirements therefor:

DOCTOR OF PHILOSOPHY

Douglas Ross Angus, B. A. (Acadia University), M.A. (University of Maine); Virgil Dewey Annakin, A.B. (DePauw University), M.A. (University of Wisconsin); Herman H. Beneke, A. B. (Miami University), A.M. (University of Chicago); Charles William Cotterman, B.A., M.A.; Henry Donald Dawson, B.S. (Denison University), M.Sc.; Margaret Foster, B.A. (Ohio Wesleyan University), M.A.; Robert Lewis Griffith, B. S. in Ind.Ch. (Kansas State College of Agriculture and Applied Science); William Arthur Hackett, A.B. (Cornell College), M.A.; James David King, A.B. (Miami University), M.D. (George Washington University), M.Sc.; George Willard Knox, A.B. (Denison University), M.A.; Edgar Reed Lang, B.S. in Ch.E. (South Dakota State School of Mines), M.Sc.; Clement Searl Logsdon, B.Sc. in For.Ser. (Georgetown University), M.A.; Russell William Mebs, B.E.E., M.Sc.; Robert Henry Horace Pierce, Jr., B.S. in Ch.E. (Case School of Applied Science), B.A. (Western Reserve University), M.A.; Charles Carlton Plummer, B.S. (Connecticut Agricultural College), M.S. (University of New Hampshire); Howard Hayes Rostorfer, A.B. (Wittenberg College), M.A.; Richard Meriwether Smith, A.B., A.M. (University of Missouri); Herbert John Spoor, B.S. in Chem. (University of Washington); Richard William Wallen, A.B. (Findlay College), M.A.; John Allen Whitesel, B.S. in Edu., M.Edu. (University of Cincinnati).

MASTER OF ARTS

Louise Allison, B.S. (Virginia State Teachers College); Walter George Bohl, B.S. in Edu. (Wilmington College); George L. Bradshaw, B.S. (Otterbein College); Collins Walter Burnett, B.A. in Edu. (Ball State Teachers College); William Alfred Colwell, B.A., B.Sc. in Edu.; Quesnel Albunyan Connolly, A.B. (Howard University); James Theodore Flood, B.A. (Gallaudet College), B.Sc. in Edu.; Ruby Calvert Foose, A.B. (West Virginia University); Ralph Augustus Francis, B.S. in Edu. (Wilmington College); Irma Mary Fuchs, B.Sc. in Edu.; Jane Gallen, B.Sc. in Edu.; Arnold Searle Gardner, B.A.; Virginia Joyce Gibbs, B.Sc. in Edu.; Hazel Charlene Hendershot, B.A. (Western Reserve University); Charles Wetherill Hutton, B.A. (The College of Wooster); James Gerald Morgan, B.S. in Edu. (Wilberforce University); Jesse Petty, B.S. in Edu. (Muskingum College); Malvern William Randels, B.S. in Edu. (Kent State University); Earl Allen Roth, B.Sc. in Edu.; Shirley Ann Tice, B.A.; George David Trent, Ph.B. (University of Toledo); Loren Cupp Van Meter, B.S. in Edu. (Wittenberg College); Galvin LeRoy Walker, B.A. (Dakota Wesleyan University); Eva Mason Yoakam, B.A. (Ohio Wesleyan University).

MASTER OF ARTS IN SOCIAL ADMINISTRATION

Bessie Ruth Bivins, B.S. (Wilberforce University); Cyrus Murry Johnson, B.S. (Wake Forest College); Jeanne Faxon Jones, Ph.B. (University of Toledo); Robert Keith Verbeck, B.Sc. in Soc. Adm.

MASTER OF BUSINESS ADMINISTRATION

Wendell Stiver, B.S. (Indiana University).

MASTER OF SCIENCE

Celesta Crumbaker Akeroyd, B.A.; William Arendshorst, Jr., A.B. (Hope College); John Elbert Barkley, A.B. (Kansas State

Teachers College); Henry William Crittenden, B.S. (Kent State University); Howard Albert Davis, B.A.; Stanley Vincent Forgue, B.Sc. in Physics, B.E.E.; Wilfred Allie Fryman, B.Sc. in Agr.; Raymond Gilbert Griffin, B.S. in Agr. (Iowa State College of Agriculture and Mechanic Arts); Evelyn May Larrick, B.S. (Wilmington College); Norman Scott MacDonald, B.A. (Western Reserve University); Gayle Henderson Price, A.B. (Marietta College); Thomas Edmund Rafferty, B.Sc. in Physics; Jackson Whitmore Riddle, A.B. (Ashland College); Mortimer Schwartz, B.A. (Western Reserve University); John Wilbur Sites, B.Sc. in Agr.; Sue D. Sparks, A.B. (University of Kentucky).

BACHELOR OF SCIENCE IN AGRICULTURE

Jack McDowell Allen; James Henry Bell; Martin Melvin Bonar; William Clay Brown; John Kenneth Conard; Robert Malden Dew; Julius Orvil Doty; James Frederick Elliott; Gilbert Samuel Guiler; Rees Clare Hackenbracht; Frank Denver Haller; LeRoy Brandau Hasenpflug; William Joseph Hoewischer; August Henry Honeck; Samuel George Huber; John William Imlay; Frederick Kenneth Knoop; Floyd Irvin Lower; Steven Alford Mawer, John William Millar; Edwin L. Miller; Melvin Lloyd Myers; Bruce Elden Oberholtzer; Edward Domenik Parilo; Arthur Wilbert Shull, Jr.; Harry Grover Smith; Richard Otho Smith; Glen Lee Van Fossen; Dwight Frank Warner; Donald Wilbur Williams.

BACHELOR OF SCIENCE IN HOME ECONOMICS

Helen Louise Kiess; Marjorie Lydia Maxwell; Nancy Hotchkiss Mettler, A.B. (Mt. Holyoke College); Tuscola Parysch; Gladys Evelyn Rendecker; Zoa Kathryn Slutz; Alice Eugenia Voltz.

BACHELOR OF ARTS

Joseph Bauman (cum laude); Joe Brading Cox (cum laude); Jesse Geeder Dickinson; Naomi Belle Dunson; Klein Cunningham Gilhousen; Vera Antoinette Goldman (summa cum laude and with Distinction in Botany); Phil Joseph Harbrecht (summa cum laude); Darrell Rizer Hottle; Neva Louise Karrick; Doris Barbara Koehler; Richard Mason Mendenhall; Frank Owen Miller, Jr.; William Stewart Moore; Gerard George Neuman; Charles William Orr; Paul Thomas Ryan; Robert Earl Simons; Jack Arthur Sulzmann; Paul Roland VanSuch; Arthur Almann Volz; Ruth Lida Way (with Distinction in English); Ruth Ellen Wilson; Jessie Yee; Bernard Zemel.

BACHELOR OF SCIENCE IN JOURNALISM

Abraham Geoffrey Fisher; Andrew James Kyle; Mary Lou Miller; Leo Michael Schario, Jr.; Burton Silverman; Albert John Theado.

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

Francis Xavier Adams; William Donald Alexander; Jacob Allen Barnett; Robert Newman Bedell; Robert William Berger; Henry Herman Brinkman; Earl Robert Chesler; Robert George Clifford; Donald Edward Crabbe; Seth Richard Etinger; George Doersam Finneran; French Verdun Fleenor; Myron Owen George; Wesley Milo Hart; Harold Gordon Kayne; Maribelle Wallick Kearns; Sigfrid George Kinkopf; Charles Ronald Kitchton; Frank Theodore Kitchton; Georgia Belle Klever; Charles Rene Kuhnee; William Stanley Lisle; Joseph Charles Madro; Archibald Boniface McCormick, Jr.; Stanley

Frank Meese; Harry William Muller; Gilbert Alfred Muth; Jerry Valentine Oberlin; Grace Louise Palmer; Catherine Agnes Peters; Richard Henry Quigley; William Cornilius Reel; Howard David Roth, A.B. (Hobart College); Robert William Stiles; Richard Vincent Strautman; George Reese Utley; Russell Andrew Walter; John Geary Weitzel; Robert Orr Zimmerman.

BACHELOR OF SCIENCE IN SOCIAL ADMINISTRATION

Jean Elsasser Gerber; Jane Alberta Isaly; Anne Davidson Kent; Rose Locum Papier (with Honors and with High Distinction in Social Administration).

BACHELOR OF SCIENCE IN EDUCATION

Martha Jeanne Allison; Mary Louise Beem; Robert Thomas Bennett, Jr.; Jack Clayton Biddle; Charles Arkie Brophy, Jr.; Jack Wilson Broughton; Leon Joseph Brown; Henry Gaylord Cleaveland, II; Robert Earl Corbett; Walter Leonard DeVold, B.A., M.A.; Douglas McKenzie Donovan; Mary Louise Eaton; Ann Ellis, B.Fine Arts; Anton Stephen Esterhay; Robert Irving Ferguson; Florence Wilma Gerstner, B.A. (Ohio Wesleyan University); Margaret Jane Geyer; Esther Goldsmith; Emory Vincent Hendon; David A. Hilton; Bernice Harriet Kenney; Fern Dolores Marshall; Harry Wendell McKeever; Anne Beverlin Mentzer; Ruth Victoria Miller; Hubert Michael Morehead; Inza Leona Newell; Dema Lucy Potter; Thais Nobis Savage; Mildred LaVerne Smith; Herman Louis Spachner; John Stevens Sweet; Robert Reed Swigert; Paul Edward Swisher, B.A.; Delia Regina Wood.

BACHELOR OF FINE ARTS

Marjorie Jean Kremer; Edythe Schwartz; Mearl Vernon Weaver; Stella Mae Weber.

BACHELOR OF AGRICULTURAL ENGINEERING

Cecil Henry Robinson, B.Sc. in Agr.; Glenn Yoder, B.Sc. in Agr.

BACHELOR OF ARCHITECTURE

Otis Marsden Mader; Glen Gorrell McConnell, Jr.

BACHELOR OF CERAMIC ENGINEERING

Albert Edward Brunt; Alan Richard Shapter.

BACHELOR OF CHEMICAL ENGINEERING

Paul Duncan Cooper; John A. Finch; William Russell Fisher; Arthur Glenn Mayer; Axel Bernard Ovesen; Fred Robert Prediger; Roger Martin Warner.

BACHELOR OF CIVIL ENGINEERING

Joseph Strock Early.

BACHELOR OF ELECTRICAL ENGINEERING

Hershel Glen Alleman; James Louis Anast; George Hutchison Gunnoe, Jr.

BACHELOR OF INDUSTRIAL ENGINEERING

William Russel Brewer; James Francis Brown, Jr.; Max Klein; Willis Keith Krill; William Lynn Nungesser; David Snell Packard;

William Chalmers Robinson; John Albert Schwyn; Jack Pierson Wright; Samuel Edgar Zirkle.

BACHELOR OF MECHANICAL ENGINEERING

Lloyd Emerson Baker; William Henry Chidley; Jack Wilson Clark; George Howard Gibb; Nathan Goodman; William Dawson Long; John Alvered McFee; Norman Earl Price; George Drake Rosekelly; Morris Thompson; George Alexander Wallace; Mary Lee Wilkerson; Jack Edward Zimmerman.

BACHELOR OF METALLURGICAL ENGINEERING

William E. Feeman.

BACHELOR OF LAWS

Glen Eugene Detling, B.A., M.A.; John Edward Ernst; Wayne Surridge Gerber, B.E.M.; Robert Lee Ratchford, B.A.; Paul Roland VanSuch.

BACHELOR OF SCIENCE IN PHARMACY

Doris May Dick; Sidney Jack Hoenig (cum laude).

DOCTOR OF VETERINARY MEDICINE

James Norman Karcher.

CERTIFICATE OF GRADUATE NURSE

Ruth Victoria Miller.

The above motion was seconded by Mr. Dargusch and was approved by the Board by unanimous vote.

* * * * *

President Bevis now presented the following resolution which was adopted by the Inter-University Council at its meeting of November 26, 1940, and recommended that it be approved by the Board of Trustees and included in the record of proceedings of this meeting:

The opportunities and responsibilities of the state of Ohio to meet the educational needs of Ohio youth are evident and compelling. The steadily increasing demand of the people for the training of their children in the public schools and the publicly supported universities will continue; and unless it is met by the intelligent development of the existing institutions, new ones will be demanded and created with expensive duplication of plant, equipment and personnel.

Ohio is fortunate in the geographical location of its five state universities which provide advanced educational opportunity close at hand to the youth in each large and heavily populated section of the state. The necessity now is for a coordinated program whereby these institutions may serve in a combined way through curricular integration and without unnecessary or uneconomical duplication to offer a unified program to the state as a whole.

The need for the present curricular opportunities and programs of service of the five state universities is recognized, and a reasonable expansion in some respects is clearly indicated. At the same time the conclusion is inescapable that the state should not embark upon the impossible purpose to build

five equally large, highly specialized, and all-equivalent universities capable of comparison with such single outstanding institutions in surrounding states as the University of Michigan, the University of Wisconsin, the University of Minnesota, the University of Illinois, and the like.

Pursuant to the foregoing it is, therefore, the sense of the Inter-University Council of Ohio that:

1. The Ohio State University with its existing plant, facilities, and specially trained personnel is the logical institution among the five state universities for the development and prosecution of graduate work at the Ph.D. level; for specialized technological training; and for professional education such as Law, Medicine, Dentistry, Veterinary Medicine, Pharmacy, etc. Accordingly, the Ohio State University will place its developmental emphasis in these areas.
2. The other state universities will find their fields for constructive expansion, in response to public demand, in liberal arts (including fine arts), education, business and commerce through undergraduate curricula leading to the Bachelor's degree and in graduate work for the Master's degree.
3. The Ohio State University, continuing exclusively among the five state universities to grant the Ph.D. degree will cooperate with the other four state universities in planning joint curricula whereby work in these institutions may be accredited and transferable toward certain specialized degrees, including the Ph.D., to be awarded by the Ohio State University.
4. In the application of these principles this Inter-University Council assumes the responsibility of considering at its regular meetings all modifications which may be suggested by changed conditions in the state, and thus assuring itself and the public of a continuity of policy.

Upon motion of Dr. Russell, seconded by Mr. Dargusch, the above recommendation of the President was by unanimous vote approved.

* * * * *

The President now presented the following request for a building program which was prepared by the Inter-University Council and submitted to the Governor of Ohio:

THE INTER-UNIVERSITY COUNCIL OF OHIO

December 4, 1940.

Honorable John W. Bricker
Governor of Ohio
Columbus, Ohio

My dear Governor Bricker:

Pursuant to earlier meetings with you and following repeated conferences with respect to the need for a joint state university building program, the Inter-University Council of Ohio begs leave to present for your consideration the following request which has been approved by unanimous vote, to-wit:

A sum of \$4,500,000 for buildings and equipment therefor, to be appropriated on the basis of student population as follows:

<i>University</i>	<i>Student Population</i>	<i>Per cent</i>	<i>Amount</i>
Ohio State University	13,000	55 %	\$2,475,000
Ohio University	3,500	14½ %	652,500
Miami University	3,300	13½ %	607,500
Kent State University	2,700	10½ %	472,500
Bowling Green State University	1,500	6½ %	292,500
	24,000	100 %	\$4,500,000

Supporting data for these requests will be available at any time desired.

Respectfully submitted,
 HOWARD L. BEVIS,
President, Ohio State University.
 HERMAN, G. JAMES,
President, Ohio University.
 A. H. UPHAM,
President, Miami University.
 KARL C. LEEBRICK,
President, Kent State University.
 FRANK J. PROUT,
President, Bowling Green State University.

In accordance with the above request, the President submitted the following list of proposed buildings and recommended its approval by the Board of Trustees:

THE OHIO STATE UNIVERSITY

BUILDING REQUEST Biennium—1941-1942

Agricultural Laboratory	\$ 350,000
Botany and Zoology Addition	75,000
Auditorium and Field House	450,000
Food Service Building	150,000
Journalism Building Addition	75,000
Library Addition	425,000
Dental Building	300,000
Recitation Building	400,000
Science Laboratory	250,000
Total	\$2,475,000

Upon motion of Mr. Dargusch, seconded by Dr. Russell, the above outlined plan as presented to the Governor by the Inter-University Council and the list of buildings as recommended by President Bevis were by unanimous vote approved by the Board.

* * * * *

Upon motion of Mr. Dargusch, seconded by Mr. Rummell, the Board by unanimous vote authorized the Secretary to continue payment of \$23,000 for the calendar year 1941 as rental for Neil Hall, in accordance with the proposal of the Mid-State Realty Company dated December 9, 1940.

* * * * *

The Secretary presented the following report relating to the proposed building of the Department of Health of the state of Ohio, to be used for laboratory purposes:

December 16, 1940.

Mr. Carl E. Steeb
Secretary, Board of Trustees
Ohio State University

Dear Sir:

We have examined the drawings and specifications referred to us on December 12, 1940, prepared by the State Architect and Engineer for the State Department of Health Laboratory Building, proposed for construction adjacent to Kinsman Hall in the Hospital and College of Medicine group.

In our opinion the building as designed will form an acceptable addition to the present buildings and as a unit in the future development of the Medical Center. At a conference today, the State Architect has agreed to accept certain suggestions affecting economy of construction or of operation and maintenance, which we have made, based upon our experiences in other campus buildings. These items have been recorded in a confirming letter to the State Architect.

We, therefore, recommend that the approval required by the Agreement between the University and the State Department of Health be given.

Respectfully submitted,

(Signed) HOWARD DWIGHT SMITH,
University Architect.

(Signed) PAUL H. ELLEMAN,
Maintenance Engineer.

The Secretary recommended that the Board approve said plans and specifications and waive the provision in the Memorandum of Agreement between the Department of Health of the state of Ohio and the Ohio State University approved at the meeting of May 2, 1940, whereby the approval of the Board of Trustees was called for before bids were advertised.

Upon motion of Dr. Russell, seconded by Mr. Rummell, the above recommendation was upon roll call unanimously approved.

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Upon motion of Mr. Rummell, seconded by Dr. Russell, a Medical Certificate was by unanimous vote authorized for Lee Henry Curran who received the degree of Doctor of Medicine from Starling-Loving Medical College on May 28, 1913.

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Upon motion of Mr. Rummell, seconded by Dr. Russell, the Board by unanimous vote approved the final plans and documents for the proposed WPA project covering an ROTC Building Unit (known as the Military Science Shop and Storage Building), and the Secretary was directed to file said documents with Mr. J. L. Kelly, District Manager, District No. Six, of the Work Projects Administration.

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Upon motion of Dr. Russell, seconded by Mr. Dargusch, the payment of \$552.50 of the \$1200 appropriated for the Journal of Higher Education, was authorized from H-8 Contributions instead of from

12-16-'40

the Interest on Endowment Fund, as approved at the July 26th meeting.

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Upon motion of Mr. Dargusch, seconded by Dr. Russell, the Business Manager was by unanimous vote directed to confer with the John Hancock Mutual Life Insurance Company as to possible uses which may be made of the premium dividend due January 1, 1941, on the University Group Life Insurance Contract carried by said company, and to submit his findings to the Board for its consideration.

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Thereupon the Board adjourned to meet on Monday, January 13, 1941, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) LOCKWOOD THOMPSON,
Vice-Chairman.

THE OHIO STATE UNIVERSITY

OFFICIAL PROCEEDINGS OF THE SEVEN HUNDRED AND THIRTY-FIFTH MEETING OF THE BOARD OF TRUSTEES

Columbus, Ohio, January 13, 1941.

The Board of Trustees met at the University at 9:30 A. M., pursuant to adjournment.

Present: Lockwood Thompson, Vice-Chairman, Dr. C. J. Altmaier, M. Edith Campbell, Carlton S. Dargusch, Leo L. Rummell, and Dr. Burrell Russell. In the absence of the Chairman, Vice-Chairman Thompson presided.

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The minutes of the last meeting were approved.

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President Bevis presented the following recommendations:

Resignations

That the following resignations be accepted, and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Huber E. Denlinger	County Agr. Agent, Darke County	Dec. 31, 1940	\$2,562.00
<i>College of Agriculture</i>			
<i>Agricultural Education</i>			
Chester S. Hutchison	Associate Professor	Dec. 31, 1940	3,800.00
<i>Animal Husbandry—Employees</i>			
Richard Hall	Student Laborer	Dec. 31, 1940	360.00
Scott French	Student Laborer	Dec. 31, 1940	360.00
Robert Mootz	Student Laborer	Dec. 31, 1940	360.00
<i>Botany</i>			
John P. Steele	Graduate Assistant	Dec. 31, 1940	450.00
<i>College of Arts and Sciences</i>			
<i>Bacteriology</i>			
Elmer L. Thomas	Technical Assistant	Dec. 31, 1940	360.00
Charles W. Gehrke	Technical Assistant	Dec. 31, 1940	315.00
<i>Chemistry</i>			
William H. Baxley	Assistant	Dec. 31, 1940	750.00
Samuel W. Waisbrot	Graduate Assistant	Dec. 31, 1940	450.00
John E. Barkley	National Aluminate Fellow	Dec. 31, 1940	180.00
<i>English</i>			
Robert E. Tuttle	Assistant	Dec. 31, 1940	954.00
<i>School of Journalism</i>			
George E. Condon	Graduate Assistant	Dec. 31, 1940	3.00 per issue of Lantern
<i>Mathematics</i>			
Kenneth B. Cummins	Assistant	Dec. 31, 1940	600.00
<i>Physics and Astronomy</i>			
Charles W. Latshaw	Technical Assistant	Dec. 31, 1940	912.00

*College of Commerce and Administration**Administration*

Isabel Ward	Stenographer	Dec. 31, 1940	972.00
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Sociology

Christopher E. Sower	Assistant	Dec. 31, 1940	900.00
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*College of Education**Administration*

Marjorie Lisle	Stenographer	Dec. 31, 1940	1,212.00
Verna Spicer	Stenographer	Jan. 12, 1941	972.00

Bureau of Educational Research

Nancy Mason Dasher	Copyholder	Dec. 31, 1940	1,212.00
Louise English Davis	Stenographer	Jan. 11, 1941	1,212.00

Psychology

George G. Lane	Assistant	Dec. 31, 1940	954.00
Robert P. Fischer	Graduate Assistant	Dec. 31, 1940	450.00
Donald L. Grummon	Student Assistant	Dec. 31, 1940	284.00

*College of Engineering**Engineering Experiment Station*

Harold H. Dawson	Junior Research Engineer	Dec. 31, 1940	1,692.00
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*College of Medicine**Medicine*

Dorothy K. Cranmer	Stenographer	Dec. 31, 1940	1,284.00
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Pathology

Florence Brenny	Technical Assistant	Dec. 31, 1940	612.00
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*Starling-Loving Hospital**Housekeeping*

Beatrice M. Harlow	Housekeeper	Dec. 31, 1940	912.00
Clarence Marthey	Elevator Operator	Dec. 25, 1940	612.00

Nursing Care

Rachel F. Poppe	Nurses Aide	Dec. 31, 1940	516.00
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Dietary

Henrietta Mae Jones	Diet Kitchen Helper	Dec. 31, 1940	600.00
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Graduate School

Stuart N. Adams	Scholar	Dec. 31, 1940	300.00
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*President's Division**Library*

Norman Pierce	Library Assistant	Dec. 31, 1940	912.00
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Pomerene Refectory

Edith Craig Elliott	Counter Girl	Dec. 31, 1940	792.00
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*Residence Halls**Dining Room and Kitchen*

Thomas Taylor	Janitor	Dec. 31, 1940	675.00
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Appointments

That the following appointments be approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Virgil L. Shrider	Home Dem. Agent, Van Wert County	Jan. 1, 1941		\$2,052.00
<i>College of Agriculture</i>				
<i>Animal Husbandry—Employees</i>				
Harold Amstutz	Student Laborer	Jan. 1, 1941		360.00
Joseph Gregory	Student Laborer	Jan. 1, 1941		360.00
Lee Junior Humphrey	Student Laborer	Jan. 1, 1941		360.00

<i>Botany</i>				
Henry W. Crittenden	Graduate Assistant	Jan. 1, 1941	Wi.Sp.	450.00
<i>Dairy Technology</i>				
John D. Bowers	Assistant (Salary to be paid from Rotary No. 7250)	Jan. 1, 1941 (12 months)		1,500.00
<i>College of Arts and Sciences</i>				
<i>Bacteriology</i>				
James Allen Scott	Visiting Professor	Apr. 1, 1941	Sp.	1,000.00 period
*Karl K. Grubaugh	Technical Assistant	Jan. 1, 1941	Wi.Sp.	240.00 period
*Joseph R. Kreischer	Technical Assistant	Jan. 1, 1941	Wi.Sp.	120.00 period
*(Salaries to be paid from Laboratory Supply Store Pro Rata Funds)				
<i>Chemistry</i>				
Samuel W. Waisbrot	Assistant	Jan. 1, 1941	Wi.Sp.	350.00 period
John E. Barkley	Graduate Assistant	Jan. 1, 1941	Wi.Sp.	300.00 period
<i>School of Journalism</i>				
William Mendel	Graduate Assistant (For each day the Lantern is published)	Jan. 6, 1941	Wi.Sp.	3.00 per day
<i>Mathematics</i>				
Leslie H. Miller	Graduate Assistant	Jan. 1, 1941	Wi.Sp.	300.00 period
Caspar Goffman	Graduate Assistant	Jan. 1, 1941	Wi.	150.00 period
<i>College of Commerce and Administration</i>				
<i>Administration</i>				
Dorothy Cataline	Stenographer	Jan. 1, 1941		972.00
<i>Accounting</i>				
J. B. Heckert	Associate Professor	Jan. 1, 1941	Wi.	920.00 period
W. E. Dickerson	Associate Professor	Apr. 1, 1941	Sp.	824.00 period
Daniel M. Shonting	Assistant Professor	Jan. 1, 1941	Wi.	500.00 period
<i>Business Organization</i>				
E. E. Grossnickle	Graduate Assistant	Jan. 1, 1941	Wi.Sp.	300.00 period
Wallace Cook	Graduate Assistant	Jan. 1, 1941	Wi.	150.00 period
<i>Economics</i>				
Walter Egle	Assistant Professor (Special contract)	Apr. 1, 1941	Sp.	666.66 period
Peter D. Shilland	Instructor	Jan. 1, 1941	Wi.Sp.	1,600.00 period
*Merlin Smelker	Assistant	Jan. 1, 1941	Wi.Sp.	450.00 period
*(Salary to be paid as follows: \$300 for Winter Quarter and \$150 for Spring Quarter)				
Neil Chamberlain	Graduate Assistant	Jan. 1, 1941	Wi.	300.00 period
Jerome Deitch	Graduate Assistant	Jan. 1, 1941	Wi.Sp.	300.00 period
James S. Cross	Graduate Assistant	Jan. 1, 1941	Wi.	150.00 period
Robert Emmer	Reader	Jan. 1, 1941	Wi.Sp.	200.00 period
<i>School of Social Administration</i>				
Helen A. Wisgerhof	Lecturer	Jan. 1, 1941	Wi.	300.00 period
<i>Sociology</i>				
Stuart N. Adams	Assistant	Jan. 1, 1941	Wi.Sp.	600.00 period
<i>College of Education</i>				
<i>Administration</i>				
Katherine Stewart	Stenographer	Jan. 1, 1941		1,212.00

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<i>Bureau of Educational Research</i>				
Verna Spicer	Stenographer	Jan. 13, 1941		1,212.00
Velma Carter	Copyholder	Jan. 13, 1941		1,212.00
<i>Education</i>				
Isaac N. Thut	Instructor (part time)	Jan. 1, 1941	Wi.	300.00 period
Grace M. Conzett	Graduate Assistant	Jan. 1, 1941	Wi.	150.00 period
<i>Music</i>				
Elvira B. Niswander	Graduate Assistant	Jan. 1, 1941	Wi.Sp.	300.00 period
<i>Psychology</i>				
Archie Hudson	Research Fellow	Jan. 1 to June 30, 1941		300.00 period
(Salary to be paid from National Research Council Fund—Rotary No. 7636)				
Robert P. Fischer	Assistant	Jan. 1, 1941	Wi.Sp.	636.00 period
Donald L. Grummon	Graduate Assistant	Jan. 1, 1941	Wi.Sp.	300.00 period
William B. Lemmon	Student Assistant	Jan. 1, 1941	Wi.Sp.	284.00
<i>College of Engineering</i>				
<i>Administration</i>				
Betty Gale	Typist	Dec. 31, 1940 for 60 days		160.00 period
Gertrude Hoeflinger	Stenographer (part time)	Jan. 6 to June 30, 1941		233.55 period
<i>Civil Engineering</i>				
Harry H. Hawley	Assistant Professor	Jan. 1, 1941	Wi.Sp.	3,228.00
<i>Engineering Experiment Station</i>				
Charles W. Latshaw	Technical Assistant	Jan. 1, 1941 for 6 months		1,080.00
<i>Industrial Engineering</i>				
Earl Doran	Laborer	Jan. 1, 1941		1,092.00
<i>Photography</i>				
V. R. McQuilkin	Instructor	Feb. 1, 1941 (12 months)		2,040.00
A. Lloyd Reber	Instructor	Feb. 1 to June 30, 1941		135.00 period
Walter G. Wagner	Photographer	Feb. 1 to June 30, 1941		50.00 period
George S. Wolfram	Photographer	Feb. 1 to June 30, 1941		50.00 period
Nina Coccia	Stenographer	Feb. 1 to June 30, 1941		50.00 period
	(Special Contracts)			
<i>College of Medicine</i>				
<i>Medicine</i>				
Wiley L. Forman	Instructor	Jan. 1, 1941		No salary
Isabel Ward	Stenographer	Jan. 1, 1941		1,284.00
<i>Pathology</i>				
*Benjamin C. Houghton	Research Fellow	Jan. 1, 1941	Wi.Sp.	300.00 period
*Maurice G. Wince	Research Fellow	Jan. 1, 1941	Wi.Sp.	300.00 period
	(Salaries to be paid from the Comly Fund No. 5041)			
Marjorie V. Seward	Research Technician	Jan. 1, 1941 for 6 months		540.00 period
Beth Campbell Fritz	Laboratory Technician	Jan. 1, 1941 (12 months)		600.00 period
<i>Surgical Research</i>				
Wilford D. Nusbaum	Assistant in Research Surgery	Jan. 1, 1941 (12 months)		No salary
<i>Starling-Loving Hospital</i>				
<i>Housekeeping</i>				
Keith Gage	Elevator Operator	Dec. 26, 1940	Code (3&4)	612.00
<i>Dietary</i>				
Marguerite L. Swinehart	Diet Kitchen Helper	Jan. 1, 1941	(3&4)	600.00
<i>Nursing Care—Rotary No. 7727</i>				
Jane Holtz	General Duty Nurse	Dec. 26, 1940	(3&4)	912.00

Graduate School

Irwin H. Gilbert	Research Fellow	Jan. 1 to June 30, 1941	360.00
(Salary to be paid from the Velsicol Corporation Fund)			period
George P. Wene	Research Fellow	Dec. 1, 1940 to	200.00
(Salary to be paid from the Sherwin-Williams Company Fund)			period
Herbert A. Crandell	Research Fellow	Jan. 1 to Mar. 31, 1941	180.00
(Salary to be paid from the Ohio State Department of Public Welfare— Insecticidal Research Fund—Rotary No. 7328)			period

Nancy Mason Dasher	Copyholder	Jan. 1, 1941	1,600.00
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*President's Division**Library*

Louise Birch Myers	Library Assistant	Jan. 1, 1941	912.00
(Salary to be paid from Rotary No. 7401)			
Charles A. Brophy, Jr.	Library Assistant	Jan. 1, 1941	912.00

*Administrative Division**Business Manager's Office*

Marjorie Long	Typist	Jan. 6, 1941	972.00
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*General Division**Mailing Department*

Roy Summers	Mimeograph Operator	Jan. 6, 1941	1,164.00
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*Physical Plant Division**Light, Heat and Power—Generation*

Ralph S. Swartz	Ashwheeler	Jan. 1, 1941	1,272.00
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Roads and Grounds

James I. Noxon	Gardener	Jan. 1, 1941	1,332.00
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Janitor Service

Wilbur S. Downing	Janitor	Jan. 1, 1941	1,212.00
Theodore R. Burnett	Janitor	Jan. 1, 1941	1,212.00
William H. Ward	Janitor	Jan. 1, 1941	1,212.00
John G. Wilson	Janitor	Jan. 1, 1941	1,212.00

Cooperative Wildlife Research Station

Frank D. Haller	Research Fellow in Zoology Wildlife Conservation	Jan. 1, 1941 (12 months)	660.00
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Jack M. Allen	(Salary to be paid from Rotary No. 7025) Research Fellow in Zoology Wildlife Conservation (Salary to be paid from Rotary No. 7175)	Jan. 1, 1941 (12 months)	660.00
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University Print Shop

Lloyd L. Swinehart	Printer	Jan. 1, 1941	1.23½ per hour
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*Residence Halls for Women**Canfield Hall*

Ellen Jones	Housekeeper	Jan. 1, 1941	732.00
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Mack Hall

Roxie Bowman	Maid	Jan. 1, 1941 for 6 months	360.00 period
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Dining Room and Kitchen

John Finch	Janitor and Substitute	Jan. 6 to June 15, 1941	Code (3) 320.32 period
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*Baker Hall**Dining Room and Kitchen*

George E. Whiteside	Dishwasher	Jan. 6 to June 15, 1941	373.91 period
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Pomerene Refectory

Margaret Roark	Counter Girl	Jan. 6 to June 30, 1941	291.93 period
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Changes in Title

That the following changes in title be approved:

Name	Title—From	To	Effective
<i>College of Agriculture</i>			
<i>Zoology and Entomology</i>			
Paul J. Seyler	Assistant	Instructor	Wi. Qr. only
Clyde H. Arnold	Research Assistant	Research Fellow	Oct. 15, 1940
Berton C. Dickinson	Research Assistant	Research Fellow	Jan. 1, 1941
Charles M. Meadows	Research Assistant	Research Fellow	Jan. 1, 1941
<i>College of Arts and Sciences</i>			
<i>English</i>			
Vivian I. Ryan	Graduate Assistant	Instructor (part time)	Jan. 1, 1941
<i>College of Commerce and Administration</i>			
<i>Accounting</i>			
R. Carson Cox	Assistant	Instructor	Jan. 1, 1941
<i>Economics</i>			
William Bigler	Graduate Assistant	Assistant	Wi. Qr. only
Virgil C. Crisafulli	Graduate Assistant	Assistant	Jan. 1, 1941
Sam Arnold	Assistant	Graduate Assistant	Jan. 1, 1941
<i>Physical Plant Division</i>			
<i>Light, Heat and Power—Generation</i>			
Charles Dick	Engineer	Chief Operating Engineer	Jan. 1, 1941
William P. Reed	Fireman	Engineer	Jan. 1, 1941
John Kelley	Ashwheeler	Fireman	Jan. 1, 1941
Ralph R. Reese	Ashwheeler	Fireman's Helper	Jan. 1, 1941
<i>Residence Halls for Women</i>			
<i>Dining Room and Kitchen</i>			
Darl Lowry	Substitute and Janitor	Janitor	Jan. 6, 1941
Cecelia Jonas	Cook—Baker Hall	Cook—Residence Halls	Jan. 1, 1941
*	*	*	*

Changes in Salary

That the following changes in salary be approved:

Name	Title	Effective	Annual Rate	
			From	To
<i>College of Agriculture</i>				
<i>Zoology and Entomology</i>				
Paul J. Seyler	Instructor	Wi. Qr. only	\$ 303.00 period	\$ 600.00 period
<i>College of Arts and Sciences</i>				
<i>Bacteriology</i>				
Verle G. Crago	Technical Assistant	Jan. 1, 1941 for 6 months	120.00 period	210.00 period
(Increase to be paid from Laboratory Supply Store Pro Rata Funds)				
<i>English</i>				
Vivian I. Ryan	Instructor (part time)	Wi. & Sp. Qrs.	300.00 period	936.00 period
<i>College of Commerce and Administration</i>				
<i>Accounting</i>				
R. Carson Cox	Instructor	Wi. & Sp. Qrs.	600.00 period	1,376.00 period
<i>Economics</i>				
William Bigler	Assistant	Wi. Qr. only	450.00	900.00
Virgil C. Crisafulli	Assistant	Jan. 1, 1941	450.00	900.00
Sam Arnold	Graduate Assistant	Jan. 1, 1941	801.00	450.00
<i>Sociology</i>				
Robert A. Harper	Assistant	Wi. Qr. only	900.00	1,125.00
H. P. Lohrman	Assistant	Wi. Qr. only	900.00	1,350.00

*College of Education**Psychology*

Ernest L. Bowman	Assistant Professor (part time)	Wi. & Sp. Qrs.	No salary	600.00 period
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*College of Medicine**Pathology*

Russell V. Milliser	Instructor	Jan. 1, 1941	1,812.00 (full time)	1,272.00 (part time)
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*Physical Plant Division**Light, Heat and Power—Generation*

Charles Dick	Chief Operating Engineer	Jan. 1, 1941	1,932.00	2,112.00
William P. Reed	Engineer	Jan. 1, 1941	1,752.00	1,872.00
John Kelley	Fireman	Jan. 1, 1941	1,272.00	1,632.00
Ralph R. Reese	Fireman's Helper	Jan. 1, 1941	1,272.00	1,856.00

*Residence Halls for Women**Dormitories*

Anna Clellan	Housekeeper	Jan. 1, 1941	(5)	600.00	744.00
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(Miss Clellan is also being transferred from Canfield Hall to Mack and Oxley Halls)

Dining Room and Kitchen

Darl Lowry	Janitor	Jan. 6, 1941	540.00	675.00
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Changes in Quarters of Service

That the following changes in quarters of service be approved:

Name	Title	From	To
<i>College of Arts and Sciences</i>			
<i>Speech</i>			
Eugene H. Bahn	Assistant Professor	Su.Au.Wi.	Au.Wi.
<i>College of Commerce and Administration</i>			
<i>Geography</i>			
A. J. Wright	Assistant Professor	Su.Au.Wi.Sp.	Su.Au. Sp.
<i>Graduate School</i>			
Neil Chamberlain	Fellow	Su.Au.Wi.	Su.Au. Sp.
*	*	*	*

That the following miscellaneous recommendations be approved:

That the following travel be authorized, subject to the approval of the Director of Finance, and that railroad fare and pullman be paid from F-6 travel funds:

Albert Prebus, Development Fund Fellow in Electron Optics, Department of Electrical Engineering, to attend the meeting of the American Institute of Electrical Engineers in Philadelphia, Pennsylvania, from January 27-30, 1941.

That the salary of Marvin R. Shetlar, Research Assistant in Agricultural Chemistry, effective September 1, 1940, for 9 months at \$540 for the period, be paid from the Mid-West Laboratories Fund instead of from the Ohio Millers' State Association Fund.

That the following leaves of absence, without salary, be granted:

Francis W. Davis, Assistant Professor of Photography, effective January 15, 1941, for an indefinite period, for military service;

Don Johnstone, Assistant Professor of Civil Engineering, effective January 6, 1941, for an indefinite period, for active duty in the Bureau of Yards and Docks;

Sidney Sufrin, Instructor in the Department of Economics, from January 1 to September 30, 1941, in order to work with the U. S. Department of Labor on a program related to national defense.

That the date effective of service of Lloyd B. Fidler, Instructor in the Department of Agricultural Education, be changed from January 1, 1941 to December 16, 1940.

That, pursuant to the action of the Board of Trustees on October 14, 1940, authorizing the College of Dentistry to offer certain post-graduate work, further authority now be granted to offer five short courses of one week or more in oral surgery, X-ray, crown and bridge, peridontia, and prosthodontia; and that a non-returnable laboratory deposit of \$50 per week be assessed each student in such courses to defray all expenses in connection therewith.

That the following contract between the State Board for Vocational Education and the Ohio State University regarding the employment of Mr. Lloyd B. Fidler and the reimbursement of his salary, be approved:

CONTRACT BETWEEN THE STATE BOARD FOR VOCATIONAL EDUCATION
AND THE OHIO STATE UNIVERSITY

The Board of Trustees of The Ohio State University hereby agrees to meet the requirements stated by the State Board for Vocational Education of the State of Ohio as follows:

The services of Lloyd B. Fidler, Instructor, in the Department of Agricultural Education, have been secured on a full time basis from December 16, 1940 to June 30, 1941, at an annual salary of \$3,000, to supervise the program for the training of Rural and Non-Rural Defense Workers, and the training of N.Y.A. Defense Workers.

In consideration of this action on the part of the said Board of Trustees, and upon condition that it live up to the same, the State Board for Vocational Education hereby agrees to reimburse said Board of Trustees upon receipt of a separate affidavit from the Secretary of the Board of Trustees of The Ohio State University as to the actual expenditures for that month.

Agreed to in behalf of The Board of Trustees of The Ohio State University.

(Signed) HOWARD L. BEVIS,
President.
(Signed) CARL E. STEEB,
Secretary, Board of Trustees.

In behalf of the State Board for Vocational Education

(Signed) E. N. DIETRICH,
President and Executive Officer.

Date: January 13, 1941.

That the following memorandum of agreement as between the Ohio State University, the State Division of Conservation and Natural Resources, and the State Board for Vocational Education for the conduct of a Conservation Laboratory during the summer of 1941, be approved, and that the President be authorized to execute the contract in behalf of the University:

MEMORANDUM OF AGREEMENT

The Ohio State University agrees:

1. To conduct a Conservation Laboratory, which will provide from 6 to 9 quarter hours of University credit, at the Ross-Hocking Group Camp during the First Term of the Summer Quarter, 1941, provided that appointments of personnel, subject to the approval of the Division of Conservation and the State Department of Education, and all business shall be handled in accordance with University regulations and through established University channels.

2. To keep the budget within the following figures:

Fixed charges:

For instructional services, including lectures.	\$3,000.00
Rental of Camp.....	900.00
Services, non-instructional staff (Cooks, Nurses and Assistants).....	520.00
Total	\$4,420.00

Contingent expenses:

Board and general services, including transportation, will be kept within the total received from students, at the rate of \$1.25 per day, any excess being applied to the fixed charges for rental of camp and non-instructional services.

3. To waive the University matriculation fees of all enrollees in the Conservation Laboratory who are already matriculated in other Ohio colleges, and to treat such student as transients who are exempt from the University requirement of Ohio College Association examinations and transfer of credits already accumulated in their institutions of origin; and to waive the student activity fees of all students enrolled in the Conservation Laboratory.

4. To authorize expenditure for instructional personnel of the Conservation Laboratory from A-1 salary funds in an amount equal to the incidental fees paid to the University by enrollees in the Conservation Laboratory.

5. To authorize a special laboratory deposit of \$10 for enrollment in the Laboratory, such deposits to be available for expenses of instruction, service, printing, materials and transportation connected with the operation of the Laboratory.

6. To charge \$45 per enrollee, payable in advance, such receipts to be available for rental, service, and materials involved in providing board, room, policing, medical, nursing and general service for the enrollees and staff of the Laboratory.

7. To authorize that any balance remaining at the conclusion of the 1941 Laboratory from the special laboratory deposits, the service charges, and from any gift received for the purpose, be retained by the University as a special fund for the conduct of activities associated with Conservation Education in Ohio.

The State Board for Vocational Education agrees:

1. In consideration of the expenditure of an equal amount by the Ohio State University, to reimburse the Ohio State University, in the amount of \$1,500 for expenditure made in connection with instruction carried on in the conduct of the Conservation Laboratory.

The Division of Conservation agrees:

1. To underwrite any deficit that may be incurred by the Ohio State University in the conduct of the Conservation Laboratory, up to the amount of \$1,500.

(Signed) DON WATERS,
*Commissioner,
State Division of Conservation
and Natural Resources.*

(Signed) E. N. DIETRICH,
*Chairman, State Board for
Vocational Education.*

(Signed) HOWARD L. BEVIS,
President, Ohio State University.

That the following research agreement hitherto entered into between The Ohio State University and the Ohio State University Research Foundation, setting up the following project, be reported to the Board of Trustees for information and record:

Velsicol Corporation, Chicago, Illinois—Investigation of the insecticidal value of certain solvents in liquid household insecticides (to be known as the Velsicol Corporation Fellowship).

Upon motion of Mr. Rummell, seconded by Miss Campbell, the above recommendations of the President were upon roll call unanimously approved.

* * * * *

President Bevis called the attention of the Board to the present Non-Resident rule and explained how difficult it is to administer this rule in certain instances.

Following discussion on this matter, the Board by unanimous vote requested the President to present to the Board for its consideration a revision of the present rule.

* * * * *

The President now raised the question as to the record which the Board may desire to carry in its proceedings relative to deaths of members of the staff. He stated that it is his practice to write immediately to the family of the deceased but inasmuch as the next meeting of the Trustees frequently occurs many weeks later, it may be that some plan can be devised whereby the Board may send an appropriate statement to the family more promptly than is now possible, and then a report may be made to the Trustees for record.

Upon motion of Miss Campbell, seconded by Mr. Rummell, the Board by unanimous vote requested the President to prepare and present to the Board a plan of procedure which will follow the suggestions made in the discussion.

* * * * *

President Bevis now presented the following recommendations:
That the resignation of Francis A. Schmidt as Professor of Phys-

ical Education, and Director of Football, Department of Athletics, effective as of June 30, 1941, be accepted, and that he be granted a leave of absence with salary for the Winter and Spring Quarters, 1941.

Upon motion of Dr. Altmaier, seconded by Mr. Rummell, the above recommendation of the President was upon roll call approved by unanimous vote.

* * * * *

The Secretary presented to the Board a communication under date of December 14, 1940, from Allan Slade, Franklin County Engineer, relative to the proposed improvement of the Olentangy River Road which runs through the University property. In this letter Mr. Slade stated that up to the present time they had not been successful in arranging for the purchase of the Losko and Ackerman properties in order to present these two tracts to the University in exchange for the requested frontage along the entire University property.

The Secretary was directed to advise Mr. Slade that the Board of Trustees feels that its request, as outlined in the meeting of October 14, 1940, is entirely reasonable, and that the Board expresses the hope that Franklin County will find it possible to meet this request.

* * * * *

The Secretary presented the following communication from Mr. L. W. St. John, Director of Athletics:

January 11, 1941.

Mr. Carl E. Steeb
Secretary, The Board of Trustees
Administration Building

Dear Mr. Steeb:

At a meeting of the Athletic Board on January 8, the following action was taken with reference to the Additions and Remodeling the Golf House on the University Golf Course, which plans were approved by the Board of Trustees at its November 25, 1940 meeting:

"Upon the recommendation of the University Architect that the lowest and best proposal received December 30, 1940, for the General Contract, Items I to IX inclusive, for Additions and Remodeling the Golf House on the University Golf Course, is that of L. M. Leonard Company, in the sum of \$7,954. Mr. Morris moved that the proposal be accepted and that the Chairman of the Board be, and he is, authorized to execute proper contracts therefor. Mr. Hopkins seconded the motion, the motion was carried."

Will you please present this for approval by the Board of Trustees at their meeting on Monday, January 13?

Yours sincerely,

(Signed) L. W. St. JOHN,
Director of Athletics.

Upon motion of Mr. Rummell, seconded by Miss Campbell, the action of the Athletic Board as outlined above was upon roll call approved by unanimous vote.

* * * * *

The Secretary reported for record the receipt from the Stowbridge Investment Company of \$1,640.62, as a liquidating dividend of

said company for the year 1940. This amount has been deposited in the State Treasury to the credit of the Mary S. Muellhaupt Scholarship Fund.

* * * * *

Mr. Dargusch moved that the Plan for Collective or Group Life Insurance as adopted by the Board of Trustees on May 8, 1939, be now rescinded, and that the following plan be established, effective as of January 1, 1941.

PLAN FOR GROUP LIFE INSURANCE

- A Plan for Group Life Insurance is hereby established.
- I. *Participation.* Participation shall be required of all permanent members of the staff and employees, who receive salary on a twelve months basis.
 - II. *Coverage.* Each participant shall be covered for such amount of group insurance as may be determined by the Board of Trustees.
 - III. *Premium Payment.* The Business Manager shall deduct one dollar per month from salary payment due each participant and forward it to the company as premium.
 - IV. *Leave of Absence.* During leave of absence, without salary, premiums may be paid by the individual through the Business Office.
 - V. *Certificate of Insurance.* After the first monthly premium is paid, the company will issue a certificate of insurance and mail it to the home address of the insured. This certificate will not provide for any cash surrender value, but will expire with termination of service unless converted by the insured in accordance with that privilege.
 - VI. *Annual Surplus Distribution.* The Board of Trustees, at the end of each policy year, shall determine the use that shall be made of the annual surplus distribution which may be apportioned by the carrier company.
 - VII. *Amendment.* The Board of Trustees reserves the right to amend or discontinue this plan at any time. No provision of this plan shall affect in any way the right of the University to discontinue the services of any individual at any time.

The above motion was seconded by Miss Campbell, and upon roll call was approved by unanimous vote.

* * * * *

Mr. Dargusch reported that the University has now completed its first year of operation under the Group Life Insurance Policy carried by the John Hancock Mutual Life Insurance Company, and that the amount of the annual surplus distribution apportioned by the company to the University and to the Ohio Agricultural Experiment Station for the year 1940 is \$14,868.67. He advised further that in accordance with the action of the Board taken at its last meeting, the use of this surplus had been referred to the Faculty Committee consisting of Professors Morris, Henderson and Hoagland for recommendation.

On this matter the Faculty Committee makes the following recommendations:

- (1) That part of the 1940 insurance dividend (approximately \$6300) be left on deposit with the insurance company, and that the remainder (approximately \$8600) be used to purchase additional insurance;
- (2) That the insurance coverage for each age group for the present year be as follows: under 40, \$2,100; 40 but less than 50, \$1,400; 50 but less than 60, \$900; 60 but less than 65, \$600; 65 and over, \$500; and further, that the Board of Trustees annually give consideration to the allocation of dividends with the purpose of harmonizing the coverage for each group with its premium contribution.

Mr. Dargusch now moved that the above recommendations of the Faculty Committee be approved, and the insurance coverage for each age group be changed as follows for the year 1941:

<i>Age Group</i>	<i>1940</i>	<i>1941</i>
Under 40 years of age.....	from \$1,500 to	\$2,100
40 but less than 50.....	from 1,000 to	1,400
50 but less than 60.....	from 750 to	900
60 but less than 65.....	from 500 to	600
65 and over.....	500	500

This motion was seconded by Dr. Russell and upon roll call was unanimously approved.

* * * * *

Mr. Dargusch moved that the Business Manager be directed to sign the amendment to Group Life Insurance Policy No. 1305-G as prepared by the John Hancock Mutual Life Insurance Company, which amendment shall include the new schedule of insurance as above adopted.

This motion was seconded by Miss Campbell and upon roll call was unanimously adopted.

* * * * *

The Board now recessed to attend the inaugural reception for Governor Bricker, Lieutenant Governor Herbert, Secretary of State Sweeney, Auditor of State Ferguson, and Treasurer of State Ebright. Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) LOCKWOOD THOMPSON,
Vice-Chairman.

The Board reconvened at 2:15 P. M. in the office of the President Pro tempore of the Senate, with the following members present: Herbert S. Atkinson, Chairman, Dr. C. J. Altmaier, M. Edith Campbell, Leo L. Rummell, Dr. Burrell Russell, and Lockwood Thompson.

* * * * *

Mr. Atkinson, the representative of the Trustees on the Athletic Board, stated that there is a possibility that the Athletic Board may be ready within a day or two to make a recommendation of a person to succeed Francis A. Schmidt as football coach at The Ohio State University.

Inasmuch as such recommendation must be approved by the Board of Trustees before such person can be elected, and further, as it will be some weeks before the next meeting of the Board at which

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time such a recommendation might be considered, Mr. Atkinson asked the Board for advice.

After some discussion, Dr. Altmaier moved that it be the sense of this Board that any recommendation which may be made by the Athletic Board which meets the approval of Chairman Atkinson and President Bevis will have the approval of the Trustees. This motion was seconded by Mr. Rummell and upon roll call was approved by unanimous vote.

* * * * *

Thereupon the Board adjourned to meet at the call of the Chairman.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) H. S. ATKINSON,
Chairman.

THE OHIO STATE UNIVERSITY

OFFICIAL PROCEEDINGS OF THE SEVEN HUNDRED AND THIRTY-SIXTH MEETING OF THE BOARD OF TRUSTEES

Columbus, Ohio, February 10, 1941.

The Board of Trustees met at the University at 9:30 A. M., pursuant to call of the Chairman.

Present: Herbert S. Atkinson, Chairman, Dr. C. J. Altmaier, Carlton S. Dargusch, Leo L. Rummell, Dr. Burrell Russell and Lockwood Thompson. In the absence of Carl E. Steeb, Secretary, Charles A. Kuntz acted as Secretary of the meeting.

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The minutes of the last meeting were approved.

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The Acting Secretary reported the appointment of the following members of the Board of Trustees:

Herbert S. Atkinson, appointed by Governor Bricker on January 30, 1941, to succeed himself; appointment confirmed by the Senate on February 6, 1941, for the term ending May 13, 1948;

Charles F. Kettering, appointed by Governor Bricker on January 30, 1941, to succeed Miss M. Edith Campbell; appointment confirmed by the Senate on February 6, 1941, for the term ending May 13, 1947.

* * * * *

President Bevis presented the following recommendations:

Resignations

That the following resignations be accepted, and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Georga B. Herman	Home Dem. Agent, Montgomery County	Jan. 31, 1941	\$2,460.00
Margaret Ulmer	Home Dem. Agent, Sandusky County	Feb. 15, 1941	2,052.00
<i>College of Agriculture Administration</i>			
Rose Mary Rotondo	Stenographer	Feb. 6, 1941	972.00
<i>College of Arts and Sciences Chemistry</i>			
Louis C. Gibbons	Post-doctorate Research Fellow (Salary paid from American Petroleum Institute Hydrocarbon Foundation)	Dec. 31, 1940	2,000.00
<i>College of Commerce and Administration Administration</i>			
Beatrice Jenks	Stenographer	Feb. 15, 1941	1,272.00
Hazel Keener	Stenographer	Jan. 31, 1941	972.00
Dorothy Cataline	Stenographer	Feb. 7, 1941	972.00

<i>Economics</i>			
Irving Linger	Graduate Assistant	Dec. 31, 1940	300.00
<i>College of Dentistry</i>			
<i>Dental Clinic</i>			
Emma Smith	Technical Assistant	Feb. 28, 1941	1,032.00
(Miss Smith died February 6, 1941)			
<i>College of Education</i>			
<i>Administration</i>			
Carolyn W. Welsh	Stenographer	Jan. 13, 1941	340.00
<i>Bureau of Educational Research</i>			
Alton O'Steen	Assistant Professor and Research Associate	Jan. 31, 1941	4,200.00
<i>Psychology</i>			
George W. Kisker	Graduate Assistant	Jan. 20, 1941	450.00
William Lemmon	Student Assistant	Jan. 20, 1941	284.00
<i>College of Engineering</i>			
<i>Industrial Engineering</i>			
James Thomas	Assistant	Jan. 31, 1941	972.00
<i>College of Medicine</i>			
<i>Starting-Loving Hospital</i>			
<i>Administration</i>			
Melvin L. Myers	Telephone Operator	Jan. 19, 1941	912.00
Adella Sadmey	Relief Bookkeeper	Feb. 5, 1941	636.00
<i>Nursing Care</i>			
Margaret B. Sautter	Nurses Aide	Feb. 6, 1941	516.00
Philip Culver Kelsey	Orderly	Jan. 31, 1941	696.00
*Martha E. Shelley	General Duty Nurse	Jan. 31, 1941	912.00
*(Salary paid from Rotary Fund No. 7727)			
<i>Dietary</i>			
Florence A. Tripp	Diet Kitchen Helper	Jan. 5, 1941	732.00
Eva J. Edmiston	Diet Kitchen Helper	Jan. 31, 1941	600.00
Elizabeth Ballard	Pastry Cook	Jan. 31, 1941	756.00
<i>Graduate School</i>			
Lawrence L. Ringenberg	Fellow	Jan. 31, 1941	500.00
<i>President's Division</i>			
<i>Physical Education for Men</i>			
Porter B. Forst	Student Assistant	Jan. 20, 1941	300.00
<i>Physical Plant Division</i>			
<i>Steamfitters and Plumbers</i>			
Henry C. Herdt	Steamfitter	Jan. 31, 1941	2,412.00
(Mr. Herdt died on January 20, 1941)			
<i>Police and Watchmen</i>			
Charles Kalb	Policeman	Oct. 31, 1940	1,512.00
<i>Laboratory Supply Store</i>			
Betty Oden	Clerk	Jan. 15, 1941	1,008.00
<i>Baker Hall</i>			
<i>Dormitory</i>			
Gertrude Baines	Maid	Jan. 31, 1941	540.00
<i>Proctors</i>			
George Taylor	Proctor	Dec. 31, 1940	120.00
Bernard Doyle	Proctor	Dec. 31, 1940	120.00
John L. Schwab	Proctor	Dec. 31, 1940	120.00
Paul Stevens	Proctor	Dec. 31, 1940	120.00
Charles Pardee	Proctor	Dec. 31, 1940	120.00
<i>Dining Room and Kitchen</i>			
Maxine Brooks	Helper	Jan. 31, 1941	450.00

Pomerene Refectory

Jeannette Wellmer	Counter Girl	Jan. 11, 1941	612.00
*	*	*	*

Appointments

That the following appointments be approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Iris E. Macumber	Home Dem. Agent, Montgomery County	Feb. 1, 1941		\$2,052.00
Mary E. Klotz	Home Dem. Agent, Scioto County	Feb. 16, 1941		1,848.00
Nina Mae Burson	Home Dem. Agent, Wyandot County	Feb. 1, 1941		1,848.00
<i>College of Agriculture</i>				
<i>Farm Operations</i>				
Jesse Fetters	Laborer	Jan. 1, 1941		1,212.00
<i>Rural Economics—Farm Marketing F-9</i>				
J. Kenneth Samuels	Graduate Assistant	Feb. 1, 1941	Wi.Sp.	185.00 period
<i>College of Commerce and Administration</i>				
<i>Administration</i>				
Lena Wilson	Stenographer	Feb. 17, 1941		1,032.00
Beula Samuels	Stenographer	Feb. 1, 1941		972.00
Virginia Wright	Stenographer	Feb. 8, 1941		972.00
<i>Accounting</i>				
Lillian Widmaier	Graduate Assistant	Jan. 1, 1941	Wi.Sp.	300.00 period
Walter Zeman	Reader	Jan. 1, 1941	Wi.	100.00 period
Walter J. Brown	Reader	Jan. 1, 1941	Wi.	100.00 period
Frank Franko	Reader	Jan. 1, 1941	Wi.	100.00 period
<i>Bureau of Business Research</i>				
Dorothy Payne	Research Assistant	Feb. 1 to Apr. 30, 1941		330.00 period
<i>School of Social Administration</i>				
Verna M. Sutton	Graduate Assistant	Jan. 1, 1941	Wi.	150.00 period
<i>College of Education</i>				
<i>Administration</i>				
Mary E. Willcox	Stenographer	Jan. 25, 1941		1,020.00
Frances Davis	Stenographer	Jan. 22, 1941 for 4¼ months		340.00 period
<i>Education</i>				
Harry Armogida	Graduate Assistant	Jan. 1, 1941	Wi.	150.00 period
<i>Music</i>				
Mary K. Hughes	Graduate Assistant	Jan. 6 to Feb. 15, 1941		75.00 period
<i>Psychology</i>				
George W. Kisker	Assistant	Jan. 20, 1941	Wi.Sp.	954.00
William B. Lemmon	Graduate Assistant	Jan. 20, 1941	Wi.Sp.	450.00
Ray Bixler	Student Assistant	Jan. 20, 1941	Wi.Sp.	288.00
<i>College of Engineering</i>				
<i>Engineering Experiment Station</i>				
W. Lawrence Campbell	Research Assistant	Jan. 1, 1941	Wi.Sp.	300.00 period
<i>Industrial Engineering</i>				
Roland B. Folden	Assistant	Feb. 1, 1941 (12 months)		972.00

<i>College of Law</i>			
Edmund Morgan	Special Lecturer	Feb. 17, 1941	150.00
<i>College of Medicine</i>			
<i>Administration</i>			
Mary F. Fulton	Technical Assistant	Jan. 1, 1941 (12 months)	300.00
(Salary to be paid from Laboratory Supply Store Pro Rata Funds No. 900)			
<i>Medicine</i>			
Walter M. Simpson	Lecturer	Feb. 1, 1941 (12 months)	No salary
<i>Physiological Chemistry</i>			
Hugh A. Senseman	Laboratory Assistant	Jan. 1, 1941	Wi.Sp. 150.00 period
(Salary to be paid from Laboratory Supply Store Pro Rata Funds No. 962)			
<i>Surgery and Gynecology</i>			
Thomas F. Ross	Instructor in Gynecology	Jan. 1, 1941	Wi.Sp. 196.00
<i>Starling-Loving Hospital</i>			
<i>Administration</i>			
Robert Moore	Telephone Operator	Jan. 28, 1941	Code (1) 912.00
Miriam Schreck	Relief Bookkeeper	Feb. 6, 1941	(3&4) 636.00
<i>Nursing Care</i>			
John Harold Cole	Orderly	Feb. 1, 1941	(3&4) 696.00
<i>Dietary</i>			
Alice J. Winegar	Diet Kitchen Helper	Jan. 16, 1941	(3&4) 666.00
Florence Gephart	Diet Kitchen Helper	Feb. 1, 1941	(3&4) 600.00
<i>Nursing Care—Rotary No. 7727</i>			
Irene Beam	General Duty Nurse	Feb. 1, 1941	(3&4) 912.00
Mary Louise Robuck	Nurses Aide	Jan. 1, 1941	(3&4) 516.00
<i>Graduate School</i>			
Henry Z. Schofield	Research Fellow	Jan. 1 to Dec. 31, 1941	3,300.00
(Salary to be paid from the National Paving Brick Association Fund)			
Stanley E. Lull	Research Fellow	Jan. 1 to Dec. 31, 1941	1,200.00
(Salary to be paid from the Glazed Brick and Tile Institute Fund)			
Edwin R. Shepard	Kettering Fellow	Jan. 1, 1941 Su. ('41)	Wi.Sp. 750.00
(Salary to be paid direct by the Kettering Foundation)			
Arthur M. Call	Crotti Research Fellow	Jan. 1 to Sept. 30, 1941	450.00 period
(Salary to be paid from the Crotti Research Fellowship Fund—Rotary No. 7153)			
Mildred Been	Research Assistant	Jan. 1, 1941	Wi.Sp. 300.00 period
(Salary to be paid as follows: \$150 for Winter Quarter from the Iodine Research Fund—Rotary No. 7336; \$150 for Spring Quarter from Graduate School F-9 Funds)			
Maynard S. Raasch	Research Fellow	Jan. 2 to Mar. 31, 1941	300.00 period
(Salary to be paid from the William S. Merrell Company Fund)			
<i>President's Division</i>			
<i>Military Science and Tactics</i>			
2nd Lt. Walter J. Rankin	Assistant Professor	Dec. 18, 1940 to June 30, 1941	154.84 period
<i>Physical Education for Men</i>			
Clyde W. Myers	Student Assistant	Jan. 20, 1941	Wi.Sp. 300.00
<i>Administrative Division</i>			
<i>Stores and Receiving</i>			
Raymond Bugno	Laborer	Feb. 1, 1941	912.00
<i>Laboratory Supply Store</i>			
Frederica Bell	Typist	Jan. 20, 1941	912.00
<i>Athletics</i>			
<i>Games and Sports</i>			
Paul E. Brown	Professor and Director of Football	Mar. 1 to June 30, 1941	2,168.00 period
Hugh S. McGranahan	Instructor and Assistant Football Coach	Mar. 1 to June 30, 1941	1,268.00 period

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Carroll C. Widdoes	Instructor and Assistant Football Coach	Mar. 1 to June 30, 1941	1,268.00 period
Paul Bixler	Instructor and Assistant Football Coach	Apr. 1 to June 30, 1941	1,125.00 period
Trevor J. Rees	Instructor and Assistant Football Coach	July 1, 1941 Au.Wi.Sp.	3,504.00
Frederick Heisler	Instructor and Assistant Football Coach	July 1, 1941 Au.Wi.Sp.	2,508.00
<i>Golf Course</i>			
Robert Williams	Assistant Greenskeeper	Jan. 1, 1941 for 6 months	1,050.00 period
<i>Baker Hall</i>			
<i>Dormitory</i>			
Emma Morehead	Maid	Feb. 1, 1941 for 4½ months	270.00 period
<i>Proctors</i>			
John Thibaut	Proctor	Jan. 6, 1941 Wi.Sp.	80.00 period
J. G. K. Miller	Proctor	Jan. 6, 1941 Wi.Sp.	80.00 period
Harry G. Entwistle	Proctor	Jan. 6, 1941 Wi.Sp.	80.00 period
William Brennan	Proctor	Jan. 6, 1941 Wi.Sp.	80.00 period
<i>Pomerene Refectory</i>			
Erna Wonder	Counter Girl	Jan. 16, 1941	720.00

Summer Quarter Appointments

Name	Title	Period	Rate for Period
<i>College of Arts and Sciences</i>			
<i>English</i>			
Alexander Cowie	Lecturer	Su. Qr.	\$1,000.00
<i>History</i>			
R. A. Winnacker	Visiting Lecturer	Su. Qr.	1,000.00
Walter C. Langsam	Visiting Lecturer	Su. Qr.	1,000.00
<i>Romance Languages</i>			
Jean P. Keller	Part-time Assistant	Su. Qr.	150.00
<i>Speech</i>			
Dorothy B. Bang	Assistant	Su. Qr.	300.00
Roy D. Murphy	Assistant	Su. Qr.	300.00
<i>College of Commerce and Administration</i>			
<i>Accounting</i>			
*Russell S. Willcox	Associate Professor	Su. Qr.	1,000.00
*James R. McCoy	Instructor	Su. Qr.	500.00
<i>Business Organization</i>			
*Felix E. Held	Professor	Su. Qr.	1,000.00
Gustav T. Schwenning	Professor of Industrial Management	1st term, Su. Qr.	450.00
Charles F. Phillips	Professor of Marketing	2nd term, Su. Qr.	450.00
*J. Wayne Ley	Assistant Professor	1st term, Su. Qr.	250.00
<i>Geography</i>			
Alford Archer	Assistant	1st term, Su. Qr.	150.00
<i>School of Social Administration</i>			
*Wilbur C. Batchelor	Associate Professor	Su. Qr.	800.00
<i>Sociology</i>			
H. P. Lohrman	Assistant	Su. Qr.	300.00
Robert Harper	Assistant	Su. Qr.	300.00
<i>College of Education</i>			
<i>Education</i>			
Harry B. Wyman	Professor	Su. Qr.	1,050.00
A. W. Stewart	Professor	1st term, Su. Qr.	400.00

**Clarence F. Moses	Professor	1st term, Su. Qr.	300.00
**Dwight M. Moore	Professor	1st term, Su. Qr.	300.00
**Arthur C. Bunce	Assistant Professor	1st term, Su. Qr.	300.00
** (Salaries to be paid from Conservation Laboratory Fund)			
F. L. Shoemaker	Associate Professor	Su. Qr.	850.00
M. M. Chambers	Associate Professor	1st term, Su. Qr.	475.00
Harold E. Alspaugh	Associate Professor	1st term, Su. Qr.	450.00
(Mr. Alspaugh's salary to be paid as follows: \$300 from George-Deen Funds and \$150 from A-1 Funds)			
David H. Sutton	Assistant Professor	Su. Qr.	1,000.00
*Rose Lammel	Assistant Professor	1st term, Su. Qr.	450.00
Elroy W. Bollinger	Lecturer	1st term, Su. Qr.	300.00
<i>Fine Arts</i>			
*Erwin F. Frey	Professor and Acting Chairman	Su. Qr.	800.00
*James W. Grimes	Associate Professor	Su. Qr.	667.00
*Carlton Atherton	Assistant Professor	1st term, Su. Qr.	308.00
*Edgar Littlefield	Assistant Professor	2nd term, Su. Qr.	281.00
*Anthony Anderla	Instructor	Su. Qr.	444.00
Margaret S. Fetzner	Instructor	Su. Qr.	400.00
(To be named later)	Assistant	Su. Qr.	80.00
(To be named later)	Assistant	Su. Qr.	80.00
<i>Music</i>			
*Eugene J. Weigel	Professor and Chairman	1st term, Su. Qr.	600.00
*Louis H. Diercks	Professor	1st term, Su. Qr.	500.00
John W. McCarthy	Professor	1st term, Su. Qr.	400.00
D. Ralph Appelman	Professor	1st term, Su. Qr.	250.00
J. J. Gagnier	Professor	1st term, Su. Qr.	250.00
*Manley R. Whitcomb	Assistant Professor	1st term, Su. Qr.	400.00
*Walter Kob	Assistant Professor	1st term, Su. Qr.	340.00
*George E. Hardesty	Assistant Professor	1st term, Su. Qr.	340.00
*Dale V. Gilliland	Assistant Professor	1st term, Su. Qr.	340.00
Olwen E. Jones	Assistant Professor	1st term, Su. Qr.	340.00
*Hilda E. Dierker	Assistant Professor	1st term, Su. Qr.	340.00
Lee Shackson	Assistant Professor	2nd term, Su. Qr.	240.00
*William B. McBride	Assistant Professor	2nd term, Su. Qr.	340.00
Thelbert R. Evans	Assistant Professor	1st term, Su. Qr.	150.00
Melvin L. Balliett	Assistant Professor	1st term, Su. Qr.	150.00
*Howard S. Wilson	Instructor	1st term, Su. Qr.	340.00
*Clare E. Grundman	Instructor	1st term, Su. Qr.	340.00
Eleanor Anawalt	Instructor	2nd term, Su. Qr.	240.00
<i>Psychology</i>			
Mark A. May	Professor	1st term, Su. Qr.	825.00
Dewey B. Stuit	Professor	1st term, Su. Qr.	675.00
<i>College of Engineering</i>			
<i>Chemical Engineering</i>			
George M. Machwart	Acting Associate Professor	Su. Qr.	500.00
(To be named later)		Su. Qr.	500.00
Fred O. Barrett	Graduate Assistant	Su. Qr.	150.00
<i>Civil Engineering—Summer Camp</i>			
*Roscoe C. Sloane	Camp Director	June 17 to July 29, 1941	600.00
*John M. Montz	Associate Professor	June 17 to July 29, 1941	400.00
*Claude H. Wall	Associate Professor	June 17 to July 29, 1941	350.00
Earl Burnett	Cook	June 17 to July 29, 1941	120.00
<i>Industrial Engineering</i>			
(To be named later)	Student Assistant	Su. Qr.	150.00
(To be named later)	Student Assistant	Su. Qr.	150.00
(To be named later)	Student Assistant	Su. Qr.	150.00
<i>College of Medicine</i>			
<i>Physiology</i>			
Douglas Smith	Graduate Assistant	Su. Qr.	150.00
<i>President's Division</i>			
<i>Franz Theodore Stone Laboratory</i>			
William J. K. Harkness	Professor of Zoology	Su. Qr.	600.00

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*Bernard S. Meyer	Professor of Botany	Su. Qr.	600.00
William F. Hahnert	Associate Professor of Zoology	Su. Qr.	600.00
*Clarence E. Taft	Assistant Professor of Botany	1st term, Su. Q.	300.00
Earl L. Core	Assistant Professor of Botany	Su. Qr.	600.00
Bertil G. Anderson	Assistant Professor of Zoology	Su. Qr.	600.00
Marion W. Boesel	Assistant Professor of Zoology	Su. Qr.	600.00
Frederick E. Lyman	Assistant Professor	Su. Qr.	300.00
*Alvah Peterson	Research Associate	Su. Qr.	150.00
	* (Extra instruction for Cash)		

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Changes in Title

That the following changes in title be approved:

Name	Title—From	To	Effective
<i>College of Arts and Sciences</i>			
<i>German</i>			
T. Herbert Etzler	Graduate Assistant	Assistant	Wi. Qr. only
<i>Athletics</i>			
Frederick E. Mackey	Assistant Professor and Freshman Football Coach	Assistant Professor and Assistant Football Coach	Mar. 1, 1941
* * * * *			

Changes in Salary

That the following changes in salary be approved:

Name	Title	Effective	Annual Rate	
			From	To
<i>College of Agriculture</i>				
<i>Administration</i>				
Dorothy L. Nay	Stenographer	Feb. 1, 1941	\$1,032.00	\$1,200.00
<i>College of Arts and Sciences</i>				
<i>German</i>				
T. Herbert Etzler	Assistant	Wi. Qr. only	450.00	900.00
<i>College of Commerce and Administration</i>				
<i>Administration</i>				
Gay Nuzum	Stenographer	Feb. 17, 1941	1,032.00	1,272.00
<i>Accounting</i>				
Daniel M. Shonting	Assistant Professor (part time)	Sp. Qr. only	252.00 period	500.00 period
<i>College of Education</i>				
<i>Psychology</i>				
Charles F. Cannell	Assistant (12 months)	Jan. 1, 1941	1,200.00	1,350.00
<i>College of Medicine</i>				
<i>Starling-Loving Hospital</i>				
<i>Laboratories</i>				
Mary Hoagland	Assistant Medical Technologist	Jan. 1, 1941	912.00 (1&4)	1,200.00 (1&4)
<i>Dietary</i>				
Hazel H. Kinnan	Diet Kitchen Helper	Jan. 16, 1941	600.00 (3&4)	666.00 (3&4)
<i>Administrative Division</i>				
<i>Stores and Receiving</i>				
Harry Sanders	Laborer	Feb. 1, 1941	1,500.00	1,620.00
Floyd Allen	Laborer	Feb. 1, 1941	1,332.00	1,392.00

Athletics

Frederick C. Mackey	Assistant Professor and Assistant Football Coach	Mar. 1, 1941	3,996.00	4,704.00
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Change in Quarters of Service

That the following change in quarters of service be approved.

Name	Title	From	To
<i>College of Medicine</i>			
<i>Physiology</i>			
		1940-1941	
Raymond J. Seymour	Professor	Au. Wi. Sp.	Au. Sp.
*	*	*	*

That the following miscellaneous recommendations be approved:

That the following travel be authorized, subject to the approval of the Director of Finance, and that railroad fare and pullman be paid from F-6 Travel funds:

Dean J. H. J. Upham, College of Medicine, and Professor Clayton S. Smith, Department of Physiological Chemistry, to attend the meeting of the Council on Medical Education and Hospitals of the American Medical Association in Chicago, Illinois, February 16-19, 1941;

Charles A. Kuntz, Comptroller, to attend a conference of Business Managers of certain state universities in Chicago, Illinois, February 14-15, 1941.

That the following leaves of absence be granted:

James C. Yocum, Assistant Professor, Bureau of Business Research, from February 1 to May 31, 1941, and that his salary be reduced for the months of April and May, 1941, from \$256 per month to \$84 per month. (Mr. Yocum will be on duty during the Summer of 1941 and will, therefore, be giving eight months service instead of nine months, as required. He will be entitled to 8/9ths of his salary, or a total of \$2728, payable from October of 1940 to September of 1941);

Arthur H. Moehlman, Associate Professor, University School, without salary, from the beginning of the Spring Quarter, 1941, to October 1, 1942. Professor Moehlman has been called for military service as a Reserve Officer;

John V. Horst, Instructor in Surgery and Gynecology, without salary, effective January 1, 1941, for an indefinite period, for military service;

Drew L. Davies, Instructor in Surgery and Gynecology, without salary, effective January 1, 1941, for an indefinite period, for military service;

R. H. Shilling, Resident, St. Francis Hospital, without salary, effective January 1, 1941, for an indefinite period, for military service.

Wilma Dolezal, Clerk, Starling-Loving Hospital, without salary, effective April 1, 1941, for three months;

Georgiana Brawley, Library Assistant, Library, without salary, effective February 8, 1941, for three months;

Helen P. Davis, Typist, College of Engineering, without salary, effective December 1, 1940, for an indefinite period.

That, upon the recommendation of Dean J. H. J. Upham of the College of Medicine, and Bland L. Stradley, University Examiner, the Freshman Class of the College of Medicine be increased from 75 to 84, effective with the Autumn Quarter of 1941, for the following reasons:

1. The demand for physicians by the Army justifies such an increase;
2. Unless students in professional schools are granted exemption or prolonged deferment under the Selective Service Law, the size of the class may be substantially reduced before graduation;
3. The members of the faculty of the College of Medicine have indicated that they can adequately provide for a class of 84.

That the following gifts be accepted and the appreciation of the Board of Trustees be appropriately expressed:

\$450 from Dr. Andre Crotti, Columbus, Ohio, for the establishment of a research fellowship in Physiological Chemistry; \$50 from the Cuyahoga County Mothers' Association, to be added to the Student Loan Fund;

\$9172.22 from the Estate of Elizabeth E. McFarland, deceased, for an endowment fund in memory of the late Professor R. W. McFarland and his wife, Mary. Said amount is to be invested and the income is to be used for the sole purpose of aiding and assisting poor worthy students, irrespective of race, color or creed.

That the Memorandum of Understanding and Agreement as between the Ohio State University and the Ohio Division of Conservation in respect to the joint support and program of the Franz Theodore Stone Laboratory on Gibraltar Island, be approved; and that the President be authorized to execute the contract in behalf of the Ohio State University.

Upon motion of Mr. Rummell, seconded by Dr. Russell, the above recommendations of the President were upon roll call unanimously approved.

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The President now presented to the Board the matter of a permanent location for the Civil Engineering Summer Camp which is conducted each year, and stated that the Commissioners of Coshoc-ton County, Ohio, have indicated their willingness to convey to the State of Ohio, for the use of The Ohio State University, 10 acres of land, more or less, located in that county in the vicinity of the headquarters buildings of the United States Government Experimental Watershed Project.

The President presented further a Memorandum of Understanding between the Trustees of Ohio State University and the Soil Conservation Service, United States Department of Agriculture, relative to the use of the Government water and sewage disposal systems without cost to the University except for the expense of connecting these lines. This Memorandum of Understanding will become effective on April 1, 1941.

Upon motion of Dr. Altmaier, seconded by Mr. Dargusch, the Board by unanimous vote approved the above location as a permanent site for the Civil Engineering Summer Camp, and authorized the President to sign the necessary documents pertaining to the conveyance of the 10-acre tract by the Commissioners of Coshocton County, Ohio. The Board further approved the Memorandum of Understanding with the Soil Conservation Service, United States Department of Agriculture, and authorized the President to sign said agreement for and on behalf of the Board of Trustees.

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President Bevis reported that the Class of 1941 had adopted as a memorial project the completion of the historic "University Gateway" project which was initiated by the alumni "Patriarchs" in 1912 under the chairmanship of Dr. Wilbur H. Siebert, Professor Emeritus.

This group, the President said, had raised funds for the construction of an imposing campus Gateway at the Fifteenth Avenue entrance, which funds, with accumulated interest, now amount to \$2,536.48. Similar contributions to the Gateway project by the Classes of 1931, 1939, and 1940 have raised the total amount available to \$4,665.91, which with proposed contributions from the Class of 1941 and with federal WPA cooperation will make possible the construction of the Gateway.

Mr. Howard Dwight Smith, University Architect, presented plans and specifications for the project, whereupon the President recommended their approval.

Upon motion of Mr. Rummell, seconded by Mr. Thompson, and in accordance with the President's recommendation, the Board, upon roll call, approved by unanimous vote the plans and specifications for construction of the memorial Gateway at the Fifteenth Avenue entrance to the campus, authorized the Business Manager to proceed with negotiations for WPA assistance, and directed that the President express to Professor Siebert, representing the Alumni Patriarchs' Group, and to the Presidents of the Classes of 1931, 1939, 1940 and 1941, the appreciation of the University for their generous participation in the gifts which will provide this architectural embellishment of the campus.

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The Acting Secretary reported that official approval, under date of February 6, 1941, had been received from D. E. Matheny, District Director of Operations, Work Projects Administration in Ohio, for the construction of the ROTC Building Unit (Military Science Shop and Storage Building), the final plans for which were approved by the Board at its December 16th meeting.

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Thereupon the Board adjourned to meet at the call of the Chairman.

Attest:

(Signed) CHAS. A. KUNTZ,
Acting Secretary.

(Signed) H. S. ATKINSON,
Chairman.

THE OHIO STATE UNIVERSITY

OFFICIAL PROCEEDINGS OF THE SEVEN HUNDRED AND THIRTY-SEVENTH MEETING OF THE BOARD OF TRUSTEES

Columbus, Ohio, March 10, 1941.

The Board of Trustees met at the University at 9:30 A. M., pursuant to call of the Chairman.

Present: Herbert S. Atkinson, Chairman, Dr. C. J. Altmaier, Carlton S. Dargusch, Leo L. Rummell, Dr. Burrell Russell and Lockwood Thompson.

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The minutes of the last meeting were approved.
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President Bevis presented the following recommendations:

Resignations

That the following resignations be accepted, and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Ruth R. Bloom	Home Dem. Agent, Greene County	Mar. 10, 1941	\$2,460.00
<i>College of Agriculture</i>			
<i>Zoology and Entomology</i>			
Edwin R. Willis	Graduate Assistant	Mar. 31, 1941	450.00
<i>College of Arts and Sciences</i>			
<i>Bacteriology</i>			
Helen H. Alford	Graduate Assistant	Mar. 8, 1941	450.00
Donald K. Hesson	Graduate Assistant	Mar. 1, 1941	300.00
<i>English</i>			
Benton E. Jones	Graduate Assistant	Feb. 14, 1941	450.00
<i>College of Commerce and Administration</i>			
<i>Administration</i>			
Celia Gureski	Stenographer	Feb. 28, 1941	972.00
<i>Economics</i>			
Glenn A. Lowery	Graduate Assistant	Feb. 15, 1941	450.00
<i>College of Education</i>			
<i>Education</i>			
Alan Griffin	Instructor	Mar. 31, 1941	2,088.00
<i>Psychology</i>			
Quin F. Curtis	Instructor	Jan. 31, 1941	2,064.00
<i>College of Medicine</i>			
<i>Medicine</i>			
William Wayne Stewart	Technical Assistant	Feb. 28, 1941	924.00
<i>Starling-Loving Hospital</i>			
<i>Nursing Care</i>			
Catherine Helman	Night Supervisor	Feb. 28, 1941	1,512.00
Irene Schanz	Relief Night Supervisor	Feb. 28, 1941	1,512.00

Margaret G. Reis	Assistant Head Nurse	Feb. 28, 1941	996.00
Robert J. Kennedy	Orderly	Feb. 28, 1941	696.00
John Wm. Kissel	Orderly	Feb. 28, 1941	696.00
Herbert Roseler	Orderly	Feb. 22, 1941	696.00
*Alma Arney	General Duty Nurse	Feb. 23, 1941	912.00
* (Salary paid from Rotary No. 7727)			

Operating Room and Anesthetics

Margaret Ross	Assistant Head Nurse	Feb. 18, 1941	1,266.00
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X-Ray

Eloise Thompson	Clerk	Feb. 28, 1941	900.00
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*President's Division**Broadcasting Station*

John Norman	News Assistant	Feb. 28, 1941	420.00
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Military Science

Lt. Col. Charles A. Beaucond	Assistant Professor	Feb. 28, 1941	240.00
Major Joseph L. Langevin	Assistant Professor	Feb. 28, 1941	240.00
Major Halstead C. Fowler	Assistant Professor	Feb. 28, 1941	240.00
Capt. James F. Brooke, Jr.	Assistant Professor	Feb. 28, 1941	240.00

*Administrative Division**Business Office*

Jean Curpen	Typist	Feb. 6, 1941	972.00
Imogene Wilson	Comptometer Operator	Mar. 15, 1941	972.00

Registrar's Office

Dorothy L. McClelland	Assistant to Registrar	Feb. 28, 1941	1,032.00
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*Physical Plant Division**Janitor Service*

Joseph J. Green	Janitor	Feb. 28, 1941	1,212.00
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*Baker Hall**Dining Room and Kitchen*

Mada Garn	Helper	Feb. 22, 1941	450.00
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Pomerene Refectory

Alice Noble	Cashier	Feb. 15, 1941	852.00
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*Residence Halls for Women**Dining Room and Kitchen*

Melba Wilson	Helper	Jan. 31, 1941	467.50
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Appointments

That the following appointments be approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Christine M. Sherer	Home Dem. Agent, Marion County	Mar. 1, 1941		\$1,848.00
Elizabeth Schutzberg	Home Dem. Agent, Sandusky County	Feb. 16, 1941		1,848.00
<i>College of Agriculture</i>				
<i>Administration</i>				
Jean Curpen Dones	Stenographer	Feb. 7, 1941		972.00
(Salary to be paid as follows: \$492 from A-1; \$480 from Rotary No. 7250)				
<i>Agricultural Education</i>				
Bernard C. Ball	Instructor	Mar. 15 to June 30, 1941		525.00
(Salary to be paid from Smith-Hughes Funds)				period

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<i>Agricultural Engineering</i>				
Robert L. Erwin	Student Assistant	Apr. 1, 1941	Sp.	150.00 period
<i>Agronomy</i>				
Samuel R. Aldrich	Assistant	Apr. 1, 1941	Sp.	300.00 period
<i>Zoology and Entomology</i>				
Fenton T. West	Graduate Assistant	Apr. 1, 1941	Sp.	150.00 period
<i>College of Arts and Sciences</i>				
<i>Bacteriology</i>				
Maida M. Heath	Graduate Assistant	Apr. 1, 1941	Sp.	150.00 period
John L. Schwab	Graduate Assistant	Mar. 8, 1941 for 2 weeks		27.00 period
Elizabeth Wareham	Student Assistant	Mar. 3, 1941 for 3 weeks		41.00 period
<i>Chemistry</i>				
Edward Mack, Jr.	Professor and Chairman	July 1, 1941	Au.Wi.Sp.	7,128.00
<i>Physics and Astronomy</i>				
Robert C. Butler	Technical Assistant	Mar. 1, 1941 for 4 months		450.00 period
<i>College of Commerce and Administration</i>				
<i>Administration</i>				
Genevieve Ford	Stenographer	Mar. 1, 1941		972.00
<i>Accounting</i>				
Walter Zeman	Reader	Apr. 1, 1941	Sp.	100.00 period
Frank Franko	Reader	Apr. 1, 1941	Sp.	100.00 period
Richard J. Springer	Reader	Apr. 1, 1941	Sp.	100.00 period
<i>Bureau of Business Research</i>				
Ralph D. Spring	Assistant	Apr. 1 to Sept. 30, 1941		900.00 period
Mary Rense	Assistant	Apr. 1 to Sept. 30, 1941		600.00 period
Mary Gay	Assistant to the Acting Director	Apr. 1 to Sept. 30, 1941		540.00 period
<i>Business Organization</i>				
Wallace W. Cook	Graduate Assistant	Apr. 1, 1941	Sp.	150.00 period
<i>College of Dentistry</i>				
<i>Dental Clinic</i>				
Luella Parks	Technical Assistant	Mar. 1, 1941 (12 months)		912.00
<i>College of Education</i>				
<i>Education</i>				
Lenore Taylor	Assistant	Apr. 1, 1941	Sp.	275.00 period
<i>Psychology</i>				
Hugh B. McFadden	Instructor	Feb. 1 to June 30, 1941		1,150.00 period
<i>University School</i>				
Alan Griffin	Assistant Professor	Apr. 1, 1941	Sp.	978.00 period
Harry Armogida	Graduate Assistant	Apr. 1, 1941	Sp.	150.00 period
<i>College of Engineering</i>				
<i>Administration</i>				
Betty Gale	Typist (for the absence of Helen P. Davis, on leave)	Mar. 1, 1941		80.00 month
<i>Civil Engineering</i>				
Robert R. McClain	Laboratory Storeroom Assistant	Apr. 1, 1941	Sp.	30.00 period

College of Medicine
Medicine

Kenneth R. Lauer Laboratory Assistant Mar. 1, 1941 (12 months) 924.00

Starling-Loving Hospital

Administration

Willa Colliton Bookkeeper Apr. 1, 1941 Code (3) 255.00
for 3 months period

Housekeeping

Marie Crow Housekeeper Mar. 1, 1941 (5) 912.00
Wayne A. Schaller Elevator Operator Mar. 1, 1941 (3&4) 840.00

Nursing Care

Albert E. Helmling Orderly Feb. 23, 1941 (3&4) 696.00

X-Ray

Elinor F. Marion Clerk Mar. 1, 1941 (1&4) 900.00

Dietary

Marguerite R. LeVeck Diet Kitchen Helper Mar. 1, 1941 (3&4) 666.00

Nursing Care—Rotary No. 7727

Mary Margaret Wirth General Duty Nurse Mar. 3, 1941 (3&4) 912.00
Betty Jane Miller General Duty Nurse Mar. 1, 1941 (3&4) 912.00
Louise Jackson General Duty Nurse Mar. 1, 1941 (3&4) 912.00
Antoinette Infanti General Duty Nurse Feb. 24, 1941 (3&4) 912.00
Wanda Neikirk General Duty Nurse Mar. 2, 1941 (3&4) 912.00
Ruby Sadler Nurses Aide Feb. 7, 1941 (3&4) 516.00

St. Francis Hospital

Ann Burns Assistant Feb. 1 to Mar. 31, 1941 150.00
period

Graduate School

Fritz Blank Research Fellow Feb. 1, 1941 for 12 months 2,400.00
(Salary to be paid from the Emergency Committee in Aid of Displaced
Foreign Medical Scientists' Fund—Rotary No. 7229)

Albert Prebus Development Fund Fellow Apr. 1, 1941 Sp. 533.00
in Electron Optics period

(Salary to be paid from the Ohio State University Development Fund)

Eleanor B. Smith Scholar Apr. 1, 1941 Sp. 100.00
period

Louis Kesselman Scholar Apr. 1, 1941 Sp. 100.00
period

Jess Ira Marcum Scholar Apr. 1, 1941 Sp. 100.00
period

Norbert F. O'Donnell Scholar Apr. 1, 1941 Sp. 100.00
period

William B. Scott Scholar Apr. 1, 1941 Sp. 100.00
period

President's Division

Library

Elizabeth Jean Reed Library Assistant Feb. 10 to Apr. 30, 1941 200.90
period

Martha I. Miller Library Assistant Feb. 15, 1941 for 1 month 46.00
period

Administrative Division

Registrar's Office

Marjorie Wolfe Assistant to Registrar Mar. 5, 1941 1,032.00

Physical Plant Division

Police and Watchmen

Joseph J. Green Policeman Mar. 1, 1941 1,452.00

Light, Heat and Power—Steamfitters and Plumbers

Lawrence Mess Repairman Mar. 1, 1941 1,752.00

Janitor Service

Frank Birmele Janitor Mar. 1, 1941 1,212.00

Residence Halls for Women

Dining Room and Kitchen

Mattie Childs Helper Mar. 1, 1941 for 3½ months 192.50
period

Summer Quarter Appointments

Name	Title	Period	Rate for Period
<i>College of Arts and Sciences</i>			
<i>Bacteriology</i>			
Sanford B. Rosenman	Graduate Assistant	Su. Qr.	\$150.00
Max E. Tyler	Graduate Assistant	Su. Qr.	150.00
Owen B. Weeks	Graduate Assistant	Su. Qr.	150.00
<i>Chemistry</i>			
*Melville L. Wolfson	Professor	Su. Qr.	905.00
James F. Corwin	Graduate Assistant	Su. Qr.	150.00
Kenneth W. Greenlee	Graduate Assistant	Su. Qr.	150.00
(To be named later)	Graduate Assistant	Su. Qr.	150.00
<i>Classical Languages</i>			
Lloyd Daly	Assistant Professor	Su. Qr.	500.00
<i>German</i>			
(To be named later)	Graduate Assistant	Su. Qr.	150.00
(To be named later)	Graduate Assistant	Su. Qr.	150.00
<i>College of Commerce and Administration</i>			
<i>School of Social Administration</i>			
Robert G. Paterson	Professor	Su. Qr.	250.00
<i>College of Education</i>			
<i>Education</i>			
Heber A. Sotzin	Professor	Su. Qr.	1,000.00
Burl N. Osburn	Professor	Su. Qr.	900.00
*Everett J. Kircher	Assistant Professor	Su. Qr.	626.00
Donald Faulkner	Assistant Professor	Su. Qr.	600.00
John A. Whitesel	Assistant Professor	Su. Qr.	400.00
Fred C. Slager	Assistant Professor	Su. Qr.	400.00
*Margaret Willis	Assistant Professor	1st term, Su. Qr.	350.00
Clinton M. File	Lecturer	2nd term, Su. Qr.	500.00
Lloyd L. Ramseyer	Lecturer	1st term, Su. Qr.	200.00
Olive Woodruff	Instructor	1st term, Su. Qr.	200.00
Florence Moore	Assistant	1st term, Su. Qr.	200.00
Kent Howard	Assistant	1st term, Su. Qr.	150.00
Robert W. Haws	Graduate Assistant	Su. Qr.	150.00
Kenneth B. Henderson	Graduate Assistant	Su. Qr.	150.00
Carl C. Byers	Graduate Assistant	Su. Qr.	150.00
Elliott C. Hutton	Graduate Assistant	Su. Qr.	150.00
Willis A. Whitehead	Graduate Assistant	Su. Qr.	150.00
<i>University School</i>			
*Harold Reynard	Instructor in Science	1st term, Su. Qr.	200.00
John Marquis	Assistant in Arts	1st term, Su. Qr.	150.00
(To be named later)	Assistant in Industrial Arts	1st term, Su. Qr.	100.00
(Above salaries to be paid from Laboratory Supply Store Pro Rata Funds)			
<i>Summer Demonstration School</i>			
*Cecile Swales	Instructor and Teacher-in-charge	1st term, Su. Qr.	400.00
*Edna Salt	Instructor	1st term, Su. Qr.	300.00
*Nelle Morris	Instructor	1st term, Su. Qr.	300.00
*Margaret Dudley	Instructor	1st term, Su. Qr.	300.00
*Louise Asplund	Instructor	1st term, Su. Qr.	300.00
*Beth Thewlis	Instructor	1st term, Su. Qr.	300.00
Margaret Sutton	Instructor	1st term, Su. Qr.	300.00
Roberta Green	Instructor	1st term, Su. Qr.	300.00
Ray Snyder	Instructor	1st term, Su. Qr.	300.00
Ruth W. Shane	Instructor	1st term, Su. Qr.	250.00
Barbara Boughton	Assistant to Observers	1st term, Su. Qr.	200.00
<i>Workshop—Secondary School Curriculum</i>			
*Robert Fink	Instructor in the Arts	1st term, Su. Qr.	200.00
*George Salt	Instructor in Language	1st term, Su. Qr.	200.00
Harriet L. Johnson	Assistant in Kindergarten	1st term, Su. Qr.	100.00
(Above salaries to be paid from Laboratory Supply Store Pro Rata Funds)			

College of Law

*Robert M. Hunter	Professor	2nd term, Su. Qr.	550.00
*Silas A. Harris	Professor	1st term, Su. Qr.	550.00
(To be named later)	Professor	1st term, Su. Qr.	500.00
(To be named later)	Professor	2nd term, Su. Qr.	500.00
*William H. Rose	Professor	1st term, Su. Qr.	400.00
*Norman D. Lattin	Professor	2nd term, Su. Qr.	400.00
*Harry W. Vanneman	Professor	1st term, Su. Qr.	350.00
(To be named later)	Professor	2nd term, Su. Qr.	350.00

*President's Division**Physical Education for Men*

*Delbert Oberteuffer	Professor	1st term, Su. Qr.	700.00
*Paul E. Brown	Professor	1st term, Su. Qr.	500.00
*Willard P. Ashbrook	Associate Professor	1st term, Su. Qr.	400.00
*Glenn W. Howard	Assistant Professor	Su. Qr.	800.00
Wesley E. Fesler	Instructor	1st term, Su. Qr.	400.00

Intramural Athletics

*Leo G. Staley	Associate Professor	1st term, Su. Qr.	400.00
*Richard C. Larkins	Assistant Professor	1st term, Su. Qr.	400.00
*Carl J. Wirthwein	Instructor	2nd term, Su. Qr.	400.00

(Above salaries to be paid from General Activities Fee Funds)

Physical Education for Women

Hazel Rex	Professor	1st term, Su. Qr.	500.00
*Violet C. Boynton	Associate Professor	1st term, Su. Qr.	400.00
*Geneva Watson	Assistant Instructor	1st term, Su. Qr.	400.00
*Ann Paterson	Instructor	1st term, Su. Qr.	325.00
*Gertrude B. Nogal	Graduate Assistant	1st term, Su. Qr.	100.00

Intramural Athletics

*Evelyn Rupert	Assistant Instructor	2nd term, Su. Qr.	300.00
*Jeannette Stein	Assistant Instructor	1st term, Su. Qr.	375.00
*Helen Allkire	Instructor	1st term, Su. Qr.	275.00

(Above salaries to be paid from General Activities Fee Funds)

*(Extra Instruction for Cash)

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Changes in Title

That the following changes in title be approved:

Name	Title—From	To	Effective
<i>Agricultural Extension</i>			
Dorothy Stamback	Home Dem. Agent, Scioto County	Home Dem. Agent, Greene County	Mar. 11, 1941
<i>College of Agriculture</i>			
<i>School of Home Economics</i>			
Helen Williams Shaw	Assistant (part time)	Instructor (part time)	Sp. Qr. only
<i>College of Arts and Sciences</i>			
<i>English</i>			
Mary Anderson	Graduate Assistant	Assistant	Wi. Qr. only
Virginia Canfield	Graduate Assistant	Assistant	Sp. Qr. only
<i>College of Commerce and Administration</i>			
<i>Economics</i>			
Edison L. Bowers	Associate Professor	Associate Professor and Chairman	Mar. 1, 1941
<i>College of Education</i>			
<i>Education</i>			
Glenn L. McConagha	Assistant	Instructor	Sp. Qr. only
<i>College of Medicine</i>			
<i>Starling-Loving Hospital</i>			
<i>Nursing Care</i>			
Josephine Shupink	Night Supervisor on Obstetrics	Night Supervisor	Mar. 1, 1941
*Leona James	General Duty Nurse	Night Supervisor on Obstetrics	Mar. 1, 1941

3-10-'41

*Mary Cormany	General Duty Nurse	Assistant Head Nurse	Mar. 1, 1941
*Dorothy Dalsky	General Duty Nurse	Relief Night Supervisor	Mar. 1, 1941

*(Transferred from Rotary No. 7727 to A-1 budget)

Operating Room and Anesthetics

Virginia B. Rock	General Duty Nurse	Assistant Head Nurse in Operating Room	Feb. 19, 1941
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(Transferred from Rotary No. 7727 to A-1 budget)

Dietary

Alice Jessie Winegar	Diet Kitchen Helper	Pastry Cook	Mar. 1, 1941
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*President's Division**Military Science*

Lt. Col. J. A. Dorst	Assistant Professor	Associate Professor	Mar. 1, 1941
Lt. Col. R. J. Canine	Assistant Professor	Associate Professor	Mar. 1, 1941
Lt. Col. R. D. Wolfe	Assistant Professor	Associate Professor	Mar. 1, 1941
Major Allen E. Smith	Assistant Professor	Associate Professor	Mar. 1, 1941
Capt. Edw. J. Cotter	Assistant Professor	Associate Professor	Mar. 1, 1941
1st Lt. A. R. Morrison	Assistant Professor	Instructor	Mar. 1, 1941
2nd Lt. Howard Blackburn	Assistant Professor	Instructor	Mar. 1, 1941
2nd Lt. Ted H. Conner	Assistant Professor	Instructor	Mar. 1, 1941
2nd Lt. Joe B. DeVennish	Assistant Professor	Instructor	Mar. 1, 1941
2nd Lt. H. C. Galleher	Assistant Professor	Instructor	Mar. 1, 1941
2nd Lt. J. J. Kavanagh	Assistant Professor	Instructor	Mar. 1, 1941
2nd Lt. R. F. Kreager	Assistant Professor	Instructor	Mar. 1, 1941
2nd Lt. Murray M. Montgomery, Jr.	Assistant Professor	Instructor	Mar. 1, 1941
2nd Lt. R. C. Pfeiffer	Assistant Professor	Instructor	Mar. 1, 1941
2nd Lt. W. J. Rankin	Assistant Professor	Instructor	Mar. 1, 1941
2nd Lt. Thomas C. Reddington	Assistant Professor	Instructor	Mar. 1, 1941
2nd Lt. S. F. Stebelton	Assistant Professor	Instructor	Mar. 1, 1941
2nd Lt. D. F. Warner	Assistant Professor	Instructor	Mar. 1, 1941

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Changes in Salary

That the following changes in salary be approved:

Name	Title	Effective	Annual Rate	
			From	To
<i>College of Agriculture</i>				
<i>School of Home Economics</i>				
Helen Williams Shaw	Instructor (part time)	Sp. Qr. only	\$ 120.00 period	\$ 345.00 period
<i>College of Arts and Sciences</i>				
<i>English</i>				
Mary Anderson	Assistant	Wi. Qr. only	150.00 period	261.00 period
Virginia Canfield	Assistant	Sp. Qr. only	150.00 period	264.00 period
<i>College of Commerce and Administration</i>				
<i>Economics</i>				
William Bigler	Assistant	Wi. Qr. only	300.00 period	375.00 period
<i>College of Dentistry</i>				
<i>Dental Clinic</i>				
Marianne Ide Clarke	Technical Assistant	Mar. 1, 1941	972.00	1,032.00
<i>College of Education</i>				
<i>Education</i>				
Glenn L. McConagha	Instructor	Sp. Qr. only	267.00 period	696.00 period

*College of Medicine**Starling-Loving Hospital**Nursing Care**Code*

Josephine Shupink	Night Supervisor	Mar. 1, 1941	1,212.00 (3&4)	1,512.00
*Leona James	Night Supervisor on Obstetrics	Mar. 1, 1941	912.00 (3&4)	1,212.00
*Mary Corman	Assistant Head Nurse	Mar. 1, 1941	912.00 (3&4)	996.00
*Dorothy Balsky	Relief Night Supervisor	Mar. 1, 1941	912.00 (3&4)	1,152.00

*(Transferred from Rotary No. 7727 to A-1 budget)

Operating Room and Anesthetics

Virginia B. Rock	Assistant Head Nurse in Operating Room	Feb. 19, 1941	912.00 (3&4)	1,266.00
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(Transferred from Rotary No. 7727 to A-1 budget)

Dietary

Alice Jessie Winegar	Pastry Cook	Mar. 1, 1941	666.00 (3&4)	756.00
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*Physical Plant Division**Light, Heat and Power—Steamfitters and Plumbers*

Felix Kearney	Steamfitter	Mar. 1, 1941	1,932.00	2,112.00
C. Knoblauch	Steamfitter's Helper	Mar. 1, 1941	1,932.00	2,112.00
Arthur J. Schmidt	Plumber's Apprentice	Mar. 1, 1941	1,932.00	2,112.00
S. R. Sher	Heat Regulating Man	Mar. 1, 1941	1,932.00	1,992.00
Mike Yeager	Steamfitter	Mar. 1, 1941	1,872.00	1,992.00

Athletics

Wayne B. Wright	Assistant Baseball Coach	Mar. 1, 1941	300.00	450.00
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Pomerene Refectory

Erna Wonder	Counter Girl	Mar. 1, 1941	720.00	732.00
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Changes in Quarters of Service

That the following changes in quarters of service be approved:

Name	Title	From	To
<i>College of Arts and Sciences</i>		<i>1940-1941</i>	
<i>Speech</i>			
G. Oscar Russell	Professor	Su.Au.Wi.Sp.	Su.Au.Wi.
<i>Graduate School</i>			
Albert Prebus	Development Fund Fellow in Electron Optics	Su.Au. Sp.	Su.Au.Wi.
Charles T. West	Stillman W. Robinson Fellow	Au.Wi.Sp.	Su. } Au.Wi. '41 }
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That the following miscellaneous recommendations be approved:

That the following travel be authorized, subject to the approval of the Director of Finance, and that railroad fare and pullman be paid from F-6 Travel funds:

Edith D. Cockins, Registrar, to attend the annual meeting of the American Association of Collegiate Registrars in Chicago, Illinois, April 14-18, 1941.

That the following leaves of absence, without salary, be granted:

Robert S. Bee, Technical Assistant in the Department of Physics and Astronomy, effective March 1, 1941, for one year for military service;

Paul G. Blakely, Elevator Operator in Starling-Loving Hospital, effective March 1, 1941, for one year, for military service;

Donald C. Power, Associate Professor in the Department of Business Organization, for the Spring Quarter 1941 (an extension of his present leave);

Lester S. Kellogg, Statistician in the Bureau of Business Research, from April 1 to September 30, 1941 (an extension of his present leave);

Arthur H. Moehlman, Associate Professor in the University School, from April 1, 1941 to the beginning of the Spring Quarter 1942, instead of from April 1, 1941 to October 1, 1942, as previously approved.

That William S. Guthrie, Director of Student Employment, be granted a leave of absence, with salary, for the period from August 1-15, 1941 for graduate study at Columbia University.

That in accordance with the plan approved by the Board of Trustees at its meeting on December 11, 1939, leaves of absence, with salary, for the following members of the Agricultural Extension Division, be granted:

Clarence D. Brown, County Agricultural Agent, Auglaize County, from April to June 14, 1941, for graduate study at Ohio State University;

Clifford R. Crum, County Agricultural Agent, Wyandot County, from April 1 to June 14, 1941, for graduate study at Ohio State University;

Russell L. Miller, County Agricultural Agent, Crawford County, from April 1 to June 14, 1941, for graduate study at Ohio State University;

Margaret E. Cram, Home Demonstration Agent at large, from March 22 to June 7, 1941, for graduate study at Iowa State College;

I. P. Blauser, Extension Specialist in Agricultural Engineering, from April 1 to June 14, 1941, for graduate study at Ohio State University.

That \$4,000 be appropriated from H-8 Contributions for the use of the Ohio State University Association for the period from January 1 to June 30, 1941.

That there be appropriated from H-8 Contributions \$750 for the use of the Ohio State University Y.M.C.A. for the period from January 1 to June 30, 1941, as usual.

That there be appropriated from H-8 Contributions \$300 for the use of the Ohio State University Y.W.C.A. for the period from January 1 to June 30, 1941, as usual.

That there be appropriated from H-8 Contributions \$200 for the use of the Agricultural Student, a periodical publication by the students of the College of Agriculture for the period from January 1 to June 30, 1941.

That \$375 be appropriated from H-8 Contributions for the Ohio Journal of Science for its use from January 1 to June 30, 1941, in accordance with the usual practice in this matter.

That in the interest of the National Defense, the Bureau of Special and Adult Education be authorized to enlarge the scope of the present adult evening school by offering so-called "refresher courses" for the preparation of young men in certain subject matter upon which they may later take U. S. Army examinations in order to become eligible for enlistment in the U. S. Army Air Corps; and further, that a non-returnable deposit not to exceed \$15 be assessed against each

registrant in such "refresher courses," this amount to be expended by direction of Professor H. W. Nisonger of the Bureau of Special and Adult Education, to cover all costs of instruction, material, or other necessary items of expenditure.

That the proposal of the Department of Physical Education to make some contribution to national preparedness and the national defense by offering special classes in physical education for young men of draft age in the community who will be shortly called for military service and who desire to participate in these classes, be approved; and further, that a non-returnable deposit of \$3 per quarter per student enrolled in such classes be authorized, effective with the Spring Quarter 1941. The proceeds of this deposit are to be set up in the accounts of the Laboratory Supply Store to be used for the employment of personnel, the purchase of supplies, or such other purposes and expenditures as the Department of Physical Education may find necessary.

That the report of the Council on Instruction of the Changes in Courses and New Courses for publication in the bulletins and announcements for the year 1941-1942, be approved.

That upon the recommendation of the University Faculty at its meeting held on February 13, 1941, Rule No. 180 of the University Faculty Rules and Regulations be changed to read as follows:

"Every new undergraduate student entering the University is required to take an intelligence test under the direction of the Committee on Intelligence Tests unless he presents an intelligence rating that is satisfactory to the Committee. In the case of graduate students, such requirement is optional with the departments concerned."

That upon the recommendation of the University Faculty at its meeting held on Tuesday, February 11, 1941, the report of the Special Committee for the Organization of a Faculty Council, be approved.

That the proposal of the Procter and Gamble Company, of Ivorydale, Ohio, to renew the Procter and Gamble Fellowship in Chemical Engineering (\$1000) for the year 1941-1942, be approved and the application of the Board of Trustees be appropriately expressed.

That the proposal of the Allied Chemical and Dye Corporation of New York City to establish a fellowship for the year 1941-1942, to be awarded to an outstanding graduate student in Chemistry, be approved and the appreciation of the Board of Trustees be appropriately expressed. The fellowship is to be known as the Allied Chemical and Dye Corporation Fellowship and will carry a stipend of \$750.

That the proposal of the B'nai B'rith Hillel Foundation to establish an annual Interfaith Scholarship of \$100, to be awarded at the June commencement to the student who has done the most to develop and strengthen interfaith ideals and contacts on the campus during the past year, be approved and the appreciation of the Board of Trustees be appropriately expressed.

That the gift of \$600 to the University from the S.M.A. Corporation, Chagrin Falls, Ohio, for continuance of a research fellowship in the Department of Bacteriology, be accepted and the President be directed to express to Mr. W. O. Frohring, President of the Company, the appreciation of the University. The purpose of this study is to continue, under direction of the Department of Bacteriology and Dr.

T. Spies of the Hillman Hospital, Birmingham, Alabama, the work undertaken last year to determine the influence of nutritional deficiencies on infections. It is stipulated that this renewal will be effective April 1, 1941, with provision that the fellowship should continue to September 30, 1941, and that the payments be made to the holder of the fellowship in six monthly installments of \$100 each.

That the following gifts be accepted and the appreciation of the Board of Trustees be appropriately expressed:

\$2000 from the Anna Fuller Fund for the continuation of research work now being carried on under the direction of Assistant Professor Melville S. Newman of the Department of Chemistry;

\$2000 from the Edward Orton, Jr., Ceramic Foundation for the establishment of the Edward Orton, Jr., Ceramic Foundation Fellowship in Ceramics. This money has been deposited in the State Treasury as a part of the irreducible debt of the state of Ohio, and the interest and any additional donations shall be added to the principal until the accumulated sum shall become \$12,500; thereafter the income shall be used to maintain the above fellowship;

\$40 from the Summit County Mothers' Association to be added to the Student Loan Fund.

That the following contracts heretofore entered into between the Engineering Experiment Station and the Ohio State University Research Foundation, setting up the following projects, be reported to the Board of Trustees for information and record:

National Paving Brick Association, Washington, D. C.—Investigation of paving brick and their use (to be known as the National Paving Brick Association Fellowship);

Glazed Brick and Tile Institute, Washington, D. C.—Investigation of improving the fire resistance of glazed brick and tile and to investigate other properties of glazed brick and tile (to be known as the Glazed Brick and Tile Institute Fellowship).

That the following research agreements hitherto entered into between the Ohio State University and the Ohio State University Research Foundation, setting up the following projects, be reported to the Board of Trustees for information and record:

French Oil Mill Machinery Company, Piqua, Ohio—Investigation of a method of concentrating fruit juices (to be known as the French Oil Mill Machinery Company Fellowship);

American Petroleum Institute, New York City—Investigation of hydrocarbons (to be known as the American Petroleum Institute Research);

Sherwin-Williams Company, Cleveland, Ohio—Investigation of insecticides (to be known as the Sherwin-Williams Insecticide Research);

Soft-Lite Lens Company, New York City—Investigation of soft-lite lenses (to be known as the Soft-Lite Lens Company Research);

Ohio Department of Public Welfare, Columbus, Ohio—In-

vestigation of insecticides (to be known as Insecticidal Research—Ohio Department of Public Welfare);

Procter and Gamble Company, Ivorydale, Ohio—Investigation of dentrifices (to be known as Cooperative Dental Research).

That, in accordance with the recommendation of the University Faculty, degrees be awarded at the Winter Convocation on March 21, 1941, to the following named students who have completed their requirements therefor:

DOCTOR OF PHILOSOPHY

Raymond Bartlett Farnsworth, B.S. (Brigham Young University), M.S. (Massachusetts State College); Clarence Heskett, B.S. (Denison University); Basil George Markos, B.S., M.S. (University of New Hampshire); Christine Louise Meyer, B.A., B.Sc. in Edu., M.A.; Paul Eugene Pendleton, Ph.B. (Denison University), M.A. (University of Nebraska); Maynard Stanley Baasch, B.S. in Ch.E. (South Dakota State School of Mines), M.Sc.; Lawrence Albert Ringenberg, B.S. in Edu., A.B. (Bowling Green State University), M.A.; Sloan Davis Robertson, B.E.E. (University of Dayton), M.Sc.; Theodore Roy Sarbin, B.A., M.A. (Western Reserve University).

MASTER OF ARTS

Dorothy Bangham Bang, B.Litt. (Northwestern University); Anna Virginia Bear, B.Sc. in H.E.; Ernest Ralph Biggs, B.Sc. in Edu.; Henry Hyman Chanan, B.A.; Charles Arthur Curran, A.B. (College of St. Charles Borromeo); Helen Ruth Doughton, B.A.; Bernice McKean Giebner, B.Sc. in Edu.; Wesley Larson Gould, A.B. (Baldwin-Wallace College); Wayne Vivian Harsha, A.B. (Otterbein College); Estelle Theresa Jones, B.Sc. in Edu.; Lois May Jones, B.A. (The College of Wooster); Earl Earnest Keller, B.A. (University of the City of Toledo); John Molnar, Jr., A.B. (Miami University); Hester Fern Murray, B.A., B.Sc. in Edu.; Glenn Eldred Price, B.Sc. in Edu.; Dale Frederick Rose, B.A. (Ohio Wesleyan University); Kenneth Burdette Sanders, B.S. in Edu. (West Virginia State College); Martha Floss Sharp, B.S. in Edu. (Bowling Green State University); Ralph H. Townsend, A.B. (Manchester College).

MASTER OF ARTS IN SOCIAL ADMINISTRATION

Doris Paton, A.B. (Oberlin College).

MASTER OF SCIENCE

Robert Royston Adams, B.S. (Antioch College); Thomas Alderson, B.A. (Ripon College); Clyde Herschel Arnold, B.Edu. (Southern Illinois State Normal School); Sidney Bertram, B.S. in E. (California Institute of Technology); Charles Arthur Dambach, B.Sc. in Agr.; Charles Robert Deeter, A.B. (Denison University); Joseph William Enke, B.Sc. in Agr.; Charles Wilhelm Gehrke, B.A.; Roy Howard Homans, B.A. (Ohio Wesleyan University); Nelson Edwards Lytle, B.Sc. in Edu.; Robert Nathan Miller, B.Ch.E.; John Ward Patterson, B.A. (Ohio Wesleyan University); George August Peterson, A.B. (Hiram College); Dwight Keetch Springer, B.Sc. in Agr.

BACHELOR OF SCIENCE IN AGRICULTURE

Bernard Clayton Ball; Melvin Kyle Barnhart; Robert Ledman Bay; James Vincent Bearss; Joseph Earl Billman; Halden Hugh

Binegar; Bruce C. Botts; Robert Wayne Bradfield; Gordon Bell Briggs; Allan Gill Brotzman; Vern Richard Cahill; Joshua Vernon Crouse; Robert Aloysius Davlin; George Lawton Downes; Robert Dush; Eugene Henry Dustman; Erwin Frederick Heimann; William Stewart Henshaw; Edwin Thomas Hofstetter; Frances Eleanor Hull; Robert Jay Lebrecht; Sol Liebowitz, MacArthur Wesley Libbey; Herbert Boyer Marshall, Jr.; Robert Frank Moore; Benjamin William Muntz; Donald Hines Oman; Thomas Myron Parry; Elmer Anthony Roubal; Ray Harper Schwartz; Thomas Jackson Slaybaugh; Bruce Harvey Strickling; Morris Swack; Elmer Lawrence Thomas; Ben Dodson Varner; Charles Edward Wentworth; Harold Victor Wykoff.

BACHELOR OF SCIENCE IN HOME ECONOMICS

Mary Elizabeth Barber; Dorfothy Elizabeth Bay, B.A. (Muskingum College); Dorothy Coddington; Etta Glendora Harlan; Sara Jane Hempy; Cecilia Mae Holzworth.

BACHELOR OF ARTS

Griffin Arnold Atkinson; William Franklin Bean; Edwin Richard Beck; Marion Patricia Buel; Leroy Benjamin Chase; David Marvin Clark; Hilda Mae Corr; Eugene Karl Dildine; Robert Samuel Ellison; Walter Sol Haffner; Donald Joseph Hager; Alonzo Hall; Florence Lucile Heberding; Joseph Emerson Hirsch; Caroline Lillian Howard; William Donald Joseph; Doris Mann; Saul Louis Meyers; Alice Elizabeth Padan; Dewey Ellsworth Puckett; Viola Ann Roth; Melvin Alfred Seppeler; Dwight Shipley; Flossie Fern Smith; Elizabeth Jane Steckel; Mildred Katherine Stein (cum laude); Wayne Windsor Taylor; Kleofe Albert Zack.

BACHELOR OF SCIENCE IN JOURNALISM

John William Murray.

BACHELOR OF SCIENCE IN OPTOMETRY

Thomas Fred Brady; Judith Gail Jones.

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

John Eugene Alexander; Irvin Gilbert Bland; John Albert Borchers; David Breverman; Walter Jerome Brown; Wilford Preston Coberly; Paul William Dietrich; Donald Clarke Doty; Martin Marion Dulapa; John Robert Flood; Florence Ruth Gross; Lawrence Joseph Henry; Glen Roy Johnson; George Gordon Kitchton; John Paul Maloney; Alexander Ross McIntosh; John Orville Minnick; Fred Ellsworth Neeley; Christ Dimitri Pope; Edmund William Poscavage; William Stuart Reid; Donald White Stoneburner; Gilbert James Sturrock; Franklin Bolin Varner.

BACHELOR OF SCIENCE IN SOCIAL ADMINISTRATION

Richard George Emig; James Stephen MacFadyen; Helen Marie McDaniel; Earle Augustus Williamson.

BACHELOR OF SCIENCE IN EDUCATION

Vivienne Muriel Alanof; Charles Thomas Anders, B.A.; Mary Jane Barber; Alda Mae Boyce; Helen Elaine Brown; Phyllis Parthene Buerk; Doris Long Carr; William Clayborn Clark; June Delight Clawson; Edith Oleetha Coleman; Willard Charles Cordes, B.Sc. in Jour.; Lucile Webb Durea; Mary Long Gillespie; Ivan Max Hender-

shot; John Herbert Higgins; Helen Louise Johnson; Doris Marie Klar; Dorothy Ann Linscott; Robert Litzinger, Jr.; Loree Jeannette Markley; Martin Junior Miller; Mary Laverne Mullet; Virgil Clarence Ohlrich; Robert William Russell, A.B. (Findlay College); Dwight Livingston Shear; Walter Dean Tallman; Mary Elizabeth Walker, B.R.E. (Boston University); Muriel Harriet Widman; Mooie Syn Wong.

BACHELOR OF FINE ARTS

Barbara Allen; Yolanda May Carley; Phyllis Mary Latham; Marty Ann Pace; Robert Homer Snook.

BACHELOR OF AGRICULTURAL ENGINEERING

Harris Martlin Gitlin, B.Sc. in Agr.; Charles Benjamin Peak, B.Sc. in Agr.

BACHELOR OF ARCHITECTURAL ENGINEERING

Robert Ray Lisk.

BACHELOR OF ARCHITECTURE

Peter John Duda; Bernadine Marion Johnston; Victor King Thompson, B.Fine Arts.

BACHELOR OF CHEMICAL ENGINEERING

John Dudley Crane; Frederick J. Dresher, Jr.; William Hylas Wood.

BACHELOR OF CIVIL ENGINEERING

Glen Gorrell McConnell, Jr., B.Arch.; Thomas John McGhee.

BACHELOR OF ENGINEERING IN MINING

James Ross Garvey; Donald Ray Speer; Charles William Teale.

BACHELOR OF INDUSTRIAL ENGINEERING

Edwin Tabor Hodges; William Ernest Reese; Donald Liller Trump; John William Wigert.

BACHELOR OF LANDSCAPE ARCHITECTURE

Alfred Frank Cz.

BACHELOR OF METALLURGICAL ENGINEERING

William Paul Matthews; Richard Cramer Smith; Emerson Huford Wright.

CERTIFICATE OF GRADUATE NURSE

Mary Jane Barber; Alda Mae Boyce; Mary Long Gillespie; Doris Marie Klar; Loree Jeannette Markley; Mooie Syn Wong.

Upon motion of Mr. Thompson, seconded by Dr. Altmaier, the above recommendations of the President were upon roll call unanimously approved.

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President Bevis presented an analysis of the Governor's recommended budget for the current biennium and called attention particularly to the recommended appropriations for buildings and replacements for the Ohio State University in the amount of \$1,216,875 instead of \$2,475,000 as requested and approved by the Board at its meeting held December 16, 1940.

The President suggested that this amount be allocated as follows:

Library	\$ 300,000
Agricultural Laboratory	350,000
Recitation Building	350,000
Addition to Journalism Building	40,000
Medical Library (Hamilton Hall)	32,875
Civil Engineering Summer Camp	7,000
Research Laboratory (Entomology)	60,000
3rd Floor, Robinson Laboratory	70,000
Botany Greenhouse	7,000

Total\$1,216,875

The President explained that while all of the buildings in the approved list were needed, he felt that the above suggested list should be recommended at this time.

Upon motion of Mr. Dargusch, seconded by Mr. Rummell, the Board upon roll call approved said list. Dr. Russell did not vote.

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In a discussion of the problem of occupational deferment for college students, Mr. Dargusch reported to the Board that National Headquarters of the Selective Service System on March 7, 1941, sent a memorandum to all State Directors dealing with the proper classification of students and other registrants "in training or preparation for activities necessary to the national health, safety or interest."

President Bevis stated that Dean Alpheus W. Smith of the Graduate School, after correspondence with committees of the American Council on Education, the National Academy of Sciences and other organizations, and after conference with campus committees on deferment appointed by the President, in the various colleges of the University, had recommended to the President the adoption of certain criteria which might be made the basis for representations by the University to local draft boards in behalf of occupational deferment for certain students of the University.

Mr. Dargusch thereupon moved that the action of the Board of Trustees taken November 25, 1940, upon motion of Mr. Thompson, and authorizing and instructing the President "to make representations to appropriate local draft boards requesting deferment of military training under the Selective Training and Service Act for such teachers and employees as he may deem worthy of such action," be amended and enlarged to provide:

- (1) that the President formulate desirable policies and criteria for consideration by University deferment committees of cases of students, graduate and undergraduate, in whose behalf the University might properly make representations to local draft boards for occupational and "necessary man" deferments; and
- (2) that the President be empowered to make such representations upon recommendation to him by the proper campus deferment committees.

This motion was seconded by Mr. Rummell, and was, upon roll call, unanimously adopted.

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Dean John F. Cunningham, of the College of Agriculture, now presented for the information of the Board the annual report of the Farm Operations for 1940 and the Operating Plans for 1941.

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Chairman Atkinson presented the following telegram relating to Broadcasting Station WOSU:

Washington, D. C.
March 6, 1941.

Reference your letter February 12th, have had conference Loucks, Attorney WKBN. Williamson will agree pay up to \$25,000 covering necessary equipment changes and additions; application for 800 kilocycles, 5 kilowatts day to be filed within 10 days after your acceptance of proposal. If applications are not approved within 90 days after filing with Commission, deal is off and applications withdrawn. Suggest you confer with Board and if plan agreeable, secure authority to enter into contract.

(Signed) HORACE L. LOHNES.

Dr. Russell now presented the following resolution and moved its adoption:

WHEREAS Broadcasting Station WOSU is now operating one-third time both day and night hours, with 1000-watt power on the 570 kilocycle channel, sharing use of this channel with Station WKBN of Youngstown, Ohio, and

WHEREAS an offer has been received from the WKBN Broadcasting Corporation, Youngstown, Ohio, to contribute to the Ohio State University whatever amount, not exceeding \$25,000 may be required to provide new 5000-watt radio transmitter equipment, with necessary additions and all costs of installation incident thereto, making possible equivalent coverage by WOSU on the 800 kilocycle (820 kilocycles under the Havana Treaty changes effective March 29, 1941) but with full day-time operation and time-to-sunset at Dallas, Texas, and

WHEREAS upon approval by the Federal Communications Commission of the proposed change by WOSU from 570 to 800 (820) kilocycle channel, WKBN will be permitted to broadcast unlimited time upon the 570 kilocycle channel;

BE IT HEREBY RESOLVED that the Ohio State University agrees to this change and to the acceptance of this offer by the WKBN Broadcasting Corporation; and further, that Robert C. Higgy, Director of WOSU, be authorized and instructed to prepare and file the necessary application for construction permit to the Federal Communications Commission, requesting the assignment of WOSU by the Federal Communications Commission to 800 kilocycles with 5000-watt power, using the new transmitter to be provided by the WKBN Broadcasting Corporation, and upon approval by the Commission of this application, to procure the 5000-watt radio transmitter and install same for use of WOSU at the earliest possible date.

This motion was seconded by Dr. Altmaier, and upon roll call was unanimously approved.

It was further directed that the Secretary wire Mr. Lohnes of the action of the Board, and request the attorney for Station WKBN to send to the Board a detailed proposal for the consideration of the Board and the approval of the Attorney General.

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Thereupon the Board adjourned to meet on Monday, April 14, 1941, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) H. S. ATKINSON,
Chairman.

THE OHIO STATE UNIVERSITY

OFFICIAL PROCEEDINGS OF THE SEVEN HUNDRED AND THIRTY-EIGHTH MEETING OF THE BOARD OF TRUSTEES

Columbus, Ohio, April 14, 1941.

The Board of Trustees met at the University at 9:30 A. M., pursuant to adjournment.

Present: Herbert S. Atkinson, Chairman, Dr. C. J. Altmaier, Carlton S. Dargusch, Leo L. Rummell and Lockwood Thompson.

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The minutes of the last meeting were approved.

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President Bevis presented the following recommendations:

Resignations

That the following resignations be accepted, and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Agriculture</i>			
<i>Administration</i>			
Hester Groezinger	Stenographer	Apr. 15, 1941	\$1,272.00
<i>Agricultural Education</i>			
Frederick T. Ludwig	Stenographer	Apr. 8, 1941	1,080.00
<i>Animal Husbandry</i>			
Samuel L. Hansard	Graduate Assistant	Mar. 15, 1941	450.00
Myron Elliott	Student Laborer	Mar. 31, 1941	360.00
Thomas Williams	Student Laborer	Mar. 31, 1941	360.00
Donald Young	Student Laborer	Mar. 31, 1941	360.00
<i>Dairy Technology</i>			
Raymond J. Alberts	Assistant	Apr. 15, 1941	1,800.00
<i>Zoology and Entomology</i>			
Carl B. Huffaker	Graduate Assistant	Mar. 31, 1941	450.00
Beckford F. Coon	Graduate Assistant	Mar. 31, 1941	450.00
Ely M. Swisher	Graduate Assistant	Mar. 31, 1941	450.00
<i>College of Arts and Sciences</i>			
<i>Administration</i>			
Agnes S. Dickey	Assistant to Junior Dean	May 15, 1941	1,752.00
Helen Buchanan	Stenographer	Mar. 31, 1941	972.00
<i>Bacteriology</i>			
Jackson W. Riddle	Graduate Assistant	Mar. 31, 1941	450.00
Owen B. Weeks	Graduate Assistant	Su. Qr. only	150.00
<i>Chemistry</i>			
Kenneth W. Greenlee	Graduate Assistant	Su. Qr. only	150.00
<i>Mathematics</i>			
William R. Scott	Assistant	Mar. 31, 1941	600.00
<i>Physics and Astronomy</i>			
Eugene C. Mallary	Graduate Assistant	Jan. 31, 1941	450.00
<i>Speech</i>			
C. Emory Glander	Assistant	Mar. 22, 1941	954.00

*College of Commerce and Administration**Economics*

William Bigler	Graduate Assistant	Mar. 31, 1941	450.00
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*College of Dentistry**Dental Clinic*

Jane E. Marshall	Technical Assistant (part time)	Mar. 31, 1941	640.00
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*College of Education**Administration*

Esther Ulmer	Typist	Mar. 31, 1941	1,176.00
Catherine Riley	Stenographer	Apr. 14, 1941	972.00

Bureau of Educational Research

Jane Alloway	Part-time Placement Assistant	May 31, 1941	600.00
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Psychology

Bronson Price	Instructor	Mar. 31, 1941	2,064.00
Nicholas Hobbs	Assistant	Mar. 31, 1941	954.00
Kenneth Runner	Assistant	Jan. 20, 1941	954.00
Victor Raimy	Assistant	Mar. 31, 1941	954.00
Dorothy Hilty	Assistant (part time)	Mar. 31, 1941	100.00
Donald L. Grummon	Graduate Assistant	Mar. 31, 1941	450.00
Allan T. Gordon	Graduate Assistant	Mar. 31, 1941	450.00

*College of Engineering**Civil Engineering*

Robert Weber	Student Assistant	Apr. 1, 1941	60.00
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Electrical Engineering

W. K. Halstead	Graduate Assistant	Mar. 1, 1941	450.00
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Engineering Experiment Station

Charles W. Latshaw	Technical Assistant	Mar. 8, 1941	1,080.00
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Mineralogy

Paul W. Zimmer	Graduate Assistant	Mar. 31, 1941	450.00
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Photography

Nina Padovan Coccia	Stenographer	Mar. 31, 1941	1,032.00
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*College of Medicine**Starling-Loving Hospital**Nursing Care*

Chloe Compton	Head Nurse, 3rd Wards	Apr. 6, 1941	1,312.00
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Operating Room and Anesthetics

Ellen Van Brimmer	Nurses Aide	Apr. 4, 1941	516.00
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Dietary

Edward Trent	Diet Kitchen Helper	Mar. 31, 1941	660.00
Mabel H. Brunson	Diet Kitchen Helper	Mar. 31, 1941	600.00
Estell C. Seymour	Diet Kitchen Helper	Mar. 12, 1941	600.00
Florence C. Gephart	Diet Kitchen Helper	Mar. 13, 1941	600.00

Dispensary

James H. Griffin	Janitor	Apr. 15, 1941	912.00
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Nursing Care—Rotary No. 7727

Virginia Moore	General Duty Nurse	Mar. 21, 1941	912.00
Mary Wirth	General Duty Nurse	Mar. 31, 1941	912.00
Martha Kehrwecker	General Duty Nurse	Apr. 14, 1941	912.00

*College of Veterinary Medicine**Veterinary Parasitology*

Ray M. Batchelder	Graduate Assistant	Mar. 31, 1941	450.00
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Graduate School

W. L. Stafford	Research Fellow	Apr. 30, 1941	2,400.00
John W. Mueller	Research Assistant	Mar. 31, 1941	750.00
Elmer J. Scott	Fellow	Mar. 31, 1941	500.00
Irwin H. Gilbert	Research Fellow	Mar. 31, 1941	360.00

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Jess Ira Marcum	Scholar	Mar. 31, 1941	300.00
Jean Fraser	Development Fund Scholar	Mar. 31, 1941	150.00
<i>President's Division</i>			
<i>Military Science</i>			
Douglas V. Johnson	Assistant Professor	Mar. 31, 1941	240.00
<i>Physical Education for Men</i>			
John Higgins	Assistant in Swimming	Mar. 31, 1941	405.00
(Salary paid from Laboratory Supply Store Pro Rata Funds)			
<i>Franz Theodore Stone Laboratory</i>			
Earnest H. Miller	Assistant Caretaker	Mar. 31, 1941	1,512.00
<i>Administrative Division</i>			
<i>Entrance Board</i>			
Frances E. Naylor	Assistant	May 15, 1941	972.00
<i>Physical Plant Division</i>			
<i>Steamfitters and Plumbers</i>			
Gustav Hegenberger	Fireman	Mar. 31, 1941	840.00
<i>Roads and Grounds</i>			
Norman Phelps	Laborer	Mar. 31, 1941	630.00
<i>Janitor Service</i>			
John G. Wilson	Janitor	Mar. 31, 1941	1,212.00
<i>Laboratory Supply Store</i>			
Thelma Viilbrandt	Typist	Apr. 8, 1941	912.00
<i>Athletics</i>			
Christopher Traicoff	Graduate Assistant	Mar. 31, 1941	450.00
Ralph E. Waldo	Assistant Baseball Coach	Mar. 31, 1941	75.00
<i>Pomerene Refectory</i>			
David Carney	Janitor	Apr. 5, 1941	792.00
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Appointments

That the following appointments be approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Dorothy E. Bay	Home Dem. Agent, Richland County	Apr. 1, 1941		\$1,848.00
Elizabeth Brown	Home Dem. Agent, Knox County	Apr. 1, 1941		1,848.00
<i>College of Agriculture</i>				
<i>Agricultural Education</i>				
Walter G. Rhoten	Instructor	Mar. 10, 1941 (12 months)		2,700.00
(Salary to be paid from the State Board for Vocational Education Funds for training of Rural and Non-Rural Defense Workers)				
<i>Animal Husbandry</i>				
Vern R. Cahill	Graduate Assistant	Apr. 1, 1941	Sp.	150.00
(Salary paid from Rotary No. 7250)				
David Bay	Student Laborer	Apr. 1, 1941		360.00
Paul Boerger	Student Laborer	Apr. 1, 1941		360.00
Warren Weininger	Student Laborer	Apr. 1, 1941		360.00
<i>School of Home Economics</i>				
Estelle B. Franks	Instructor	Apr. 1, 1941	Sp.	450.00
(Salary to be paid from George-Deen Funds)				
Martha Rees	Assistant (part time)	Apr. 1, 1941	Sp.	150.00
(Salary to be paid from Home Economics Rotary Fund No. 160-8211)				

<i>Poultry Husbandry</i>				
Leonard B. Melching	Graduate Assistant	Apr. 1, 1941	Sp.	150.00 period
<i>Rural Economics</i>				
Edwin T. Hofstetter	Assistant	Apr. 1, 1941	Sp.	400.00 period
<i>Zoology and Entomology</i>				
Charles M. Meadows	Research Fellow	Apr. 1, 1941 Su. ('41)	Sp.	600.00 period
Berton C. Dickinson	Research Fellow	Apr. 1, 1941 Su. ('41)	Sp.	600.00 period
Roy W. Rings	Research Fellow	Apr. 1, 1941	Sp.	120.00 period
(Above salaries to be paid from the Sherwin-Williams Company Fund)				
Donald W. Dunham	Assistant	Apr. 1, 1941	Sp.	300.00 period
Louis M. Roth	Graduate Assistant	Apr. 1, 1941	Sp.	150.00 period
<i>College of Arts and Sciences</i>				
<i>Administration</i>				
Frances E. Naylor	Assistant to the Dean	May 16, 1941		1,752.00
Cleo L. Sherer	Stenographer	Apr. 1, 1941		972.00
<i>Bacteriology</i>				
Ben Sobin	Graduate Assistant	Apr. 1, 1941	Sp.	150.00 period
<i>Chemistry</i>				
Robert J. Neumeier	Research Assistant, American Petroleum Institute Research Foundation	Apr. 1 to Aug. 31, 1941		250.00 period
(Salary to be paid from American Petroleum Institute Research Foundation Funds)				
<i>Mathematics</i>				
Casper Goffman	Graduate Assistant	Apr. 1, 1941	Sp.	150.00 period
<i>Physics and Astronomy</i>				
Gerald E. First	Technical Assistant	Apr. 1, 1941 for 3 months		300.00 period
David K. Weimer	Student Assistant	Apr. 1, 1941	Sp.	90.00 period
Clifford V. Weaver	Student Assistant	Feb. 1 to Mar. 31, 1941		50.00 period
		Apr. 1, 1941	Sp.	90.00 period
Sherwood L. Fawcett	Student Assistant	Feb. 1 to Mar. 31, 1941		50.00 period
		Apr. 1, 1941	Sp.	90.00 period
<i>Speech</i>				
Lloyd B. Dodds	Assistant	Apr. 1, 1941	Sp.	318.00 period
Elizabeth A. Jones	Graduate Assistant	Apr. 1, 1941	Sp.	150.00 period
John Hallauer	Graduate Assistant	Apr. 1, 1941	Sp.	150.00 period
<i>College of Commerce and Administration</i>				
<i>Accounting</i>				
Richard W. Bickart	Student Assistant	Apr. 1, 1941	Sp.	100.00 period
Alphonso A. Eilers	Student Assistant	Apr. 1, 1941	Sp.	100.00 period
Ernest R. Sarrey	Student Assistant	Apr. 1, 1941	Sp.	100.00 period
<i>Economics</i>				
James S. Cross	Graduate Assistant	Apr. 1, 1941	Sp.	150.00 period
<i>School of Social Administration</i>				
Mayer Rosenfeld	Graduate Assistant	Apr. 1, 1941	Sp.	150.00 period
Verna M. Sutton	Graduate Assistant	Apr. 1, 1941	Sp.	150.00 period

*College of Dentistry
Dental Clinic*

Raymond L. Cummins	Instructor	Apr. 1 to June 30, 1941	267.00
	(Special Contract)		period
Betty F. Ham	Technical Assistant	Apr. 1, 1941	540.00
	(part time)		

*College of Education
Administration*

Helen G. Deshler	Stenographer	Apr. 1, 1941	1,176.00
Winifred H. Schamp	Stenographer	Apr. 15, 1941	972.00

Bureau of Educational Research

Mabel Hunt	Placement Assistant	Apr. 1, 1941 for 3 months	210.00
			period
Cloa J. Case	Part-time Placement	Apr. 15 to June 30, 1941	83.60
	Assistant		period
Jane Harris Burrows	Stenographer	Apr. 1, 1941 for 2 months	125.00
			period

Education

Isaac N. Thut	Instructor (part time)	Apr. 1, 1941	Sp. 300.00
			period
Jean Fraser	Assistant	Apr. 1, 1941	Sp. 300.00
			period
Robert E. Jewett	Assistant	Apr. 1, 1941	Sp. 267.00
			period
Hannah Polster	Graduate Assistant	Apr. 1, 1941	Sp. 150.00
			period
Grace M. Conzett	Graduate Assistant	Apr. 1, 1941	Sp. 150.00
			period

Psychology

John H. Rapparlle	Instructor	Apr. 1, 1941	Sp. 688.00
	(Special Contract)		period
Donald L. Grummon	Assistant	Apr. 1, 1941	Sp. 954.00
Allan T. Gordon	Assistant	Apr. 1, 1941	Sp. 954.00
Claude F. Bridges	Graduate Assistant	Apr. 1, 1941	Sp. 450.00
Betty B. Howe	Graduate Assistant	Apr. 1, 1941	Sp. 450.00
Ruth E. Crow	Graduate Assistant	Apr. 1, 1941	Sp. 450.00
Donna J. Haring	Student Assistant	Apr. 1, 1941	Sp. 100.00
	(part time)		

*College of Engineering
Administration*

Glenna Doll	Clerk	Apr. 1, 1941 for 90 days	240.00
			period
*L. Maude Heaney	Stenographer	Apr. 8, 1941 (temporary)	90.00
			month

*(Salary to be paid from Engineering Defense Training Funds—Rotary No. 7232)

Electrical Engineering

Walter K. Halstead	Instructor	Mar. 1, to June 30, 1941	600.00
	(Special Contract)		period
Paul H. Nelson	Graduate Assistant	Mar. 1 to June 30, 1941	200.00
			period
Burnett D. Workman	Technical Assistant	Mar. 20 to June 20, 1941	200.00
			period

National Defense Research Committee

W. L. Everitt	Supervisor	Mar. 1 to June 30, 1941	200.00
			period

(Salary to be paid from National Defense Research Fund—Rotary No. 7494)

Wright Field Project

E. E. Dreese	Research Supervisor	Mar. 1 to Aug. 31, 1941	900.00
			period
Sidley O. Evans	Research Supervisor	Mar. 1 to June 30, 1941	200.00
			period
William S. Gresham	Research Assistant	Apr. 1 to Aug. 31, 1941	600.00
			period
Francis D. Dickson	Research Assistant	Apr. 1 to Aug. 31, 1941	600.00
			period
Douglas W. Hagstrom	Research Assistant	Apr. 1 to Aug. 31, 1941	300.00
			period

(Salaries for U. S. Army at Wright Field Project to be paid from the National Defense Research Fund—Rotary No. 7494)

<i>Engineering Experiment Station</i>				
Leonard L. Johnson	Technical Assistant	Apr. 1 to June 30, 1941		150.00 period
<i>Industrial Engineering</i>				
Leslie Nagy	Student Assistant	Apr. 1, 1941	Sp.	150.00 period
<i>College of Medicine</i>				
<i>Starling-Loving Hospital</i>				
<i>Nursing Care</i>				<i>Code</i>
Alta Elliott	Assistant Head Nurse	Apr. 7 to June 30, 1941	(3&4)	250.79 period
Gene B. Scott	Orderly	Mar. 12, 1941	(3&4)	696.00
James B. Bailey	Orderly	Mar. 1, 1941 for 27 days	(3&4)	50.52 period
Dean C. Harris	Orderly	Apr. 1, 1941	(3&4)	696.00
<i>Operating Room and Anesthetics</i>				
Susan W. Link	Nurses Aide	Apr. 9, 1941	(3&4)	516.00
<i>Dietary</i>				
Leona Rodgers	Diet Kitchen Helper	Mar. 13, 1941	(3&4)	600.00
<i>Nursing Care—Rotary No. 7727</i>				
Loree Markley	General Duty Nurse	Mar. 22, 1941	(3&4)	912.00
Jane Deeley	General Duty Nurse	Apr. 1, 1941	(3&4)	912.00
Constance Catalano	General Duty Nurse	Apr. 15, 1941	(3&4)	912.00
<i>College of Veterinary Medicine</i>				
<i>Veterinary Physiology and Pharmacology</i>				
Howard J. Scott	Student Assistant	Apr. 1 to June 30, 1941		150.00 period
(Salary to be paid from deposits in laboratory courses Nos. 415 and 417)				
<i>Veterinary Parasitology</i>				
Michael P. Michaelson	Graduate Assistant	Apr. 1 to June 30, 1941		112.50 period
<i>Graduate School</i>				
Joseph J. Burbage	Research Fellow	Feb. 1, 1941 (12 months)		1,200.00
George Sinclair	Research Fellow	Mar. 1 to June 30, 1941		500.00 period
Sidney Bertram	Research Fellow	Mar. 1 to June 30, 1941		500.00 period
Wells L. Davis	Research Fellow, Wright Field Project	Mar. 1 to Aug. 31, 1941		1,200.00 period
(Salaries to be paid from National Defense Research Fund)				
John M. Neff	Research Fellow	Mar. 1, 1941 (12 months)		2,400.00
(Salary to be paid from the Edward Orton, Jr., Ceramic Foundation Fund)				
Fred O. Barrett	Procter and Gamble Company Fellow	Oct. 1, 1941	Au.Wi.Sp.	1,000.00
(Salary to be paid from the Procter and Gamble Company Fund)				
Edwin G. Wallace	Allied Chemical and Dye Corporation Fellow	Oct. 1, 1941	Au.Wi.Sp.	750.00
(Salary to be paid from the Allied Chemical and Dye Corporation Fund)				
Robert L. Brown	E. I. duPont de Nemours and Company Fellow	Oct. 1, 1941	Au.Wi.Sp.	750.00
(Salary to be paid from the E. I. duPont de Nemours and Company Fund)				
Thomas W. Green	William S. Merrell Company Research Fellow	Apr. 1, 1941 (12 months)		750.00
(Salary to be paid from the William S. Merrell Company Fund)				
Nathan Lizawetsky	Abbott Laboratories Fellow	Oct. 1, 1941	Au.Wi.Sp.	650.00
(Salary to be paid from the Abbott Laboratories Fund)				
Jackson W. Riddle	S.M.A. Corporation, Inc., Fellow	Apr. 1, 1941 for 6 months		600.00 period
(Salary to be paid from the S.M.A. Corporation, Inc., Fund)				
Theodore Kisciras	Lumley Memorial Fellow	Oct. 1, 1941	Au.Wi.Sp.	450.00
(Salary to be paid from the Lumley Memorial Foundation Fund)				
Bill L. Kell	Research Fellow	Apr. 1 to July 31, 1941		200.00 period
(Salary to be paid from the National Research Council Fund—Civilian Pilot Training—Rotary No. 7636)				

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John M. Hutzel	Research Fellow	Apr. 1 to June 30, 1941	180.00
Myrtle Smith	(Salary to be paid from the Velsicol Corporation Fund)	Apr. 1, 1941	period 50.00
	Scholar		period
	(Salary to be paid from the Ohio State University Development Fund—		
	Rotary No. 7228)		

*President's Division**Broadcasting Station*

John J. Myers	Assistant Operator	Apr. 1 to June 30, 1941	75.00
			period

Library

Edna Christine	Cataloger	May 1 to June 30, 1941	200.00
Hawkinson			period
Vinnie J. Mayer	Library Assistant	Apr. 1, 1941	852.00

Military Science

2nd Lt. R. C. Mays	Instructor	Mar. 21, 1941 (10 months)	240.00
1st Lt. Howard Peters	Instructor	Mar. 4, 1941 (10 months)	240.00

Franz Theodore Stone Laboratory

Roy Thompson	Caretaker	Apr. 1, 1941	1,800.00
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*Administrative Division**Business Office*

Betty B. Mettler	Comptometer Operator	Mar. 11, 1941	972.00
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*Physical Plant Division**Roads and Grounds*

Austin Robson	Laborer	Apr. 1, 1941 for 7 months	630.00
			period

Janitor Service

Robert Leo Metzger	Janitor	Apr. 1, 1941	1,212.00
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University Health Service

Earl Baxter	Pediatric Consultant and School Physician, University School and Nursery School	Mar. 1, 1941	100.00
			period

University Print Shop

George K. Hoskins	Printer	Mar. 17, 1941	1.18½
			hour

Laboratory Supply Store

Margaret Francati	Typist	Apr. 1, 1941	912.00
Fred M. Hinson	Laborer	Apr. 1, 1941	972.00

Athletics

John H. Higgins	Graduate Assistant	Apr. 1, 1941	Sp. 150.00
			period

Pomerene Refectory

Bruce Bruce	Janitor	Apr. 7, 1941	792.00
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Summer Quarter Appointments

Name	Title	Period	Rate for Period
<i>College of Arts and Sciences</i>			
<i>Bacteriology</i>			
Samuel Saslaw	Graduate Assistant	Su. Qr.	\$150.00
<i>College of Law</i>			
Thomas E. Atkinson	Visiting Professor of Law	1st term, Su. Qr.	500.00
Howe P. Cochran	Special Lecturer in Taxation	2nd term, Su. Qr.	500.00
George N. Stevens	Visiting Associate Professor of Law	2nd term, Su. Qr.	350.00

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Changes in Title

The following changes in title be approved:

Name	Title—From	To	Effective
<i>Agricultural Extension</i>			
Margaret E. Cram	Home Dem. Agent, Perry County	Home Dem. Agent, at Large	Feb. 1, 1941
<i>College of Arts and Sciences</i>			
<i>Mathematics</i>			
Paul M. Young	Graduate Assistant	Assistant	Sp. Qr. only
<i>Speech</i>			
Perl Howard Farley	Graduate Assistant	Assistant	Sp. Qr. only
<i>College of Commerce and Administration</i>			
<i>Business Organization</i>			
F. Byers Miller	Graduate Assistant	Assistant	Sp. Qr. only
<i>College of Medicine</i>			
<i>Starling-Loving Hospital</i>			
<i>Nursing Care</i>			
Pearl H. Smith	Assistant Head Nurse	Head Nurse (temporary)	Apr. 7, 1941
<i>President's Division</i>			
<i>Library</i>			
Betty Jane Meyer	Library Assistant	Library Assistant in Serial Division	Apr. 1, 1941
Jane Kintner	Library Assistant	Gift and Exchange Assistant	Apr. 1, 1941
<i>Physical Plant Division</i>			
<i>Light, Heat and Power—Steamfitters and Plumbers</i>			
Lawrence Mess	Repairman	Handyman	Mar. 1, 1941
	(By order of Civil Service Commission)		
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Changes in Salary

That the following changes in salary be approved:

Name			Title	Effective	Annual Rate	
					From	To
<i>College of Arts and Sciences</i>						
<i>Mathematics</i>						
William R. Scott		Assistant		Au. and Wi. Qrs. only	\$ 400.00 period	\$ 450.00 period
Harry D. Huskey		Assistant		Sp. Qr. only	200.00 period	350.00 period
Paul M. Young		Assistant		Sp. Qr. only	150.00 period	300.00 period
Kenneth B. Cummins		Assistant		Au. Qr. ('40 only)	200.00	300.00
<i>Speech</i>						
Perl Howard Farley		Assistant		Sp. Qr. only	450.00	900.00
<i>College of Commerce and Administration</i>						
<i>Business Organization</i>						
F. Byers Miller		Assistant		Sp. Qr. only	150.00 period	300.00 period
<i>Economics</i>						
Merlin Smelker		Assistant		Sp. Qr. only	150.00 period	300.00 period
<i>Sociology</i>						
Carl A. Nissen		Assistant		Sp. Qr. only	300.00 period	450.00 period
<i>College of Engineering</i>						
<i>Chemical Engineering</i>						
Charles R. Owens		Instructor		Apr. 1, 1941	1,440.00	1,644.00

*College of Medicine**Starling-Loving Hospital**Nursing Care*

Pearl H. Smith	Head Nurse (temporary)	Apr. 7, 1941 (3&4)	1,080.00	1,312.00
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*President's Division**Library*

Betty Jane Meyer	Library Assistant in Serial Division	Apr. 1, 1941	852.00	912.00
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Jane Kintner	Gift and Exchange Assistant	Apr. 1, 1941	1,572.00	1,620.00
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Athletics

Marvin E. Garner	Assistant Baseball Coach	Sp. Qr. only	50.00 period	100.00 period
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Changes in Quarters of Service

That the following changes in quarters of service be approved:

Name	Title	From	To
<i>College of Education</i>			
<i>Psychology</i>			
H. B. English	Professor	Au. 1940-1941	Au.
<i>Graduate School</i>			
Hugh B. McFadden	Graduate Clinic Foundation Fellow	Sept. 1, 1940 for 12 months	Sept. 1, 1940 for 5 months, and July 1, 1941 for 7 months

Upon motion of Mr. Rummell, seconded by Dr. Altmaier, the above recommendations of the President were upon roll call unanimously approved.

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President Bevis now presented the following miscellaneous recommendations:

That the following travel be authorized, subject to the approval of the Director of Finance, and that railroad fare and pullman be paid from F-6 travel funds:

Bland L. Stradley, Dean of the College of Arts and Sciences, to attend the annual meetings of the North Central Association of Colleges and Secondary Schools, in Chicago, Illinois, from March 25-29, 1941, and the annual meeting of the Association of Deans of Liberal Arts Colleges in State Universities in the Mid-West, April 10-12, 1941, in Columbia, Missouri;

Edward V. O'Rourke, Professor of Petroleum Engineering, Department of Mine Engineering, to attend the Mid Year meeting of the American Petroleum Institute, from May 18-23, 1941, in Tulsa, Oklahoma, and the meeting of the Topical Committee on Production Technology of the American Petroleum Institute for the Eastern District, from April 17-18, 1941, in Pittsburgh, Pennsylvania.

That the salary of Lucile Mays, Stenographer, College of Agriculture, be increased, effective April 16, 1941, from \$1,068 per annum (\$540 from F-9 Farm Marketing and \$528 from A-1) to \$1,200 per annum, the total amount now to be paid from A-1 funds.

That the salary of Betty Gale, Typist, College of Engineering, be increased, effective April 1, 1941, from \$960 per annum (paid from

A-1) to \$972 per annum, to be paid from Photography Rotary Fund No. 7965.

That F. J. Ruble, Instructor in the Department of Agricultural Education, be paid from State Board for Vocational Education funds for the training of rural and non-rural defense workers, effective March 15, 1941, instead of from Smith-Hughes funds.

That the following leaves of absence, without salary, be granted:

Edward W. McCall, Consulting Pediatrician, University School, and Examining Physician at the Nursery School, effective March 1, 1941, for an indefinite period, for military service;

James D. Wasson, Stack Supervisor, Gifts and Exchanges, Library, effective April 1, 1941, for one year, or until termination of compulsory military service;

Georgiana Brawley, Library Assistant, Library, for the months of May and June, 1941, on account of illness;

Robert M. Appleman, Instructor, College of Dentistry, effective April 1, 1941, for an indefinite period on account of military service; and that he be paid \$133.33 which is due him for services rendered.

That John B. Sparrow, Technical Assistant, Department of Physics and Astronomy, be granted a sick leave, for the Spring Quarter, without salary, with the understanding that this sick leave may be extended automatically quarter by quarter until Mr. Sparrow recovers or retires normally at the end of the academic year 1941-1942.

That upon the recommendation of the University Faculty at its meeting held on March 13, 1941, the following persons be awarded honorary degrees at the June 16th Commencement, 1941:

Ervin George Bailey, (B.M.E., 1903)—Doctor of Engineering.

Lieutenant General Stanley H. Ford, (B.Ph., 1898)—Doctor of Laws.

Anne O'Hare McCormick—Doctor of Humane Letters.

That \$500 be transferred from Pomerene Refectory Rotary Fund No. 2628-8228 to the Home Economics Rotary Fund No. 160-8211.

That upon the recommendation of the University Faculty at its meeting held on March 13, 1941, certain changes in rules be authorized. These changes refer to:

Rule No. 74—The President an ex officio member (of committees, etc.)

Rule No. 104—Committee on Honorary Degrees

Rule No. 208—Probation and Dismissal for Low Standing (repealed)

Rule No. 210—Dismissal of Students on Probation (repealed)

Rule No. 212—Dismissal for Deficiency in Points

That the following contract between the State Board for Vocational Education and the Ohio State University to provide for the services of F. J. Ruble and Walter G. Rhoten as Instructors in the Department of Agricultural Education to assist in the supervision of the program for training of Rural and Non-Rural Defense Workers, be approved:

CONTRACT BETWEEN THE STATE BOARD FOR VOCATIONAL
EDUCATION AND THE OHIO STATE UNIVERSITY

The Board of Trustees of The Ohio State University hereby agrees to meet the requirements stated by the State Board for Vocational Education of the State of Ohio as follows:

The services of F. J. Ruble, Instructor in the Department of Agricultural Education, have been secured on full time basis from March 15, 1941, to June 30, 1941, at an annual salary of \$2,900, and the services of Walter G. Rhoten, Instructor in the Department of Agricultural Education, have been secured on a full time basis from March 10, 1941 to June 30, 1941, at an annual salary of \$2,700, to assist in the supervision of the program for the training of Rural and Non-Rural Defense Workers.

In consideration of this action on the part of said Board of Trustees, and upon condition that it live up to the same, the State Board for Vocational Education hereby agrees to reimburse said Board of Trustees upon receipt of a separate affidavit from the Secretary of the Board of Trustees of The Ohio State University as to the actual expenditure for that month.

Agreed to in behalf of The Board of Trustees of The Ohio State University:

(Signed) HOWARD L. BEVIS,
President.

(Signed) CARL E. STEEB,
Secretary, Board of Trustees.

In behalf of the State Board for Vocational Education:

(Signed) E. N. DIETRICH,
President and Executive Officer.

Dated: April 14, 1941.

That the following gifts be accepted and the appreciation of the Board of Trustees be appropriately expressed:

\$150 from the Cheviot-Westwood Kiwanis Club for the establishment of a scholarship in the College of Agriculture, effective with the Autumn Quarter of 1941 (through the Development Fund);

\$25 from the Franklin Garden Club of Columbus, Ohio, for use in Conservation Education work under the direction of Dr. Lawrence E. Hicks, Director of the Ohio Wildlife Research Station.

That the following research agreements hitherto entered into between the Ohio State University and the Ohio State University Research Foundation, setting up the following projects, be reported to the Board of Trustees for information and record:

William S. Merrell Company, Cincinnati, Ohio—Investigation of germicides (to be known as the William S. Merrell Fellowship in Bacteriology);

American Cyanamid and Chemical Corporation, New York City—Investigation of chemicals (to be known as the American Cyanamid and Chemical Corporation Fellowship);

Ohio State Department of Public Welfare, Columbus, Ohio—Investigation of insecticides (to be known as Insecticidal Research—Ohio State Department of Public Welfare);
U. S. Army at Wright Field, Dayton, Ohio—Investigation of Distributors (to be known as the U. S. Army at Wright Field Project).

Upon motion of Mr. Thompson, seconded by Mr. Rummell, the above recommendations of the President were upon roll call unanimously approved.

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The President now reported that in accordance with the authorization of the Board at its meeting held November 25, 1940, he has signed, under date of February 26, 1941, the contract with the United States Office of Education relative to the "Plan for Short Courses of College Grade," or Engineering Defense Training at the Ohio State University, and has approved the appointment of Professor H. E. Nold of the Department of Mine Engineering, as Director of the Engineering Defense Training Program.

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The Secretary reported that in accordance with the direction of the Board of Trustees at its meeting of March 10, 1941, the Attorney General has prepared the contract and agreement between the Ohio State University and the WKBN Broadcasting Corporation of Youngstown, Ohio, incorporating the proposal submitted by WKBN under date of March 6, 1941, which proposal was accepted by the Board of Trustees on March 10th.

In addition, the Attorney General has approved the escrow agreement between the WKBN Broadcasting Corporation and the Mahoning National Bank of Youngstown. Formal approval of the contract and the escrow agreement are contained in the Attorney General's Opinion No. 3658, dated April 7, 1941.

The above documents were now presented to the Board, and upon motion of Dr. Altmaier, seconded by Mr. Rummell, the Board by unanimous vote approved the same.

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The Secretary presented a communication from the John Deere Plow Company of Columbus, under date of April 2, 1941, requesting permission to put a storm drain across the University property located between the Olentangy Boulevard and the Olentangy River, just north of the south property line of the University, in order to connect the property of the John Deere Plow Company with the Olentangy River. This request was accompanied by a sketch plan showing the exact location of the proposed drain.

The Secretary informed the Board that he had consulted with the Attorney General concerning this request, and was advised that the Board of Trustees has full power and authority to grant such a permit.

Upon motion of Mr. Thompson, seconded by Dr. Altmaier, the Secretary was by unanimous vote authorized, on behalf of the Board of Trustees, to issue such a permit provided that, in addition to the provisions carried in the request of April 2, 1941, from the Deere Plow Company, there shall be added the proviso that upon advice

from the University, the John Deere Plow Company shall, when necessary, repair such storm drain; and further, that if at any time in the future such drain shall interfere with any use which the University may desire to make of this particular area, then the Deere Plow Company shall upon notice from the Board of Trustees move said drain to some other location as may be designated by the University.

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The Secretary now presented the drawings, specifications, forms of proposal, estimated bills of materials, and estimated costs as prepared by the University Architect for the following improvements, all of which are to be paid for out of F-1 appropriation:

Studios, Department of Speech, Derby Hall...estimated cost, \$5,385
 Additional Book Stacks, Physical Education Building (Library Annex).....estimated cost, \$7,470
 Book Stacks for Law Library, Page Hall...estimated cost, \$7,645

Upon motion of Mr. Dargusch, seconded by Mr. Rummell, the above drawings, specifications, bills of materials, forms of proposal, and estimated costs were upon roll call unanimously approved, and the Secretary was directed to present same to the State Director of Public Works for his approval, and if approved by him, to advertise for bids in accordance with law.

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Thereupon the Board adjourned to meet upon call of the Chairman.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) H. S. ATKINSON,
Chairman.

The OHIO STATE UNIVERSITY

OFFICIAL PROCEEDINGS OF THE SEVEN HUNDRED AND THIRTY-NINTH MEETING OF THE BOARD OF TRUSTEES

Columbus, Ohio, May 26, 1941.

The Board of Trustees met at the University at 9:30 A. M., pursuant to call of the Chairman.

Present: Herbert S. Atkinson, Chairman, Dr. C. J. Altmaier, Carlton S. Dargusch, Leo L. Rummell, Dr. Burrell Russell, and Lockwood Thompson.

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The minutes of the last meeting were approved.

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Upon the request of Chairman Atkinson, Chairman Emeritus Julius F. Stone presided over the deliberations of the Board at this session.

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President Bevis presented the following recommendations:

Resignations

That the following resignations be accepted, and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Mary F. Claytor	Home Dem. Agent, Washington County	June 30, 1941	\$2,460.00
Pauline L. Williams	Home Dem. Agent, Henry County	Apr. 30, 1941	2,052.00
Thelma S. Hyde	Stenographer	Apr. 15, 1941	1,332.00
Reva Z. Lipson	Typist	Apr. 30, 1941	1,152.00
<i>College of Agriculture</i>			
<i>Botany</i>			
Gordon S. Crowl	Instructor	Mar. 31, 1941	1,848.00
Darrell M. McLean	Graduate Assistant	Apr. 30, 1941	450.00
<i>Horticulture and Forestry</i>			
Rudolph Meyer	Student Laborer	May 31, 1941	600.00
<i>Zoology and Entomology</i>			
Paul E. Schaefer	Instructor	Sept. 30, 1941	2,004.00
<i>College of Arts and Sciences</i>			
<i>Administration</i>			
Elizabeth S. Lewis	Stenographer	June 15, 1941	1,212.00
Cleo L. Sherer	Stenographer	Apr. 1, 1941	972.00
Elinor Bayer	Stenographer	May 8, 1941	972.00
<i>Bacteriology</i>			
Melvin E. Sanner	Animal Attendant	May 10, 1941	912.00
<i>English</i>			
Mary Anderson	Graduate Assistant (Miss Anderson died April 11, 1941)	Apr. 30, 1941	450.00

<i>Geology</i>			
George R. Gibson	Instructor	Sept. 30, 1941	2,316.00
<i>College of Commerce and Administration</i>			
<i>Economics</i>			
Leonard A. Doyle	Instructor	Sept. 30, 1941	2,064.00
<i>Sociology</i>			
John Gillin	Assistant Professor	Apr. 30, 1941	3,240.00
<i>College of Education</i>			
<i>Administration</i>			
Caroline Hoffman	Stenographer (student)	June 30, 1941	540.00
Eleanor G. Bookman	Typist (part time)	May 31, 1941	480.00
<i>Bureau of Educational Research</i>			
Jack Jonas	Stenographer	July 1, 1941	1,200.00
Jean Shoemaker	Assistant	May 31, 1941	240.00
<i>Education</i>			
Harold E. Alsbaugh	Associate Professor (Salary paid from George-Deen and A-1 Funds)	1st term, Su. Qr.	450.00
<i>Psychology</i>			
Anne E. Royer	Clerk	May 31, 1941	1,212.00
<i>University School</i>			
Harold B. Alberty	Director and Professor	June 30, 1941	6,612.00
<i>College of Engineering</i>			
<i>Electrical Engineering</i>			
Douglas W. Hagstrom	Research Assistant (Salary paid from National Defense Research Fund—Rotary No. 7494)	June 15, 1941	300.00
<i>Engineering Experiment Station</i>			
William Bell	Research Fellow	Mar. 31, 1941	1,500.00
Stanley V. Forgue	Research Assistant	June 16, 1941	1,452.00
<i>Photography (Rotary)</i>			
Harry G. Binau	Assistant	May 10, 1941	1,082.00
<i>College of Medicine</i>			
<i>Physiological Chemistry</i>			
John C. Van Meter	Comly Research Fellow	Apr. 30, 1941	600.00
Hugh A. Senseman	Laboratory Assistant	May 10, 1941	150.00
<i>Physiology</i>			
Herbert J. Spoor	Comly Research Assistant	May 7, 1941	1,500.00
*Jonathan S. Thatcher	Research Assistant	May 7, 1941	1,200.00
*(Salary paid from National Research Council Funds)			
<i>Starling-Loving Hospital</i>			
<i>Administration</i>			
Robert J. Moore	Telephone Operator	May 31, 1941	912.00
<i>Housekeeping</i>			
Oliver Banks	Janitor	May 17, 1941	852.00
<i>Nursing Care</i>			
Ione Sundstrom Brode	Head Nurse	May 20, 1941	1,266.00
*Jane Holtz	General Duty Nurse	Apr. 25, 1941	912.00
*Jane Ackers	General Duty Nurse	Apr. 30, 1941	912.00
*Alma Toepfner	General Duty Nurse	May 14, 1941	912.00
*Jane Deeley	General Duty Nurse	May 31, 1941	912.00
*Betty Jane Miller	General Duty Nurse	Apr. 30, 1941	912.00
*Mary Louise Robuck	Nurses Aide	Apr. 12, 1941	516.00
*(Salaries paid from Rotary No. 7727)			
<i>Dietary</i>			
Alice May Bowser	Assistant Cook	Apr. 30, 1941	648.00
Marjorie L. Bowser	Diet Kitchen Helper	Apr. 16, 1941	600.00
<i>Graduate School</i>			
Roy W. Rings	Research Fellow	Apr. 21, 1941	120.00
Margaret R. Anderson	Stenographer	May 17, 1941	1,092.00

*President's Division**Broadcasting Station*

Beverly Gabrio	Stenographer	June 15, 1941	972.00
<i>Franz Theodore Stone Laboratory</i>			
Leonard J. Bodenlos	Assistant	May 15, 1941	984.00
Carl Huprich	Stenographer	June 30, 1941	1,092.00

*Administrative Division**Entrance Board*

Ruth H. Adkins	Stenographer	Apr. 30, 1941	1,044.00
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*Physical Plant Division**Janitor Service*

Harry G. Reigel	Janitor	Apr. 30, 1941	1,212.00
Frank Birmele	Janitor	May 31, 1941	1,212.00
Merle Smith	Janitor	May 31, 1941	1,212.00

University Health Service

Earl Baxter	Pediatric Consultant and School Physician, University School	Mar. 31, 1941	100.00
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*Baker Hall**Proctors*

Robert Bills	Proctor	Mar. 31, 1941	120.00
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Pomerene Refectory

Erna Wonder	Counter Girl	Apr. 19, 1941	732.00
Thelma L. Wene	Counter Girl	Apr. 30, 1941	612.00

*Residence Halls for Women**Dining Room and Kitchen*

Myrtle Campbell	Baker	Mar. 31, 1941	585.00
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Appointments

That the following appointments be approved and necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Jessie A. Zimmerman	Home Dem. Agent, Henry County	May 1, 1941		\$1,848.00
Marilyn Taylor	Stenographer	May 1, 1941		1,020.00
Sara Poe	Typist	Apr. 16, 1941		972.00
<i>College of Agriculture</i>				
<i>Agricultural Education</i>				
Patricia Daum	Stenographer (Salary to be paid from Smith-Hughes Funds)	May 1, 1941		900.00
<i>Agronomy</i>				
Samuel R. Aldrich	Ohio Seed Improvement Association Research Assistant	July 1, 1941 (12 months)		900.00
Ralph E. Kunze	Ohio Seed Improvement Association Research Assistant	July 1, 1941 (12 months)		900.00
(Salaries to be paid from the Ohio Seed Improvement Association Fund)				
<i>Botany</i>				
Fred E. Parkinson	Assistant (Salary to be paid from Laboratory Supply Store Pro Rata Funds)	May 15 to June 30, 1941		193.55 period
Isabel Thompson	Graduate Assistant	May 1 to June 30, 1941		100.00 period
<i>Horticulture and Forestry</i>				
Patrick T. Hunter	Student Laborer	June 1, 1941		600.00

Rural Economics and Rural Sociology

Joyce W. Johnson Stenographer Apr. 17, 1941 972.00
 (Salary to be paid as follows: \$492 from A-1 Funds; \$480 from F-9 Farm Marketing)

*College of Arts and Sciences**Administration*

Benjamin P. Burt Phi Beta Kappa Scholar Oct. 1, 1941 Au.Wi.Sp. 60.00
 (Salary to be paid from the interest on the Phi Beta Kappa Endowment Fund)
 Beatrice N. Kell Stenographer May 10, 1941 972.00
 Hannah Taylor Stenographer May 14, 1941 972.00

Bacteriology

Armond W. Russ Animal Attendant May 3 to June 30, 1941 145.16
 period

English

E. L. Marilla Instructor (part time) Apr. 14 to June 30, 1941 130.00
 (Extra Instruction for Cash) period

*College of Education**Administration*

Eleanor Bookman Clerk June 1, 1941 1,152.00
 Dorothy J. Becker Stenographer (part time) July 1, 1941 540.00

Bureau of Educational Research

Dorothy E. Becher Placement Assistant June 26 to Aug. 31, 1941 316.00
 period
 Jane H. Burrows Stenographer (part time) June 1 to June 15, 1941 40.00
 period
 Florence Gorman Stenographer (part time) June 16 to June 30, 1941 40.00
 period

University School

Romette Shoemaker Music Assistant June 23, 1941 1st term, Su. 100.00
 (Salary to be paid from Laboratory Supply Store Pro Rata Funds—516) period

*College of Engineering**Chemical Engineering*

Charles R. Owens Instructor Apr. 1, 1941 Sp. 200.00
 period

(This will take the place of the increase in salary granted to Mr. Owens at the
 Board meeting on April 14, 1941) (Extra Instruction for Cash)

Engineering Experiment Station

Joe G. McCann Research Assistant June 16 to June 30, 1941 60.50
 period

Lamme Scholarship

Clyde R. Murtaugh Lamme Scholar Sept. 1, 1941 450.00
 for 9 months period
 Robert L. Flower Lamme Scholar Sept. 1, 1941 450.00
 for 9 months period

Photography

Nina Coccia Stenographer Apr. 1, 1941 for 19 days 60.80
 period

*College of Medicine**Administration*

Vincent G. Peiffer Comly-Coleman Scholar July 1, 1941 to Mar. 31, 1942 300.00
 period

(Salary to be paid as follows from the Comly-Coleman Scholarship Fund: \$100 on
 September 30, 1941; \$100 on December 31, 1941; \$100 on March 31, 1942)

Physiological Chemistry

Theodore R. Marvin Technical Assistant May 12, 1941 (12 months) 300.00
 (Salary to be paid from the Laboratory Supply Store Pro Rata Funds)

Physiology

Jonathan S. Thatcher Research Assistant May 8 to June 30, 1941 221.77
 (Salary to be paid from interest on the Comly Research Fund) period
 Frank W. Mead Research Assistant May 8 to June 30, 1941 177.42
 (Salary to be paid from the National Research Council Fund) period

Surgery and Gynecology

George P. Sims Lecturer on Radiation Apr. 1, 1941 Sp. No salary
 Therapy

<i>Starling-Loving Hospital</i>				
<i>Nursing Care</i>				
Betty Ellen Swingle	Nurses Aide	Apr. 23, 1941	Code (3&4)	516.00
<i>Dietary</i>				
Grace E. Giffen	Diet Kitchen Helper	Apr. 3 to Apr. 30, 1941	(3&4)	46.67 period
Ruth D. Hines	Diet Kitchen Helper	Apr. 16, 1941	(3&4)	600.00
Carrie Bell Williams	Diet Kitchen Helper	Apr. 19, 1941	(3&4)	600.00
Edith Mae Barr	Diet Kitchen Helper	May 2, 1941	(3&4)	600.00
Casper A. Madison	Dishwasher	Apr. 15, 1941	(3&4)	630.00
<i>Dispensary</i>				
Aaron L. Pressie	Janitor	Apr. 16, 1941	(1&4)	732.00
<i>Nursing Care—Rotary No. 7727</i>				
Ann Burns	Assistant	Apr. 1, 1941 for 3 months		300.00 period
Elsie Saunders	General Duty Nurse	May 5, 1941	(3&4)	912.00
Elizabeth Norman	General Duty Nurse	Apr. 25, 1941	(3&4)	912.00
Mary Wirth	General Duty Nurse	May 1, 1941	(3&4)	912.00
Mary E. Grady	General Duty Nurse	May 16, 1941	(3&4)	912.00
<i>Graduate School</i>				
Folke Johnson	Elizabeth Clay Howald Scholar	July 1, 1941 (12 months)		3,000.00
Elton F. Paddock	Mary S. Muellhaupt Scholar	Oct. 1, 1941 (12 months)		1,350.00
Zakarias J. Ordal	Mary S. Muellhaupt Scholar	Oct. 1, 1941 (12 months)		1,350.00
Clarence W. McNutt	Mary S. Muellhaupt Scholar	Oct. 1, 1941 (12 months)		1,350.00
Louis W. Hutchins	Mary S. Muellhaupt Scholar	Oct. 1, 1941 (12 months)		1,350.00
Nelson Wax	Stillman W. Robinson Fellow	July 1, 1941 Su.Au.Wi.		750.00
Helmuth Wedow, Jr.	John A. Bownocker Scholar	Oct. 1, 1941 Au.Wi.Sp.		450.00
Robert G. Shreffler	John A. Bownocker Scholar	Oct. 1, 1941 Au.Wi.Sp.		450.00
Robert T. Bean	John A. Bownocker Scholar	Oct. 1, 1941 Au.Wi.Sp.		450.00
*David I. Weisblat	Hoffman-LaRoche Research Fellow	June 1, 1941 for 12 months		2,200.00
*Melville L. Wolfrom	Hoffman-LaRoche Supervisor	June 1, 1941 for 12 months		600.00
*(Above salaries paid from Hoffman-LaRoche Company Fund)				
John A. Cathcart	Anna Fuller Fund Fellow	July 1, 1941 (12 months)		1,752.00
Stanley Forgue	(Salary to be paid from the Anna Fuller Fund) Research Fellow	May 15, 1941 to Feb. 15, 1942		1,350.00 period
Gerald Zwayer	(Salary to be paid from the Champion Spark Plug Company Fund) Research Fellow	July 1, 1941 (12 months)		1,020.00
**Ernest S. Kopecki	(Salary to be paid from the French Oil Mill Machinery Company Fund) Battelle Memorial Institute Fellow	Sept. 1, 1941 for 10 months		600.00 period
**Louis A. Pavlish	Battelle Memorial Institute Fellow	Sept. 1, 1941 for 10 months		600.00 period
**Paul F. Dunn	Battelle Memorial Institute Fellow	Sept. 1, 1941 for 10 months		600.00 period
**Henry G. Caldwell	Battelle Memorial Institute Fellow	Sept. 1, 1941 for 10 months		600.00 period
**(Salaries to be paid direct by the Battelle Memorial Institute)				
Elinor R. Johnson	Phi Kappa Phi Fellow	Oct. 1, 1941 Au.Wi.Sp.		500.00
Dorothy Rowling	(Salary to be paid direct by Phi Kappa Phi) Stenographer (part time)	May 20 to June 15, 1941		39.92 period
Dorothy Rowling	Stenographer (full time)	June 16, 1941		1,080.00
<i>President's Division</i>				
<i>Military Science</i>				
Claude White, Jr.	Instructor	May 2 to June 30, 1941		47.22 period
		Sept. 1, 1941 for 10 mos.		240.00 period

Kenneth D. Rhoton	Instructor	May 7 to June 30, 1941	43.35 period
		Sept. 1, 1941 for 10 mos.	240.00 period
William D. Calland	Instructor	May 1 to June 30, 1941	48.00 period
		Sept. 1, 1941 for 10 mos.	240.00 period
Jack W. Blair	Instructor	May 1 to June 30, 1941	48.00 period
		Sept. 1, 1941 for 10 mos.	240.00 period
James B. Allison	Instructor	May 12 to June 30, 1941	39.48 period
		Sept. 1, 1941 for 10 mos.	240.00 period

*Physical Education for Men
Intramural Athletics*

Floyd T. Siewert	Graduate Assistant	July 28, 1941 2nd term, Su.	100.00 period
	(Salary to be paid from General Activities Fee Funds)		

*Administrative Division
Entrance Board*

Mary Greenwald	Assistant	June 1, 1941 for 1 month	75.00 period
Ruth Schwall	Assistant	June 16 to Sept. 30, 1941	245.00 period
Dorothy L. Green	Assistant	June 16 to Sept. 30, 1941	245.00 period
Marjorie McClure	Assistant	June 16 to Sept. 30, 1941	245.00 period
Katherine Blocker	Assistant	June 16 to Sept. 30, 1941	245.00 period
Elizabeth Archer	Assistant	June 16 to Sept. 30, 1941	245.00 period
Marian Jenks	Assistant	June 16 to Sept. 30, 1941	245.00 period
Patricia L. Taylor	Assistant	Aug. 16 to Sept. 30, 1941	114.00 period
Elizabeth F. Moltenberry	Assistant	May 19, 1941	972.00

*General Division
News Bureau*

Alison Landin	Assistant	June 1, 1941 for 2 months	160.00 period
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*Physical Plant Division
Janitor Service*

David M. Carney	Janitor	May 1, 1941	1,212.00
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University Bookstore

Olivia Reed	Stenographer	Apr. 14, 1941	972.00
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Baker Hall

Proctors

Archie E. Hudson	Proctor	Apr. 1, 1941	Sp. 40.00 period
Alder R. Gruss	Proctor	Apr. 1, 1941	Sp. 40.00 period

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Changes in Title

That the following changes in title be approved:

Name	Title—From	To	Effective
<i>College of Medicine</i>			
<i>Starling-Loving Hospital</i>			
<i>Medical and Surgical Service</i>			
Louise Kagay	Assistant Head Nurse	Head Nurse (Nursing Care)	May 21, 1941

5-26-'41

<i>Dietary</i>				
Ernest R. Griffin	Dishwasher	Diet Kitchen Helper	Apr. 15, 1941	
Ruth D. Hines	Diet Kitchen Helper	Assistant Cook	May 9, 1941	
*	*	*	*	*

Changes in Salary

That the following changes in salary be approved:

Name	Title	Effective	Annual Rate From	To
<i>College of Agriculture</i>				
<i>Agricultural Education</i>				
Ruth Browning	Stenographer	May 1, 1941	\$ 900.00 (Smith-Hughes)	\$1,080.00 (George-Deen)
<i>College of Commerce and Administration</i>				
<i>Business Organization</i>				
F. Byers Miller	Assistant	Sp. Qr. only	300.00 period	400.00 period
<i>College of Education</i>				
<i>Education</i>				
Arthur C. Bunce	Assistant Professor	1st term, Su. Qr. only	300.00 period (full time)	180.00 period (part time)
(Salary paid from Conservation Laboratory Fund)				
<i>College of Engineering</i>				
<i>Electrical Engineering</i>				
Francis D. Dickson	Research Assistant	June 1, 1941	120.00 month	150.00 month
William S. Gresham	Research Assistant	July 1, 1941	120.00 month	150.00 month
(Salaries paid from National Defense Research Fund—Rotary No. 7494)				
<i>College of Medicine</i>				
<i>Starling-Loving Hospital</i>				
<i>Nursing Care</i>				
Louise Kagay	Head Nurse	May 21, 1941	Code (3&4) 912.00	1,266.00
<i>Dietary</i>				
Ernest R. Griffin	Diet Kitchen Helper	Apr. 15, 1941 (3&4)	630.00	660.00
Ruth D. Hines	Assistant Cook	May 9, 1941 (3&4)	600.00	648.00
*	*	*	*	*

Change in Quarters of Service

That the following change in quarters of service be approved:

Name	Title	From	To	
<i>College of Arts and Sciences</i>		<i>1940-1941</i>		
<i>History</i>				
Harvey M. Rice	Instructor	Au.Wi.Sp.	Su. } '41 }	Au.Wi.
*	*	*	*	*

That the following miscellaneous recommendations be approved:

That W. A. Junnilla, Instructor in Agricultural Engineering, be changed from \$700 for the Autumn and Winter Quarters (Special Contract), to \$1,400 on a 12 months basis, effective October 1, 1940. Mr. Junnilla is on a \$2,800 basis, \$1,400 of which is paid by the Agricultural Experiment Station and \$1,400 paid from A-1 funds of the University.

That the following leaves of absence, without salary, be granted:

Donald C. Power, Associate Professor in the Department of Business Organization, for the year 1941-1942;

Leonard M. Dub, Clinical Instructor in the Department of Medicine, effective April 1, 1941, for an indefinite period, for military service;

John A. Fluno, Assistant, Ohio Biological Survey, effective February 1 to June 30, 1941;

Virginia G. Morrison, Clerk in the College of Education, effective June 1, 1941 for one year;

Joseph F. Dill, Stationary Engineer, Light, Heat and Power, effective June 1, 1941, for 3 months on account of illness.

That in accordance with the plan approved by the Board of Trustees at its meeting on December 11, 1939, leaves of absence, with salary, for the following members of the Agricultural Extension Service, be approved:

B. W. Reading, County Agricultural Agent, Sandusky County, from June 23 to August 29, 1941, for graduate study at Ohio State University;

Wilbur H. Ford, County Agricultural Agent, Highland County, from June 15 to August 15, 1941, for graduate study at Ohio State University and Colorado State College;

Roger M. Thomas, County Agricultural Agent, Portage County, from July 7 to September 1, 1941, for graduate study at Cornell University;

Lester A. Cronin, County Agricultural Agent, Tuscarawas County, from June 15 to August 30, 1941, for graduate study at Colorado State College and Oregon State College;

Wesley S. Green, Assistant, Land Use, from June 23 to August 29, 1941, for graduate study at Ohio State University.

That in accordance with the authority covered by legislative act of July 10, 1937, identified as House Bill No. 251 and known as Section 7925 of the General Code of Ohio, Roy Thompson, Caretaker at the Franz Theodore Stone Laboratory, be created a Special Policeman at Gibraltar Island, Put-in-Bay, Ohio, and be given the duties and authorities covered by said act; that, further, in accordance with said statute, as such employee he shall take oath of office, wear the badge of office, and give bond to the state of Ohio for the proper and faithful discharge of his duties in such amount as the Board of Trustees may require. Payment for this bond shall be made by the University.

That upon the recommendation of Dean Wendell D. Postle, College of Dentistry, the laboratory deposit, now \$45 per quarter (non-returnable) be raised to \$55 per quarter for all dental students and that the "breakage" deposit be raised from \$10 to \$15 per year and the name changed to "breakage and laundry" deposit, effective with the Autumn Quarter of 1941.

That the Board of Trustees authorize a special laboratory deposit of \$5 per student enrolled in the Workshop on the Secondary School Curriculum during the first term of the Summer Quarter of 1941.

That laboratory deposits (non-returnable) to cover the cost of supplies and equipment used, be paid by each student enrolling in each of the following courses, effective Autumn Quarter of 1941:

Course No.	Title	Hours	Deposit
401	Principles of Poultry Production.....	5	\$4.00
408	Principles and Practices of Incubation and Brooding	3	3.00
410	The Biology of the Domestic Fowl.....	3	3.00
413	Poultry Farm Sanitation.....	5	4.00
415	Poultry Production for Students in Veterinary Medicine	3	4.00
512	Poultry Judging and Selection.....	3	3.00
515	Processing Poultry Products.....	3	3.00
520	Turkey Production and Management.....	3	1.00
601	Poultry Nutrition	3	3.00
603	Marketing Poultry Products.....	3	1.00
606	Poultry Genetics	3	1.00
610	Hatchery Management	3	3.00
615	Poultry Plant Management.....	5	4.00
701	Special Problem	3-5	1.00 per credit hour

That upon the recommendation of the University Faculty at its meeting held on May 8, 1941, authority be given to change the degree recommended to the University Faculty on March 19, 1941, by the College of Arts and Sciences to Alice Elizabeth Padan from Bachelor of Arts to Bachelor of Science for which degree she had filed application.

That the following gifts be accepted and the appreciation of the Board of Trustees be appropriately expressed:

\$1,200 from the National Research Council for a study of the adrenal cortex in relation to capillary permeability, and resistance to heat and low atmospheric pressure, under the direction of Dr. Frank A. Hartman of the Department of Physiology;

\$1,800 from the Ohio Seed Improvement Association for the establishment of two graduate research assistantships in the Department of Agronomy for the year 1941-1942;

\$400 from Dr. Andre Crotti, Columbus, Ohio—\$300 for the establishment of a six months scholarship in the Department of Pathology and \$100 for the purchase of supplies, for the year 1941-1942;

\$30 from the Licking County Mothers' Club for the Student Loan Fund.

That the following research agreements hitherto entered into between the Ohio State University and the Ohio State University Research Foundation, setting up the following projects, be reported to the Board of Trustees for information and record:

Hoffman-LaRoche, Inc., Nutley, New Jersey—Investigation of Heparin (to be known as Hoffman-LaRoche, Inc. Research);

The Champion Spark Plug Company, Toledo, Ohio—Investigation of electrode wires (to be known as the Champion Spark Plug Fellowship);

The American Maize-Products Company, New York, N. Y.—Investigation of Corn Syrup (to be known as the American Maize-Products Company Fellowship);

U. S. Army at Wright Field, Dayton, Ohio—Investigation of Phototubes (to be known as the U. S. Army at Wright Field Research in the Department of Physics);

National Defense Research Committee, Washington, D. C.—Investigation of Antenna (to be known as the National

Defense Research Committee Project in the Department of Electrical Engineering);

National Defense Research Committee, Washington, D. C.—Investigation of Chemicals (to be known as the National Defense Research Committee Project in the Department of Chemistry).

That the following contract heretofore entered into between the Engineering Experiment Station and the Ohio State University Research Foundation, setting up the following project, be reported to the Board of Trustees for information and record:

Edward Orton Junior Ceramic Foundation, Columbus, Ohio
—Investigation of Deformation characteristics of pyrometric cones (to be known as the Orton Foundation Ceramic Research project).

That upon the recommendation of the President, there be created in the President's Division, the Occupational Opportunities Service, effective July 1, 1941, and that the President be authorized to establish the organization and appoint the necessary personnel.

That the Board authorize the establishment of a Program of General Education and approve the report of the Council on Instruction dated February 12, 1941, which provides:

The Program of General Education is designed primarily for students who do not plan to remain in the University longer than two years. This program is complete in six quarters. The courses offered are of the same standard as those in the College of Arts and Sciences as a whole, and carry full academic credit.

This program aims to help the student to satisfy the five following needs:

- (a) The need for proficiency in the use of the English language, in reading, writing and speech;
- (b) The need for an understanding of some of the natural processes going on in inanimate and in living systems; for the ability to employ and the habit of employing a scientific approach to the solution of problems and the understanding of phenomena; and for an appreciation of the dependence of progress upon experiment;
- (c) The need for an understanding of some of the economic, political and social movements which have helped to produce our society; for a critical outlook on the present based on a study of the past; and for a knowledge of the principles and practice of American democracy;
- (d) The need for an intelligent appreciation of man's achievements in the realms of both English and foreign literatures, fine arts, music and philosophy;
- (e) The need for personal, academic, and vocational guidance.

That, in accordance with the recommendation of the University Faculty, degrees be awarded at the Spring Convocation on June 16, 1941, to the following named students who have completed their requirements therefor:

DOCTOR OF PHILOSOPHY

Thomas Nelson Baker, Jr., A.B., A.M. (Oberlin College); Earl William Balis, B.S. (Colorado State Agricultural College); William Callum Bell, B.S. in Cer.E. (North Carolina State College of Agriculture and Engineering), M.Sc.; Howard William Brody, B.Sc. in Agr., M.Sc.; J. Cleve Carroll, B.S. (Wilmington College), M.Sc.; John Almon Cathcart, B.S. (Monmouth College); Charles Downing Converse, B.Sc. in Agr.; Kenneth Henry Doan, B.A., M.A. (University of Toronto); Daniel Webster Duncan, B.S. (Alabama Polytechnic Institute), M.Sc.; Donald West Dunham, B.S. (Muskingum College), M.A.; Phil S. Eckert, B.Sc. in Agr., M.Sc.; Louis Daniel Ellsworth, B.S. in Physics (Case School of Applied Science), M.Sc.; Ralph Perry Elrod, A. B., M.S. (Brown University); Eugene Kelty Falls, M. E. (University of Akron), M.Sc.; George Ray Ferguson, B.S., M.S. (Oregon State College); Joseph Edward Fields, B.S. (Otterbein College), M.Sc.; Nathan Gammon, Jr., B.S., M.S. (University of Maryland); Orin Benton Graff, B.S. in Edu. (Ohio Northern University), M.A.; Harvey Howard Grice, B.Ch.E., M.Sc.; Sol Haberman, B.A., M.A. (University of Texas); Margaret Dora Heise, A.B. (University of Arizona); Philip Hill, A.B. (University of Illinois); George Baisden Hughey, B.S. in Ch.E. (Alabama Polytechnic Institute), M.Sc.; Charles Horton Jones, B.A.; William John Jones, B.A. (Emmanuel Missionary College), M.A.; Harold Bell Law, B.S. in Edu. (Kent State College), M.Sc.; Arthur Philip Lien, A.B. (Ottawa University), M.Sc.; John Elmer Mahan, B.S. (Chem.) (Ohio University); Esmond Linworth Marilla, A.B. (University of Richmond), A.M. (Harvard University); Homer Floyd Marsh, B.S. (Indiana State Teachers College), M.S. (Purdue University); George Edward Marshall, B.S. in Agr., M.S. (Kansas State College); Marie Katherine Mason, A.B. (Canisius College), M.A.; Earl John Mickle, B.S. (Mount Union College), B.S. in Edu. (Bowling Green State University), M.A.; Roy Elwyn Nichols, B.V.Sc. (University of Toronto), M.Sc.; Max Vernon Noble, B.S. (Muskingum College); John Henry Rappalie, Ph.B. (University of Toledo), M.A.; Robert William Richey, B.S., B.S. in Edu. (Wilmington College), M.A.; Ben Sobin, B.A., M.Sc.; Joseph Ward Straley, B.S. in Edu. (Bowling Green State University), M.Sc.; Charles Howard Tindal, B.S. in Physics, M.S. in Physics (Case School of Applied Science); Murray Cowley Udy, B.S. in Ch.E., M.S. (Lehigh University); Samuel William Waisbrot, B.A.; David Irwin Weisblat, B.A.; Gerhart David Wiebe, A.B. (Doane College), M.A.; Gordon Owen Wilber, B.S. in Edu. (New York University), M.A.; Alvin Clair Wolfe, B.A., M.Sc.; Mike Wright, A.B. (University of Alabama), M.S. (Vanderbilt University); Tse Kao Wu, B.S. in Ch. (Hangchow College, China), M.Sc.

MASTER OF ARTS

Stuart Nicholas Adams, B.Sc. in Edu.; Morris Lionel Appell, A.B. (Connecticut State College); Harry Armogida, B.A., B.Sc. in Edu.; George Lyman Arms, Jr., B.Sc. in Edu.; Robert Poindexter Barrell, B.A. (Hampden-Sydney College); Raymond Lee Birdwhistell, A.B. (Miami University); Joseph Irah Bishop, B.A. (University of Hawaii); Mary Rita Ann Bresnahan, B.A.; Robert Loeth Alexander Clark, B.S. (West Texas State Teachers College); Edythe Irene Clay, B.S. (Capital University); Landon Augustus Colquitt, B.A. (Texas Christian University); Robert Charles Cosgrove, B.Sc. in Bus. Adm.; George William Crook, B.Sc. in Bus.Adm.; David Kenneth

Efros, B.A.; Dorne Chrysty Finley, B.A.; Dorteia Wallace Frazier, B.Sc. in Edu.; Jon William Gordon, B.Sc. in Edu.; Karl Kenneth Grubbaugh, B.A.; Walter Henry Haas, B.S. (Mount Union College); Robert Wayne Halliday, B.Sc. in Jour.; Elizabeth Frances Harner, B.S. in Edu. (Wittenberg College); William Norman Harris, A.B. (Ohio University); Leonard Hollander, B.S. (The College of the City of New York); Robert Eugene Howard, A.B. (Findlay College); Nelson Twining Howe, B.Sc. in Agr.; Clyde Wallace Jones, A.B. (Wilmington College); Elizabeth Ann Jones, B.Sc. in Edu., B.Fine Arts; Robert Donald King, B.Fine Arts; James Forestal Kurtz, A.B. (Stanford University); Dorothy Margaret Laubacher, B.Sc. in H.E.; Naomi May Laughbaum, B.S. in Edu. (Wittenberg College); Glenn Hubert Leggett, Jr., A.B. (Middlebury College); Carmine Rocco Linsalata, B.A.; Naomi Ernestine Lyles, A.B. (Howard University); Sister Rita Mary McBride, B.A. (St. Mary of the Springs College); Joseph Gorell Kearfott Miller, Jr.; Gertrude Alice Misner, B.Sc. in Edu.; Alfred William Murschel, B.A. (The College of Wooster); B.D. (Yale University Divinity School); Harold Nelson, B.Sc. in Edu.; Wilber Welch Nixon, B.S. (Mount Union College); Barbara Nelson O'Donnell, A.B. (Ohio University); Norbert Frank O'Donnell, A.B. (Wittenberg College); Charles James Pardee, Jr., B.Edu. (Southern Illinois State Normal University); Joseph Bernard Petta, B.S. (Southern Methodist University); Charles Howard Pugh, B.A. (Philander Smith College); Roderick Wellington Pugh, B.A. (Fisk University); Nathaniel Jerome Raskin, B.S. (The College of the City of New York); Charles Anton Reutinger, B.A.; Edna DeBolt Salt, B.Sc. in Edu.; Dorothy Grace Schatzman; Albert William Schroer, B.S.M., A.B. (Bluffton College); Benjamin R. Schwartz, B.A.; James Hemsoth Scott, B.Sc. in Edu.; William Raymond Scott, B.A.; Stewart Boger Steiner, B.A.; Mary Eleanor Swingle, A.B. (Wittenberg College); Katherine Victoria Whitehead, B.A., B.Sc. in Edu.; Lillian Wolford Widmaier, B.A. (Trinity College); Ronald Bagley Wiley, A.B. (Denison University); Walter Eugene Wiley, A.B. (Howard University); Sherrell Ruddick Wilkes, B.S. (Johns Hopkins University), B.Sc. in Edu.; Dorothea Mae Williams, B.A.; Arthur George Wirth, B.A.

MASTER OF ARTS IN SOCIAL ADMINISTRATION

Cora Margaret Bates, B.Sc. in Edu.; Dorothy Howard Madison, B.Sc. in Soc. Adm.; Beryl Finney Mould, B.S. in Edu. (Miami University); Verna Maude Sutton, B.A. (Indiana Central College).

MASTER OF BUSINESS ADMINISTRATION

Yao Fan Li, B.Sc. in Bus. Adm.; Leonard Sternberg, B.S. in B.A. (University of Akron); Dwight Alfred Stewart, B.S. (Kent State University).

MASTER OF SCIENCE

Leland Way Blazey, A.B. (Hobart College); Charles Holloway Boardman, III, B.Ch.E.; Medford Cecil Bowman, B.S. (Western Kentucky State Teachers College), M.D. (University of Louisville); Glenn Halstead Brown, B.S. in Chem. (Ohio University); Robert Richmond Bryden, B.S. (Mount Union College); Rudolph Harry Caplan, B.A.; Dorothy Virginia Clum, B.A. (Ohio Wesleyan University); Howard William Crall, B.Sc. in Edu.; Zacarias de Jesus, D.V.M. (University of the Philippines); Winston Howard Duckworth, B.Ch.E.; Frederick Miles Flickinger, B.A.; Theodore Myron Gage,

B.S. in Agr. (New Mexico State College of Agriculture and Mechanic Arts); Irwin Hellings Gilbert, B.S. (University of Maryland); Chester Alex Gleiser, V.M.D. (University of Pennsylvania); Arthur Nathaniel Gorelick, V.M.D. (University of Pennsylvania); Albert Glasgow Guy, S.B. (University of Chicago); Frank Walter Haeckl, B.A.; Howard Ross Haise, B.Sc. in Agr.; Walter Karl Halstead, B.S. in E.E. (Massachusetts Institute of Technology); Blake Burdette Hanan, B.A.; Samuel Leroy Hansard, B.S.A., M.S.A. (University of Tennessee); Fred Oscar Hartman, B.S. (University of Toledo); Maida Maree Heath, B.S. (University of Illinois); William Cary Kelly, B.S. in Agr. (University of Tennessee); Ralph Edward Kunze, B.Sc. in Agr.; James Brown Massengill, M.D. (University of Tennessee); Robert Wayne Masters, B.S. in E.E. (University of Alabama); Harry Martin Mauger, Jr., D.V.M.; Robert James McCall, B.S. in Agr.E. (Kansas State College of Agriculture and Applied Science); Margaret Frances McDonald, B.A.; Helen Jane McGuire, B.A.; Michael P. Michaelson, B.S. (University of Dayton), D.V.M.; Charles Gordon Milne, B.Sc. in Agr.; Joseph Leon Nunes, B.S. in Cer.E. (Georgia School of Technology); Charles Reed Page, Jr., B.S. (Syracuse University); Robert Luther Peffly, B.S., B.S. in Edu. (Capital University); Halfred Fremont Randolph, B.Cer.E. (North Carolina State College of Agriculture and Engineering); Joy Oliver Schock, A.B. (Nebraska Wesleyan University); Elmer Joseph Scott, A.B. (Washington University); Jack Samuel Silberstein, B.A., M.D.; Richard Lewis Sloane, B.C.E.; Kenneth Coleman Smith, B.S.Chem (Rensselaer Polytechnic Institute); Leo Emmett Swick, Jr., B.A.; Donald Foucht Swinehart, B.S. (Capital University); John David Thewlis, B.Sc. in Agr.; George Martin Vanator, B.Sc. in Physics; John William Walker, B.A.; John Hiatt Warfel, B.S. (Capital University); William Warner, III, Ch.E. (University of Cincinnati); Elsie May Washburn, B.A.; Milan Ellis Watson, B.S. in Agr. (University of Illinois).

DOCTOR OF MEDICINE

Francis Winters Anderson, B.A. (with Honors); Edward Barr, B.A.; Morris Lyle Battles, B.A.; Edmond Jasper Booth, A.B. (Otterbein College); Ernest Edwin Breyfogle, B.A.; Bernard Jerome Brief, B.A., M.Sc.; Russell Nutt Brown, A.B. (Otterbein College); Kathryn Edna Buell, A.B. (Ohio University); Darrell Clay Caudill, A.B. (Miami University); Ivan Thomas Clark; Romeo Anthony DeMarco, B.A.; Lowell Oren Dillon, B.A.; William James East, B.A.; Joseph Eiser, B.S. (College of the City of New York); Abigail Cohen Englander, B.A. (with Honors); Robert Howard English, B.A.; Richard Leland Everhart, A.B. (Ohio Northern University); Harold Irwin Farber, B.A. (with Honors); Robert James Ferguson; Jerome Fisher, B.A.; Frederick Miles Flickinger, B.A. (with Honors); Jerome Stanley Frankel, B.A., M.Sc. (with Honors); Roger Madden Gove, B.A.; David Haynie Gregor, B.A.; Donald Lee Greenamyre, B.S. (Mount Union College); Joe John Groom, B.S. (Baldwin-Wallace College); Robert Carlyle Harsh; Nathan Edwin Headley; Jasper Millar Hedges, B.A.; Jane McCloud Hoopes, B.A.; Dave Walton Jones, B.A.; Harry James Keys, Jr., B.A.; Elmer Richard King, B.A.; Jack David Knapp; Ervin Leroy Koons, B.A.; Gordon Richard Ley, B.A.; Mack Sam Lopusniak, B.A.; Charles Roger Lyons, A.B. (Miami University); Robert Hubbell Magnuson, B.A.; William Joseph Martin, B.A., B.S. in Med. (University of Missouri); Albert Maurice Mogg, B.A.; Marion Thadeus Moreland, A.B. (Denison University) (with Honors);

James Martin Muckley, B.S. (Capital University); William Graydon Myers, B.A., M.Sc., Ph.D; Clyde Wayne Norman; Munroe Warren Palestrant, B.A., M.Sc.; John Thomas Read, B.A.; Robert Edward Reiheld, B.A. (with Honors); Franklin Daniel Rodabaugh, A.B. (Findlay College); Marvin Henry Roszman, B.A.; Harold Theodore Sargis, B.A.; Frederick Louis Schellhase, B.S. (Capital University); Howard Jay Scott, B.A.; Gerhard Thurston Shearer; Robert MacNeilan Sherman, B.A.; Saul Charles Sigelman, B.A. (Western Reserve University) (with Honors); John Alan Smith, A.B., B.S. (Otterbein College); David White Sprague, B.A.; John Taylor Stage, A.B. (Marietta College); George Gordon Stein, Jr., B.A., M.Sc.; John Milton Strait, Jr., B.A.; James Thomas, Jr., B.A.; Harold Kenneth Treese, B.S. in Edu. (Bowling Green State College) (with Honors); Harry Peter Ulicny, B.Sc. in Phar., M.A.; Charles Samuel Vinson, B.A.; Kenneth Jones Wharram, B.S. (Ohio University); Chester Paul Widmeyer, B.Sc. in Phar., M.A.; Charles Richard Yoder, B.A. (Goshen College).

JURIS DOCTOR

John Wise Lindsey, B.A. (Wesleyan University).

BACHELOR OF LAWS

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Clair Charles Fisher, Ph.B. (University of the City of Toledo); Robert Charles Murray; George Thomas O'Malley, Jr.; John Cooper Whiteside.

BACHELOR OF MECHANICAL ENGINEERING

Rupert Lloyd Atkin; Robert Earl Augustus; Wesley Dale Bachtel; Charles Augustus Bangert, Jr.; William Clark Beach; Paul Allen Beighley, Jr.; Vernon Clymer Belt; Ellis Herman Born; Frank LeRoy Brevoort; William Robertson Campbell; David Edward Dolle; Walter Marion Fenner, Jr.; Harry Douglas Foust; Charles Minor Goerky; John Willis Griesinger; Donald Charles Guentert; Frank Raymond Handon; Charles Franklin Harrod; Wayne Robert Howard; Harry Alphonso James; William Harve Jaques; Harry Kezerta, Jr.; Howard Francis Kinkopf; Robert Edmund Kitchin; Allwin Stanley Klein; Charles Henry Kohler, Jr.; Wayne Heskett Kuhn; Lewis Rex Landis; Elsworth Leroy Lerch; Willard Levin; Richard Alden Line; John Erwin Linville; Wilfred Dale Merriman; John Burley Minnich; Harry Donavon Moore; Travers Winston Nelson; Alex Richard Orban; William Elbridge Parker, Jr.; David Samuel Passoff; Joseph Edward Rausch; Homer James Ridle; Robert Mundhenk Salter, Jr.; Walter Moore Shaffer; Edwin Dallas Spate; Frank Arthur Stetson,

Jr.; Victor Tare Takata; William Taylor; Harry Charles Thoben; William Lawrence Walter, Jr.; James E. Wasem; Frank Louis Weinsten; Kenneth Emanuel Winegardner; Willis Guy Wing.

BACHELOR OF METALLURGICAL ENGINEERING

Hubert Frederick Bauman; John Kenneth Folk; Lawrence Louis Gilbert; Philip Leroy Kirsh; George Peter Michalos; Robert LaRue Needham; George Adney Pyle; Robert Landorff Roshong; Lester Elwell Samstag; Joseph Charles Selby; Charles Joseph Stephenson.

BACHELOR OF SCIENCE IN PHYSICS

Sherwood Luther Fawcett; David K. Weimer.

CERAMIC ENGINEER

Lyman Cyrus Athy, B.Met.E., 1923; Robert William Hopkins, B.Cer.E., 1931; John Maxwell Neff, B.Cer.E., 1928; Willard Edison Palmer, B.Cer.E., 1929; Edward Carl Seabright, B.Cer.E., 1930; George Henry Spencer-Strong, B.Cer.E., 1928, M.Sc., 1931, Ph.D., 1934; Ray Thomas Watkins, B.Cer.E., 1918.

CHEMICAL ENGINEER

Homer Denison Holler, B.S. (Denison University) 1911, M.A., 1912, Ph.D., 1917; George Richard Lyon, B.Ch.E., 1923; Hobart William Seyler, B.Ch.E., 1919; Harry Markley Williams, B.Sc. in Ch.E., 1908; William Hunt Williams, B.A., 1919, M.Sc., 1920.

CIVIL ENGINEER

William Everett Burroughs, B.C.E., 1931.

INDUSTRIAL ENGINEER

John Ardan Sullivan, B.I.E., 1932, M.Sc., 1933; Joseph Kenneth Walkup, B.A., B.M.E., 1932.

BACHELOR OF SCIENCE IN PHARMACY

Albert Elwood Bilfield; Vivienne Dee Bloomberg; Charles Edward Bope (summa cum laude); Frank Willis Bope (summa cum laude); William Edward Brattain; Elizabeth Gene Brown; Herbert Isaiah Brungart, Jr.; Samuel Cozza; Roy Clifford Darlington (cum laude); Benjamin Franklin DeHays; Maurice Louis Docton; Paul Crone Downs; Robert Leonard Fancher; Isadore Don Greenstein; Kathryn Rice Hammond; Cecil Clyde Hanawalt; Isadore Lawrence Heller; Donald Atwood Herring; Elizabeth Adams Hoffman; Betty Jane Jenkins, B.A. (Ohio Wesleyan University); Michael Klein; Harold Eugene Lauer; Jed Leo Mees; Clarence Warren Miller; Leida Mae Powell; John Pucci; Mary Elizabeth Recob; Eli Alexander Rukasin; Carroll Bruce Scarbrough; Fredrick Bernhard Scheufler; Samuel William Snashall; Walter Leonard Solomon; Wayne Matthews Steele; James Allen Thigpen; John M. Thomas; Carl Frederick Tibbetts, B.S. (Capital University); Lawrence Allen Weiss; Myron Merle Zoss, A.B. (Ohio University).

CERTIFICATE OF GRADUATE NURSE

Clare Carolyn Apel; Elizabeth Darling Belke; Dorothy May Caland; Joan Amelia Dotter; Martha Jane Fenton; Marjorie Marie Fowler; Helen Marie Fuller; Janet Duncan Holt; Mary Eleanor Jeffers; Mildred Elizabeth Jones; Llor Ruth Kendell; Jean Mildred

Kohler; Ada May Laverack; Ruby Mae Martin; Mary Louise Matheny; Louise Ann Melvin; Mary Lois Messenger; Sue Margery Nolze, B.Sc. in Bus.Adm.; Mary Margaret Nuetzel; Harriet Patricia Putnam; Ruth Jeannette Rogers; Leona Kathryn Ruess; Rettie Elizabeth Rupprecht; Becky Janet Savage; Betty Jane Savage; Lucy Johanna Schneiter; Matilda Ray Scott; Margaret Carolyn Seman; Adelaide Nanette Siering; Dorothy Emma Uhl; Flora Ellen Vandemark; Idamae Jean Yarman.

CERTIFICATE OF PUBLIC HEALTH NURSING

Irene Inez Schanz, B.Sc. in Edu.

Upon motion of Mr. Atkinson, seconded by Mr. Rummell, the above recommendations of the President were upon roll call unanimously approved.

* * * * *

Vice President Morrill stated that the Committee in charge of arrangements for the Greater Dayton and Miami Valley Centennial celebration has designated Saturday, June 14, 1941, as "Charles F. Kettering Day." The Committee has suggested that some participation in the ceremonies by the Ohio State University would be appropriate.

Mr. Dargusch thereupon moved the adoption of the following memorial, together with the suggestion that Mr. H. S. Atkinson, Chairman of the Board, be requested to present the memorial, in person, to Mr. Kettering upon the occasion of the celebration:

THE OHIO STATE UNIVERSITY
TO
CHARLES FRANKLIN KETTERING
GREETINGS

Far-famed in Science and Invention, indomitable in your exploration of the useful unknown, pathfinder for the richer future of humanity—to You the University of your student days, now and earlier the beneficiary of your constructive service on its governing board, brings felicitations and the expression of pride and warm regard.

Desiring to share with others in the recognition of your distinguished achievements upon the occasion of the Greater Dayton and Miami Valley Centennial Celebration, the Board of Trustees of the Ohio State University, meeting on Monday, May 26, 1941, with all in attendance except yourself, has authorized by resolution inscribed on its minutes the presentation of this memorial on behalf of the Faculty, the Student Body, and the Alumni.

Attest:

(Signed) H. S. ATKINSON,
Chairman, Board of Trustees.
(Signed) CARL E. STEEB,
Secretary, Board of Trustees.

June 14, 1941.

The above motion was seconded by Mr. Rummell, and approved by unanimous vote of the Board of Trustees.

* * * * *

Dr. Altmaier offered the following resolution and moved its adoption:

To Dr. John H. J. Upham, Dean of the College of Medicine since 1927, the Board of Trustees desires to express, in anticipation of his forthcoming retirement from active service, the appreciation and good wishes of the University.

For more than four decades a teacher of Medicine, Dr. Upham has rendered conspicuous service to society and has merited the grateful respect of many hundreds of physicians, his former students, to whose professional competence he has richly contributed and whose zeal to serve humanity he has helped to inspire.

Devoted to the maintenance and upbuilding of high standards in medical education and practice, his constructive career has won local, state, and nation-wide recognition as attested by his appointment to the deanship, by his former presidency of the Columbus Academy of Medicine, the Ohio State Medical Association and of the American Medical Association; by his presidency-elect of the Ohio Public Health Association; and by his service as a member of the Ohio State Medical Board and of the National Board of Medical Examiners.

By the faculty of his College and of the University-at-large, Dr. Upham is warmly regarded—the true gentleman and scholar, an admired and cherished companion, a colleague of unusual distinction universally acclaimed.

Be It Therefore Resolved, that the Board of Trustees, in meeting assembled this twenty-sixth day of May, Nineteen Hundred and Forty-One, convey to Dean and Mrs. Upham the gratitude and respect of the University, and

Be It Further Resolved, that effective September first, Nineteen Hundred and Forty-One, Dr. Upham be appointed Dean Emeritus of the College of Medicine of the Ohio State University, he being the first to hold such title.

The above motion was seconded by Dr. Russell and upon roll call was unanimously adopted.

* * * * *

President Bevis now presented the annual salary budget for the fiscal year beginning July 1, 1941, and stated to the Board that because of the probable decrease in enrollment, he did not feel it wise at this time to recommend any material changes in the existing budget. If, however, the enrollment for the Autumn Quarter of 1941 should be larger than his present estimate, then he will expect to recommend to the Board certain adjustments in the budget which is presented for approval herewith:

COLLEGE OF AGRICULTURE

Administration

John F. Cunningham	Dean	\$ 6,612.00	
Chester S. Hutchison	Junior Dean	4,404.00	
Alfred Vivian	Dean Emeritus of Agriculture	1,752.00	
True G. Watson	Secretary of the College and		
	Associate Professor	3,684.00	
Oscar Erf	Professor	4,380.00	
Eugene H. Woodruff	Accountant	1,512.00	
Ruth G. Doughton	Assistant to Dean	1,392.00	
Ina Skeels	Stenographer	1,272.00	
Lois G. Scott	Stenographer	1,212.00	
Lucile Mays	Stenographer	1,200.00	
Dorothy Nay	Stenographer	1,200.00	
Elizabeth N. Shaffer	Stenographer	1,152.00	
Betty Jean Riggs	Stenographer	1,140.00	
Ruth M. Landen	Stenographer	1,092.00	
Betty Ann Lockheart	Stenographer	1,032.00	
Julia W. Rea	Stenographer	1,032.00	
Martha Joanna Horst	Stenographer	972.00	
Irona J. Winterrowd	Stenographer	972.00	
Maxine Katzenberger	Stenographer	972.00	
Mary L. Walker	Stenographer (part time)....	612.00	
Flo Bailey	Stenographer (part time)....	552.00	
Hazel Monett	Stenographer (part time)....	552.00	
Thelma Davis	Stenographer (part time)....	492.00	
Jean Curpen Dones	Stenographer (part time)....	492.00	
Joyce W. Johnson	Stenographer (part time)....	492.00	
Bertha Fischer	Stenographer (part time)....	462.00	
			\$ 40,638.00

Agricultural Chemistry

John F. Lyman	Professor and Chairman	\$ 4,740.00	
Robin C. Burrell	Professor	3,720.00	
Emory F. Almy	Professor	3,720.00	
Kenneth M. Gaver	Assistant	750.00	
Nettie C. Esselbaugh	Assistant	650.00	
	Assistant	650.00	
Raymond H. Blackmore	Graduate Assistant	450.00	
Carl T. Schrock	Graduate Assistant	450.00	
	Graduate Assistant	450.00	
			\$ 15,580.00

Agricultural Education

W. F. Stewart	Professor and Chairman	\$ 2,928.00	\$ 2,928.00
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Agricultural Engineering

Glen W. McCuen	Professor and Chairman ($\frac{3}{4}$ time)	\$ 3,696.00	
Richard C. Miller	Professor ($\frac{3}{4}$ time)	3,336.00	
Virgil Overholt	Professor	1,104.00	
C. B. Richey	Assistant Professor	2,700.00	
Arthur C. Kennedy	Assistant Professor (special)	756.00	
Robert J. McCall	Instructor	1,800.00	
W. A. Junnila	Instructor	1,404.00	
Arthur Larson	Graduate Assistant	450.00	
	Graduate Assistant	450.00	
Walter S. Umbstaetter	Mechanic	1,704.00	
Merle Day	Handyman	1,632.00	
			\$ 19,032.00

Agronomy

Robert D. Lewis	Professor and Chairman	\$ 3,684.00	
Guy W. Conrey	Professor	2,652.00	
Charles J. Willard	Professor	2,220.00	
Jay B. Park	Professor	588.00	
George M. McClure	Assistant Professor	2,616.00	
Byron T. Shaw	Assistant Professor ($\frac{1}{2}$ time)	1,800.00	
Frederick J. Salter	Assistant Professor	1,284.00	
Cecil A. Lamb	Assistant Professor	1,200.00	
Harold W. Batchelor	Assistant Professor	624.00	
Robert Q. Parks	Instructor	756.00	
Samuel Roy Aldrich	Assistant	300.00	
Roland A. Struchtemeyer	Graduate Assistant	450.00	
			\$ 18,174.00

Animal Husbandry

Donald J. Kays	Professor and Chairman	\$ 5,904.00
Carl W. Gay	Professor	6,132.00
Joel S. Coffey	Professor	5,040.00
Schuyler M. Salisbury	Professor	4,896.00
Thomas S. Sutton	Associate Professor	2,496.00
Lawrence E. Kunkle	Assistant Professor	1,488.00
William J. Cole	Graduate Assistant	450.00
		<hr/>
		\$ 26,406.00

Animal Husbandry—Employees

Robert Watson	Groom	\$ 2,064.00 and house
Roger P. Denney	Dairy Cattle Herdsman	1,932.00 and house
J. B. McCorkle	Beef Cattle Herdsman	1,932.00 and house
Author W. Jordan	Swine Herdsman	1,725.00 and house
William Franklin	Shepherd	1,848.00
Ray Garrett	Handyman	1,632.00
Cecil Bayes	Herdsman	1,368.00 and house
W. C. Dillon	Laborer	1,308.00 and house
Alvin McAdow	Laborer	1,092.00 and house
Charles Calhoun	Student Laborer	804.00
Harold Amstutz	Student Laborer	360.00
David Bay	Student Laborer	360.00
Paul Boerger	Student Laborer	360.00
Elmer Eichhorn	Student Laborer	360.00
Joseph Gregory	Student Laborer	360.00
Lee Junior Humphrey	Student Laborer	360.00
Ralph Stacey	Student Laborer	360.00
Warren Weininger	Student Laborer	360.00
		<hr/>
		\$ 18,612.00

Botany

Edgar N. Transeau	Professor, Chairman and Director, Botanical Garden....	\$ 5,628.00
Homer C. Sampson	Professor	4,908.00
Bernard S. Meyer	Professor	3,900.00
Wilmer G. Stover	Professor	3,792.00
A. L. Pierstorff	Associate Professor	4,104.00
Adolph E. Waller	Associate Professor and Curator, Botanical Garden.....	3,792.00
Glenn W. Blaydes	Associate Professor	2,940.00
Lois Lampe	Assistant Professor	2,556.00
Herbert T. Seofield	Assistant Professor	2,460.00
Clarence E. Taft	Assistant Professor	2,220.00
Richard T. Wareham	Instructor	2,160.00
Sylvester S. Humphrey	Instructor	1,848.00
John N. Wolfe	Instructor	1,848.00
Carroll A. Swanson	Instructor	1,848.00
Richard A. Popham	Instructor	1,848.00
Clyde H. Jones	Instructor and Curator of Herbarium	1,848.00
Robert Findlay	Assistant	1,812.00
Frederick H. Norris	Assistant	1,416.00
Donald E. Davis	Assistant	648.00
Richard A. Bohning	Graduate Assistant	450.00
Charles E. Brian	Graduate Assistant	450.00
Henry W. Crittenden	Graduate Assistant	450.00
Clayton W. Ellett	Graduate Assistant	450.00
David K. Efros	Graduate Assistant	450.00
James A. Grossman	Graduate Assistant	450.00
Elwyn O. Hughes	Graduate Assistant	450.00
Darrell M. McLean	Graduate Assistant	450.00
Isabel Thompson	Graduate Assistant	450.00
John B. Whitney, Jr.	Graduate Assistant	450.00
		<hr/>
		\$ 56,076.00

Dairy Technology

Robert B. Stoltz	Professor and Chairman.....	\$ 4,884.00
Louis H. Burgwald	Associate Professor	4,056.00
J. Hoffman Erb	Assistant Professor	3,660.00
Walter L. Slater	Instructor	1,116.00
Edwin B. Williams	Graduate Assistant	450.00
David R. Strobel	Graduate Assistant	450.00
		<hr/>
		\$ 14,616.00

Farm Operations

Ralph L. Bazler

John DeWitt
Lloyd Blackburn
Kenneth Vaught
H. L. Bosart
Lewis Dunn
Charles Walter
J. R. Remy
C. C. Harvey
G. W. Hill
A. C. Rhoten
Jesse W. Fettes
LeRoy Wilson

Assistant Professor and Superintendent of Farms.....

Mechanic
Mechanic
Laborer
Laborer
Laborer
Laborer
Laborer
Laborer
Laborer
Laborer
Laborer
Laborer
Laborer (8 mos.)

\$ 3,912.00
1,572.00 and house
1,476.00 and house
1,272.00 and house
1,272.00 and house
1,212.00 and house
1,212.00
1,212.00
1,212.00
1,212.00
1,212.00
1,212.00
1,092.00 and house
800.00
\$ 19,880.00

School of Home Economics

Faith Lanman Gorrell
Hughina McKay
Winona Morgan
Daisy Davis
Frances F. Mauck
Eve E. Turnbull
Osee Hughes
Alma C. Heiner
Eunice Ryan
Alice Donnelly Pressey
Florence E. Petzel

Mary Eloise Green
Ruth M. Beard
Margaret F. Bremner
Florence M. Osborn
Ruth Jones
Mildred Pfau
Gertrude L. Butler
Charlotte L. Heinlen
Helen W. Shaw

Professor and Chairman.....
Professor
Associate Professor
Assistant Professor
Assistant Professor
Assistant Professor
Assistant Professor
Assistant Professor
Assistant Professor
Assistant Professor (part time)
Instructor
Instructor
Instructor
Instructor (part time)
Assistant
Assistant
Assistant
Graduate Assistant
Instructor
Assistant
Assistant (part time)

\$ 3,480.00
2,580.00
1,848.00
2,772.00
2,664.00
2,460.00
2,412.00
2,412.00
2,232.00
1,752.00
1,296.00
2,196.00
1,968.00
1,848.00
1,560.00
775.00
1,416.00
675.00
600.00
600.00
450.00
75.00
150.00
\$ 38,221.00

Horticulture and Forestry

Joseph H. Gourley
Alex Laurie
Howard D. Brown
Wendell Paddock
Lewis C. Chadwick
Freeman S. Howlett
Norman F. Childers
Frank K. Beyer
Gus H. Poesch
Milton W. Austin
Fred Petri
Howard Ell
Jacob Bowers

Fred O. Hartman
Allan Purdy
Eugene Baird
M. Truman Fossum
Charles H. Sherwood
David G. White
Perry C. Crandall
Lawrence Holl
Patrick T. Hunter

Professor and Chairman.....
Professor
Professor
Emeritus Professor
Associate Professor
Associate Professor
Assistant Professor
Assistant Professor
Assistant Professor
Assistant Professor
Foreman of Floral Greenhouses
Laborer
Laborer (retires 12-31)
Laborer (eff. 1-1-42)
Graduate Assistant
Graduate Assistant
Graduate Assistant
Graduate Assistant
Graduate Assistant
Graduate Assistant
Student Laborer
Student Laborer

\$ 3,420.00
3,804.00
3,800.00
1,572.00
1,572.00
1,368.00
3,072.00
2,772.00
1,272.00
1,812.00 and house
1,476.00 and house
1,092.00
456.00
456.00
450.00
450.00
450.00
450.00
450.00
450.00
450.00
600.00
600.00
\$ 31,794.00

Poultry Husbandry

Everett L. Dakan
Alden R. Winter
Arthur T. Bayes
Earl E. Hall
Charles P. Colwell
Leonard B. Melching

Professor and Chairman.....
Associate Professor
Superintendent Poultry Plant.....
Laborer
Laborer
Graduate Assistant

\$ 5,208.00
3,420.00
2,316.00
1,392.00
1,212.00
150.00
\$ 13,698.00

Rural Economics and Rural Sociology

John I. Falconer	Professor and Chairman.....	\$ 2,820.00
Charles G. McBride	Professor	2,928.00
Arthur R. Mangus	Professor of Rural Sociology..	2,460.00
George F. Henning	Professor	2,064.00
Virgil R. Wertz	Professor	1,164.00
Charles W. Hauck	Associate Professor	768.00
John H. Sitterley	Assistant Professor	2,364.00
Francis L. Morison	Assistant Professor	2,028.00
Phil S. Eckert	Instructor	540.00
Mabel Snyder	Stenographer	1,032.00
		<hr/>
		\$ 18,168.00

Zoology and Entomology

Raymond C. Osburn	Professor and Chairman	\$ 5,628.00
Herbert Osborn	Emeritus Professor	1,416.00
Laurence H. Snyder	Professor	6,120.00
Dwight M. DeLong	Professor of Zoology and Entomology	5,160.00
Alvah Peterson	Professor	4,608.00
William M. Barrows	Professor	4,500.00
Frank L. Campbell	Professor	4,104.00
Clarence H. Kennedy	Professor	3,900.00
Thomas H. Langlois	Professor	No salary
David F. Miller	Associate Professor	3,900.00
John W. Price	Associate Professor	3,252.00
Wencel J. Kostir	Assistant Professor	3,900.00
Josef N. Knoll	Curator of Insects (Assistant Professor)	3,060.00
John A. Miller	Assistant Professor	2,796.00
David C. Rife	Assistant Professor	2,888.00
Ralph H. Davidson	Assistant Professor	2,888.00
Lawrence E. Hicks	Assistant Professor	No salary
Winston E. Dunham	Assistant Professor	612.00
	(part time) (special)	
Joseph N. Miller	Instructor	2,184.00
Carl E. Venard	Instructor	2,208.00
Wilbur M. Tidd	Instructor	2,148.00
Donald J. Borror	Instructor	2,148.00
Edward N. Warner	Instructor	2,004.00
James G. Haub	Instructor	1,932.00
Karl M. Wilbur	Instructor	1,908.00
Earl L. Green	Instructor	1,908.00
Daniel L. Leedy	Assistant Director, Wildlife Research (Instructor)	2,400.00
Harriet Hyman Parker	Assistant	1,212.00
Ernest V. Fowler	Assistant	1,632.00
Paul J. Seyler	Assistant	1,212.00
David T. Katz	Research Fellow	960.00
Robert H. Edgerley	Assistant	972.00
Dorothy Clum	Graduate Assistant	450.00
Beckford T. Coon	Graduate Assistant	450.00
Blake B. Hanan	Graduate Assistant	450.00
John M. Hutzell	Graduate Assistant	450.00
H. Warner Kloepper	Graduate Assistant	450.00
Maurice Newkirk	Graduate Assistant	450.00
Norman A. Preble	Graduate Assistant	450.00
David T. Rees	Graduate Assistant	450.00
Roy W. Rings	Graduate Assistant	450.00
Alfred G. Runner	Graduate Assistant	450.00
Howard Smith	Graduate Assistant	450.00
Ely M. Swisher	Graduate Assistant	450.00
Fenton T. West	Graduate Assistant	450.00
	Graduate Assistant	150.00
		<hr/>
		\$ 88,560.00

Total for College of Agriculture..... \$422,388.00

COLLEGE OF ARTS AND SCIENCES

Administration

Bland L. Stradley	Dean	\$ 7,128.00
D. Luther Evans	Junior Dean	4,608.00
Howard L. Hamilton	Student Counselor	3,936.00
Ruth C. Bailey	Secretary of the College	3,816.00
Christine Y. Conaway	Assistant to Dean	1,992.00
Frances E. Naylor	Assistant to Dean	1,908.00
	Assistant to Dean	1,752.00
	Assistant to Junior Dean	1,800.00
	(General Studies)	
Margaret M. Smith	Stenographer	1,212.00
Katherine E. Gardner	Stenographer	1,212.00
Ruth N. Gibbony	Stenographer	1,212.00
Janet Ricket	Stenographer	1,212.00
Phyllis B. Keifer	Stenographer	1,044.00
Lucile Krill	Stenographer	1,032.00
Maxine Goodwin	Stenographer	972.00
Louise Barber	Stenographer	972.00
Hazel Hadden Varner	Stenographer	972.00
	Stenographer	972.00
Josephine L. Curren	Stenographer	972.00
Barbara Prince	Stenographer	972.00
Rosina Deinlein	Stenographer	972.00
Marguerite Strobe	Stenographer	972.00
La Vere F. Bishop	Stenographer	972.00
Margaret N. Swick	Stenographer (9 months)	540.00
Alyce Moore	Typist	1,200.00
Jean Hammond Harman	Typist	972.00
Virginia Harrison	Clerk	1,152.00
Marjorie Lowell	Assistant (3 months)	240.00

\$ 48,900.00

Bacteriology

N. Paul Hudson	Professor and Chairman	\$ 7,128.00
Charles B. Morrey	Emeritus Professor	1,808.00
William A. Starin	Professor	4,608.00
Oram C. Woolpert	Associate Professor	4,200.00
Jorgen M. Birkeland	Assistant Professor	3,072.00
Floyd Stephen Markham	Assistant Professor	3,072.00
Grant L. Stahly	Assistant Professor	3,072.00
Harry H. Weiser	Instructor	2,640.00
D. Frank Holtman	Instructor	1,848.00
Edwin B. Adams	Research Assistant	1,620.00
Joseph A. Taylor	Technical Assistant	1,224.00
Armond W. Russ	Animal Attendant	912.00
Arthur N. Gorelick	Assistant	900.00
Homer F. Marsh	Assistant	600.00
Max E. Tyler	Graduate Assistant	450.00
Sanford B. Rosenman	Graduate Assistant	450.00
Samuel Saslaw	Graduate Assistant	450.00
Wells A. Shulls	Graduate Assistant	450.00
Virginia C. Seaton	Graduate Assistant	450.00
Harold N. Carlisle	Graduate Assistant	450.00
Hilda S. Daniels	Graduate Assistant	450.00
Sidney Ginsburg	Graduate Assistant	450.00
John L. Schwab	Graduate Assistant	450.00
Philip A. Greco	Graduate Assistant	450.00
Mola M. Sigel	Graduate Assistant	450.00
Jackson W. Riddle	Graduate Assistant	300.00
Paul J. Kadull	Graduate Assistant	300.00
Dorothy Milzer	Graduate Assistant	300.00
Margaretta Patterson	Graduate Assistant	300.00
Miriam L. Strouse	Graduate Assistant	300.00
John L. Schwab	Assistant	300.00
Max E. Tyler	Graduate Assistant	150.00
Sanford B. Rosenman	Graduate Assistant	150.00
Samuel Saslaw	Graduate Assistant	150.00

\$ 43,404.00

Chemistry

Edward Mack	Professor and Chairman	\$ 7,128.00
William Lloyd Evans	Emeritus Professor (eff. 9-1-41)—\$1,320	1,100.00
William Lloyd Evans	Professor (2 months)	1,062.00

William McPherson	Emeritus Professor	No salary
Charles W. Foulk	Emeritus Professor	1,260.00
William E. Henderson	Emeritus Professor	1,236.00
Cecil E. Boord	Professor	4,908.00
Herrick L. Johnston	Professor	4,464.00
Wesley G. France	Professor	4,464.00
W. Conard Fernelius	Professor	4,344.00
Harvey V. Moyer	Professor	4,200.00
Wallace R. Brode	Professor	4,092.00
Melville L. Wolfrom	Professor	4,056.00
Laurence L. Quill	Professor	3,804.00
Albert L. Henne	Associate Professor	No salary
Alfred B. Garrett	Associate Professor	3,048.00
Marion Hollingsworth	Assistant Professor	3,072.00
William MacNevin	Assistant Professor	2,880.00
Henry E. Wirth	Assistant Professor	2,880.00
Melvin S. Newman	Assistant Professor	2,880.00
Preston M. Harris	Assistant Professor	2,832.00
James P. McReynolds	Assistant Professor	2,808.00
Frank Henry Verhoek	Assistant Professor	2,760.00
Edwin N. Lassettre	Assistant Professor	2,496.00
George E. MacWood	Instructor	2,304.00
John F. Betz	Technical Assistant	2,160.00
Howard Yowell	Assistant	950.00
Arthur Hanze	Assistant	950.00
Edwin M. Larsen	Assistant	950.00
William Arendshorst, Jr.	Assistant	750.00
Otis D. Black	Assistant	750.00
John V. Flanagan	Assistant	750.00
Alfred F. Foster	Assistant	750.00
George Johnson	Assistant	750.00
Eugene C. Kerr	Assistant	750.00
William Krister	Assistant	750.00
Howard W. Kruse	Assistant	750.00
Norman Scott MacDonald	Assistant	750.00
Louis E. Marchi	Assistant	750.00
Samuel M. Moffett	Assistant	750.00
John Patterson	Assistant	750.00
Edwin P. Plueddemann	Assistant	750.00
Ralph Plumlee	Assistant	750.00
Ronald Rosher	Assistant	750.00
Robert Staniforth	Assistant	750.00
Sidney Steele	Assistant	750.00
Donald Swinehart	Assistant	750.00
Eugene A. Talley	Assistant	750.00
J. Richard Tomlinson	Assistant	750.00
Harry V. Zahm	Assistant	750.00
	Assistant	750.00
Thomas Alderson	Graduate Assistant	450.00
John E. Barkley	Graduate Assistant	450.00
William H. Beamer	Graduate Assistant	450.00
Irving I. Bezman	Graduate Assistant	450.00
William T. Booth	Graduate Assistant	450.00
George Y. Brokaw	Graduate Assistant	450.00
Rex D. Closson	Graduate Assistant	450.00
Donald Druessedow	Graduate Assistant	450.00
Fred M. Ernsberger	Graduate Assistant	450.00
Kenneth W. Greenlee	Graduate Assistant	450.00
James T. Gregory	Graduate Assistant	450.00
Norman W. Gregory	Graduate Assistant	450.00
Max Hill	Graduate Assistant	450.00
William S. Horton	Graduate Assistant	450.00
E. J. Kelley	Graduate Assistant	450.00
Bradley T. Lord	Graduate Assistant	450.00
George L. Martin	Graduate Assistant	450.00
Stuart Mayper	Graduate Assistant	450.00
Barney J. Magerlein	Graduate Assistant	450.00
Robert J. Morris	Graduate Assistant	450.00
Eugene A. Rembold	Graduate Assistant	450.00
Phillip Rhymer	Graduate Assistant	450.00
Robert P. Schuman	Graduate Assistant	450.00
John J. Stokes	Graduate Assistant	450.00
Arthur J. Sweet	Graduate Assistant	450.00
Dan Trivich	Graduate Assistant	450.00

Phillip Waalkes
Philip G. Wilkinson
Evan J. Young
Wilford Zimmerschied

Graduate Assistant	450.00
Graduate Assistant	450.00
Graduate Assistant	450.00
Graduate Assistant	450.00
12 Graduate Assistants @ \$450 ea.	5,400.00
Graduate Assistant	300.00
Professor	905.00
Graduate Assistant	150.00
Graduate Assistant	150.00
Graduate Assistant	150.00

Melville L. Wolfmon
John Flanagan
James F. Corwin

\$116,893.00

Classical Languages

John B. Titchener
George M. Bolling
Arthur W. Hodgman
Kenneth M. Abbott
John N. Hough
William R. Jones
Lloyd W. Daly

Professor and Chairman	\$ 4,428.00
Emeritus Professor	1,620.00
Emeritus Professor	1,128.00
Assistant Professor	3,468.00
Assistant Professor	3,072.00
Instructor	1,848.00
Assistant Professor	500.00

\$ 16,064.00

English

James F. Fullington
George H. McKnight

George H. McKnight
Harlan Hatcher
William L. Graves
Edwin L. Beck
Milton O. Percival
J. Raymond Derby

Harold R. Walley
J. Harold Wilson
Royall H. Snow
Sada Harbarger
William R. Parker
Leonard B. Beach
J. Forest Craig
Robert M. Estrich
Ruth Hughey
James V. Logan, Jr.
William H. Hildreth
Wilson R. Dumble
Edith M. Sniffen
Robert J. Kane
Francis L. Utley
Tom H. Haber
Notley S. Maddox
Herbert Edwards
Lawrence E. Snyder
Anne B. Whitmer

Robert Price
Ralph A. Haug
Frederick J. Hoffman
Charles A. Bowan, Jr.
William A. Sutton
Virgil Joseph Scott
Virginia Canfield
Lucile Clifton
Stanley K. Coffman
Robert C. Cosbey
Theodore T. Dombras
Victor A. Elconin
Oliver W. Evans
David Mead
William E. Mockler
Charles F. Moritz
Norbert F. O'Donnell
W. Edson Richmond
John L. Stewart
Walter Sutton
Alberta Tucker
William A. Turner

Professor and Chairman	\$ 4,608.00
Emeritus Professor (eff. 9-1-41)—\$1,248	1,040.00
Professor (2 months)	854.00
Professor	5,376.00
Professor	5,124.00
Professor	4,608.00
Professor	4,608.00
Professor	4,608.00
Professor	4,260.00
Professor	4,128.00
Associate Professor	3,696.00
Associate Professor	3,324.00
Associate Professor	3,072.00
Assistant Professor	3,408.00
Assistant Professor	3,072.00
Assistant Professor	2,580.00
Assistant Professor	2,580.00
Assistant Professor	2,580.00
Assistant Professor	2,364.00
Instructor	2,700.00
Instructor	2,400.00
Instructor	2,316.00
Instructor	2,316.00
Instructor	2,196.00
Instructor	2,064.00
Instructor	2,064.00
Instructor	1,848.00
Instructor	1,848.00
Instructor	1,848.00
Assistant	1,404.00
Assistant	954.00
Assistant	954.00
Assistant	954.00
Assistant	954.00
Graduate Assistant	450.00
Graduate Assistant	450.00
Graduate Assistant	450.00
Graduate Assistant	450.00
Graduate Assistant	450.00
Graduate Assistant	450.00
Graduate Assistant	450.00
Graduate Assistant	450.00
Graduate Assistant	450.00
Graduate Assistant	450.00
Graduate Assistant	450.00
Graduate Assistant	450.00
Graduate Assistant	450.00
Graduate Assistant	450.00

Bertram Vogel	Graduate Assistant	450.00	
George Weatherbee	Graduate Assistant	450.00	
Karl E. Zink	Graduate Assistant	450.00	
	Graduate Assistant	450.00	
	(General Studies)		
Alexander Cowie	Lecturer	1,000.00	
			\$105,512.00

Geology

J. Ernest Carman	Professor, Chairman and Curator	\$ 5,124.00	
Edmund M. Spieker	Professor	4,368.00	
Paris B. Stockdale	Associate Professor	3,588.00	
Grace A. Stewart	Associate Professor	2,832.00	
W. Storrs Cole	Assistant Professor	2,832.00	
Carl A. Lamey	Assistant Professor	2,604.00	
John W. Wells	Instructor	2,316.00	
	Instructor	2,316.00	
Wilber Stout	Lecturer	400.00	
Edgar E. Rehn	Graduate Assistant	450.00	
Louis G. Pope	Graduate Assistant	450.00	
Henry G. Rogers	Graduate Assistant	450.00	
Paris B. Stockdale	Associate Professor	450.00	
			\$ 28,180.00

German

Marshall B. Evans	Professor and Chairman	\$ 5,124.00	
Hans Sperber	Professor	5,004.00	
August C. Mahr	Professor	4,368.00	
B. A. Eisenlohr	Emeritus Professor	864.00	
May Thomas	Emeritus Assistant Professor.	1,140.00	
Walter Gausewitz	Associate Professor	3,072.00	
R. L. W. Nordsieck	Assistant Professor	2,316.00	
Frederic J. Kramer	Assistant Professor	2,316.00	
Peter Epp	Instructor	2,064.00	
Wolfgang Fleischhauer	Instructor	1,848.00	
Adolph Weinberger	Instructor	1,848.00	
Henry John Groen	Graduate Assistant	450.00	
Paul K. Whitaker	Graduate Assistant	450.00	
	Graduate Assistant	450.00	
	Graduate Assistant	450.00	
	Graduate Assistant	150.00	
	Graduate Assistant	150.00	
			\$ 32,064.00

History

George A. Washburne	Professor and Chairman	\$ 5,124.00	
Wilbur H. Siebert	Emeritus Professor	1,368.00	
Edgar H. McNeal	Professor	4,860.00	
Warner F. Woodring	Professor	4,728.00	
Walter L. Dorn	Professor	4,608.00	
Lawrence F. Hill	Professor	4,368.00	
William F. McDonald	Professor	4,104.00	
Homer C. Hockett	Professor (§ time)	3,684.00	
Eugene H. Roseboom	Associate Professor	3,456.00	
Francis P. Weisenberger	Associate Professor	3,204.00	
Henry H. Simms	Associate Professor	3,204.00	
Harold J. Grimm	Assistant Professor	3,072.00	
John S. Hare	Instructor	2,316.00	
Harold W. Landin	Instructor	2,316.00	
Charles M. Thomas	Instructor	2,316.00	
Sydney N. Fisher	Instructor	2,316.00	
Sidney D. Terr	Instructor	2,316.00	
Harvey M. Rice	Instructor	2,316.00	
Marshall F. Edwards	Instructor	1,968.00	
Walter Scott Perry	Graduate Assistant	450.00	
Robert H. Bremner	Graduate Assistant	450.00	
	3 Graduate Assistants @ \$450 ea.	1,350.00	
Margaret H. Koehler	Reader	200.00	
	3 Readers @ \$200 each	600.00	
W. C. Langsam	Visiting Lecturer	1,000.00	
R. A. Winnacker	Visiting Lecturer	1,000.00	
Robert H. Bremner	Reader	100.00	
			\$ 66,794.00

Mathematics

Harry W. Kuhn	Professor and Chairman	\$ 5,376.00
Tibor Rado	Professor	6,480.00
Henry Blumberg	Professor	4,368.00
Samuel E. Rasor	Professor	4,296.00
James H. Weaver	Professor	4,104.00
Charles C. Morris	Professor	3,936.00
Lincoln LaPaz	Associate Professor	3,840.00
Frederic R. Bamforth	Associate Professor	3,588.00
Clarence R. Wylie, Jr.	Assistant Professor	2,424.00
Grace M. Bareis	Assistant Professor	2,280.00
Harry M. Beatty	Assistant Professor	2,280.00
Vaughn B. Caris	Assistant Professor	2,280.00
Hortense Rickard	Assistant Professor	2,064.00
Margaret E. Jones	Instructor	1,980.00
John W. Theodore Youngs	Instructor	1,848.00
George E. Albert	Instructor	1,848.00
Walter S. Snyder	Instructor	1,848.00
Maxwell O. Reade	Instructor	1,848.00
Earl J. Mickle	Instructor	1,848.00
Robert M. Adams	Assistant	600.00
Landon A. Colquitt	Assistant	600.00
Leslie H. Miller	Assistant	600.00
Hugh J. Miser	Assistant	600.00
John Molnar	Assistant	600.00
William R. Scott	Assistant	600.00
Walter P. Sharp, Jr.	Assistant	600.00
Ronald B. Wiley	Assistant	600.00
Harry Douglas Huskey	Assistant	600.00
Philip L. Browne	Graduate Assistant	450.00
Herbert C. Parrish	Graduate Assistant	450.00
Robert B. Rice	Graduate Assistant	450.00
3 Graduate Assistants @ \$450 ea.		1,350.00

\$ 66,636.00

Philosophy

Joseph A. Leighton	Professor	\$ 5,004.00
	Emeritus Professor (eff. 9-1-41)—\$1,548	1,290.00
Joseph A. Leighton	Professor (2 months)	1,062.00
Albert E. Avey	Professor	4,860.00
Albert R. Chandler	Professor	4,104.00
D. Luther Evans	Professor	300.00
William H. Reither	Instructor	2,436.00
T. Bruce Waters	Instructor	2,148.00
Sarah M. Watson	Graduate Assistant	450.00

\$ 21,654.00

Physics and Astronomy

Alpheus W. Smith	Chairman and Professor	No salary
Alfred Lande	Professor	\$ 6,876.00
Frederic C. Blake	Professor	4,860.00
Llewellyn H. Thomas	Professor	4,608.00
Alva W. Smith	Professor	3,948.00
Edmund S. Manson	Professor	3,588.00
Jerome B. Green	Associate Professor	3,780.00
Marion L. Pool	Associate Professor	3,780.00
Harald H. Nielsen	Associate Professor	3,780.00
Herman G. Heil	Assistant Professor	3,852.00
George H. Shortley, Jr.	Assistant Professor	3,540.00
Robert V. Zumstein	Assistant Professor	3,480.00
Harold P. Knauss	Assistant Professor	3,480.00
Cedric E. Hesthal	Assistant Professor	3,336.00
Kenneth R. More	Instructor	2,328.00
Wave Henry Shaffer	Instructor	2,316.00
Erwin R. Gaerttner	Instructor	2,304.00
Nicholas T. Bobrovnikoff	Director, Perkins Observatory and Associate Professor	3,588.00
J. Allen Hynek	1st Assistant and Assistant Professor	2,292.00
Ernest H. Cherrington	2nd Assistant and Assistant Professor	2,292.00
William Bryan Decker	Technical Assistant	2,016.00
Gretchen Huntsberger	Clerk	1,020.00
Clarence E. Smale	Janitor	1,212.00
	Observatory Assistant	444.00

Glenn A. Fry	Assistant Professor in Physiological Optics	3,336.00
Charles S. Bridgman	Instructor in Physiological Optics	2,580.00
Howard F. Haines	Associate in Optometry	1,500.00
James T. Angus	Assistant in Optometry	750.00
Herbert G. Mote	Assistant in Optometry	500.00
Elsworth E. Reese	Assistant in Optometry	500.00
	(part time)	
Hugh C. Thompson	Instructor (part time)	750.00
Carl McWhirt	Assistant	2,496.00
Clarence H. Frank	Assistant	1,944.00
Robert C. Butler	Technical Assistant	1,356.00
	(temporary)	
	Technical Assistant	1,524.00
Joseph F. Luckhaupt	Technical Assistant	1,128.00
Robert S. Bee	Technical Assistant	On leave
	Assistant in Optometry	580.00
Robert B. Jacques	Assistant	600.00
Earl W. Anderson	Graduate Assistant	450.00
Ely E. Bell	Graduate Assistant	450.00
Robert E. Berger	Graduate Assistant	450.00
George W. Charles	Graduate Assistant	450.00
J. Lamar Dunn	Graduate Assistant	450.00
John E. Evans	Graduate Assistant	450.00
Hugh G. Flynn	Graduate Assistant	450.00
Kenneth N. Fromm	Graduate Assistant	450.00
Edward H. Gamble	Graduate Assistant	450.00
Donald N. Gideon	Graduate Assistant	450.00
Carl T. Hibdon	Graduate Assistant	450.00
John L. Hult	Graduate Assistant	450.00
Arthur L. Lutz	Graduate Assistant	450.00
Joseph T. Lynn	Graduate Assistant	450.00
Robert R. Newton	Graduate Assistant	450.00
John J. O'Conner	Graduate Assistant	450.00
Hugh B. Stewart	Graduate Assistant	450.00
Paul K. Weimer	Graduate Assistant	450.00
J. Guy Woodward	Graduate Assistant	450.00
Kenneth P. Yates	Graduate Assistant	450.00
	2 Graduate Assistants @ \$450 ea.	900.00
Joe G. McCann	Student Assistant	360.00
David Weimer	Student Assistant	360.00

\$102,884.00

Political Science

Henry R. Spencer	Professor and Chairman	\$ 5,520.00
Harvey Walker	Professor	On leave
E. Allen Helms	Professor	3,576.00
Francis R. Aumann	Professor	3,576.00
H. Schuyler Foster, Jr.	Assistant Professor	2,832.00
William B. Ballis	Assistant Professor	2,460.00
Frederic W. Heimberger	Instructor	2,580.00
Ceph LeRoy Stephens	Instructor	1,800.00
Paul Kelso	Assistant	954.00
LeRoy C. Ferguson	Assistant	900.00
Howard L. Hamilton	Instructor	No salary
Harvey Walker	Professor (part time) (special)	1,284.00
	Visiting Professor	3,840.00

\$ 29,322.00

Romance Languages

William S. Hendrix	Professor and Chairman	\$ 5,376.00
George R. Havens	Professor	6,120.00
Robert E. Rockwood	Professor	4,860.00
Robert E. Monroe	Professor	4,764.00
Don L. Demorest	Professor	4,524.00
Olin H. Moore	Professor	4,368.00
Claude E. Anibal	Professor	4,368.00
Alexander H. Schutz	Professor	4,092.00
Theodore E. Hamilton	Emeritus Assistant Professor..	600.00
Santiago Gutierrez	Assistant Professor	2,872.00
Gertrude M. Walsh	Instructor	2,816.00
Jose R. Palomo	Instructor	2,064.00
Harry W. Rogers	Instructor	2,062.00
Demetrio Cabarga	Instructor	1,848.00
Walter Meiden	Instructor	1,848.00
Sheldon Robertson	Instructor	1,848.00

Charles E. Carlut	Instructor	1,848.00
Richard H. Armitage	Assistant	900.00
Gerard Cleisz	Assistant	900.00
Mary Jo Fink	Assistant	900.00
Jean P. Keller	Assistant	900.00
Carmine R. Linsalata	Assistant	900.00
James E. Witherell	Assistant	900.00
Jean P. Keller	Assistant (part time)	150.00
	Assistant	900.00

\$ 62,218.00

School of Journalism

James E. Pollard	Professor and Director	\$ 4,740.00
Joseph S. Myers	Emeritus Professor	1,272.00
Norval N. Luxon	Associate Professor	3,624.00
Lester C. Getzloe	Assistant Professor	3,900.00
Edward N. Doan	Assistant Professor	On leave
Harry R. O'Brien	Lecturer	900.00
Clara L. Baker	Bookkeeper	1,392.00
Gertrude Hettinger	Stenographer	1,212.00
Wayne V. Harsha	Assistant	450.00
	Editor-Lantern	300.00
	Visiting Instructor	1,440.00
	(temporary)	
Wayne V. Harsha	Assistant (temporary)	300.00
James E. Pollard	Professor (special)	430.00

\$ 22,840.00

Speech

Victor A. Ketcham	Professor and Chairman	\$ 5,520.00
G. Oscar Russell	Professor	4,608.00
Earl W. Wiley	Professor	3,684.00
Walter B. Emery	Assistant Professor	3,000.00
Eugene Bahn	Assistant Professor	2,784.00
Elbert R. Moses, Jr.	Assistant Professor	2,580.00
William M. Timmons	Assistant Professor	2,520.00
Marie K. Mason	Assistant Professor	2,436.00
Bert Emsley	Assistant Professor	2,316.00
Donald W. Riley	Instructor	2,184.00
Frances E. Jones	Instructor	1,848.00
C. Emory Glander	Assistant	954.00
Francis X. Brilty	Assistant	900.00
Albert Capuder	Assistant	900.00
Jack Matthews	Assistant	900.00
Marjorie Dew	Assistant	300.00
Claude A. Sifritt	Graduate Assistant	900.00
Stuart Allen	Graduate Assistant	450.00
P. Howard Farley	Graduate Assistant	450.00
Joseph G. Gellings	Graduate Assistant	450.00
John Hallauer	Graduate Assistant	450.00
R. Wayne Masters	Graduate Assistant	450.00
Eric W. Vaughn	Graduate Assistant	450.00
Roy D. Murphy	Assistant	300.00
Dorothy B. Bang	Assistant	300.00
Marjorie Dew	Assistant	300.00
	Graduate Assistant	300.00
	(General Studies)	

\$ 42,234.00

Total for College of Arts and Sciences.....

\$805,599.00

COLLEGE OF COMMERCE AND ADMINISTRATION

Administration

Walter C. Weidler	Dean	\$ 6,612.00
C. Wells Reeder	Junior Dean	4,740.00
Allen L. Meyer	Director of Student Placement	2,088.00
Claire Harmeyer	Assistant to Dean	2,580.00
Nell Gainer	Stenographer	2,160.00
Gay Nuzum	Stenographer	1,272.00
Dorothy G. Suydam	Stenographer	1,272.00
Ragna S. Ingwaldsen	Stenographer	1,272.00
Anne C. Totten	Stenographer	1,212.00
Corinne Steele Weston	Stenographer	1,092.00
Lena Wilson	Stenographer	1,032.00
Beula Samuels	Stenographer	1,032.00

Pauline Gross	Stenographer	972.00
Beatrice Regina Noe	Stenographer	972.00
Virginia H. Wright	Stenographer	972.00
Genevieve Ford	Stenographer	972.00
Alice E. Heer	Telephone Operator	1,032.00

\$ 31,284.00

Accounting

Jacob B. Taylor	Professor and Chairman	\$ 5,604.00
George W. Eckelberry	Professor	6,120.00
Hermann C. Miller	Professor	4,608.00
J. Brooks Heckert	Associate Professor	4,200.00
Russell S. Willcox	Associate Professor	4,032.00
William E. Dickerson	Associate Professor	3,828.00
D. M. Shonting	Assistant Professor (special)	252.00
Dallas S. Bolon	Lecturer	2,424.00
Wilfred J. Fleig	Instructor	2,628.00
James R. McCoy	Instructor	2,628.00
Walter C. Burnham	Instructor	2,508.00
Rufus C. Cox	Instructor (part time)	1,032.00
Walter D. Wall	Lecturer	792.00
Fred E. Roedger	Assistant	900.00
Harold H. Janssen	Assistant	900.00
	Assistant	300.00
Russell S. Willcox	Associate Professor	1,000.00
James R. McCoy	Instructor	500.00

\$ 44,256.00

Bureau of Business Research

Viva Boothe	Professor and Director	\$ 4,740.00
Lester S. Kellogg	Assistant Professor	4,092.00
James C. Yocum	Assistant Professor	3,072.00
Erla Wombold	Secretary (Stenographer)	1,812.00
Laura Miller Fisher	Mimeograph Operator	1,032.00
Ralph Spring	Assistant (3 months)	450.00
Mary Rense	Assistant (3 months)	300.00
Mary Gay	Assistant to Director (3 mos.)	270.00

\$ 15,768.00

Business Organization

Harold H. Maynard	Professor and Chairman	\$ 5,520.00
Felix E. Held	Professor and Secretary of the College	5,256.00
Henry E. Hoagland	Professor	6,120.00
Theodore N. Beckman	Professor	5,028.00
Charles A. Dice	Professor	4,740.00
Ralph C. Davis	Professor	4,740.00
William M. Duffus	Professor	4,740.00
Kenneth Dameron	Associate Professor	4,380.00
Harry W. Cordell	Associate Professor	3,900.00
Herman C. Nolen	Associate Professor	3,732.00
Montgomery E. Pike	Associate Professor	3,504.00
Milo Kimball	Assistant Professor	3,888.00
Elvin F. Donaldson	Assistant Professor	3,708.00
Orin E. Burley	Assistant Professor	3,576.00
N. Gilbert Riddle	Assistant Professor	3,504.00
J. Wayne Ley	Assistant Professor	3,336.00
Michael J. Jucius	Assistant Professor	3,036.00
Cary W. Bowers	Assistant Professor	2,940.00
Paul J. Utnehrner	Assistant	900.00
Edwin E. Grossnickle	Assistant	900.00
C. A. Slocum	Assistant	900.00
Allen L. Meyer	Assistant (part time)	450.00
James S. Cross	Graduate Assistant	450.00
	Graduate Assistant	450.00
Robert B. Miner	Graduate Assistant	150.00
Felix E. Held	Professor	1,000.00
G. T. Schwenning	Professor	500.00
Charles F. Phillips	Professor	500.00
J. Wayne Ley	Assistant Professor	250.00
	Reader	50.00

\$ 82,148.00

Economics

Edison L. Bowers	Professor and Chairman	\$ 4,548.00
Albert B. Wolfe	Professor	5,520.00
Thomas L. Kibler	Professor	5,388.00

H. Gordon Hayes	Professor	4,836.00
Henry F. Walradt	Professor	4,740.00
Arthur Salz	Professor	4,068.00
I. Edwin Smart	Associate Professor	4,548.00
Clifford L. James	Associate Professor	4,500.00
Robert D. Patton	Associate Professor	3,552.00
Alma Herbst	Associate Professor	3,552.00
Virgil Willit	Associate Professor	3,552.00
Henry J. Bittermann	Associate Professor	3,552.00
R. H. Rowntree	Assistant Professor	3,324.00
Walter Egle	Assistant Professor	3,204.00
Edward C. Welsh	Instructor	2,820.00
Richard T. Stevens	Instructor	2,544.00
Benjamin Caplan	Instructor	2,544.00
David M. Harrison	Instructor	2,364.00
Glenn W. Miller	Instructor	2,100.00
Michael Sapir	Instructor	2,064.00
Sam Wesley Davis	Instructor	2,064.00
John N. Hart	Instructor (special)	2,064.00
William B. Shaffer	Instructor	1,032.00
3 Assistants @ \$900 each		2,700.00
5 Graduate Assistants @ \$450 ea.		2,250.00
Graduate Assistant		150.00

\$ 33,580.00

Geography

Guy-Harold Smith	Professor and Chairman	\$ 4,752.00
Eugene Van Cleef	Professor	5,004.00
Charles C. Huntington	Professor	4,548.00
Roderick Peattie	Professor	4,368.00
Fred A. Carlson	Professor	4,368.00
Alfred J. Wright	Assistant Professor	3,000.00
F. Webster McBryde	Instructor	2,304.00
Shannon McCune	Instructor	2,064.00
Alford Archer	Assistant	900.00
Arthur H. Robinson	Assistant	600.00
Eugene W. Miller	Assistant	600.00
Russell S. McClure	Graduate Assistant	450.00
H. Bowman Hawkes	Graduate Assistant	450.00
Alford Archer	Assistant	150.00

\$ 33,558.00

School of Social Administration

Charles C. Stillman	Professor and Chairman	\$ 6,120.00
James E. Hagerty	Emeritus Professor	1,344.00
Walter C. Reckless	Professor	5,220.00
Stockton Raymond	Professor	5,112.00
Mary Louise Mark	Professor	4,080.00
Robert G. Paterson	Professor	996.00
Wilbur C. Batchelor	Associate Professor	3,960.00
John A. Reimers	Assistant Professor	3,684.00
Elsie V. Jones	Assistant Professor	3,396.00
William J. Blackburn, Jr.	Assistant Professor	3,072.00
Merriss Cornell	Instructor	2,064.00
Donald D. Shira	Lecturer	300.00
Helen A. Wisgerhof	Lecturer	300.00
Carrol Day Tibbals	Assistant to Director	1,632.00
Robert G. Patterson	Professor	250.00
Wilbur C. Batchelor	Associate Professor	800.00

\$ 42,330.00

Sociology

Perry P. Denune	Professor and Chairman	\$ 5,208.00
Frederick E. Lumley	Professor	5,676.00
Cecil C. North	Professor	5,208.00
Lloyd A. Cook	Associate Professor	3,720.00
Jack S. Harris	Assistant Professor	2,748.00
Florence Greenhoe	Instructor	2,340.00
Harold E. Wetzel	Instructor	2,064.00
Ina Telberg	Instructor	1,848.00
Jacob G. Franz	Assistant	900.00
Stuart N. Adams	Assistant	900.00
Herbert P. Lohrman	Assistant	900.00
Robert A. Harper	Assistant	900.00

H. P. Lohrman	Assistant	300.00	
Robert A. Harper	Assistant	300.00	
			\$ 33,912.00
Total for College of Commerce and Administration			\$366,836.00

COLLEGE OF DENTISTRY

Wendell D. Postle	Dean and Professor	\$ 6,612.00	
Harry M. Semans	Dean Emeritus	1,236.00	
William C. Graham	Emeritus Professor	1,416.00	
Harvey V. Cottrell	Emeritus Professor	1,104.00	
Irwin A. Battenhorn	Professor	5,112.00	
Paul C. Kitchin	Professor	4,284.00	
Earl G. Jones	Professor	1,812.00	
Clyde H. Hebble	Professor	1,800.00	
Frank C. Starr	Associate Professor	1,452.00	
Herbert S. Shumway	Assistant Professor	3,576.00	
Louis E. Reif	Assistant Professor	1,464.00	
J. Henry Kaiser	Instructor	1,548.00	
Victor L. Steffel	Instructor	720.00	
Total for College of Dentistry.....			\$ 32,136.00

COLLEGE OF EDUCATION

Administration

Arthur J. Klein	Dean	\$ 7,128.00	
Leston L. Love	Junior Dean	4,608.00	
Raymond D. Bennett	Secretary of the College and		
	Associate Professor	3,816.00	
Lester T. Nicholas	Assistant to Dean	2,088.00	
Martha M. Bidwell	Assistant to Junior Dean	1,512.00	
Martha F. Sharp	Assistant	750.00	
Golda M. Van Buskirk	Assistant	750.00	
Glenn E. Price	Assistant	150.00	
Margaret Reid Blessing	Student Advisor	1,380.00	
Merle E. Dunn	Stenographer	1,572.00	
Winifred Hiles	Stenographer	1,416.00	
Helen E. Heimberger	Stenographer	1,416.00	
Faye M. DuBois	Stenographer	1,320.00	
Rowena R. Travis	Stenographer	1,212.00	
Frances L. John	Stenographer	1,212.00	
Katherine Stewart	Stenographer	1,212.00	
Helen G. Deshler	Stenographer	1,176.00	
Olga Krill	Stenographer	1,092.00	
Florobel Carpenter	Stenographer	1,032.00	
Rosemary Smith	Stenographer	1,032.00	
Mary E. Willcox	Stenographer	1,020.00	
Rita Ann Monahan	Stenographer	1,008.00	
Mary Anne Walker	Stenographer	972.00	
Wanda L. Martin	Stenographer	972.00	
Winifred H. Schamp	Stenographer	972.00	
Marie K. Toro	Stenographer (9 months)	720.00	
Dorothy J. Becker	Stenographer (student)	540.00	
Frances Davis	Stenographer (4½ months) ...	340.00	
Esther U. Bowerman	Typist	1,032.00	
Cecile Bush	Typist	972.00	
Dorothy Lee Thompson	Typist (part time)	480.00	
Virginia G. Morrison	Clerk	On leave	
Eleanor G. Bookman	Clerk (temporary)	1,152.00	
	Assistant	570.00	
			\$ 46,624.00

Bureau of Educational Research

W. W. Charters	Director and Professor	\$ 7,620.00	
Thomas C. Holy	Professor	4,920.00	
Edgar Dale	Professor	4,020.00	
Earl W. Anderson	Professor (½ time)	2,616.00	
Louis E. Rath	Research Associate and		
	Associate Professor	5,112.00	
Ross L. Mooney	Research Associate and		
	Assistant Professor	4,092.00	

I. Keith Tyler

Josephine H. MacLatchy
Robert W. Richey
William J. Jones
Roy Wenger
Hazel L. Gibbony
Mary Ewan
Adelaide Lowermilk
Ruth E. Seeger
Audrey Knowlton
Mary M. Edler
Janet Clover
Dorothy Becher Ketcham

Velma L. Carter
Audrey R. Mayer
Edna R. Cooke
Mary G. Howe
Hazel Nicklaus
Marie Kellstadt
Verna Spicer

Bureau of Special Education

Charles Scott Berry
Herschel W. Nisonger
Wilda Rosebrook
Virginia S. Sanderson

Education

Harvey H. Davis
Boyd H. Bode
Ervin E. Lewis
John L. Clifton
Howard F. Seeley
Dan H. Eikenberry
Harold B. Alberty
Harry G. Good
Laura Zirbes
William H. Stone
Arch O. Heck
William E. Warner
Ruth Streitz
Ward G. Reeder
H. Gordon Hullfish
Frederick C. Landsittel
Roscoe H. Eckelberry
Robert E. Smith
Earl W. Anderson
Edwin W. Pahlow
George B. Twiss
Harold Fawcett
Guybert P. Cahoon
James B. Tharp
Wilfred Eberhart
Charles B. Mendenhall
Lowry W. Harding
James B. Burr
Glenn L. McConagha
James D. Teller
Inez Ray Wells

Robert Jewett

Glenn E. Price
Robert M. Moore

Research Associate and

Assistant Professor 4,092.00
Assistant Professor 3,180.00
Research Assistant 1,212.00
Research Assistant 1,212.00
Research Assistant 1,200.00
Research Assistant No salary
Assistant 2,112.00
Assistant to Director 2,112.00
Bibliographical Assistant 1,912.00
Bibliographical Assistant 1,272.00
Assistant (part time) (9 mos.) 300.00
Assistant (9 months) 300.00
Placement Assistant
(part time) (9 mos.) 495.00
Assistants 2,387.00
Copyholder 1,212.00
Stenographer 1,212.00
Stenographer 1,212.00
Stenographer 1,212.00
Stenographer 1,200.00
Typist 1,212.00
Stenographer 1,212.00

\$ 58,638.00

Director and Professor of
Psychology

Assistant Director and Pro- \$ 7,620.00
fessor of Adult Education.. 4,608.00
Associate Professor 3,588.00
Professor of Education 4,608.00

\$ 20,424.00

Professor and Chairman \$ 5,724.00
Professor 7,104.00
Professor 6,684.00
Professor 5,844.00
Professor 5,520.00
Professor 5,304.00
Professor 5,004.00
Professor 4,896.00
Professor 4,860.00
Professor 4,824.00
Professor 4,776.00
Professor 4,608.00
Professor 4,596.00
Professor 4,512.00
Professor 4,464.00
Professor 4,188.00
Professor 4,104.00
Professor 4,104.00
Professor (½ time) 2,604.00
Professor (special) 1,592.00
Emeritus Professor 552.00
Associate Professor 4,428.00
Associate Professor 4,344.00
Associate Professor 4,140.00
Assistant Professor 3,072.00
Assistant Professor (special) 3,000.00
Instructor (special) 2,500.00
Instructor (special) 2,500.00
Instructor 2,400.00
Instructor 2,388.00
Instructor 2,064.00
Instructor 1,968.00
Assistant 900.00
Assistant 801.00
4 Assistants at \$801 ea. 3,204.00
Assistant 700.00
Assistant 650.00
Assistant 515.00
Graduate Assistant 450.00
Graduate Assistant 450.00
Graduate Assistant 450.00
Graduate Assistant 300.00

Harry B. Wyman	Professor	1,050.00
Heber A. Sotzin	Professor	1,000.00
Burl N. Osburn	Professor	900.00
A. W. Stewart	Professor	400.00
M. M. Chambers	Associate Professor	475.00
F. L. Shoemaker	Associate Professor	850.00
C. C. Weidemann	Associate Professor	750.00
David H. Sutton	Assistant Professor	1,000.00
Rose Lammel	Assistant Professor	450.00
Everett Kircher	Assistant Professor	626.00
Donald Faulkner	Assistant Professor	600.00
Fred C. Slager	Assistant Professor	400.00
John A. Whitesel	Assistant Professor	400.00
Margaret Willis	Assistant Professor	350.00
Paul F. Muse	Assistant Professor	150.00
Charles B. Mendenhall	Assistant Professor	325.00
Clinton M. File	Lecturer	500.00
Elroy W. Bollinger	Lecturer	300.00
Lloyd L. Ramseyer	Lecturer	200.00
Glen Myers	Lecturer	117.00
Edward E. Garrison	Lecturer	100.00
Olive Woodruff	Instructor	200.00
William J. Jones	Instructor	300.00
Kent Howard	Assistant	150.00
Robert H. Moore	Assistant	200.00
	2 Assistants at \$200 ea.	400.00
Florence Moore	Assistant	200.00
	2 Assistants at \$175 ea.	350.00
Ellen Laughhead	Assistant	100.00
Elliott C. Hutton	Graduate Assistant	150.00
Willis A. Whitehead	Graduate Assistant	150.00
Robert W. Haws	Graduate Assistant	150.00
Carl C. Byers	Graduate Assistant	150.00
Kenneth Henderson	Graduate Assistant	150.00
	7 Graduate Assistants at \$150 ea.	1,050.00
		\$151,731.00

Fine Arts

James R. Hopkins	Professor and Chairman	\$ 5,676.00
Arthur E. Baggs	Professor	5,676.00
Ralph S. Fanning	Professor	5,208.00
Erwin F. Frey	Professor	3,672.00
Alice R. Robinson	Professor	3,324.00
Hoyt Leon Sherman	Associate Professor	3,684.00
Carolyn G. Bradley	Associate Professor	3,072.00
Frank J. Roos, Jr.	Associate Professor	3,072.00
James W. Grimes	Associate Professor	3,072.00
Carlton Atherton	Assistant Professor	2,772.00
Will Rannells	Assistant Professor	2,772.00
Edgar Littlefield	Assistant Professor	2,532.00
Robert M. Gatrell	Assistant Professor	2,160.00
Marjorie H. Batchelder	Assistant Professor	1,848.00
Anthony Anderla	Instructor	2,040.00
Harold A. Mitts	Instructor	1,848.00
Robert M. Coffin	Instructor	1,848.00
Philip B. Blakesly	Instructor	1,848.00
Paul Bogatay	Instructor	1,800.00
Anita Landacre	Instructor	1,788.00
Margaret S. Fetzer	Instructor (part time) (special)	900.00
	Assistant	900.00
Robert D. King	Assistant	800.00
Hester A. Robinson	Assistant	702.00
	Assistant	702.00
	Assistant	450.00
	Assistant	150.00
Erwin F. Frey	Professor and Acting Chairman	800.00
James W. Grimes	Associate Professor	667.00
Carlton Atherton	Assistant Professor	308.00
Edgar Littlefield	Assistant Professor	281.00
Anthony Anderla	Instructor	444.00
Margaret S. Fetzer	Instructor	400.00
Claude Hayes	Assistant	80.00
Harold Riegger	Assistant	80.00
		\$ 67,376.00

Music

Eugene J. Weigel	Professor and Chairman	\$ 5,616.00
Joseph A. Leeder	Professor	4,740.00
Louis H. Diercks	Professor	4,188.00
M. Emmett Wilson	Professor	4,188.00
Cloea Thomas	Assistant Professor	3,420.00
Maude M. Slawson	Assistant Professor	3,420.00
Dale V. Gilliland	Assistant Professor	3,072.00
M. Edith Jones	Assistant Professor	2,712.00
Manley R. Whitcomb	Assistant Professor	2,436.00
William B. McBride	Assistant Professor	2,412.00
George Hardesty	Assistant Professor	2,412.00
Miriam Smart Mooney	Assistant Professor	2,412.00
Walter Kob	Assistant Professor	2,376.00
Hilda Dierker	Assistant Professor	2,328.00
Lela Hardy	Assistant Professor	2,328.00
Howard S. Wilson	Instructor	2,580.00
Clare E. Grundman	Instructor	2,196.00
Elizabeth A. Adams	Instructor	2,076.00
Mary Phillips	Instructor (part time)	450.00
Eleanor Anawalt	Graduate Assistant	450.00
Eugene J. Weigel	Professor and Chairman	600.00
Louis H. Diercks	Professor	500.00
John W. McCarthy	Professor	400.00
D. Ralph Appelman	Professor	250.00
J. J. Cagnier	Professor	250.00
Olwen Jones	Assistant Professor	340.00
Dale V. Gilliland	Assistant Professor	340.00
George E. Hardesty	Assistant Professor	340.00
Hilda Dierker	Assistant Professor	340.00
Walter Kob	Assistant Professor	340.00
William B. McBride	Assistant Professor	340.00
Thelbert R. Evans	Assistant Professor	150.00
Melvin L. Balliett	Assistant Professor	150.00
L. Lee Shackson	Assistant Professor	240.00
Manley R. Whitcomb	Assistant Professor	400.00
Clare E. Grundman	Instructor	340.00
Howard S. Wilson	Instructor	340.00
Eleanor Anawalt	Instructor	240.00

\$ 62,162.00*Psychology*

Harold E. Burt	Professor and Chairman	\$ 5,628.00
Henry H. Goddard	Emeritus Professor	1,068.00
Herbert A. Toops	Professor	5,580.00
Francis N. Maxfield	Professor	5,448.00
Floyd C. Dockeray	Professor	5,400.00
Horace B. English	Professor	5,268.00
Carl R. Rogers	Professor	5,112.00
Samuel Renshaw	Professor	4,836.00
Sidney L. Pressey	Professor	4,584.00
Robert D. Williams	Professor	3,900.00
A. Sophie Rogers	Associate Professor	3,072.00
Francis P. Robinson	Assistant Professor	4,008.00
Mervin A. Durea	Assistant Professor	3,852.00
Kenneth H. Baker	Assistant Professor	3,684.00
Emily L. Stogdill	Assistant Professor	2,712.00
Harold A. Edgerton	Assistant Professor	No salary
Ernest L. Bowman	Assistant Professor (part time)	600.00
M. Erik Wright	Instructor	2,064.00
Roy A. Doty	Instructor	2,064.00
James S. Karslake	Instructor	2,064.00
Hugh B. McFadden	Instructor	2,064.00
Robert Y. Walker	Instructor	2,064.00
Fred Y. Billingslea	Instructor (part time)	1,548.00
I. Lynn Hampton	Assistant	2,412.00
Lois M. Hilgeman	Clinical Assistant	1,512.00
Charles F. Cannell	Assistant	1,350.00
	Clerk	1,212.00
Samuel V. Bennett	Assistant	954.00
Douglas D. Blocksma	Assistant	954.00
Claude F. Bridges	Assistant	954.00
Arthur W. Combs, Jr.	Assistant	954.00
Robert P. Fischer	Assistant	954.00

Charles C. Gibbons	Assistant	954.00
Marion Hackstaff	Assistant	954.00
William E. Hall	Assistant	954.00
Paul L. Hill	Assistant	954.00
George W. Kisker	Assistant	954.00
George G. Lane	Assistant	954.00
Sherwood C. McIntyre	Assistant	954.00
James E. McWhorter	Assistant	954.00
Victor C. Raimy	Assistant	954.00
Ralph H. Turner	Assistant	954.00
Sherrell R. Wilkes	Assistant	954.00
Ruth E. Crow	Graduate Assistant	450.00
Allan T. Gordon	Graduate Assistant	450.00
Donald L. Grummon	Graduate Assistant	450.00
Robert W. Halliday	Graduate Assistant	450.00
Bill L. Kell	Graduate Assistant	450.00
Ralph D. Norman	Graduate Assistant	450.00
Joseph Royce	Graduate Assistant	450.00
Kenneth F. Thomson	Graduate Assistant	450.00
William B. Lemmon	Student Assistant	288.00
Darlene Thompson	Student Assistant	100.00
T. W. Richards	Non-resident Assistant	
	Professor	No salary
Mark A. May	Professor	825.00
Dewey B. Stuit	Professor	675.00
Robert E. Dixon	Graduate Assistant	150.00

\$104,008.00*University School*

Robert S. Gilchrist	Director of University Schools and Professor	\$ 5,508.00
Lou L. LaBrant	Professor	4,104.00
Charles C. Cowell	Associate Professor	3,900.00
Charles C. Weidemann	Associate Professor	3,588.00
Frieda M. Heller	Librarian and Associate Professor	3,564.00
Arthur H. Moehlman	Associate Professor (special)	846.00
C. Warren Moore	Assistant Professor	3,588.00
Rose Lammel	Assistant Professor	3,588.00
Margaret Willis	Assistant Professor	3,192.00
Norma A. Albright	Assistant Professor	2,880.00
Everett J. Kircher	Assistant Professor	2,820.00
William A. Van Til	Assistant Professor	2,772.00
Evelyn Rupert	Assistant Professor	2,772.00
Dale Wantling	Instructor	2,580.00
Mary A. Giles	Instructor	2,580.00
Cecile Swales	Instructor and Teacher in charge of Elementary Schools	2,568.00
Anne G. Vance	Instructor	2,460.00
Catharine M. Williams	Instructor	2,460.00
John A. Ramseyer	Instructor	2,304.00
Nelle Morris	Instructor	2,232.00
Edna DeBolt Salt	Instructor	2,088.00
Harold E. Reynard	Instructor	1,908.00
Louise Asplund	Instructor	1,848.00
Mary Jane Loomis	Instructor	1,848.00
Victor C. B. Coutant	Instructor	1,848.00
George E. Salt	Instructor	1,848.00
Blanche Kent Verbeck	Instructor	1,800.00
Kenneth Bahler	Instructor	1,800.00
Margaret S. Dudley	Instructor	1,728.00
Catherine E. Hennessey	Instructor	1,512.00
Robert R. Fink	Instructor (part time) (special)	450.00
Alice M. Johnson	Dietitian and Instructor	612.00
Ruth Margaret White	Assistant Librarian	1,368.00
	Nurse	1,620.00
Paul O. Parker	Assistant	1,704.00
Albert C. Meyers	Assistant	1,350.00
Andrew Spencer	Assistant	450.00
	2 Graduate Assistants at \$450 ea.	900.00
Sarah Jane M. Fink	Assistant	1,512.00
Elizabeth McGinty	Stenographer	1,320.00
Eleanor B. Bricker	Stenographer	1,200.00

Florence E. Moore	Secretary	900.00
Alan Griffin	Assistant Professor (special) ..	1,904.00
Robert R. Fink	Instructor (part time) (special)	634.00

Summer Demonstration School

Cecile Swales	Instructor in charge	\$ 400.00
Louise Asplund	Instructor	300.00
Beth Wilson Thewlis	Instructor	300.00
Nelle Morris	Instructor	300.00
Ray Snyder	Instructor	300.00
Edna DeBolt Salt	Instructor	300.00
Roberta Green	Instructor	300.00
Margaret Dudley	Instructor	300.00
Margaret Sutton	Instructor	300.00
Ruth Shane	Instructor	250.00
Barbara Boughton	Assistant to Observers	200.00

\$ 98,944.00

Workshop—Secondary School Curriculum

Alan Griffin	Instructor	\$ 600.00
Clarence E. Southern	Assistant	150.00

\$ 750.00

Total for College of Education..... \$610,657.00

COLLEGE OF ENGINEERING

Administration

Charles E. MacQuigg	Dean	\$ 7,620.00
William D. Turnbull	Junior Dean	4,608.00
E. A. Hitchcock	Dean Emeritus	1,452.00
Lenora Glasgow	Secretary to Dean (Stenographer)	2,436.00
Lilyan B. Bradshaw	Clerk	1,632.00
Helen M. Vogel	Clerk	1,392.00
Annie Fraser	Stenographer	1,392.00
Dorothea Fismer	Stenographer	1,212.00
Catherine L. Liddil	Stenographer	1,092.00
Annette M. Shugert	Stenographer	1,092.00
Ruth E. Brown	Stenographer	1,092.00
Martha Sullivan	Stenographer	1,092.00
Ruth M. Manker	Stenographer	1,092.00
Irene Joyce	Stenographer	972.00
Mildred Fay Johnson	Graphotype Operator	972.00
	Typist	972.00

\$ 30,120.00

Architecture and Landscape Architecture

Charles S. Chubb	Professor and Chairman	\$ 5,400.00
Herbert Baumer	Professor	5,400.00
Wilbert C. Ronan	Professor	4,176.00
Joseph N. Bradford	Emeritus Professor of Architecture	1,152.00
Charles R. Sutton	Associate Professor	3,684.00
Richard S. Buck, Jr.	Assistant Professor	3,072.00
Galen F. Oman	Assistant Professor	3,012.00
Morris E. Trotter, Jr.	Assistant Professor	2,880.00
Marion V. Packard	Assistant	702.00
	Student Assistant	300.00

\$ 29,778.00

Ceramic Engineering

Arthur S. Watts	Professor and Chairman	\$ 4,908.00
John L. Carruthers	Professor	4,428.00
Robert M. King	Associate Professor	3,936.00
Howard E. Petty	Assistant	750.00

\$ 14,022.00

Chemical Engineering

James R. Withrow	Professor and Chairman	\$ 5,520.00
Joseph H. Koffolt	Professor	4,200.00
L. Kermit Herndon	Assistant Professor	2,688.00
Charles R. Owens	Instructor	2,400.00
James O. Pence	Instructor	1,884.00
Edward A. Beidler	Instructor (special)	2,007.00

George L. Meyers, Jr.	Graduate Assistant	621.00
George W. Minard	Graduate Assistant	558.00
Richard J. Mitchell	Graduate Assistant	450.00
Myer H. Chetrick	Graduate Assistant	450.00
Robert F. Milligan	Graduate Assistant	450.00
William Warner	Graduate Assistant	450.00
Mary Wing Robb	Assistant	1,020.00
G. M. Machwart	Associate Professor	500.00
L. Kermit Herndon	Assistant Professor	500.00
Fred O. Barrett	Graduate Assistant	150.00
		<hr/> \$ 23,848.00

Civil Engineering

Clyde T. Morris	Professor and Chairman	\$ 5,820.00
E. F. Coddington	Emeritus Professor	1,248.00
John C. Prior	Professor	4,512.00
Roscoe C. Sloane	Professor	4,236.00
Jacob R. Shank	Professor	2,136.00
George E. Large	Associate Professor	4,104.00
Oscar J. Marshall	Associate Professor	3,228.00
John M. Montz	Associate Professor	3,204.00
Claude H. Wall	Associate Professor	2,856.00
Don Johnstone	Assistant Professor	On leave
Harry H. Hawley	Assistant Professor (special)	2,959.00
	Assistant	900.00
	Laboratory Storeroom Assistant	90.00

Civil Engineering Summer Camp

Roscoe C. Sloane	Professor and Camp Director	600.00
John M. Montz	Associate Professor	400.00
Claude H. Wall	Associate Professor	350.00
Earl E. Burnett	Cook	120.00
		<hr/> \$ 36,763.00

Electrical Engineering

Erwin E. Dreese	Professor and Chairman	\$ 8,892.00
Frank C. Caldwell	Emeritus Professor	1,152.00
William L. Everitt	Professor	7,200.00
Harold Bibber	Professor	6,372.00
Emerson E. Kimberly	Associate Professor	3,276.00
Sidley O. Evans	Assistant Professor	3,180.00
Kwan Yau Tang	Assistant Professor	2,472.00
E. M. Boone	Assistant Professor	2,436.00
Robert C. Higgy	Assistant Professor	No salary
Jerome E. Williams	Instructor	1,980.00
Allan A. Kunze	Instructor	1,920.00
Wells L. Davis	Instructor	1,848.00
3 Earl B. McDowell	Graduate Assistants at \$450 ea.	1,350.00
Susannah L. Bryant	Assistant	1,812.00
John Dankworth	Assistant	1,128.00
Erwin E. Dreese	Technical Assistant	1,512.00
Kwan Yau Tang	Professor	545.00
Paul H. Nelson	Assistant Professor	155.00
	Graduate Assistant	150.00
	Graduate Assistant	150.00
		<hr/> \$ 47,530.00

Engineering Drawing

Thomas E. French	Professor and Chairman	\$ 5,520.00
Robert Meiklejohn	Professor	4,296.00
Owen E. Williams	Professor	3,540.00
Wooster B. Field	Professor	3,540.00
Ralph S. Paffenbarger	Professor	3,540.00
Allen McManigal	Associate Professor	3,240.00
Lawrence D. Jones	Associate Professor and Secretary of the College	3,096.00
Charles D. Cooper	Associate Professor	2,748.00
Jay N. Edmondson	Assistant Professor	2,688.00
Harry H. Brittingham	Assistant Professor	2,688.00
Charles J. Vierck	Assistant Professor	2,688.00
Gilbert Coddington	Instructor	1,848.00
Alfred J. Philby	Instructor	1,848.00
Fairfax E. Watkins	Instructor	1,848.00
Paul E. Machovina	Instructor	1,848.00
Hollie W. Shupe	Instructor	1,848.00

Harold T. Amrine	Instructor	1,800.00	
Glada M. Weaver	Assistant	1,000.00	
Harold E. Kohler	Student Assistant	300.00	
Howard A. Douglass	Student Assistant	300.00	
William C. Reeves	Student Assistant	90.00	
			\$ 50,314.00

Engineering Experiment Station

Charles E. MacQuigg	Director	\$ 1,800.00	
Jacob R. Shank	Assistant Director	3,000.00	
John M. Weed	Associate Professor of Civil Engineering and Editor	3,588.00	
Frank H. Eno	Emeritus Professor	1,080.00	
George A. Bole	Research Professor	4,296.00	
Arthur H. Dierker	Senior Research Engineer and Assistant Professor of Metallurgical Engineering (10 mos.)	1,930.00	
George A. Loomis	Senior Research Engineer and Assistant Professor of Ceramic Engineering (part time)	2,052.00	
Harry D. Foster	Research Assistant	1,452.00	
Bernard Fried	Research Assistant (part time)	1,212.00	
Mildred L. DePue	Research Physicist	2,100.00	
Rupert L. Atkin	Stenographer	1,272.00	
Helen Eckert	Student Stenographer	600.00	
Henri J. Hoffman	Stenographer (part time)	540.00	
Gerald L. Lee	Engineer	2,232.00	
Frank A. Young	Station Mechanic and Laboratory Assistant	1,920.00	
	Equipment Custodian	1,332.00	
			\$ 30,406.00

Industrial Engineering

John Younger	Professor and Chairman	\$ 5,820.00	
William A. Knight	Emeritus Professor of Industrial Engineering	636.00	
Paul M. Lehoczyk	Associate Professor	3,252.00	
Oscar D. Rickly	Assistant Professor	2,460.00	
Rudolph P. Schneider	Assistant Professor	2,268.00	
James R. Stitt	Assistant Professor of Welding Engineering	2,700.00	
Guy Cooper	Instructor	2,268.00	
Jacob A. Foust	Instructor	2,268.00	
Harold M. Poole	Instructor	2,112.00	
Harry S. Zadra	Assistant	1,200.00	
Robert L. Folden	Assistant	1,512.00	
Roland Robert Folden	Assistant	972.00	
James Earl Doran	Laborer	1,092.00	
Harold M. Wiggins	Student Assistant	150.00	
Harry D. Moore	Student Assistant	150.00	
Phillip G. Patch	Student Assistant	150.00	
Leslie Nagy	Student Assistant	150.00	
			\$ 29,160.00

Mechanical Engineering

Franklin W. Marquis	Professor and Chairman	\$ 5,640.00	
Carl A. Norman	Professor	4,272.00	
Karl W. Stinson	Professor	4,116.00	
Aubrey I. Brown	Professor	4,056.00	
Paul Bucher	Professor	3,624.00	
Horace Judd	Emeritus Professor	636.00	
George N. Moffat	Associate Professor	3,132.00	
Samuel R. Beitler	Associate Professor	3,072.00	
C. P. Roberts	Associate Professor	2,952.00	
Salvatore M. Marco	Assistant Professor	2,460.00	
Eric J. Lindahl	Instructor	1,848.00	
William M. Stube	Instructor	1,848.00	
Harold E. Kohler	Student Assistant	300.00	
Ralph D. Engle	Student Assistant	300.00	
Roger W. Biser	Student Assistant	300.00	
John P. Kramer	Assistant	1,332.00	
Ross L. Pratt	Helper and Fireman	2,124.00	
Robert T. Simpson	Machinist	1,908.00	
Richard M. Jones	Laborer	1,212.00	
Paul Bucher	Professor	500.00	
			\$ 45,632.00

Mechanics

Percy W. Ott	Professor and Chairman	\$ 4,824.00	
James E. Boyd	Emeritus Professor	1,140.00	
Samuel B. Folk	Associate Professor	3,564.00	
Ralph W. Powell	Associate Professor	2,868.00	
Edgar C. Clark	Assistant Professor	2,808.00	
Leroy Tucker	Assistant Professor	2,628.00	
David C. Williams	Instructor	2,064.00	
Willis E. Johnston, Jr.	Graduate Assistant	450.00	
				\$ 20,846.00

Metallurgy

Dana J. Demorest	Professor and Chairman	\$ 5,160.00	
William A. Mueller	Professor	4,056.00	
James O. Lord	Associate Professor	3,564.00	
Laurie J. Rautio	Instructor	2,772.00	
				\$ 15,552.00

Mine Engineering

Harry E. Nold	Professor and Chairman	\$ 4,848.00	
Edward V. O'Rourke	Professor of Petroleum Engineering	4,116.00	
				\$ 8,964.00

Mineralogy

William J. McCaughey	Professor and Chairman	\$ 5,160.00	
Arthur M. Brant	Associate Professor	3,372.00	
James F. McIntosh	Graduate Assistant	300.00	
	Student Assistant	180.00	
				\$ 9,012.00

Photography

Francis William Davis	Assistant Professor and Acting Chairman	On leave	
A. Lloyd Reber	Instructor	\$ 2,172.00	
V. R. McQuilkin	Instructor (special)	2,040.00	
Robert W. Wagner	Graduate Assistant	450.00	
Alice McCracken	Clerk	972.00	
				\$ 5,634.00

Total for College of Engineering..... \$397,081.00

COLLEGE OF LAW

Arthur T. Martin	Dean and Professor	\$ 7,500.00	
John E. Hallen	Professor	6,624.00	
Harry W. Vanneman	Professor	6,132.00	
Silas A. Harris	Professor	6,132.00	
Robert E. Mathews	Professor	5,520.00	
Norman D. Lattin	Professor	5,124.00	
Frank R. Strong	Professor	5,112.00	
Robert M. Hunter	Professor	5,004.00	
William H. Rose	Professor	5,004.00	
Roland J. Stanger	Assistant Professor	3,408.00	
Olive Busick	Assistant to Dean	1,512.00	
Margaret Daehler	Assistant to Director of Legal Aid Clinic	1,500.00	
Dorothea Worthing	Stenographer	1,212.00	
Silas A. Harris	Professor	550.00	
Robert M. Hunter	Professor	550.00	
William H. Rose	Professor	400.00	
Norman D. Lattin	Professor	400.00	
Harry W. Vanneman	Professor	350.00	
Thomas E. Atkinson	Visiting Professor	500.00	
George N. Stevens	Visiting Associate Professor	350.00	
Howe P. Cochran	Special Lecturer on Income Taxation	500.00	
				\$ 63,384.00

Total for College of Law..... \$ 63,384.00

COLLEGE OF MEDICINE

Administration

	Dean and Director of Starling-Loving Hospital	\$ 8,112.00	
J. H. J. Upham	Dean Emeritus (eff. 9-1-'41)—\$1188	990.00	
J. H. J. Upham	Dean and Director of Starling-Loving Hospital (2 mos.)..	1,352.00	
Arthur J. Linn	Secretary to Dean	2,316.00	
Margaret E. Colburn	Assistant to Dean	2,016.00	
Corvin A. Starkey	Technical Assistant	2,112.00	
Earl Schofield	Technical Assistant	1,908.00	
Marian A. Snively	Technical Assistant	1,512.00	
Johnnie R. Bee	Technical Assistant	1,212.00	
Edythe Lynn	Technical Assistant	1,032.00	
			\$ 22,562.00

Anatomy

Rollo C. Baker	Professor and Chairman	\$ 4,908.00	
Ralph A. Knouff	Professor	4,608.00	
Linden F. Edwards	Professor	3,264.00	
Hugh Setterfield	Associate Professor	3,072.00	
Dwight M. Palmer	Assistant Professor	2,976.00	
Grant O. Graves	Assistant Professor	2,784.00	
Paul B. Yates	Assistant Professor	2,580.00	
Clinton M. Osborn	Instructor	2,256.00	
Morris B. Guthrie	Instructor (part time) (special)	900.00	
Joseph H. J. Akeroyd	Assistant	900.00	
John C. Holliday	Graduate Assistant	450.00	
Russell Hayes	Graduate Assistant	450.00	
John R. Wilson	Graduate Assistant	450.00	
Gene C. Edwards	Graduate Assistant	450.00	
William H. Fries	Student Assistant	300.00	
Ruth Penfield	2 Student Assistants at \$300 ea.	600.00	
Arnold Whiting	Research Assistant	1,308.00	
Robert J. Priest	Technician	1,212.00	
	Assistant (part time) (3 mos.)	100.00	
			\$ 33,568.00

Dispensaries

Earl H. Baxter	Assistant Professor	\$ 288.00	
Samuel D. Edelman	Assistant Professor	288.00	
Mary A. Graber	Instructor	312.00	
Camille J. DeLor	Instructor	500.00	
Robert C. Kirk	Instructor	500.00	
John P. Farson	Instructor	300.00	
Oscar W. Jepsen	Instructor	200.00	
Harve M. Clodfelter	Instructor	200.00	
John H. Mitchell	Instructor	200.00	
Dana W. Cox	Instructor	192.00	
Thomas E. Rardin	Instructor	100.00	
Daniel G. Sanor	Instructor	96.00	
J. Clyde Vanneter	Instructor	On leave	
		96.00	
Robert Schoene	Instructor	No salary	
Clark Pritchett	Instructor	No salary	
J. E. Arrington	Instructor	No salary	
Morris Guthrie	Assistant	400.00	
William F. Mitchell	Assistant	200.00	
Howard R. Mitchell	Assistant	200.00	
Oscar L. Coddington	Assistant	192.00	
Francis W. Thomas	Assistant	48.00	
Robert E. Quinn	Assistant	48.00	
Thomas F. Ross	Instructor	96.00	
			\$ 4,456.00

Medicine

Charles A. Doan	Professor, Chairman of Medicine, and Director of Medical Research	\$ 8,892.00	
Elijah J. Gordon	Clinical Professor of Medicine and Director of Dispensaries	3,876.00	
Elmer G. Horton	Emeritus Professor (Pediatrics)	1,104.00	
Charles J. Shepard	Clinical Professor (Dermatology)	100.00	
Bruce K. Wiseman	Professor of Medicine	4,104.00	
George I. Nelson	Associate Clinical Professor (Medicine)	3,120.00	

Solomon A. Hatfield	Associate Clinical Professor (Medicine)	2,064.00
Lear H. Van Buskirk	Associate Clinical Professor (Medicine)	2,064.00
Earl H. Baxter	Associate Clinical Professor (Pediatrics)	756.00
Franklin C. Wagenhals	Associate Clinical Professor (Neurology)	300.00
George T. Harding, III	Associate Clinical Professor (Psychiatry)	200.00
Phillip T. Knies	Assistant Clinical Professor	1,020.00
Samuel D. Edelman	Assistant Clinical Professor (Pediatrics)	756.00
James R. Reeves	Instructor	On leave
Sloan J. Wilson	Instructor	On leave
Ben C. Houghton	Instructor (temporary)	3,000.00
Donald Mahanna	Instructor	500.00
Samuel J. Goldstein	Clinical Instructor	300.00
Marion L. Ainsworth	Clinical Instructor (Pediatrics)	300.00
Clifford C. Sherburne	Clinical Instructor (Medicine)	200.00
Thomas E. Rardin	Clinical Instructor	200.00
Max P. Kanter	Clinical Instructor (Medicine)	150.00
Mary Ann Graber	Clinical Instructor (Pediatrics)	100.00
Harrison Evans	Clinical Instructor	100.00
John W. Larcomb	Instructor (Pediatrics)	100.00
Jonathan Forman	Lecturer on Allergy	100.00
Ray W. Kissane	Lecturer on Cardiology	100.00
Thomas H. Sutherland	Lecturer in Medical Law	100.00
Warren W. Hicks	Clinical Assistant	192.00
Miner W. Seymour	Clinical Assistant (Pediatrics)	200.00
Emanuel C. Liss	Clinical Assistant (Pediatrics)	100.00
C. C. Landen	Clinical Assistant	100.00
Ruth A. Koons	Clinical Assistant (Pediatric Dispensary)	100.00
Etta Willis Bickel	Research Assistant	1,512.00
Jo B. Welch	Research Assistant	1,212.00
Margaret Ann Johnson	Technical Assistant	1,020.00
	Technical Assistant	696.00
William F. Shepard	Laboratory Assistant	1,212.00
Kenneth R. Lauer	Laboratory Assistant	924.00
Florence Melvin Coe	Medical Illustrator	1,128.00
Mabel Haverfield	Secretary	1,716.00
Isabel Ward	Stenographer	1,284.00
Jacob J. Coons	Emeritus Clinical Professor of Medicine	No salary
Laurence H. Snyder	Professor (Genetics)	No salary
John W. Wilce	Clinical Professor	No salary
J. Fremont Bateman	Clinical Professor (Medicine)	No salary
Paul C. Kitchin	Associate Professor	No salary
Oram C. Woolpert	Associate Professor (Infec- tional Diseases)	No salary
Morse F. Osborn	Associate Clinical Professor	No salary
Dwight M. Palmer	Assistant Professor (Neuro- Psychiatry)	No salary
Casper H. Benson	Assistant Clinical Professor of Medicine (Tuberculosis)	No salary
James A. Beer	Assistant Clinical Professor (Medicine)	No salary
Shirley Armstrong	Assistant Clinical Professor	No salary
Charlotte Winnemore	Assistant Clinical Professor	No salary
Grant O. Graves	Instructor (Neurology)	No salary
Norman O. Rothermich	Instructor (Psychiatry)	No salary
Wiley L. Forman	Instructor	No salary
James M. Foley	Clinical Instructor	No salary
Myron D. Miller	Clinical Instructor	No salary
John H. Mitchell	Clinical Instructor	No salary
Burton F. Barney	Clinical Instructor (Dermatology)	No salary
Nicholas Michael	Clinical Instructor (Psychiatry)	On leave
C. J. DeLor	Clinical Instructor (Medicine)	No salary
Robert Kirk	Clinical Instructor (Medicine)	No salary
John E. Hoberg	Clinical Instructor (Pediatric Dispensary)	No salary
Clark Pritchett	Clinical Instructor (Dispensary)	No salary
Robert H. Schoene	Clinical Instructor (Dispensary)	No salary
Harve M. Clodfelter	Clinical Instructor (Dispensary)	No salary

Leonard M. Dub	Clinical Instructor (O. P. Dispensary)	On leave	
Walter M. Simpson	Lecturer (Industrial Medicine)	No salary	
Joseph H. Shepard	Lecturer	No salary	
Robin C. Oetz	Clinical Assistant (Dermatology)	No salary	
William F. Mitchell	Clinical Assistant (Medicine)	No salary	
Rollo W. Bonnell	Clinical Assistant (Medicine)	No salary	
James J. Hughes	Clinical Assistant (Medical Dispensary)	No salary	
Beatrice L. Postle	Clinical Assistant (Physical Diagnosis)	No salary	
John N. Wittinbrook	Clinical Assistant (Psychiatry)	No salary	
Jacob J. Alpers	Clinical Assistant (Psychiatry)	No salary	
Dorothy E. Donley	Clinical Assistant (Psychiatry)	No salary	
Dan Morse	Clinical Assistant (Tuberculosis Dispensary)	No salary	
Edward W. McCall	Clinical Assistant	On leave	
Paul C. Clark	Clinical Assistant	No salary	
Robert A. Kidd, Jr.	Clinical Assistant (Neuro-psychiatry O.P.D.)	No salary	
Norris E. Lenahan	Clinical Assistant	No salary	
Dorothy Falkenstein	Clinical Assistant (Pediatrics)	No salary	
Lear H. Van Buskirk	Acting Chairman, Committee on Public Health Nursing ..	No salary	
			\$ 45,002.00
<i>Obstetrics</i>			
Andrews Rogers	Professor and Chairman	\$ 3,684.00	
Francis Ward Davis	Assistant Professor	2,340.00	
Charles W. Pavey	Assistant Professor and Acting Resident	1,020.00	
Herman W. Koerper	Associate Professor	972.00	
Thomas F. Ross	Instructor and Acting Resident (Dispensaries)	1,116.00	
Dana Wesley Cox	Instructor	108.00	
J. Clyde Vanneter	Instructor	On leave	
			\$ 9,240.00
<i>Ophthalmology</i>			
Albert D. Frost	Professor and Chairman	\$ 500.00	
John B. Alcorn	Emeritus Assistant Professor ..	No salary	
William A. Stoutenborough	Instructor	150.00	
Harry M. Sage	Instructor	150.00	
Claude S. Perry	Instructor	150.00	
Hugh C. Thompson	Clinical Assistant	500.00	
Francis W. Thomas	Assistant	100.00	
Robert E. Quinn	Assistant	50.00	
			\$ 1,600.00
<i>Oto-Laryngology</i>			
Hugh G. Beatty	Professor and Chairman	\$ 600.00	
T. Rees Williams	Associate Professor	300.00	
Russel G. Means	Assistant Professor	300.00	
Edward W. Harris	Assistant Professor	200.00	
Morris Goldberg	Assistant Professor	200.00	
Herbert Emswiler	Instructor	100.00	
J. E. Arrington	Instructor	No salary	
Daniel G. Sanor	Instructor	No salary	
			\$ 1,700.00
<i>Pathology</i>			
Emmerich von Haam	Professor and Chairman	\$ 6,120.00	
Carl L. Spahr	Emeritus Professor	648.00	
Harry L. Reinhart	Associate Professor of Clinical Pathology	3,132.00	
Horace B. Davidson	Assistant Professor (part time) ..	612.00	
George Y. Shinowara	Instructor	2,412.00	
Foster Hampton	Instructor	1,812.00	
David Van Brown	Instructor	1,812.00	
Russell V. Milliser	Instructor	1,272.00	
Ralph M. Hartwell	Instructor	1,212.00	
Carolyn Hilles	Instructor (part time)	816.00	
Roswell S. Fidler	Instructor	No salary	
Sylvester Crynes	Instructor	No salary	
Harold Roberts	Assistant	300.00	

Mitchell Spyker	Assistant	300.00	
Ralph Goldin	Assistant	300.00	
Kathryn M. Bankhardt	Technical Assistant	1,332.00	
Winifred Robinson	Technical Assistant	1,332.00	
Mildred B. Schneider	Technical Assistant	1,080.00	
Ben Porter	Technical Assistant	1,080.00	
Mortimer Banks	Technical Assistant (part time)	480.00	
Beth Campbell Fritz	Laboratory Technician	600.00	
			\$ 26,652.00

Physiological Chemistry and Pharmacology

Clayton S. Smith	Professor and Chairman	\$ 4,704.00	
John B. Brown	Associate Professor	4,056.00	
Helen L. Wikoff	Assistant Professor	2,772.00	
Adrian C. Kuyper	Instructor	2,316.00	
Sam Rosenfeld, Jr.	Instructor (special)	1,200.00	
Alfred E. Brown	Assistant	954.00	
Samuel D. Koonce	Assistant	954.00	
Edwin H. Ellison	Assistant (part time)	450.00	
Roscoe C. Millican	Graduate Assistant	450.00	
Jean F. Caul	Graduate Assistant	450.00	
Frederic J. Baur, Jr.	Graduate Assistant	450.00	
Milton M. Parker	Assistant	150.00	
Roscell T. Preston	Technical Assistant	1,212.00	
Sylvanus Conley	Technical Assistant	1,020.00	
Helen L. Linn	Technical Assistant	1,020.00	
			\$ 22,158.00

Physiology

Frank A. Hartman	Professor and Chairman	\$ 7,120.00	
Raymond J. Seymour	Professor	4,296.00	
Edwin P. Durrant	Emeritus Associate Professor ..	216.00	
Fred A. Hitchcock	Associate Professor	3,288.00	
Emil Bozler	Assistant Professor	3,588.00	
Gordon C. Ring	Assistant Professor	3,588.00	
Rollin R. Durant	Assistant Professor	2,832.00	
Saul L. Cohen	Instructor	3,072.00	
Samuel R. Tipton	Instructor	2,292.00	
Clifford A. Angerer	Instructor	2,052.00	
Frederick Shelden	Instructor	1,800.00	
Douglas E. Smith	Graduate Assistant	450.00	
Ella McNeal	Research Assistant (10 mos.) ..	500.00	
	Research Assistant	500.00	
Hugh B. McGlade	Technical Assistant	1,644.00	
Elmon McDaniels	Technical Assistant	1,212.00	
Ruth S. Pearson	Technical Assistant	1,212.00	
Randolph Andrews	Assistant	1,020.00	
Glenn W. Scofield	Assistant Storekeeper	1,116.00	
Douglas E. Smith	Graduate Assistant	150.00	
Katharine A. Brownell	Research Assistant	1,812.00	
Lena Lewis	Research Assistant	1,512.00	
			\$ 45,272.00

School of Nursing

		Code	
Priscilla K. Hall	Director	4&5	\$3,684.00
Ann Marie Helner	Assistant Professor, Public health Nursing....		3,072.00
Frances M. McKenna	Assistant Professor, Medical Nursing	3&4	2,400.00
Italia Sears	Instructor, Obstetrical Nursing	3&4	2,304.00
	Instructor, Pediatric Nursing		2,052.00
	Instructor, Nursing Arts		2,052.00
Eva Brunt Smith	Instructor, Surgical Nursing	3&4	2,004.00
Ethel Leazenbee	Instructor, Field Nursing		1,200.00
	Instructor, Nursing Arts		1,596.00
Juanita Wilcox	Assistant	1&4	900.00
Vivian Ellis Kegg	Assistant	3	780.00
			\$ 22,044.00

Surgery and Gynecology

Verne A. Dodd	Professor and Chairman	\$ 4,692.00
Leslie L. Bigelow	Professor of Clinical Surgery.	3,072.00
William N. Taylor	Professor of Genito-Urinary Surgery	2,772.00

John W. Means	Professor of Clinical Surgery.	2,532.00
Philip J. Reel	Professor of Gynecology	2,268.00
Hugh J. Means	Professor of Clinical Roentgenology	900.00
Luke V. Zartman	Associate Professor of Clinical Surgery	1,116.00
Paul H. Carlton	Assistant Professor of Clinical Surgery	2,160.00
Louis J. Roth	Assistant Professor of Clinical G. U. Surgery	708.00
Harry E. LeFever	Assistant Professor of Neurosurgery	612.00
Edward H. Wilson	Assistant Professor of Ortho- pedic Surgery	500.00
Judson D. Wilson	Assistant Professor of Ortho- pedic Surgery	300.00
Huston F. Fulton	Assistant Professor of Roentgenology	200.00
Edward T. Kirkendall	Instructor	1,200.00
Tom F. Lewis	Instructor	On leave
Walter H. Hamilton	Instructor in Clinical Surgery.	300.00
Zeph J. R. Hollenbeck	Instructor	180.00
Ben Kirkendall	Instructor	108.00
Fred Fletcher	Instructor	No salary
Isaac B. Harris	Professor of Clinical Surgery.	No salary
Edwin J. Stedem	Professor of Clinical Surgery.	No salary
Paul W. Palmer	Assistant Professor of Clinical Gynecology	No salary
Joseph M. Dunn	Instructor	No salary
Howard E. Boucher	Instructor in Clinical Surgery.	No salary
Gilman D. Kirk	Instructor in Clinical Surgery.	No salary
Drew L. Davies	Instructor	No salary
H. P. Worstell	Instructor	On leave
Chester C. Shinbach	Instructor	No salary
Clyde W. Dawson	Instructor in Orthopedies.	No salary
Henry B. Lacey	Instructor in Orthopedies.	No salary
Roy J. Secrest	Instructor	No salary
William B. Harris	Instructor	No salary
Robert E. S. Young	Assistant	No salary
Robert G. Smith	Assistant	No salary
		\$ 23,620.00

Surgical Research

George M. Curtis	Professor of Surgery and Chair- man of Research Surgery...	\$ 6,120.00
Frank E. Hamilton	Assistant Professor	2,760.00
Robert A. Davison	Assistant in Research Surgery	1,512.00
Elsie Louise Riley	Assistant in Research Surgery	1,068.00
Esther M. Herdle	Research Assistant	768.00
Donald W. Traphagen	Research Assistant	225.00
George R. Schneider	Research Assistant	225.00
Mary E. Frame	Secretary (Stenographer) ...	1,812.00
		\$ 14,490.00

*Starling-Loving Hospital**Administration*

	Code	
Alice B. Rowland		Dean and Director
Elizabeth Simmerman		Investigator, Out-Patient Department
Lelia Evans	3	2,640.00
Leonora Adams	1	1,560.00
Alice B. Taylor	1	1,260.00
Amber Hammond	1	1,212.00
Wilma H. Dolezal	1	1,200.00
Miriam Schreck	3	1,020.00
Frederick A. Waltz	3&4	636.00
Bertha D. McMillen		Student Relief Clerk (male)
Margaret Cargill	3	516.00
Florence Jones	3&4	Admitting Clerk
Marie Connett	1&4	Admitting Clerk
Lucille Moore	1	Stenographer
	1	Telephone Operator
	1	Telephone Operator

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Frank Woodward	Telephone Operator	1	912.00	
Antoinette Hrabanek	Telephone Operator	1	912.00	
Dale Walters	Office Orderly		On leave	
Roger Carr Dorn	Office Orderly (temporary)	3&4	612.00	
Anna C. Nida	Supervisor (Financial Investigator) (3 mos.)	1	513.00	
				\$ 19,713.00

Housekeeping

Marie Crow	Housekeeper	5	\$ 912.00	
Maude E. Ruth	Seamstress	1&4	714.00	
Lula F. Porter	Seamstress	1&4	714.00	
Margaret Jones	Seamstress	1&4	666.00	
Wayne A. Schaller	Elevator Operator	3&4	840.00	
Keith H. Gage	Elevator Operator	3&4	612.00	
Ernest Long	Orderly-Janitor	1&4	1,134.00	
Livingston Wright	Orderly-Janitor	1&4	1,026.00	
W. C. Miller	Janitor	1&4	942.00	
Jesse Coles	Janitor	1&4	894.00	
Lindsay Bozeman	Janitor	1&4	894.00	
John H. Rowland	Janitor	1&4	894.00	
Alexander Sherrill	Janitor	1&4	888.00	
Landon Reed	Janitor	1&4	804.00	
	Janitor	1&4	802.00	
Martha Davis	Janitress	1&4	600.00	
Clementine Berry	Janitress	1&4	600.00	
Celia E. Moss	Janitress	1&4	600.00	
Hazel Preston	Janitress	1&4	600.00	
Hilda Sherrill	Janitress	1&4	600.00	
Helen Thomas	Janitress	1&4	600.00	
Bertha May Trombley	Janitress	1&4	600.00	
Bertha Wilson	Janitress	1&4	600.00	
Russie E. Lane	Linen Room Helper.....	1&4	600.00	
				\$ 18,136.00

Nursing Care

Ruth DeWolfe	Assistant Director and Instructor in Practice and Principles of Nurs- ing	3&4	\$2,292.00	
Blanche Skinner	Night Supervisor	3&4	1,512.00	
Josephine Shupink	Night Supervisor	3&4	1,512.00	
Helen Severns Mider	Supervisor in Gyne- cological Nursing	3&4	1,452.00	
Julia Hall	Supervisor in Pediatrics.	3&4	1,266.00	
Leona James	Night Supervisor in Obstetrics	3&4	1,212.00	
Pearl H. Smith	Head Nurse (temporary)	3&4	1,312.00	
Rena White	Head Nurse	3&4	1,272.00	
Louise Kagay	Head Nurse	3&4	1,260.00	
Esther Olive Swendal	Head Nurse-3B	3&4	1,212.00	
Gale C. Roszmann	Head Nurse—Isolation..	3&4	1,212.00	
Eliza Busenberg	Head Nurse—Obstetrics.	3&4	1,212.00	
Martha A. Brown	Assistant Head Nurse— Obstetrics	3&4	1,092.00	
Alta Elliott	Assistant Head Nurse (temporary)	3&4	1,072.00	
Beulah Ward	Assistant Head Nurse...	3&4	1,032.00	
Neurita Rodel	Assistant Head Nurse...	3&4	1,032.00	
Bruce B. Barber, Jr.	Orderly	3&4	696.00	
John Harold Cole	Orderly	3&4	696.00	
Curtis Daniels	Orderly	3&4	696.00	
Dean C. Harris	Orderly	3&4	696.00	
Elbert E. Helmling	Orderly	3&4	696.00	
William E. Rettig	Orderly	3&4	On leave	
Gene B. Scott	Orderly	3&4	696.00	
Ralph E. Thomas	Orderly (temporary) ...	3&4	696.00	
Julia Ake Kissel	Nurses Aide	3&4	516.00	
				\$ 26,342.00

Nurses Home

Luretta Fitzer	Housemother	5	\$ 534.00	
Sarah Moore	Janitress	1&4	600.00	
				\$ 1,134.00

Medical and Surgical Service

Josephine R. Barker

Arthur James
 Richard C. Jones
 Emerson R. Hatcher
 Louis C. Roettig
 Maurice V. Sheets
 Elmer J. Rodenberg
 Elgie K. Johnson
 Irvin L. Libecap
 Italo D. Puppel
 Henry E. Wilson
 Harold T. Gross
 Duane E. Kackley
 Donald Meyer
 Robert S. Srigley
 John B. Wilkes
 James B. Fant
 Nicholas H. Holmes
 Lee F. Martinson
 Richard Patton
 Charles L. Rickard
 Walter M. Stout
 Charles J. Thill
 Wesley L. Furste
 Robert C. Harsh
 William G. Myers
 Clarence J. Sapp
 James Thomas

Head Nurse—Central

Supply	3&4	\$1,266.00
Assistant Head Nurse...	3&4	912.00
Chief Resident Surgeon.	3&4	1,200.00
Chief Resident Physician	3&4	1,200.00
Resident	3&4	600.00
Resident	3&4	600.00
Resident	3&4	600.00
Resident	3&4	300.00
Senior Assistant Resident	3&4	300.00
Senior Assistant Resident	4&5	300.00
Senior Assistant Resident	3&4	300.00
Senior Assistant Resident	4&5	300.00
Junior Assistant Resident	3&4	300.00
Junior Assistant Resident	3&4	300.00
Junior Assistant Resident	3&4	300.00
Junior Assistant Resident	4&5	300.00
Junior Assistant Resident	4&5	300.00
Senior Intern	4&5	100.00
Senior Intern	4&5	100.00
Senior Intern	4&5	100.00
Senior Intern	3&4	100.00
Senior Intern	3&4	100.00
Senior Intern	3&4	100.00
Junior Intern	4&5	50.00
Junior Intern	3&4	50.00
Junior Intern	4&5	50.00
Junior Intern	4&5	50.00
Junior Intern	4&5	50.00

\$ 10,328.00

Medical Records

Wanda Knox
 Mary Rodenberg
 Clara Birkeland

Historian	1&4	\$1,320.00
Historian	1&4	1,032.00
Medical Record Clerk...	1&4	972.00

\$ 3,324.00

Operating Room and Anesthetics

Jessie Jasper
 Emilie Kaiser
 Dorothy A. Tohms
 Mae Ellen Weidner
 Margaret Pringle

Anesthetist		\$2,312.00
Anesthetist	4&5	1,800.00
Anesthetist	3&4	1,452.00
Supervisor	3&4	1,752.00

Virginia B. Rock

Assistant Head Nurse— Operating Room	3&4	1,266.00
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Dorothy Koehn DeMarco

Assistant Head Nurse— Operating Room	3&4	1,266.00
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John Long

Assistant Head Nurse...	3&4	1,266.00
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Charles T. Whimbs

Orderly-Janitor	1&4	1,212.00
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Mabel Rowe

Janitor	1&4	1,164.00
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Susan Wiseman Link

Nurses Aide	3&4	576.00
Nurses Aide	3&4	516.00

\$ 14,582.00

X-Ray

Hugh J. Means

Radiologist and Director,

Faye Irvin

X-Ray Laboratory	1	\$1,044.00
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Alice M. Stemen

X-Ray Technician	1&4	1,812.00
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Elinor F. Marion

Technical Assistant	1&4	1,092.00
Clerk	1&4	900.00

\$ 4,848.00

Laboratories

Harry L. Reinhart
 Clara Hickox Harsh

Pathologist	1	\$3,276.00
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Edythe S. Potts

Assistant to Chief Laboratory Technician	1&4	1,212.00
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Carolyn Hilles

Historian	1&4	1,512.00
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Clinical Bacteriologist and Serologist	1&4	1,032.00
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Ruth Patton

Medical Technologist ...	1&4	1,512.00
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Mary F. Fulton

Assistant Medical Technologist	1&4	912.00
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Mary Hoagland

Assistant Medical Technologist	1&4	1,200.00
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Harold K. Roberts

Assistant Resident in Pathology	4&5	312.00
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		5-26-'41	
Mortimer Banks	Orderly (Technical Assistant) (part time) ..	732.00	
			\$ 11,700.00
<i>Fever Therapy</i>			
Lucile C. Kester	Fever Therapy Technologist	3&4 \$1,512.00	\$ 1,512.00
<i>Radium Therapy</i>			
Verna Bowyer	Radium Nurse	3&4 \$1,212.00	\$ 1,212.00
<i>Urology</i>			
Gladys S. Robinson	Instructor in Urological Nursing	3&4 \$1,116.00	
Hall S. Wiedemer	Resident	4&5 612.00	\$ 1,728.00
<i>Emergency Room</i>			
Marie Connell	Head Nurse	3&4 \$1,266.00	
Jessie Ullman	Supervisor	3&4 1,266.00	\$ 2,532.00
<i>Dietary</i>			
	Director of Dietetics....	3&4 \$2,412.00	
Kathleen Scobie	Assistant Dietitian	3&4 1,476.00	
Beatrice Evans	Administrative Dietitian..	3&4 1,356.00	
Alice Jessie Winegar	Pastry Cook	3&4 756.00	
Mary Miller	Assistant Cook	3&4 876.00	
Margaret Russell	Assistant Cook	3&4 792.00	
Ruth Hines	Assistant Cook	3&4 648.00	
Gertrude Tolbert	Assistant Cook	3&4 600.00	
Ruth Friece	Assistant Cook	3&4 600.00	
Bert Rickman	Dishwasher	3&4 714.00	
Casper Madson	Dishwasher	3&4 630.00	
James Hawkins	Kitchen Helper	3&4 714.00	
Umphria Ware	Kitchen Helper	3&4 714.00	
Hazel Hamer Kinnan	Diet Kitchen Helper	3&4 666.00	
Marguerite R. LeVeck	Diet Kitchen Helper	3&4 666.00	
Ernest Griffin	Diet Kitchen Helper	3&4 660.00	
Hortense Chapman	Diet Kitchen Helper	3&4 600.00	
Eileen Bryant Connor	Diet Kitchen Helper	3&4 600.00	
Minnie Louise Gill	Diet Kitchen Helper	3&4 600.00	
Martha E. Knowlton	Diet Kitchen Helper	3&4 600.00	
Leona Rodgers	Diet Kitchen Helper	3&4 600.00	
Wilma Seward	Diet Kitchen Helper	3&4 600.00	
Margaret S. Stewart	Diet Kitchen Helper	3&4 600.00	
Marguerite L. Swinehart	Diet Kitchen Helper	3&4 600.00	
Miriam Swinehart	Diet Kitchen Helper	3&4 600.00	
Lorraine E. Clipp	Waitress	3&4 600.00	
Florence M. Smith	Waitress	3&4 600.00	
Blanche Mary Uhrig	Waitress	3&4 600.00	
Carrie Bell Williams	Waitress	3&4 600.00	
Mary Ellen Flannigan	Nurses Aide	3&4 516.00	\$ 23,196.00
<i>Dispensary</i>			
Ferne DeVoll	Supervising Nurse	3&4 \$ 912.00	
Martha Stephens	General Duty Nurse	3&4 912.00	
Lillie Puppel	General Duty Nurse	3&4 912.00	
Jean S. Keller	General Duty Nurse	3&4 912.00	
Mary A. Magnifico	General Duty Nurse	3&4 912.00	
Emmerich von Haam	Pathologist	1&4 1,200.00	
Katherine Worth	Technical Assistant	1&4 1,572.00	
Eva Ponser	Technical Assistant	1&4 1,152.00	
Alys Willison Beck	Historian	1&4 1,152.00	
Marcia Rumbaugh	Cashier	1&4 1,032.00	
Lillian H. Williams	Janitor	1&4 732.00	
Addie Burris	Janitress	1&4 600.00	
	Maid	1&4 612.00	\$ 12,612.00
<i>St. Francis Hospital</i>			
Cyril T. Surington	Surgical Resident	\$ 312.00	
Jack Silberstein	Medical Resident	312.00	
Edmond J. Booth	Intern	128.00	
Jerome Fisher	Intern	128.00	
John R. Lucas	Intern	128.00	
Thad Moreland	Intern	128.00	

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Munroe W. Palestrant	Intern	128.00	
John M. Strait, Jr.	Intern	128.00	
	Intern	128.00	
	Intern	128.00	
			\$ 1,648.00

Total for College of Medicine..... \$426,911.00

Code:

No. 1—1 meal per day	No. 4—laundry of uniforms
No. 2—2 meals per day	No. 5—board and room
No. 3—3 meals per day	

COLLEGE OF PHARMACY

Bernard V. Christensen	Dean	\$ 6,120.00
Clair A. Dye	Dean Emeritus	1,104.00
L. David Hiner	Professor	4,500.00
Ole Gisvold	Professor	4,308.00
Clarence M. Brown	Associate Professor	3,900.00
Earl P. Guth	Assistant Professor	2,808.00
Charles L. Williams	Assistant Professor	2,688.00
Arthur E. Schwarting	Graduate Assistant	450.00
Joseph A. Zapotocky	Graduate Assistant	450.00
Anthony Ridolfo	Graduate Assistant	450.00
Mary E. Collins	Stenographer	1,188.00

Total for College of Pharmacy..... \$ 27,966.00

COLLEGE OF VETERINARY MEDICINE

Administration

Oscar V. Brumley	Dean	\$ 6,360.00
Walter R. Hobbs	Secretary of the College	No salary
Marie Combs	Secretary to Dean	
	(Stenographer)	1,332.00
Grace Friel	Typist	1,056.00
		\$ 8,748.00

Veterinary Anatomy

James D. Grossman	Professor	\$ 4,248.00
Clifford Westerfield	Assistant Professor	3,000.00
Harry M. Mauger, Jr.	Instructor	1,548.00
Victor Gene Foust	Technical Assistant	1,116.00
		\$ 9,912.00

Veterinary Medicine

Walter R. Hobbs	Professor	\$ 4,260.00
Oscar V. Brumley	Professor	No salary
John N. Shoemaker	Emeritus Professor	828.00
Walter R. Krill	Associate Professor	4,248.00
		\$ 9,336.00

Veterinary Parasitology

R. E. Rebrassier	Professor	\$ 4,248.00
Fleetwood R. Koutz	Assistant	1,500.00
Michael P. Michaelson	Graduate Assistant	450.00
		\$ 6,198.00

Veterinary Pathology

Leonard W. Goss	Professor	\$ 4,740.00
John W. Mills	Assistant Professor	2,568.00
Eleanor Graham	Technical Assistant	1,212.00
C. A. Gleiser	Graduate Assistant	450.00
Julia Ann Gutman	Graduate Assistant (9½ mos.)	450.00
		\$ 9,420.00

Veterinary Physiology and Pharmacology

Derwin W. Ashcraft	Associate Professor	\$ 3,072.00
Fred Kingma	Instructor	1,848.00
		\$ 4,920.00

Veterinary Research

Bruce H. Edgington	Professor	\$ 216.00
Oscar V. Brumley	Professor	No salary
Arthur F. Schalk	Professor	No salary
R. E. Rebrassier	Professor	No salary
John Helwig	Instructor	No salary
		\$ 216.00

Veterinary Preventive Medicine

Arthur F. Schalk	Professor	\$ 5,676.00
John Helwig	Instructor	1,680.00

\$ 7,356.00

Veterinary Surgery and Clinics

Willard F. Guard	Professor	\$ 6,132.00
John H. Knapp	Assistant Professor	2,736.00
Edward T. Marsh	Assistant Professor	2,016.00
Roy E. Nichols	Instructor	2,460.00
Renna Azelia White	Bookkeeper	1,212.00
Clarence Lester	Groom	1,284.00
Robert Millington	Groom	1,272.00
Martin Stapleton	Groom	1,236.00

\$ 18,348.00

Total for College of Veterinary Medicine.....

\$ 74,454.00

GRADUATE SCHOOL

Alpheus W. Smith	Dean	\$ 7,128.00
Alice A. Moran	Secretary of Graduate School (Stenographer)	3,060.00
Marian E. Watjen	Secretary to the Dean	1,512.00
Catherine M. Welch	Stenographer	1,212.00
Dorothy Rowling	Stenographer	1,092.00
Grace Lowry Moran	Assistant to Dean	1,320.00
Charles M. Brown	Fellow	500.00
John W. DeWire	Fellow	500.00
William G. Dore	Fellow	500.00
Robert G. Helsel	Fellow	500.00
Paul B. Horton	Fellow	500.00
Katherine E. Mounce	Fellow	500.00
James N. Tidwell	Fellow	500.00
Stanley T. Vandersall	Fellow	500.00
Kathryn E. Benson	Scholar	300.00
Julian H. Bradsher	Scholar	300.00
Roy F. Butler	Scholar	300.00
Frederick P. Dickey	Scholar	300.00
Hubert V. Everly	Scholar	300.00
Elsie D. Helsel	Scholar	300.00
Marvin Hoffenberg	Scholar	300.00
Schuyler D. Hoslett	Scholar	300.00
Elizabeth Ingle	Scholar	300.00
Louis Kesselman	Scholar	300.00
Harold F. Lanier	Scholar	300.00
Martin E. Nelson	Scholar	300.00
William S. Price	Scholar	300.00
Joseph R. Reaver	Scholar	300.00
Eleanor B. Smith	Scholar	300.00
Herbert E. Steele	Scholar	300.00
Russell K. Stivers	Scholar	300.00
Elizabeth J. Taylor	Scholar	300.00
Isabel Thompson	Scholar	300.00
William J. Truxal	Scholar	300.00

Total for Graduate School.....

\$ 25,324.00

PRESIDENT'S DIVISION**Broadcasting Station**

Robert C. Higgy	Director	\$ 4,092.00
William F. Heimlich	Program Supervisor	On leave
	Acting Program Supervisor	2,760.00
C. Wilbert Pettegrew	Production Supervisor	2,640.00
Andrew L. Hammerschmidt	Technical Supervisor	2,400.00
Ann Charles	Music Supervisor	1,752.00
H. Neil Black	Radio Operator	1,800.00
Joseph H. Wack	Radio Operator	1,512.00
J. Phil Doelker	Announcer	1,800.00
	Student Announcer (9 mos.)	270.00
	Assistant Operator	420.00
Robert B. Jacques	Assistant Announcer (8 mos.)	330.00
Milton W. Metz	Announcer (2 mos.)	230.00
Crystal Barker	Stenographer	1,020.00
	Stenographer	972.00

\$ 21,998.00

Library

Earl N. Manchester	Librarian	\$ 5,676.00
Lillian Van Harlingen	Secretary to Librarian	2,316.00
Anna M. Green	Accession Librarian	2,652.00
Maud D. Jeffrey	Reference Librarian	3,072.00
Alice D. McKee	Reference Librarian	2,460.00
William R. Janeway	Assistant Reference Librarian	2,388.00
Gladys J. Capell	Library Reference Assistant..	2,016.00
Bertha M. Schneider	Catalog Librarian	3,120.00
Ena Oertli	Cataloging Reviser	2,616.00
Maude E. Avery	Cataloger	2,412.00
Margaret Oldfather	Cataloger	2,412.00
Agnes B. Flanagan	Cataloger	2,316.00
Lilian H. Rose	Cataloger	2,028.00
Merle C. Derrenbacher	Cataloger	1,812.00
Frances E. Elliott	Cataloger	1,512.00
Evelyn Shoemaker Baker	Cataloger	1,212.00
Elizabeth J. Kauffman	Cataloger	1,212.00
E. Christine Hawkinson	Cataloger (6 mos.)	600.00
Dorothy Mae Reuss	Bibliographer	1,812.00
J. Donald Wasson	Stack Supervisor	On leave
Jane Kintner	Gift and Exchange Assistant..	1,620.00
Ilse Wilhelm	Supervisor, Department Libraries	2,772.00
Helen L. Edmondson	Librarian—Education	2,520.00
Mildred V. Watson	Librarian—Commerce	2,004.00
Ethel M. Miller	Librarian—Botany	1,512.00
Gladyce Scott	Library Assistant	1,692.00
Ellen Michael	Library Assistant	1,668.00
Esther Stroedter	Library Assistant	1,632.00
Lillian Michaelis	Library Assistant	1,596.00
Gertrude W. Nesbitt	Library Assistant	1,416.00
Margaret B. Millett	Library Assistant	1,332.00
Marie Hopkins	Library Assistant	1,320.00
Mary E. Cowles	Library Assistant	1,260.00
Eleanor Olney	Library Assistant	1,248.00
Lela A. Sinkey	Library Assistant	1,212.00
Helen DeSelm	Library Assistant	1,212.00
Eldra Hartley	Library Assistant	1,212.00
Doris S. Kohn	Library Assistant	1,152.00
Grace G. Scott	Library Assistant	1,092.00
Emily Sullivan	Library Assistant	1,092.00
Marian Hollingshead	Library Assistant	1,068.00
Frances Earhart	Library Assistant	1,068.00
Ann M. Bohannon	Library Assistant	1,032.00
Dorothy E. Krepps	Library Assistant	1,032.00
John B. Stratton	Library Assistant	1,020.00
Mary E. Riegger	Library Assistant	948.00
Nadine Beatty Phillian	Library Assistant	912.00
J. Marguerite Thut	Library Assistant	912.00
Ada Carver	Library Assistant	912.00
Mary Stanton	Library Assistant	912.00
Eleanor Stegmiller	Library Assistant	912.00
Mary L. Pacent	Library Assistant	912.00
Melvin N. Wood	Library Assistant	912.00
Charles A. Brophy, Jr.	Library Assistant	912.00
Betty Jane Meyer	Library Assistant	912.00
Helen Hunt Marquand	Library Assistant	912.00
Elizabeth Jean Reed	Library Assistant	912.00
Louise B. Myers	Library Assistant	912.00
Vinnie J. Mayer	Library Assistant	852.00
Ruth Harrison	Library Assistant	780.00
Elmer V. English	Bookbinder	2,520.00
Gertrude B. Roehrer	Binderywoman	1,176.00

\$ 98,268.00

Military Science

Otto L. Brunzell	Professor and Commandant...	\$ 500.00
G. L. Townsend	Professor Emeritus of Military Science and Tactics	No salary
Paul A. Barry	Associate Professor, Adjutant, Custodian Military Property.	2,232.00
Dorothy O. Smith	Stenographer	1,212.00
Naomi Welsh	Stenographer	972.00
Elva F. Long	Stenographer	972.00
Phyllis M. Greenwood	Stenographer	960.00

Ralph J. Canine	Associate Professor	240.00
James A. Dorst	Associate Professor	240.00
Allan E. Smith	Associate Professor	240.00
Edward J. Cotter	Associate Professor	240.00
Rowland D. Wolfe	Associate Professor	240.00
Willard D. Arnold	Assistant Professor	240.00
Paul A. Feyerisen	Assistant Professor	240.00
Roy A. Horn	Assistant Professor	240.00
Chester W. Mebus	Assistant Professor	240.00
Harold R. Miller	Assistant Professor	240.00
Fred E. Wilson	Assistant Professor	240.00
Howard V. Blackburn	Instructor	240.00
Ted H. Conner	Instructor	240.00
Joseph B. DeVennish	Instructor	240.00
Hadley C. Galleher	Instructor	240.00
Joseph J. Kavanagh	Instructor	240.00
Raymond F. Kreager	Instructor	240.00
Reavus C. Mays	Instructor	240.00
Murray M. Montgomery	Instructor	240.00
Albert R. Morrison	Instructor	240.00
Howard Peters	Instructor	240.00
Richard C. Pfeiffer	Instructor	240.00
Walter J. Rankin	Instructor	240.00
Thomas C. Reddington	Instructor	240.00
Samuel F. Stebelton	Instructor	240.00
Dwight F. Warner	Instructor	240.00
John M. Williams	Assistant	240.00

\$ 13,328.00

Physical Education for Men

L. W. St. John	Professor	\$ 5,616.00
Delbert Oberteuffer	Professor	5,928.00
F. R. Castleman	Professor	3,612.00
Willard P. Ashbrook	Associate Professor	3,072.00
Walter E. Duffee	Associate Professor	2,424.00
Ernest R. Godfrey	Associate Professor	1,020.00
Samuel H. Cobb	Assistant Professor	3,684.00
Glenn W. Howard	Assistant Professor	3,588.00
Richard C. Larkins	Assistant Professor	3,492.00
Bernard F. Mooney	Assistant Professor	2,460.00
Michael Peppe	Assistant Professor	2,460.00
Richard E. Stultz	Instructor	2,268.00
Carl J. Wirthwein	Instructor	2,064.00
Herman L. Wirthwein	Instructor	1,548.00
Frank A. Riebel	Instructor	300.00
	Graduate Assistant	450.00
	Graduate Assistant	450.00
	Student Assistant	300.00
	Student Assistant	300.00
Clyde W. Myers	Stenographer	1,812.00
Benjamin E. Carroll	Stenographer	972.00
Helen C. Lum	Stenographer	972.00
Delbert Oberteuffer	Professor	700.00
Paul E. Brown	Professor	500.00
Willard P. Ashbrook	Associate Professor	400.00
Glenn W. Howard	Assistant Professor	800.00
Wesley E. Fesler	Instructor	400.00

\$ 50,620.00

Physical Education for Women

Gladys E. Palmer	Professor and Chairman	\$ 4,296.00
Shirley Armstrong	Professor	1,860.00
Violet C. Boynton	Associate Professor	3,072.00
Esther Gilman	Assistant Professor	2,532.00
Geneva Watson	Assistant Professor	2,364.00
Jennette A. Stein	Assistant Professor	2,268.00
Charlotte Winnemore	Assistant Professor	1,524.00
Mary M. Yost	Instructor	1,848.00
Virginia Bone	Instructor	1,848.00
Roberta Westhafer	Instructor	1,848.00
Ruth Hook	Instructor	1,728.00
Helen Paula Alkire	Instructor	1,728.00
Helen O. Abbott	Graduate Assistant	450.00
Wilma Snider	Graduate Assistant	450.00
Martha A. King	Assistant	1,008.00
Eleanor Anawalt	Accompanist	972.00
Lucy S. Tingley	Stenographer	1,272.00

Maxine B. Longenecker	Stenographer	924.00	
Lissie Jane McBane	Matron	876.00	
Anna Mae Moss	Maid	696.00	
Hazel D. Rex	Professor	500.00	
Violet C. Boynton	Associate Professor	400.00	
Geneva Watson	Assistant Professor	400.00	
Jennette A. Stein	Assistant Professor	375.00	
Ann Paterson	Instructor	325.00	
Gertrude B. Nogal	Graduate Assistant	100.00	
			\$ 35,664.00

Franz Theodore Stone Laboratory

Thomas H. Langlois	Director	\$ 6,120.00	and house
Charles F. Walker	Associate Professor	3,588.00	
David C. Chandler	Assistant Professor of Limnology	3,180.00	
Theodore H. Phillips	Caretaker	1,812.00	
Roy E. Thompson	Caretaker	1,812.00	
Pearl C. Chandler	Librarian	600.00	
Loren S. Putnam	Research Assistant	984.00	
Kenneth H. Doan	Research Assistant	721.00	
William J. K. Harkness	Professor of Ichthyology	600.00	
William F. Hahnert	Associate Professor	600.00	
Bernard S. Meyer	Professor	600.00	
Earl L. Core	Associate Professor of Botany	600.00	
Bertil G. Anderson	Assistant Professor	600.00	
Marion W. Boesel	Assistant Professor of Entomology	600.00	
Clarence E. Taft	Assistant Professor of Botany	300.00	
Frederick E. Lyman	Assistant Professor of Entomology	300.00	
Alvah Peterson	Assistant Professor of Entomology	150.00	
Nelson Marshall	Research Assistant	150.00	
H. B. Hungerford	Lecturer	75.00	
F. L. Campbell	Lecturer	50.00	
Chester A. Lawson	Lecturer	50.00	
			\$ 23,492.00

Total for President's Division..... \$243,370.00

ADMINISTRATIVE DIVISION

President's Office

Howard L. Bevis	President	\$15,000.00	and house
George W. Rightmire	President Emeritus	3,660.00	
William McPherson	President Emeritus	3,600.00	
J. L. Morrill	Vice President	9,000.00	
Katherine A. Vogel	Executive Clerk	3,072.00	
June D. Moore	Typist	1,692.00	
Naomi S. Wagy	Typist	1,692.00	
George W. Eckelberry	Director of Summer Quarter..	756.00	
			\$ 38,472.00

Business Office

Carl E. Steeb	Secretary of Board of Trustees and Business Manager	\$ 6,120.00	and house
Katharine C. Taylor	Chief Clerk (Office Assistant)	2,100.00	
Adah P. Riffin	Stenographer	1,512.00	

Purchasing Department

R. M. Royer	Purchasing Agent	4,812.00
George H. Siebert	Assisting Purchasing Agent (Bookstore Manager)	4,716.00
Mary E. Duffy	Stenographer	2,280.00
Katherine R. Mueller	Clerk	1,572.00
Mary A. Wheat	Typist	972.00
Alvena Kime	Typist	972.00

Accounting Department

Charles A. Kuntz	Comptroller	5,124.00
C. F. Miller	Assistant Comptroller	4,212.00
George F. Fischer	University Accountant	2,496.00
	Typist	1,212.00

Mary Kraus	Personnel Clerk (Auditor).....	2,280.00
Velma I. Pollock	Typist	1,092.00
Floris D. Hane	Cashier (Typist)	2,340.00
Marian Evans	Typist	1,632.00
	Typist	1,032.00
Dwight D. Guerin	Auditor (Inventory Clerk).....	2,880.00
Elza Miller	Assistant to Auditor	1,392.00
Anna L. O'Rourke	Stenographer	1,332.00
Beulah Treadway Geib	Comptometer Operator	1,032.00
Betty B. Mettler	Comptometer Operator	972.00
Helen M. Hedges	Typist	972.00
Janet Lee Foster	Typist	972.00
Marjorie Long	Typist	972.00
	Typist	972.00
Mildred Scott	Clerk	2,100.00
Marjorie Kirkpatrick	Typist	1,152.00
Mildred Trego	Typist	1,152.00
A. L. White	Inventory Clerk	1,872.00
Samuel T. Price	Assistant Inventory Clerk.....	1,572.00
Edna Fay	Clerk	1,272.00
	Student Laborers	1,080.00
		<hr/>
		\$ 68,172.00

Registrar's Office

Edith D. Cockins	Registrar, University Editor and Secretary of the Faculty \$	5,208.00
Helen M. Clarke	Assistant Registrar	3,600.00
Ethyl Woodbury	Chief Schedule Clerk (Assistant to Registrar)...	2,784.00
Bonnie Woodbury	Chief Transcript Clerk (Assistant to Registrar)...	1,896.00
Ruth E. Agler	Assistant to Registrar	2,028.00
Josephine Richardson	Assistant to Registrar	1,716.00
Marguerite J. Fox	Assistant to Registrar	1,560.00
Mildred O. Williams	Assistant to Editor (Assistant to Registrar)...	1,560.00
Dorothy C. Sinkey	Assistant to Editor (Assistant to Registrar)...	1,464.00
Marguerite Buchanan	Recorder (Assistant to Registrar)...	1,380.00
Floy Core	Assistant to Registrar	1,380.00
Doris S. Swan	Assistant to Editor (Assistant to Registrar)...	1,332.00
Dorothea Buckley	Assistant to Registrar	1,260.00
Lucia Little Lee	Statistics Clerk (Assistant to Registrar)...	1,236.00
Melba Griffin	Assistant to Registrar	1,092.00
Frances J. Coultrap	Assistant to Registrar	1,092.00
Margaret Bazler	Assistant to Registrar	1,080.00
Lou Mesloh McDougale	Assistant to Registrar	1,032.00
Helen Allison	Assistant to Registrar	1,032.00
Cleo E. Patterson	Assistant to Registrar	1,032.00
Ethel V. Evans	Assistant to Registrar	1,032.00
Mary Virginia Nash	Assistant to Registrar	1,032.00
Mary Effie Erskine	Assistant to Registrar	1,032.00
Betty May Smith	Assistant to Registrar	1,032.00
Muriel Dolby	Assistant to Registrar	1,032.00
Martha J. Ashbrook	Assistant to Registrar	1,032.00
Marjorie Wolfe	Assistant to Registrar	1,032.00
Miriam Long	Stenographer	1,632.00
		<hr/>
		\$ 43,620.00

Entrance Board

Bland L. Stradley	University Examiner	No salary
Howard C. Ginn	Assistant University Examiner in charge	\$ 3,240.00
Mary E. Morris	Assistant University Examiner (Clerk)	2,328.00
Adeline Underwood	Clerk	1,896.00
Leona Freshwater Julius	Stenographer	1,212.00
Marie Mincks Pfahl	Stenographer	1,092.00
Pauline Wittwer	Stenographer	1,056.00
	Stenographer	972.00
Elizabeth Freshwater	Assistant	972.00
	Assistants (part time) (3 mos.)	1,783.00
		<hr/>
		\$ 14,551.00

Dean of Men

Joseph A. Park
 Frederick Stecker
 Arthur M. Wellington

Catherine D. Skidmore
 Delber Kinsel

Thomas E. Davis
 Alma E. Stull
 Leota E. Gibson
 Arlene Fouty

Dean of Men	\$ 4,608.00
Assistant Dean of Men	2,760.00
Assistant Dean of Men and Director of Men's Housing Bureau	2,172.00
Stenographer	1,092.00
Auditor, Student Organizations	864.00
Auditor, Fraternity Accounts and Assistant Dean of Men.	No salary
Assistant Fraternity Auditor..	No salary
Sorority Auditor	No salary
Stenographer	No salary
Stenographer	No salary
	<hr/> \$ 11,496.00

Dean of Women

Esther Allen Gaw
 Grace S. M. Zorbaugh
 Mary Phillips
 Cecelia Puppel
 Mary V. Bean
 Elma P. Foulk
 Dorothy L. Downing

Dean of Women	\$ 4,380.00
Associate Dean	3,624.00
Assistant to Dean	996.00
Assistant to Dean	972.00
Part time Assistant (8 mos.) ..	200.00
Part time Assistant	150.00
Stenographer	984.00
	<hr/> \$ 11,306.00

Pomerene Board of Control Funds

Mary M. Gordon
 Miriam L. Latta
 Elsie D. Kimberly
 W. H. Flynn
 Fred Patterson
 Freda G. Cox
 Ethel Strider

Assistant to Dean	\$ 2,004.00
Assistant to Dean	1,612.00
Clerk	1,452.00
Night Janitor	1,452.00
Day Janitor	1,452.00
Housekeeper	1,092.00
Maid	425.00
	<hr/> \$ 9,489.00

Stores and Receiving

Fred E. Jones
 Blanche Sullivan
 Margaret R. Schureman
 Nellie Dean
 Harry Sanders
 Floyd Allen
 Frank Langworthy
 Irven C. Brown
 George W. Hopper
 Clarence Moore
 Raymond Bugno

Director	\$ 4,200.00
Clerk	1,872.00
Clerk	1,392.00
Typist	912.00
Laborer	1,620.00
Laborer	1,392.00
Laborer	1,356.00
Laborer	1,332.00
Laborer	1,032.00
Laborer	972.00
Laborer	912.00
	<hr/> \$ 16,992.00

Total for Administrative Division..... \$214,098.00

GENERAL DIVISION

Alumni Records

John B. Fullen
 *Betty B. Shepherd

Elizabeth Harley

Jane H. Little
 Jennette C. Monroe

*on leave 4 months

Director, Alumni Records.....	No salary
Assistant to Director (8 mos.) ..	
(Assistant to Registrar)....	\$ 1,008.00
Assistant to Director	
(Assistant to Registrar)....	1,332.00
Typist	1,032.00
Typist	972.00
Typist (4 mos.)	324.00
	<hr/> \$ 4,668.00

Industrial Research

Albert R. Olpin

Professor, Director of Industrial Research and Field Director of Engineering Experiment Station	\$ 7,500.00	\$ 7,500.00
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Mailing Department

Hazel Brown
 Roy Summers
 Marie H. Baumgartner
 Ernest Ford

Addressograph Operator	\$ 1,212.00
Clerk	1,164.00
Distribution Clerk	972.00
Mail Carrier (Janitor)	1,320.00
	<hr/> \$ 4,668.00

News Bureau

Harold K. Schellenger	Director	\$ 3,936.00	
Melvin Moorhouse	Assistant	1,800.00	
	Assistant (4 mos.)	320.00	
Josephine B. Reed	Clerk	1,452.00	
			\$ 7,508.00

Occupational Opportunities Service

Harold A. Edgerton	Director	\$ 4,608.00	
	Librarian—Editor	2,004.00	
	Assistant	948.00	
	Stenographer	1,200.00	
	Stenographer	960.00	
	Stenographer ($\frac{1}{2}$ time)	480.00	
			\$ 10,200.00

Ohio Biological Survey

Elizabeth A. Davis	Office Assistant (part time) ..	\$ 360.00	
	Assistant	600.00	
			\$ 960.00

Telephone Exchange

Margaret M. O'Neill	Telephone Operator	\$ 1,032.00	
Anna Yokum	Telephone Operator	912.00	
Tillie W. Mantor	Telephone Operator	912.00	
Katherine Napier McKee	Telephone Operator (1 mo.) ..	141.00	
			\$ 2,997.00

Typewriter Repair Service

Volfred Rich	Mechanic (Typewriter Repair) ..	\$ 1,392.00	\$ 1,392.00
Total for General Division			\$ 39,893.00

PHYSICAL PLANT

Superintendent's Office

Paul H. Elleman	Maintenance Engineer	\$ 4,608.00	and house
William C. McCracken	Chief Engineer	3,500.00	
Earl R. Cohee	Clerk	2,472.00	
Neville Babbert	Clerk	1,272.00	
Alice Glick	Stenographer	1,332.00	
Janice Beatley	Stenographer	1,212.00	
			\$ 14,396.00

Betterment of Buildings—Carpenters

A. H. Sipple	Foreman (Carpenter)	\$ 2,412.00	
Carl Glade	Carpenter	1,992.00	
Lawrence Kurfiss	Carpenter	1,992.00	
John Scholten	Carpenter	1,992.00	
Fred Uhle	Carpenter	1,992.00	
Fred Moore	Carpenter's Helper	1,512.00	
			\$ 11,892.00

Betterment of Buildings—Electricians

George Dillahunt	Foreman (Electrician)	\$ 2,592.00	
Glenn Stoodly	Electrician	1,932.00	
Etnair Lanning	Electrician	1,932.00	
Floyd Heischman	Electrician	1,932.00	
Judson Steele	Electrician	1,932.00	
Fred Kinney	Electrician	1,932.00	
Myron M. Rankin	Electrician	1,836.00	and house
C. T. Fippin	Assistant Electrician	1,932.00	
Robert A. Nitsche	Electrician Apprentice	1,332.00	
Robert Murphy	Handyman	2,052.00	
			\$ 19,404.00

Betterment of Buildings—Machinists

William E. Eckenrode	Foreman Machinist	\$ 2,232.00	
Arthur Peglar	Mechanic	1,932.00	
Grover B. Murdock	Blacksmith	1,692.00	
John McCormick	Blacksmith's Helper	1,332.00	
Everett Salzgeber	Machinist Helper	1,212.00	
			\$ 8,400.00

Betterment of Buildings—Painters

Max Lehman	Foreman (Painter)	\$ 2,472.00	
Erling C. Howard	Painter	1,872.00	
Otis Betts	Painter	1,872.00	
Herbert A. Jergens	Painter	1,872.00	
Albert H. Thomas	Painter	1,872.00	

L. A. Christian	Painter	1,812.00
Arthur Lewis	Painter	1,752.00
Joseph G. Gleach	Painter's Helper	1,332.00
Laurence A. Jennings	Plasterer	1,872.00

\$ 16,728.00

Betterment of Buildings—Steamfitters and Plumbers

George E. Shepherd	Foreman (Steamfitter)	\$ 2,712.00
John Schweizer	Night Troubleman	2,172.00
S. R. Sher	Heat Regulating Man	1,992.00
Felix Kearney	Steamfitter	2,112.00
Michael J. Yeager	Steamfitter	1,992.00
C. Knoblauch	Steamfitter's Helper	2,112.00
Lawrence Mess	Handyman	1,752.00
Michael J. Devlin	Engineman—Power and Refrigeration	1,692.00
Earl Anthony	Plumber	2,412.00
Polk J. Tennant	Plumber	2,412.00
Harry Berlin	Plumber	2,112.00
Arthur J. Schmidt	Plumber's Apprentice	2,112.00
E. F. Insko	Plumber's Apprentice	1,932.00 and house
Ralph Bobb	Plumber's Assistant	1,752.00
Charles W. Maiberger	Plumber's Helper	1,212.00
	Fireman (7 mos.)	840.00
	Fireman (5 mos.)	600.00

\$ 31,920.00

Betterment of Buildings—Tinner's

H. H. Johnson	Tinner	\$ 2,232.00
John Russell Combs	Tinner's Helper	1,572.00
Leo N. Bevard	Tinner's Helper	1,212.00

\$ 5,016.00

General Utility Service

Charles Feil	Refrigeration Mechanic	\$ 2,412.00
Harry E. Fisher	Utility Man	2,172.00
William J. Murray	Auto Painter	1,992.00
Charles Baker	Carpenter	1,992.00
John G. Birle	Handyman	1,452.00

\$ 10,020.00

Light, Heat and Power

Glenn E. Haney	Superintendent of Power Plant	\$ 3,132.00
Charles Dick	Chief Operating Engineer	2,112.00
Ross Smeltzer	Maintenance Mechanic	2,172.00
George Nye	Steamfitter—Boilerman	2,172.00
Elmer E. Cavender	Electrician	2,172.00
H. P. Cassady	Boiler Repairman Helper	1,512.00
Eugene L. Reeder	Clerk	1,212.00
William Anderson	Craneman	1,932.00
Thomas Findlay	Crane Helper	1,892.00
Joseph Dill	Stationary Engineer	1,932.00
Clarence Snider	Engineer	1,932.00
Joseph Temple	Engineer	1,932.00
William P. Reed	Engineer	1,872.00
Lester A. Hall	Fireman	1,752.00
William D. Moody	Fireman	1,632.00
John Kelley	Fireman	1,632.00
J. L. Johnston	Pumpman	1,572.00
LeRoy V. Roberts	Pumpman	1,892.00
D. Winters	Fireman's Helper	1,356.00
C. L. Mincer	Fireman's Helper	1,356.00
Frank High	Fireman's Helper	1,356.00
Ralph R. Reese	Fireman's Helper	1,356.00
H. J. Roberson	Ashwheeler	1,356.00
Domenico Bennedetto	Ashwheeler	1,356.00
Ralph S. Swartz	Ashwheeler	1,272.00
Charles Woodford	Laborer	1,692.00
Norman Thompson	Laborer	1,356.00
Ralph E. Walters	Laborer	1,356.00
Oliver James	Laborer	1,272.00
Otis D. Black	Student Chemist	432.00

\$ 48,972.00

Police and Watchmen

William North	Day Policeman	\$ 1,752.00
O. D. Conaway	Night Supervisor	1,512.00
H. S. Brown	Night Policeman	1,512.00

James Luther Beck	Policeman (day)	1,452.00	
Joseph J. Green	Policeman	1,452.00	
Ellis Belcher	Night Watchman	1,332.00	
Milton C. Rainier	Night Watchman	1,332.00	
Frank Zollinger	Night Watchman	1,332.00	
Frank Deshler	Night Watchman	1,332.00	
Claude G. Ford	Night Watchman	1,272.00	
Floyd J. Dober	Night Watchman	1,272.00	
Thomas S. Woolley	Night Watchman	1,272.00	
Arthur J. Corcoran	Night Watchman	1,272.00	
Ellsworth P. Swickard	Night Watchman	1,272.00	
William A. Smith	Night Watchman	1,272.00	
William E. Sharp	Night Watchman (3 mos.)	300.00	
			\$ 20,940.00

Roads and Grounds

Henry B. Sherman	Assistant Maintenance		
	Engineer	\$ 2,772.00	
John E. Hussey	Landscape Gardener		
	(part time)	1,800.00	
Robert Graham	Engineer's Helper	1,452.00	
James Isaac Noxon	Gardener	1,332.00	
William W. Bischoff	Laborer	1,692.00	
Luther F. Ealy	Laborer	1,452.00	
Lewis J. Feiber	Laborer	1,392.00	
Joseph McGuire	Laborer	1,392.00	
John Bugno	Laborer	1,332.00	
Felix Coletta	Laborer	1,332.00	
Paul Pinther	Laborer	1,332.00	
Thomas E. Froggatt	Laborer	1,332.00	
Adolf Singenstreu	Laborer	1,332.00	
John Wycuff	Laborer	1,332.00	
Paul H. Althoff	Laborer	1,332.00	
Albert J. McConaha	Laborer	1,272.00	
Isaac Harris	Laborer (7 mos.)	630.00	
Austin Robson	Laborer (7 mos.)	630.00	
			\$ 25,140.00

Roads and Grounds—Garage

Howard McDonald	Auto Mechanic	\$ 1,992.00	
Leo Moran	Assistant Auto Mechanic		
	(Truck Driver)	1,452.00	
John Wilson Coe	Truck Driver	1,332.00	
J. McKinley Stewart	Laborer	1,572.00	
C. D. Lowry	Laborer	1,332.00	
			\$ 7,680.00

Janitors

Thurman W. Cann	Foreman of Janitors	\$ 1,812.00	
Nelson Weiler	Inspector of Janitors	1,392.00	
Edgar McGhee	Inspector of Janitors	1,392.00	
Cecil C. Dysart	Natatorium Orderly	1,512.00	
Jay J. Farrell	Handyman	1,572.00	
Lawrence B. Clay	Window Washer	1,392.00	
Earl LaValley	Window Washer	1,272.00	
Irvin L. Walker	Floor Waxer	1,392.00	
Herbert DeLong	Floor Waxer	1,212.00	
Homer C. Batey	Towel Man	1,272.00	
Earl Bilderback	Janitor	1,452.00	
J. R. Butler	Janitor	1,452.00	
John M. Conti	Janitor	1,452.00	
C. M. Fesler	Janitor	1,452.00	
Clifford Gabert	Janitor	1,452.00	
Fred Henkel	Janitor	1,452.00	
Fred Henning	Janitor	1,452.00	
George Perkins	Janitor	1,452.00	
Forrest Spencer	Janitor	1,452.00	
William Todd	Janitor	1,452.00	
Edward J. Tyne	Janitor	1,452.00	
John M. Wallace	Janitor	1,452.00	
Thad S. Blackwood	Janitor	1,392.00	
Fred Cardosi	Janitor	1,392.00	
John Conti	Janitor	1,392.00	
Benjamin F. Davis	Janitor	1,392.00	
J. E. Doebele	Janitor	1,392.00	
August J. Frank	Janitor	1,392.00	

Cary M. Huston	Janitor	1,392.00
Charles E. Klinck	Janitor	1,392.00
George N. Latremore	Janitor	1,392.00
Francy McGinnis	Janitor	1,392.00
Harry E. Munk	Janitor	1,392.00
Joseph M. Peyton	Janitor	1,392.00
Ray D. Stewart	Janitor	1,392.00
Frank J. Then	Janitor	1,392.00
Louis E. Walters	Janitor	1,392.00
W. J. Whalen	Janitor	1,392.00
William H. Williams	Janitor	1,392.00
Willis Abbott	Janitor	1,392.00
Charles Bentz	Janitor	1,392.00
Pasquale Caldararo	Janitor	1,392.00
Domenico Capretta	Janitor	1,392.00
Joe Forcheski	Janitor	1,392.00
George R. Grover	Janitor	1,392.00
James E. Harrington	Janitor	1,392.00
Will G. Howard	Janitor	1,392.00
Robert E. Johnson	Janitor	1,392.00
L. F. Jordan	Janitor	1,392.00
Herman Kaufman	Janitor	1,392.00
Douglas B. Lindsley	Janitor	1,392.00
George W. Newman	Janitor	1,392.00
Joseph Schrader	Janitor	1,392.00
Oliver Smith	Janitor	1,392.00
John Tordiff	Janitor	1,392.00
William Wolfe	Janitor	1,392.00
Walter Bailey	Janitor	1,392.00
Lee Farrell Alkire	Janitor	1,392.00
Edward J. Long	Janitor	1,392.00
John B. Truitt	Janitor	1,392.00
Robert L. Albright	Janitor	1,392.00
Joe B. Altier	Janitor	1,392.00
Norman R. Appell	Janitor	1,392.00
Harry W. Baughman	Janitor	1,392.00
Charles Bell	Janitor	1,392.00
Frank Birmele	Janitor	1,392.00
Hilas B. Boyer	Janitor	1,392.00
Charles O. Burnette	Janitor	1,392.00
Theodore R. Burnett	Janitor	1,392.00
Grover W. Childers	Janitor	1,392.00
Carl R. Conrad	Janitor	1,392.00
William D. Davis	Janitor	1,392.00
Leonard DeLong	Janitor	1,392.00
Fred F. Densmore	Janitor	1,392.00
Edward H. Dixon	Janitor	1,392.00
Wilbur S. Downing	Janitor	1,392.00
William Fuller	Janitor	1,392.00
Lawrence Hahn	Janitor	1,392.00
Ray H. Hood	Janitor	1,392.00
Donald Hoskinson	Janitor	1,392.00
Saul W. James	Janitor	1,392.00
Robert H. Johnson	Janitor	1,392.00
Robert L. Metzger	Janitor	1,392.00
Kenneth A. McDougal	Janitor	1,392.00
Melvin L. Moorehead	Janitor	1,392.00
Clinton Mulford	Janitor	1,392.00
Kenneth F. Ostermeyer	Janitor	1,392.00
Herman D. Palmer	Janitor	1,392.00
Homer J. Palmer	Janitor	1,392.00
Harry Reigel	Janitor	1,392.00
John P. Riffle	Janitor	1,392.00
Edwin M. Schwartz	Janitor	1,392.00
S. Sexton	Janitor	1,392.00
Charles P. Smith	Janitor	1,392.00
Merle E. Smith	Janitor	1,392.00
Philip Truax	Janitor	1,392.00
George Watkins	Janitor	1,392.00
James W. Weaver	Janitor	1,392.00
Frederick R. Welsh	Janitor	1,392.00
John W. Wilcoxon	Janitor	1,392.00
Oliver Witham	Janitor	1,392.00
Paul R. Wyman	Janitor	1,392.00
William H. Ward	Janitor	1,392.00

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LeRoy D. Wise	Janitor	1,212.00	
Monroe Walters	Janitor (10 mos.)	950.00	
Grace N. Stewart	Janitress	972.00	
Viola Parsley	Janitress	972.00	
Mabel C. Berry	Janitress	972.00	
Elizabeth Hollis	Janitress	972.00	
Nellie Rhoades	Janitress	912.00	
Alice Thompson	Janitress	912.00	
Hettie Hampton	Janitress	912.00	
Hattie Lake	Janitress	912.00	
Mary Bernard	Janitress	732.00	
John Henry Franz	Elevator Operator	732.00	
Solomon D. Isennagle	Elevator Operator	732.00	
M. F. Cooney	Janitor (retired)	360.00	
			\$147,446.00

Laundry

Joseph E. Fultz	Laundry Foreman	\$ 1,812.00	
Harry C. Hoy	Launderer	1,332.00	
H. M. Billingsley	Laundry Truck Driver	1,332.00	
Clara Reichelderfer	Laundress	936.00	
Dora Henry	Laundress	936.00	
Mayme Becker	Laundress	900.00	
Stella Fitzsimmons	Laundress	900.00	
Maude Livingston	Laundress	900.00	
Rosie Long	Laundress	900.00	
Mildred Mercer	Laundress	900.00	
Naomi Minturn	Laundress	900.00	
Maudie Norris	Laundress	900.00	
May Rees	Laundress	900.00	
Inez Toy	Laundress	900.00	
Elizabeth Westenhaber	Laundress	900.00	
			\$ 15,348.00

University Architect

H. Dwight Smith	Professor of Architecture....	\$ 6,612.00	
Harry F. Reichard	Associate University Architect (Chief Draftsman)	4,104.00	
Marion A. Carter	Architectural Engineer	3,312.00	
Robert D. Rush	Planning Officer	1,812.00	
Elsie Edwards	Clerk	1,332.00	
			\$ 17,172.00

Total for Physical Plant..... \$400,474.00

ROTARY AND MISCELLANEOUS BUDGETS**F-9 Farm Marketing**

Arthur R. Mangus	Associate Professor	\$ 400.00	
John H. Sitterley	Assistant Professor	1,224.00	
Phil S. Eckert	Research Assistant	2,664.00	
P. P. Wallrabenstein	Assistant	540.00	
R. H. Blosser	Assistant	600.00	
Joyce Johnson	Stenographer (part time) ...	480.00	
Amy E. King	Stenographer (part time) ...	324.00	
			\$ 6,232.00

F-9 Bureau of Special Education

Ruth Vaughters Halley	Stenographer	\$ 1,200.00	\$ 1,200.00
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College of Agriculture**Administration**

Loretta Forquer	Stenographer	\$ 972.00	
Mary Louise Walker	Stenographer (part time) ...	600.00	
Flo Bailey	Stenographer (part time) ...	540.00	
Jean Curpen Dones	Stenographer (part time) ...	480.00	
Margaret Anne Thompson	Stenographer (part time) ...	120.00	
			\$ 2,712.00

Dairy Technology

T. V. Armstrong	Instructor	\$ 2,100.00	
Walter Slatter	Instructor (part time)	1,260.00	
	Assistant	1,800.00	
John D. Bowers	Assistant	1,500.00	
John Whitworth	Graduate Assistant	450.00	
	Graduate Assistant	450.00	
	Sales Clerk	1,152.00	
			\$ 8,712.00

Animal Husbandry—Meats Department

Frederick H. Coe	Manager, Meats Laboratory...	\$ 1,320.00
Lawrence E. Kunkle	Assistant Professor	1,512.00

\$ 2,832.00

Home Economics Nursery

Margaret F. Bremner	Instructor (8 mos.)	\$ 160.00
	Assistant	450.00
	Assistant	450.00
Violet I. Martin	Assistant (part time) (8 mos.)	400.00
Edna M. Schroeder	Graduate Assistant	450.00
Margaret F. Bremner	Instructor	220.00
Martha Rees	Assistant (part time)	75.00
Violet I. Martin	Assistant (part time)	68.00
Edna M. Schroeder	Graduate Assistant	75.00

\$ 2,343.00

Optometry Clinic

S. M. Steele	Superintendent of Dispensary. \$	900.00	\$	900.00
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Dental Clinic

D. P. Snyder	Professor	\$ 2,196.00
Charles W. Strosnider	Associate Professor	4,896.00
Carl O. Boucher	Associate Professor	2,568.00
Wilbur L. Marshall	Assistant Professor	1,212.00
Robert E. Wade	Assistant Professor	1,212.00
R. B. Wiltberger	Assistant Professor	1,104.00
Lyle S. Pettit	Assistant Professor	1,020.00
Harry D. Spangenberg	Instructor	2,964.00
R. D. McFarland	Instructor	1,848.00
Harold K. Crow	Instructor	1,020.00
Raymond L. Cummins	Instructor	800.00
Howard Leeper	Instructor	800.00
Carl F. Denn	Instructor (9 mos.)	675.00
Dorothy Permar	Assistant in Laboratory	
	Research	1,212.00
	Technical Assistant	1,200.00
	Technical Assistant	1,092.00
	Technical Assistant	972.00
	Technical Assistant	912.00
	Technical Assistant	912.00
	Technical Assistant	792.00
	Technical Assistant	540.00
	Demonstrating Assistant	
	(9 mos.)	800.00
	Dental Intern	900.00
	Dental Intern	900.00
	Dental Intern	900.00
	Dental Intern	900.00
	Dental Intern	900.00
Edna Wallace	Stenographer	1,212.00
Mary Edith Luethi	Stenographer	1,212.00
Retta May Washburn	Office Assistant	1,092.00
H. S. Shumway	Assistant Professor (3½ mos.)	400.00
Robert E. Wade	Assistant Professor (3½ mos.)	400.00
Harold K. Crow	Instructor (3½ mos.)	400.00
Harry D. Spangenberg	Instructor (3½ mos.)	400.00

\$ 40,363.00

Bureau of Educational Research**Radio Evaluation Study—General Education Board**

Norman Woelfel	Assistant Professor and	
	Research Associate	\$ 5,000.00
Ronald R. Lowdermilk	Assistant Professor and	
	Research Associate	4,200.00
John Howard Rowland	Assistant Professor and	
	Research Associate	4,000.00
Seerly Reid	Research Associate	4,000.00
Gerhart D. Wiebe	Research Associate	4,000.00
John R. Miles	Research Associate	4,000.00
Irving Robbins	Research Assistant	3,000.00
Alice Beighley	Statistician	2,400.00
Margariete Ralls	Stenographer	2,000.00
Armada Ruffner	Stenographer	1,200.00
Bernice E. Williams	Stenographer	1,200.00
Jack Jonas	Stenographer	1,200.00
Helen Trenwith	Stenographer	1,200.00

\$ 37,400.00

*Starling-Loving Hospital**Nursing Care*

		Code	
Dorothy Dalsky	Relief Night Supervisor.	3&4	\$1,152.00
Mary Cormany	Assistant Head Nurse...	3&4	996.00
Audrey L. Arnold	General Duty Nurse.....	3&4	912.00
Irene Beam	General Duty Nurse.....	3&4	912.00
Lela Beck	General Duty Nurse.....	3&4	912.00
Virginia McD. Bender	General Duty Nurse.....	3&4	912.00
Gertrude Miller Bent	General Duty Nurse.....	3&4	912.00
Lucile White Bottman	General Duty Nurse.....	3&4	912.00
Carmela Briton	General Duty Nurse.....	3&4	912.00
Cecelia O. Buterbaugh	General Duty Nurse.....	3&4	912.00
Constance Catalano	General Duty Nurse.....	3&4	912.00
Leota Combs	General Duty Nurse.....	3&4	912.00
Inez Constant	General Duty Nurse.....	3&4	912.00
Ada Downs	General Duty Nurse.....	3&4	912.00
Virginia Ely	General Duty Nurse.....	3&4	912.00
Mildred Ewing	General Duty Nurse.....	3&4	912.00
Mary T. Gordon	General Duty Nurse.....	3&4	912.00
Marian Haag	General Duty Nurse.....	3&4	912.00
Antoinette Infanti	General Duty Nurse.....	3&4	912.00
Louise Jackson	General Duty Nurse.....	3&4	912.00
Mary Williams Kinsey	General Duty Nurse.....	3&4	912.00
Eva Llewellyn	General Duty Nurse.....	3&4	912.00
Loree Markley	General Duty Nurse.....	3&4	912.00
Angela Martin	General Duty Nurse.....	3&4	912.00
Mary Katherine Meyer	General Duty Nurse.....	3&4	912.00
Verda B. Mock	General Duty Nurse.....	3&4	912.00
Wanda Neikirk	General Duty Nurse.....	3&4	912.00
Elizabeth Norman	General Duty Nurse.....	3&4	912.00
Wanda Robinson	General Duty Nurse.....	3&4	912.00
Elsie Saunders	General Duty Nurse.....	3&4	912.00
Charlotte Steed	General Duty Nurse.....	3&4	912.00
Alice Tracy	General Duty Nurse.....	3&4	912.00
Kathryn Troyer	General Duty Nurse.....	3&4	912.00
Hilda Unger	General Duty Nurse.....	3&4	912.00
Ada E. Vance	General Duty Nurse.....	3&4	912.00
Sara E. Van Houten	General Duty Nurse.....	3&4	912.00
Marjorie Walley	General Duty Nurse.....	3&4	912.00
Helena Weber	General Duty Nurse.....	3&4	912.00

3 General Duty Nurses	at \$912 ea.	3&4	2,736.00
Thelma McCoy Brintlinger	Nurses Aide	3&4	516.00
Hazel Dixon	Nurses Aide	3&4	516.00
Rosemary Faulkner	Nurses Aide	3&4	516.00
Edna Mae Flesher	Nurses Aide	3&4	516.00
Louise E. Kiener	Nurses Aide	3&4	516.00
Stella Lee	Nurses Aide	3&4	516.00
Ethyl Miller	Nurses Aide	3&4	516.00
Gladys Paxson	Nurses Aide	3&4	516.00
Priscilla Jane Ring	Nurses Aide	3&4	516.00
Ruby Sadler	Nurses Aide	3&4	516.00
Carolyn R. Shepard	Nurses Aide	3&4	516.00
June E. Swingle	Nurses Aide	3&4	516.00

\$ 45,836.00

Veterinary Clinic

Edward T. Marsh	Assistant Professor	\$	1,488.00
John H. Knapp	Assistant Professor		768.00
Frances S. Haggard	Stenographer		1,332.00
Ray B. Auburn	Groom		1,308.00

\$ 4,896.00

Graduate School

Nancy Mason Dasher	Copyholder	\$	1,600.00	\$	1,600.00
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Library

Ralph Brehm	Bookbinder	\$	2,316.00
Rita Buxton	Accession Assistant		2,016.00
Grace E. LaMonte	Library Assistant		1,020.00
Muriel A. Thornhill	Library Assistant		804.00

\$ 6,156.00

*Intramural Athletics—General Activities Fee Fund**Physical Education for Men*

Leo G. Staley	Associate Professor	\$ 4,092.00	
Willard P. Ashbrook	Associate Professor	612.00	
Leo G. Staley	Associate Professor	400.00	
Carl J. Wirthwein	Instructor	400.00	
Richard C. Larkins	Assistant Professor	400.00	
	Graduate Assistant	100.00	
Evelyn B. Hunter	Intramural Assistant	1,368.00	
Alex Pulsinelli	Caretaker, Tennis Courts	1,392.00	
			\$ 8,764.00

Physical Education for Women

Dorothy Sumption	Associate Professor	\$ 2,772.00	
Ann Paterson	Instructor	1,800.00	
Gertrude Nogal	Instructor	1,800.00	
Blanche P. Sohl	Assistant	1,500.00	
Martha P. Hughes	Stenographer	972.00	
Frank Vari	Caretaker, Women's Field	1,382.00	
Mary R. Moore	Maid, Women's Field House...	732.00	
Evelyn Rupert	Assistant Professor	300.00	
Helen P. Alkire	Instructor	275.00	
			\$ 11,483.00

Division of Conservation—Stone Laboratory

Milton B. Trautman	Research Biologist	\$ 2,508.00	
Kenneth H. Doan	Research Assistant	379.00	
Owen B. Weeks	Research Assistant	700.00	
	Research Assistant	700.00	
Wallace R. Brode	Research Professor	600.00	
Jorgen Birkeland	Research Professor	600.00	
			\$ 5,487.00

Student Employment Office—General Activities Fee Fund

William S. Guthrie	Director of Student Employment and Assistant Dean of Men	\$ 3,072.00	
Roberta R. Cullman	Stenographer	1,092.00	
Elizabeth Hogue Graves	Clerk	972.00	
	Student Assistant	450.00	
			\$ 5,586.00

University Health Service—General Activities Fee Fund

John W. Wilce	Director and Professor	\$ 5,124.00	
Morse F. Osborn	Associate Professor	4,176.00	
James A. Beer	Assistant Professor	3,204.00	
Shirley Armstrong	Assistant Professor	2,040.00	
Charlotte Winnemore	Assistant Professor	1,656.00	
James M. Foley	Instructor	3,504.00	
Theodore Allenbach	Associate Physician and Instructor in Medicine	3,156.00	
Ruth H. St. John	Physician, University School (10 mos.)	1,500.00	
Lucille Young	Nurse	1,956.00	
Margaret T. Merrill	Assistant Nurse	1,212.00	
Kathryn Wiedemer	Assistant Nurse (9 mos.)	900.00	
Mildred L. Lower	Assistant Nurse (9 mos.)	900.00	
Dorothea Richards	Technical Assistant	1,212.00	
Maude M. Eckhardt	Clerk	1,452.00	
Margaret Cahill	Stenographer	1,332.00	
Dora White	Stenographer	1,092.00	
			\$ 34,416.00

Dean of Men's Office—General Activities Fee Fund

Wayne V. Harsha	Advisory Business Manager of Student Publications....	\$ 300.00	\$ 300.00
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Student Dramatic Organizations—General Activities Fee Fund

Edward S. Drake	Business Manager	\$ 504.00	\$ 504.00
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Chimes—General Activities Fee Fund

Allen McManigal	Chimes Master (9 mos.)	\$ 450.00	\$ 450.00
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News Bureau—General Activities Fee Fund

Lydia E. Collicott	Information Clerk	\$ 1,212.00	\$ 1,212.00
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University Bookstore

George H. Siebert
Emerson B. Laird
Marguerite Hoopingarner
Walter C. Grauman
Sigrid Gidlund Cowall
Alice L. Booth
Audrey F. McCormick
Geraldine Rice

Marjorie Ann Murtha

Bookstore Manager No salary
Assistant Manager \$ 2,712.00
Bookkeeper 1,812.00
Stock Clerk 1,632.00
Typist 1,212.00
Clerk 1,092.00
Sales Clerk 1,092.00
Sales Clerk 972.00
Sales Clerk 912.00
Stenographer 972.00

\$ 12,408.00

Photography

Francis W. Davis
Charles E. Hill
George S. Wolfram
Walter G. Wagner
Betty Gale

Assistant Professor On leave
Assistant \$ 1,212.00
Photographer 2,256.00
Photographer 2,052.00
Typist 972.00

\$ 6,492.00

University Print Shop

George H. Siebert
George M. Ginn
Richard A. Grimes
Jeannette A. Reed
Dale E. Lephart
Helen Neunherz

Manager No salary
Printer \$ 3,612.00
Bookkeeper 1,812.00
Proofreader 1,476.00
Manager, Mailing Room 2,112.00
Clerk 1,092.00

\$ 10,104.00

General Store

Fred E. Jones
Wilma L. Murtha
Mary W. Henderson
Esther A. Burkhead
Marian R. Martien
Charles H. Pugh, Jr.
Roy Burgett
Ernest E. Simon
Joseph Paquin
Thomas M. Collins
A. H. Mayer
Hugh Price
Robert J. Collier

Director No salary
Stenographer \$ 1,440.00
Clerk 1,212.00
Clerk 972.00
Clerk 912.00
Laborer 1,572.00
Laborer 1,392.00
Laborer 1,332.00
Laborer 1,272.00
Laborer 1,152.00
Laborer 1,092.00
Laborer 1,032.00
Laborer 912.00

\$ 14,292.00

Laboratory Supply Store

Chester W. McClintock
Frank D. Brill
Lawrence S. Gormley
Harold W. Miller
Robert H. Bower
Leslie W. Rees
Fred L. Williams
Lowell H. Ruff
Donald C. Van Dyke
Aden L. Duffee
Edwin F. Hoffman
Alfred W. Snider
Barbee W. Durham
George McClung, Jr.
Percy Groome
Elvin B. McCrady
Gladys Bort
Richard McClarren
Russell B. Leonard
William E. Leonard
H. L. Allison
Raymond Roush
C. C. Lloyd
Scott Dawson
John E. Swain
Joe Drake
James A. Shockley
Robert W. Warner
Robert A. Vilbrandt

Clyde Minto

Director (Storekeeper) \$ 4,200.00
Pharmacist 2,544.00
Pharmacist 2,544.00
Pharmacist 2,412.00
Pharmacist 2,328.00
Pharmacist 2,280.00
Pharmacist 2,016.00
Pharmacist 2,016.00
Pharmacist 1,920.00
Pharmacist 1,872.00
Pharmacist 1,812.00
Pharmacist 1,752.00
Pharmacist 1,632.00
Pharmacist 1,632.00
Pharmacist 1,512.00
Pharmacist 1,512.00
Pharmacist 1,512.00
Pharmacist (parttime) (9 mos.) 351.00
Glassblower 2,340.00
Glassblower's Helper 1,956.00
Laborer 1,512.00
Laborer 1,332.00
Laborer 1,308.00
Laborer 1,272.00
Laborer 1,272.00
Laborer 1,272.00
Laborer 1,212.00
Laborer 1,212.00
Laborer 972.00
Laborer 972.00
Bookkeeper 2,304.00

Pauline Shank	Chief Clerk (Clerk)	1,212.00	
Clara Fleischer	Clerk	1,500.00	
Augusta Karp Reister	Clerk	912.00	
Eleanor L. Grigsby	Clerk	912.00	
Mary Eletha Steele	Clerk	912.00	
Margaret Stabs Wheatley	Clerk	912.00	
Margaret Francati	Typist	912.00	
	Typist	912.00	
Joseph F. Luckhaupt	Typist	912.00	
	Technical Assistant	204.00	
			\$ 64,083.00
Laboratory Supply Store—Pro Rata			
Agricultural Chemistry			
Doris Elliott	Technical Assistant	\$ 720.00	
Ralph Elliott	Technical Assistant	450.00	
			\$ 1,170.00
Animal Husbandry			
	Graduate Assistant	\$ 450.00	\$ 450.00
Botany			
Eugene B. Wittlake	Technician	\$ 1,512.00	\$ 1,512.00
School of Home Economics			
Ruby Crowe	Maid	\$ 660.00	
	Technical Assistant (2 mos.) ..	30.00	
	Technical Assistant (8 mos.) ..	240.00	
			\$ 930.00
Zoology			
Herbert Matsumori	Technical Assistant	\$ 1,200.00	\$ 1,200.00
Arts Survey			
Alvin F. Nelson	Graduate Assistant	\$ 450.00	\$ 450.00
Bacteriology			
Verle G. Crago	Technical Assistant	\$ 315.00	
George S. Reed	Technical Assistant	180.00	
	Technical Assistant		
	(Dental Medicine)	240.00	
	Technical Assistant	120.00	
			\$ 855.00
Chemistry			
Amos E. Luckhaupt	Lecture Assistant	\$ 2,400.00	
Glenn Breen	Storeroom Manager	1,608.00	
Harriet E. Proctor	Clerk	1,082.00	
Lillian Millious	Stenographer	972.00	
Gerard Lord	Assistant	960.00	
			\$ 6,972.00
English			
Clarene H. Dorsey	Librarian	\$ 1,356.00	\$ 1,356.00
History			
Mary R. Self	Departmental Library		
	Assistant	600.00	
Hester F. Murray	Departmental Library		
	Assistant	600.00	
			\$ 1,200.00
Physics and Astronomy			
Jeraldine W. Charles	Typist (part time) (8 mos.) ..	\$ 340.00	\$ 340.00
Education—Conservation Laboratory			
Clarence F. Moses	Professor	\$ 300.00	
Dwight M. Moore	Professor	300.00	
Arthur C. Bunce	Assistant Professor	300.00	
			\$ 900.00
University School			
Harold Reynard	Instructor in Science	\$ 200.00	
John Marquis	Assistant in Arts	150.00	
	Assistant in Industrial Arts...	100.00	
			\$ 450.00

Workshop—Secondary School Curriculum

Robert Fink	Instructor in the Arts.....	\$ 200.00	
George Salt	Instructor in Language	200.00	
Harriet L. Johnson	Assistant in Kindergarten....	100.00	
			\$ 500.00

University School

Assistant to Observers.....	\$ 720.00	
Assistant	450.00	
Assistant	450.00	
		\$ 1,620.00

Pilot Training—Civil Aeronautics

Wilma Price	Assistant	\$ 912.00	\$ 912.00
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Medicine—Administration

James F. Colburn	Technical Assistant	\$ 780.00	
Mary F. Fulton	Technical Assistant	300.00	
			\$ 1,080.00

Physiological Chemistry

Theodore R. Marvin	Laboratory Assistant	\$ 300.00	\$ 300.00
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Veterinary Medicine

Hugh B. McGlade	Technical Assistant	\$ 528.00	\$ 528.00
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Physical Education

John M. Evans	Towel Man	\$ 1,512.00	
H. D. Lucas	Assistant Towel Man (Laborer)	912.00	
Floyd A. Lee	Laborer	972.00	
Fred M. Hinson	Laborer (9 mos.)	729.00	
Michael J. Durkin	Nightwatchman (10 mos.)	950.00	
Louise Ortman	Maid	1,212.00	
Frederica Bell	Maid	912.00	
Mary Louise Pastors	Maid	852.00	
	Maid (9 mos.)	630.00	
	Maid (9 mos.)	630.00	
			\$ 9,311.00
Total for Laboratory Supply Store—Pro Rata....			\$ 32,036.00

*Baker Hall**Administration*

		<i>Code</i>	
Lowell Wrigley	Superintendent	5	\$2,208.00
Harvey M. Rice	Scholarship Supervisor..	5	No salary
Gertrude Hammel	Telephone Operator (Clerk)		972.00
Agnes Calvert	Telephone Operator (Clerk)		972.00
			\$ 4,152.00

Dormitory

Julia M. Bradley	Housekeeper	\$1,020.00	
Leroy Mirise	Night Janitor	1,212.00	
Elmer E. Stemple	Janitor	1,212.00	
Henry Collins	Janitor	1,212.00	
John Ellis	Janitor (9½ mos.)	950.00	
Ray Lenihan	Janitor (9½ mos.)	950.00	
King Smith	Janitor (9½ mos.)	950.00	
Jack Diaz	Janitor (9½ mos.)	950.00	
Ella Armstrong	Maid (9 mos.)	540.00	
Gertrude Baines	Maid (9 mos.)	540.00	
Katherine Carlton	Maid (9 mos.)	540.00	
Helen Ellison	Maid (9 mos.)	540.00	
Polly Ellison	Maid (9 mos.)	540.00	
Virginia Jackson	Maid (9 mos.)	540.00	
Pauline Johnson	Maid (9 mos.)	540.00	
Naomi Jones	Maid (9 mos.)	540.00	
Myrtle McClure	Maid (9 mos.)	540.00	
Emma Morehead	Maid (9 mos.)	540.00	
Mattie Roberts	Maid (9 mos.)	540.00	
Mary Story	Maid (9 mos.)	540.00	
Lucile White	Maid (9 mos.)	540.00	
Edythe G. Voorhees	Seamstress (8½ mos.) ..	510.00	
			\$ 15,986.00

Proctors

14 Proctors at \$120 ea.

(9 mos.)

\$1,680.00 \$ 1,680.00

*Dining Room and Kitchen*Margaret Sullivan Allen
Lucille Link
Gladys Rendecker

Dietitian (9 mos.)

Dietitian (9 mos.)

Assistant Dietitian

(9 mos.)

Assistant (8½ mos.)

Assistant (8½ mos.)

Assistant (8½ mos.)

Cook (8½ mos.)

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\$ 12,132.00

Total for Baker Hall

\$ 33,950.00

School of Home Economics

Assistant

\$ 600.00 \$ 600.00

*Neil Hall**Administration*Emma E. Prout
Carolyn Pollock
Minnette Cattrell
Jane B. Salter

Superintendent

Head Resident

Secretary-Bookkeeper ..

Assistant Chaperon

Code

5

5

5

5

\$1,272.00

2,004.00

528.00

672.00

\$ 4,476.00

*Dormitory*William Sparrow
Henry Harrison
Harry C. Dye
Cuba Wells
Nellie Hardy
Lucille M. Givens
Mabel D. Watkins

Janitor

Janitor

Night Man

Maid

Maid

Maid

Maid

Maid

5

5

5

5

5

5

5

\$1,200.00

1,032.00

972.00

744.00

720.00

720.00

720.00

720.00

\$ 6,108.00

*Dining Room and Kitchen*Kathryn Seymour
Ruth Stewart
Blanche M. Jacoby
Georgia Harrison
Grace Jones
Joseph W. Turner
James O. Garrett
Lillian P. Brown
Elizabeth Burkhead
Helen Mae Roberts

Dietitian

Cook (9 mos.)

Cook (9 mos.)

Cook (9 mos.)

Cook (9 mos.)

Cook (9 mos.)

Kitchen Helper (9 mos.)

Kitchen Helper (9 mos.)

Maid (9 mos.)

Maid (9 mos.)

Graduate Assistant

(9 mos.)

\$1452.00

630.00

540.00

495.00

495.00

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Helen Fivaz	Assistant Kitchen Supervisor.	1,632.00	
Bertha L. Shotts	Dining Room Helper	732.00	
Martha S. Ebright	Bookkeeper	1,332.00	
	Cashier	732.00	
Lucille Wright	Assistant (part time)	612.00	
	6 Assistants at \$612 ea.	3,672.00	
Bruce Bruce	Janitor	792.00	
	Janitor	792.00	
George W. Hope	Janitor	852.00	
	Storeroom Keeper	912.00	
Hazel Bender	Counter Assistant	612.00	
Anna Rowe	Salad Cook	792.00	
Edwin H. Burden	Kitchen Helper	792.00	
Ethel Brown	Cook	1,020.00	
Rose Gray	Cook	972.00	
Helen Theis	Cook	972.00	
Anna Crockett	Cook	912.00	
Julia Jenkins	Cook	828.00	
Alma Vath	Cook	792.00	
Beulah M. Runyeon	Cook	732.00	
Martha Belle Williams	Cook (part time)	612.00	
Mary McCurdy	Cook (part time)	540.00	
Mildred Hairston	Janitress	492.00	
			\$ 23,940.00

*Residence Halls for Women**Administration*

		Code	
Emma E. Prout	Superintendent	5	\$2,556.00
Minnette Cattrell	Secretary-Bookkeeper	5	1,056.00
Grace P. Weiss	Head Resident	5	2,004.00
Edith P. Bullock	Chaperon	5	972.00
Adelaide C. Leonard	Night Chaperon	5	792.00
Lena M. Porter	Chaperon	5	672.00
Jean A. Waid	Graduate Resident		
	(9 mos.)	3	540.00
Elizabeth H. Sixt	Graduate Resident		
	(9 mos.)	5	540.00
Florence Neuman	Graduate Resident		
	(9 mos.)	5	540.00
			\$ 9,672.00

Dormitory

Anna Clellan	Housekeeper	5	\$ 744.00
Ellen Marie Jones	Housekeeper	5	732.00
Lucy Campbell	Housekeeper	5	612.00
Florence Trotter	Telephone Operator	5	552.00
Jesse Bull	Porter		1,608.00
James Trotter	Janitor	5	912.00
Isaac Massey	Janitor (9 mos.)		900.00
Roman E. Johnson	Janitor (9 mos.)		900.00
Holmes Gilmore	Janitor (8 mos.)		800.00
Odell Harmon	Maid		780.00
Mae Wagner	Maid		720.00
Mayme Woods	Maid (9 mos.)		540.00
Jane Massey	Maid (9 mos.)		540.00
Roxie Bowman	Maid (9 mos.)		540.00
			\$ 10,880.00

Dining Room and Kitchen

Mary K. Alexander	Dietitian	3	\$2,052.00
	3 Assistants at \$450 ea.		
	(9 mos.)	3	1,350.00
Gustina Gwyn	Cook (9 mos.)	2	585.00
Elsie Lephart	Cook (9 mos.)	2	585.00
Dora Walker	Cook (9 mos.)	2	585.00
Cecelia Jonas	Cook (9 mos.)	2	585.00
Piccola Keith	Cook (9 mos.)	2	585.00
Mattie Childs	Cook (9 mos.)	2	540.00
	Cook (9 mos.)	2	495.00
Marjorie South	Maid (9 mos.)	2	540.00
Bernice Beck	Maid (9 mos.)	2	495.00
Elmer Parks	Janitor (9 mos.)		882.00
Lloyd Bussey	Janitor (9 mos.)	2	675.00
Darl Lowry	Janitor (9 mos.)	2	675.00

William Stark	Janitor (9 mos.)	2	585.00	
John Finch	Janitor (9 mos.)	3	540.00	
				\$ 11,754.00

Total for Residence Halls..... \$ 32,806.00

Code for Dormitories and Dining Rooms:

No. 1—1 meal per day	No. 4—laundry of uniforms
No. 2—2 meals per day	No. 5—board and room
No. 3—3 meals per day	

Dormitories and Dining Halls—Pro Rata

June F. Kennedy	Director of Dining Halls	\$ 3,000.00	
Agnes Skinner Smith	Director of Dining Halls	3,000.00	
B. M. Bowman	Service Man	2,112.00	
Joseph F. Medley	Buyer and Storekeeper	1,680.00	
Jane Jolley	Bookkeeper	1,032.00	
Thelma Davis	Stenographer	1,032.00	
				\$ 11,856.00

University Schools Dining Hall

Alice M. Johnson	Dietitian and Instructor	\$ 1,200.00	
Josephine Cronin	Cook (9 mos.)	540.00	
Nellie Gray	Cook (9 mos.)	495.00	
Marie Crotchett	Cook (9 mos.)	495.00	
Irvin Borrell	Kitchen Helper (9 mos.)	360.00	
				\$ 3,090.00

Journal of Higher Education

Florence Lord	Clerk	\$ 1,212.00	\$ 1,212.00
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Upon motion of Mr. Thompson, seconded by Mr. Dargusch, the salary budget for the year beginning July 1, 1941, as presented by the President, was approved by unanimous vote.

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The President recommended that the Board of Trustees authorize the Secretary of the Board to refer the question of the taxability of Faculty Club receipts to the Attorney General with the request that such steps be taken as may be proper to protect the interests of the Faculty Club.

Upon motion of Mr. Dargusch, seconded by Mr. Thompson, the Secretary was by unanimous vote directed to present this matter to the Attorney General and request his assistance thereon.

* * * * *

The President recommended that the Citizens Military Training Corps Scholarship granted to Robert H. Reiter (for four years effective with the Autumn Quarter of 1940) be made applicable to his tuition fees in the College of Law for the duration of the Scholarship.

Upon motion of Mr. Dargusch, seconded by Dr. Altmaier, the above recommendation of the President was upon roll call unanimously approved.

* * * * *

The President presented to the Board for its consideration the following plan of procedure to be carried out with respect to deaths among members of the University staff:

That, upon the death of any member of the University staff, the President be authorized to proceed as follows:

- (1) By authority of the Board of Trustees to furnish to the family of the deceased a copy of a resolution expressing, on behalf of the University, the sorrow and sympathy of the Board;

- (2) At the next meeting of the Board thereafter, to report the death of the deceased staff member in order that the minutes of such meeting may carry the text of the resolution above authorized;
- (3) Subsequently, to appoint a Faculty Committee to prepare, for submission to the University Faculty, an appropriate memorial resolution to be spread upon the minutes of the Faculty.

Upon motion of Mr. Atkinson, seconded by Mr. Rummell, the above plan of procedure as presented by the President was approved by unanimous vote.

* * * * *

President Bevis now recommended that Dr. Hardy A. Kemp be appointed Professor and Dean of the College of Medicine and Director of Starling-Loving Hospital at an annual salary of \$9,000, said appointment to be effective on September 1, 1941.

Upon motion of Mr. Dargusch, seconded by Dr. Russell, the above recommendation of the President was approved by unanimous vote.

* * * * *

The Secretary reported to the Board that, included with the property received from the Mary S. Muellhaupt Estate in 1937, there were certain articles of jewelry, and that repeated efforts had been made since that time to dispose of this jewelry or to get someone to handle it, but without success.

Local jewelers appraised the items at a sale price of approximately \$1449. This appraisal, however, included the three-carat diamond ring (estimated at \$750) which the Board by resolution adopted at its meeting of July 31, 1937 returned to Mr. Henry J. Strowbridge. The balance of the jewelry would therefore have an estimated net value of \$699.

Under date of May 14, 1941, Argo and Lehne, Jewelers, of Columbus, Ohio, offered to pay \$623.95 for the remaining pieces of jewelry and the Secretary recommended that this offer be accepted. Upon motion of Mr. Atkinson, seconded by Dr. Altmaier, the Board by unanimous vote authorized and directed the Secretary to sell this jewelry to the Argo and Lehne Company of Columbus at their bid of \$623.95, and to deposit this sum, when received, in the irreducible debt of the state of Ohio to the credit of the Mary S. Muellhaupt Scholarship Fund.

* * * * *

The Secretary presented a suggestion from Mr. Lloyd R. Smith of Portland, Oregon, President of the Strowbridge Investment Company, that the Board of Trustees authorize the purchase of a silver tray to be presented to the daughter of Mr. Henry J. Strowbridge on the occasion of her marriage.

Upon motion of Mr. Rummell, seconded by Mr. Atkinson, the Board by unanimous vote approved the above suggestion and directed the Secretary to draw a check for \$28.80 to cover the cost of this gift, said payment to be made from the Rotary Fund of the Mary S. Muellhaupt Scholarship Fund.

* * * * *

The Secretary now presented a communication from Mr. Andrew Koerner of Portland, Oregon, Secretary of the Strowbridge Invest-

ment Company, enclosing an option from Orin L. Patterson and Son for the purchase of the 160 acre tract of timber land in Grant County, Oregon, at a price of \$1200 net to the University. This land was a part of the Mary S. Muellhaupt Estate which was turned over to the University.

Upon motion of Mr. Dargusch seconded by Dr. Russell, the Secretary was authorized and directed for and on behalf of the Board of Trustees to execute such option and also any other documents which may be necessary to consummate the sale of said property.

* * * * *

Mr. Dargusch offered the following resolution and moved its adoption:

BE IT RESOLVED by the Board of Trustees of The Ohio State University that there shall be called for redemption on June 15, 1941, Men's Dormitory Construction Revenue Bonds in the amount of \$35,000, being bonds Nos. 466-500 inclusive, and that the Business Manager be directed to notify in writing the State Teachers Retirement System of this intention to redeem these bonds.

The above action is in accordance with Article Five, Section 13 of the Indenture approved November 5, 1938.

This motion was seconded by Dr. Russell and upon roll call was unanimously adopted.

* * * * *

Mr. Dargusch offered the following resolution and moved its adoption:

BE IT RESOLVED by the Board of Trustees of The Ohio State University that there shall be called for redemption on June 15, 1941, Women's Dormitories Construction Revenue Bonds in the amount of \$26,000, being bonds Nos. 285-310 inclusive, and that the Business Manager be directed to notify in writing the State Teachers Retirement System of this intention to redeem these bonds.

The above action is in accordance with Article Five, Section 13 of the Indenture approved November 5, 1938.

This motion was seconded by Dr. Russell and upon roll call was unanimously adopted.

* * * * *

The Secretary reported to the Board that bids covering the following improvements will be received on May 31, 1941, at 10:00 A. M.:

Studios, Department of Speech, Derby Hall
Additional Book Stacks, Physical Education Building (Library Annex)
Book Stacks for Law Library, Page Hall

Upon motion of Mr. Rummell, seconded by Dr. Altmaier, the Cabinet was authorized and directed, for and on behalf of the Board of Trustees, to open and read in public any bids that may be presented, and if any bids are received below the University Architect's estimates, to recommend to the Director of Public Works the award of contracts to the lowest and best bidders. All actions of the Cabinet on this matter are to be reported to the Board of Trustees at a later meeting.

* * * * *

The Secretary presented for the consideration of the Board a request from the Board of Commissioners of Franklin County for formal claim for compensation and damages incident to the widening of Olentangy Boulevard, and also a request from the County Surveyor's Office for the approval of plans for a Grade Separation Bridge which is proposed in connection with the widening of Olentangy Boulevard.

The Secretary suggested the appointment of a special committee of the Board to meet with the Attorney General and representatives from the County Surveyor's Office, the County Prosecutor's Office, and the Franklin County Board of Commissioners, to study this entire matter and to report its recommendations back to the Board for consideration.

Upon motion of Mr. Dargusch, seconded by Dr. Russell, Messrs. Atkinson, Rummell and Altmaier were appointed members of this committee.

* * * * *

The Secretary reported that the State Appropriation Bill (House Bill No. 665) for 1941-1942 carries an appropriation of \$1,216,875 for new buildings at the Ohio State University. This amount was based on the recommendation of Governor Bricker that \$2,212,510 would be recommended by him for new buildings for the five state universities of Ohio, said amount to be allocated in accordance with the formula agreed upon by the Inter-University Council as follows:

Ohio State University.....	55.0%	\$1,216,875
Ohio University	14.5%	320,815
Miami University	13.5%	298,690
Kent State University.....	10.5%	232,315
Bowling Green State University	6.5%	143,815
Total	100.0%	\$2,212,510

The Secretary stated further that on March 10, 1941, the Board approved the following list of buildings to be constructed if and when such an amount was appropriated:

Library	\$ 300,000
Agricultural Laboratory	350,000
Recitation Building	350,000
Addition to Journalism Building	40,000
Medical Library (Hamilton Hall).....	32,875
Civil Engineering Field Camp	7,000
Research Laboratory (Entomology)	60,000
3rd floor, Robinson Laboratory	70,000
Botany Greenhouse	7,000
Total	\$1,216,875

Upon motion of Mr. Dargusch, seconded by Mr. Rummell, the University Cabinet and the University Architect were authorized, by unanimous vote, to proceed with the preparation of plans and estimates of cost for the above buildings, with the understanding that such plans and estimates will be submitted to the Board from time to time as they are being developed.

* * * * *

The University Architect now presented for the information of the Board the preliminary sketches for the proposed Agricultural Laboratory Building, and stated that this lay-out has the approval of the Dean of the College of Agriculture and of the departments inter-

ested. When these plans are further developed, they will again be presented to the Board for advice and approval.

* * * * *

The Secretary reported that following the actions taken by the Board of Trustees at its meetings held March 10 and April 14, 1941, the Federal Communications Commission, under date of April 30, 1941, has granted to Broadcasting Station WOSU a construction permit (File No. B 2-P-3138) whereby the University is authorized to install and begin operation on 820 kilocycles with 5000 watt power. The application of Station WKBN of Youngstown, Ohio, has also been granted so that now everything is ready to proceed with the purchase of equipment in accordance with the contract entered into between the Ohio State University and the WKBN Broadcasting Corporation of Youngstown, Ohio, dated March 18, 1941.

In view of the above, it was moved by Dr. Altmaier and seconded by Dr. Russell that Carl E. Steeb, as the Fiscal Officer of the Ohio State University, be directed to proceed in accordance with the terms of the contract above referred to. The above motion was upon roll call unanimously approved.

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The Secretary presented a communication from Mr. N. A. Thatcher, County Auditor, under date of May 21, 1941, calling attention to a recent ruling of the Ohio Supreme Court (Case No. 28,516) which held that real property is subject to taxes unless exempted by the Board of Tax Appeals and that this ruling covers all land purchased since July 9, 1923.

Upon motion of Mr. Dargusch, seconded by Dr. Russell, the Secretary was directed to request the Attorney General to represent the University and make application to the Board of Tax Appeals for exemption and remitter covering all properties purchased by the University since 1923.

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The Secretary reported to the Board that the Cattle Feeding Building and the Ground Work around the structure has now been completed. He further advised the Board that all of this work had been done by the Work Projects Administration.

Upon motion of Mr. Dargusch, seconded by Mr. Rummell, the Secretary was by unanimous vote directed to convey to officials of District Six of the Work Projects Administration the sincere appreciation of the Board of Trustees for the splendid workmanship which has entered into this construction and the promptness with which the work has been done.

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The Board granted the request of Miss Emma McCormick for a hearing to protest her dismissal, by the Dean of the College of Medicine, as Director of Dietetics at the Starling-Loving Hospital.

After making her statement, Miss McCormick left certain documents with the President of the University for his consideration.

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Thereupon the Board adjourned to meet on Monday, June 16, 1941, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) H. S. ATKINSON,
Chairman.

THE OHIO STATE UNIVERSITY

OFFICIAL PROCEEDINGS OF THE SEVEN HUNDRED AND FORTIETH MEETING OF THE BOARD OF TRUSTEES

Columbus, Ohio, June 16, 1941.

The Board of Trustees met at the University at 9:30 A. M., pursuant to adjournment.

Present: Herbert S. Atkinson, Chairman, Dr. C. J. Altmaier, Carlton S. Dargusch, Leo L. Rummell, Dr. Burrell Russell and Lockwood Thompson. In the absence of Carl E. Steeb, Secretary, Charles A. Kuntz acted as Secretary of the meeting.

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The minutes of the last meeting were approved.

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President Bevis presented the following recommendations:

Resignations

That the following resignations be accepted, and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Velma P. Schlemmer	Home Dem. Agent, Miami County	May 31, 1941	\$ 2,052.00
Rosemary K. Roberts	Home Dem. Agent, Lucas County	June 30, 1941	1,848.00
<i>College of Agriculture</i>			
<i>Agricultural Chemistry</i>			
Ralph Elliott	Technical Assistant	Oct. 1, 1941	450.00
	(Salary paid from Laboratory Supply Store Pro Rata Funds)		
<i>Animal Husbandry</i>			
Graydon W. Brandt	Instructor	June 30, 1941	1,548.00
Charles Calhoun	Student Laborer	July 1, 1941	804.00
<i>Horticulture and Forestry</i>			
M. Truman Fossum	Graduate Assistant	July 1, 1941	450.00
Patrick T. Hunter	Student Laborer	June 1, 1941	600.00
Lawrence Holl	Student Laborer	July 1, 1941	600.00
<i>Zoology and Entomology</i>			
John M. Hutzell	Research Fellow	June 1, 1941	720.00
Charles M. Meadows	Research Fellow	June 1, 1941	600.00
Berton C. Dickinson	Research Fellow	June 1, 1941	600.00
<i>College of Arts and Sciences</i>			
<i>Administration</i>			
Margaret N. Swick	Stenographer (part time)	July 1, 1941	540.00
<i>Chemistry</i>			
Gerald Leatherman	Operating Chemist, American Petroleum Institute	June 30, 1941	1,380.00
Everett J. Kelley	Graduate Assistant	Oct. 1, 1941	450.00
<i>Mathematics</i>			
Ronald B. Wiley	Assistant	July 1, 1941	600.00

<i>Speech</i>			
R. Wayne Masters	Graduate Assistant	July 1, 1941	450.00
<i>College of Commerce and Administration</i>			
<i>Bureau of Business Research</i>			
Mary C. Rense	Assistant	July 1, 1941	300.00
<i>College of Education</i>			
<i>Administration</i>			
Winifred Hiles	Stenographer	July 1, 1941	1,416.00
<i>Fine Arts</i>			
Harold Riegger	Assistant	Su. Qr.	80.00
<i>Music</i>			
Clare E. Grundman	Instructor	1st term, Su. Qr.	340.00
<i>University School</i>			
<i>Demonstration School</i>			
Ruth W. Shane	Instructor	1st term, Su. Qr.	250.00
<i>College of Engineering</i>			
<i>Administration</i>			
Glenna Doll	Clerk	June 29, 1941	240.00
<i>Chemical Engineering</i>			
Richard J. Mitchell	Graduate Assistant	Sept. 1, 1941	450.00
<i>Engineering Drawing</i>			
Harold E. Kohler	Student Assistant	July 1, 1941	300.00
<i>Engineering Experiment Station</i>			
H. Z. Schofield	Research Fellow	June 15, 1941	3,300.00
Winston Duckworth	Research Fellow	May 31, 1941	1,200.00
Rupert L. Atkin	Student Stenographer	June 15, 1941	600.00
<i>College of Medicine</i>			
<i>Physiology</i>			
Lena A. Lewis	Research Assistant	July 1, 1941	1,512.00
Frank Mead	Research Assistant	June 30, 1941	177.42
Douglas E. Smith	Graduate Assistant	Su. Qr. only	150.00
<i>Starling-Loving Hospital</i>			
<i>Nursing Care</i>			
Esther Swendal	Head Nurse, 3-B	June 30, 1941	1,212.00
Gale Cox Roszmann	Head Nurse on Isolation	June 30, 1941	1,212.00
Gladys Paxson	Nurses Aide	May 31, 1941	516.00
<i>Dietary</i>			
James Lee Hawkins	Kitchen Helper	May 22, 1941	714.00
Umphria Ware	Kitchen Helper	June 15, 1941	714.00
Marguerite R. LeVeck	Diet Kitchen Helper	May 31, 1941	666.00
Margaret S. Stewart	Diet Kitchen Helper	July 1, 1941	600.00
Miriam Swinehart	Diet Kitchen Helper	June 15, 1941	600.00
<i>Nursing Care—Rotary No. 7727</i>			
Marian Haag	General Duty Nurse	June 15, 1941	912.00
Leota Combs	General Duty Nurse	June 8, 1941	912.00
<i>College of Veterinary Medicine</i>			
C. A. Gleiser	Graduate Assistant, Veterinary Pathology	July 1, 1941	450.00
<i>Graduate School</i>			
Bolton Davidheiser	Muellhaupt Scholar	May 31, 1941	1,500.00
Kathryn E. Benson	Scholar	Oct. 1, 1941	300.00
<i>President's Division</i>			
<i>Military Science</i>			
Ralph J. Canine	Associate Professor	May 29, 1941	240.00
<i>Physical Education for Men</i>			
Marie Manning	Stenographer	June 30, 1941	972.00

*Administrative Division**Dean of Men's Office*

Mary E. Gates	Stenographer	June 30, 1941	1,092.00
*Henry G. Cleaveland, II	Student Clerk	May 31, 1941	620.00

*(Salary paid from Men's Cooperative Dormitory Fund—Rotary No. 8214)

*Physical Plant Division**Superintendent's Office*

Neville Babbert	Clerk	May 31, 1941	1,272.00
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General Store

Marian R. Martien	Clerk	July 1, 1941	912.00
Robert Collier	Laborer	July 1, 1941	912.00

Athletics

Helen C. Lum	Stenographer	June 30, 1941	972.00
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*Baker Hall**Proctors*

William Brennan	Proctor	May 26, 1941	120.00
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Dining Room and Kitchen

Rose Giovanello	Graduate Assistant	May 31, 1941	450.00
William Haney	Janitor and Dishwasher	May 19, 1941	630.00

Pomerene Refectory

Virginia A. Bates	Assistant Manager	May 31, 1941	1,812.00
Eleanor Hoffman	Storeroom Keeper	May 19, 1941	675.00

*Residence Halls for Women**Dining Room and Kitchen*

William Stark	Pot and Pan Washer	June 9, 1941	585.00
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Appointments

That the following appointments be approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Dorothy A. Haines	Home Dem. Agent, Miami County	June 1, 1941		\$ 1,848.00
Walter W. Wyckoff	County Agr. Agent, at large	July 1 to Oct. 31, 1941		1,092.00 period

*College of Agriculture**Agronomy*

Russell W. McMillen	Ohio Hybrid Seed Corn Producers Research Assistant (part time)	July 1, 1941 (12 mos.)		900.00
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(Salary to be paid from the Ohio Hybrid Seed Corn Producers, Inc. Fund)

Animal Husbandry

Paul Fenstermaker	Student Laborer	July 1, 1941		804.00
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Horticulture and Forestry

Edward S. Dolezal	Research Assistant	June 1, 1941 (12 mos.)		720.00
(Salary to be paid from the Ohio Hybrid Seed Corn Producers, Inc. Fund)				
Martha J. Montgomery	Graduate Assistant	July 1, 1941 (12 mos.)		450.00
James E. Marine	Student Laborer	June 1, 1941		600.00
Max Dale Reeder	Student Laborer	July 1, 1941		600.00

*College of Arts and Sciences**Administration*

Doris M. Fogle	Stenographer	June 16, 1941		1,212.00
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Chemistry

James B. Hinkamp	Assistant	Oct. 1, 1941	Au. Wi. Sp.	750.00
Theodore B. Tom	Assistant	July 1, 1941	Su. Wi. Sp.	750.00

Evan F. Evans	Graduate Assistant	Oct. 1, 1941	Au. Wi. Sp.	450.00
Stanley A. Francis	Graduate Assistant	Oct. 1, 1941	Au. Wi. Sp.	450.00
Walter D. Harris	Graduate Assistant	Oct. 1, 1941	Au. Wi. Sp.	450.00
Samuel H. Lee	Graduate Assistant	July 1, 1941	Su. Au. Wi.	450.00
John R. Schaeffen	Graduate Assistant	Oct. 1, 1941	Au. Wi. Sp.	450.00
Robert W. Van Dolah	Graduate Assistant	Oct. 1, 1941	Au. Wi. Sp.	450.00
Quentin Van Winkle	Graduate Assistant	Oct. 1, 1941	Au. Wi. Sp.	450.00
John M. Blocher	Graduate Assistant	Oct. 1, 1941	Au. Wi. Sp.	450.00
Gordon A. Carlson	Graduate Assistant	Oct. 1, 1941	Au. Wi. Sp.	450.00
Walter B. Kleiner	Graduate Assistant	Oct. 1, 1941	Au. Wi. Sp.	450.00
Curtis W. DeWalt, Jr.	Graduate Assistant	Oct. 1, 1941	Au. Wi. Sp.	450.00
Robert T. Hart	Graduate Assistant	Oct. 1, 1941	Au. Wi. Sp.	450.00
Richard J. Bruehlman	Graduate Assistant	Oct. 1, 1941	Au. Wi.	300.00
George A. Hall, Jr.	Graduate Assistant	Oct. 1, 1941	Au. Wi. Sp.	450.00
<i>American Petroleum Institute</i>				
John E. Mahan	Research Assistant	June 15 to Aug. 31, 1941		150.00
Kenneth W. Greenlee	Research Assistant	June 15 to Aug. 31, 1941		150.00
James B. Hinkamp	Research Assistant	June 15 to Aug. 31, 1941		125.00
(Salaries to be paid from the American Petroleum Institute Fund)				period
<i>History</i>				
Frank W. Bailey	Graduate Assistant	Oct. 1, 1941	Au. Wi. Sp.	450.00
<i>Physics and Astronomy</i>				
Harold P. Knauss	Supervisor	June 15 to Sept. 15, 1941		900.00
George H. Shortley	Assistant Supervisor	May 15, 1941 to Feb. 15, 1942		225.00
(Salaries to be paid from Champion Spark Plug Company Fund)				period
Lyman C. Ihrig	Graduate Assistant	Oct. 1, 1941	Au. Wi. Sp.	450.00
Arthur B. Clymer	Observatory Assistant	July 1, 1941 (12 mos.)		444.00
<i>School of Journalism</i>				
John H. McCoy	Visiting Instructor	Jan. 1, 1942	Wi. Sp.	1,200.00
James J. Uhl	Editor-in-Chief, Lantern	Oct. 1, 1941	Au. Wi. Sp.	300.00
<i>College of Commerce and Administration</i>				
<i>Bureau of Business Research</i>				
Dorothy Payne	Research Assistant	July 1 to Sept. 30, 1941		300.00
<i>College of Education</i>				
<i>Administration</i>				
Phyllis Stouffer	Typist	July 1, 1941		1,032.00
Dorothy Lee Thompson	Typist (part time)	June 1, 1941		480.00
<i>Bureau of Educational Research</i>				
Dorothy Mackin	Assistant	July 1, 1941 for 2 months		160.00
Ann Wright	Assistant	July 1, 1941 for 2 months		160.00
<i>Psychology</i>				
Jane C. Mowry	Clerk	June 1, 1941		1,212.00
<i>University School</i>				
Dora Silver	Instructor	Oct. 1, 1941	Au. Wi. Sp.	1,512.00
*Ellen R. Shoemaker	Assistant	Oct. 1, 1941	Au. Wi. Sp.	450.00
* (Salary to be paid from Laboratory Supply Store Pro Rata Fund)				
Marie J. Schiavoni	Graduate Assistant	Oct. 1, 1941	Au. Wi. Sp.	450.00
Helen P. Helfrich	School Nurse	July 1, 1941		1,620.00
<i>College of Engineering</i>				
<i>Chemical Engineering</i>				
John E. Rex	Graduate Assistant	Oct. 1, 1941	Au. Wi. Sp.	450.00
<i>Engineering Experiment Station</i>				
Kenneth C. Cottrill	Stenographer	June 16, 1941		600.00
(Salary to be paid as follows: \$80 per month for July, August and September; \$40 per month from October through June)				

*College of Medicine**Medicine*

Herman A. Hoster	Instructor (Medical Research)	July 1, 1941	No salary
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Physiology

Abraham Edelmann	Research Assistant	July 1, 1941 (12 mos.)	1,200.00
(Salary to be paid from the National Research Council Fund—Rotary No. 7516)			
Douglas E. Smith	Research Assistant	July 1, 1941 for 3 months	375.00 period

*Starling-Loving Hospital**Housekeeping*

Robert Turney	Janitor	May 28, 1941	Code (1&4) 804.00
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Dietary

Howard Coffin	Dishwasher	June 2, 1941	(3&4) 636.00
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Nursing Care—Rotary No. 7727

Marjorie Ellis	Nurses Aide	June 3, 1941	(3&) 516.00
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Graduate School

Donald W. Lyon	Southern Acid and Sulphur Fellow	June 16, 1941 (12 mos.)	2,200.00
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(Salary to be paid from the Southern Acid and Sulphur Company Fund)

Arthur E. Currier	Research Fellow	July 1, 1941 (12 mos.)	1,500.00
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(Salary to be paid from the Johns-Manville Corporation Fund)

William C. Bell	Research Fellow	June 11 to Dec. 31, 1941	1,166.67
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(Salary to be paid from the Bethlehem Steel Corporation Fund)

J. Allen Pierce	Edward Orton, Jr., Foundation Fellow	Oct. 1, 1941 Au.Wi.Sp.	600.00
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(Salary to be paid from the Edward Orton, Jr. Foundation Fund)

C. S. Barnhart	Research Fellow	June 1 to Sept. 30, 1941	480.00 period
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(Salary to be paid from the American Cyanamid and Chemical Corporation Fund)

Samuel D. Koonce	Research Fellow	June 15 to Sept. 30, 1941	210.00
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(Salary to be paid from the Innis, Speiden and Company Fund)

Thomas Alderson	Research Fellow	July 1 to Sept. 15, 1941	125.00
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(Salary to be paid from the University of Michigan Fund)

Robert E. Simon	Scholar	Oct. 1, 1941 Au.Wi.Sp.	300.00
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*President's Division**Broadcasting Station*

Ella T. Miller	Stenographer	June 16, 1941	972.00
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Library

Elizabeth J. Reed	Library Assistant	May 1 to June 30, 1941	150.00 period
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*Administrative Division**Business Office*

Jane Jolley	Typist	July 1, 1941	1,032.00
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Dean of Men's Office

Mary Elizabeth Hill	Stenographer	June 4, 1941	972.00
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*Charles A. Riegler	Student Clerk	June 1 to June 15, 1941	34.00
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period
*(Salary to be paid from Men's Cooperative Dormitory Fund—Rotary No. 8214)

*General Division**Ohio Biological Survey*

James E. Gillaspay	Assistant	July 1, 1941 (12 mos.)	600.00
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*Physical Plant Division**Light, Heat and Power*

Albert J. Kingry	Laborer	June 1, 1941 for 90 days	318.00 period
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Police and Watchmen

Harry P. Fuller	Nightwatchman	June 1, 1941	1,212.00
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Athletics

Capt. Roy A. Horn	Polo Coach	Apr. 1, 1941	Sp. 34.00 period
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Summer Quarter Appointments

Name	Title	Period	Rate for Period
<i>College of Arts and Sciences</i>			
<i>Chemistry</i>			
Richard J. Bruehlman	Graduate Assistant	Su. Qr.	\$ 150.00
<i>German</i>			
T. H. Etzler	Graduate Assistant	Su. Qr.	150.00
Walter G. Tillmanns	Graduate Assistant	Su. Qr.	150.00
<i>College of Education</i>			
<i>Administration</i>			
Ruth Beattie	Assistant (part time)	Su. Qr.	95.00
Alma Schneider	Student Assistant	Su. Qr.	190.00
Oliverose Bazler	Student Assistant	Su. Qr.	190.00
<i>Education</i>			
Lawrence E. Hicks	Assistant Professor	1st term, Su. Qr.	300.00
(Salary to be paid from the Conservation Laboratory Fund)			
William R. Flesher	Instructor	Su. Qr.	375.00
Richard L. Beard	Assistant	Su. Qr.	100.00
Dana W. Allen	Assistant	1st term, Su. Qr.	50.00
Lee Gilbert	Graduate Assistant	Su. Qr.	150.00
<i>Fine Arts</i>			
Jean Cochran	Assistant	Su. Qr.	80.00
<i>Music</i>			
Charles F. Church, Jr.	Instructor	1st term, Su. Qr.	340.00
<i>University School</i>			
<i>Demonstration School</i>			
Eleanor Hartman	Instructor	1st term, Su. Qr.	250.00
<i>College of Engineering</i>			
<i>Electrical Engineering</i>			
Martin Huge	Graduate Assistant	Su. Qr.	150.00
<i>College of Medicine</i>			
<i>Physiology</i>			
Samuel R. Tipton	Instructor	Su. Qr.	150.00
(Extra Instruction for Cash)			
<i>President's Division</i>			
<i>Franz Theodore Stone Laboratory</i>			
Sanford Hallock	Laboratory Assistant	Su. Qr.	200.00
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Changes in Title

That the following changes in title be approved:

Name	Title—From	To	Effective
<i>College of Medicine</i>			
<i>Starling-Loving Hospital</i>			
<i>Dietary</i>			
Ernest R. Griffin	Diet Kitchen Helper	Kitchen Helper	June 1, 1941
Casper Madison	Dishwasher	Diet Kitchen Helper	June 1, 1941
<i>Physical Plant Division</i>			
<i>Police and Watchmen</i>			
Claude G. Ford	Nightwatchman	Janitor	June 1, 1941
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Changes in Salary

That the following changes in salary be approved:

Name	Title	Effective	Annual Rate	
			From	To
<i>Agricultural Extension</i>				
Mary Frances Dunlap	Clerk	July 1, 1941	\$ 972.00	\$1,092.00
(Increase to be paid from Official Testing Funds in the Dairy Husbandry Department)				
<i>College of Education</i>				
<i>Administration</i>				
Esther U. Bowerman	Typist	July 1, 1941	1,032.00	1,416.00
<i>College of Medicine</i>				
<i>Starling-Loving Hospital</i>				
<i>Dietary</i>				
Ernest R. Griffin	Kitchen Helper	June 1, 1941	(3&4)	660.00 720.00
Casper Madison	Diet Kitchen Helper	June 1, 1941	(3&4)	630.00 660.00
<i>Physical Plant Division</i>				
<i>Light, Heat and Power</i>				
Lester A. Hall	Fireman	June 1, 1941	1,752.00	1,872.00
Ralph R. Reese	Fireman's Helper	June 1, 1941 for 3 months	1,356.00	1,632.00
(The above increases are effective during the leave of absence of Joseph Dill)				
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Changes in Quarters of Service

That the following changes in quarters of service be approved:

Name	Title	From	To
1941-1942			
<i>College of Arts and Sciences</i>			
<i>Chemistry</i>			
Wallace B. Brode	Professor	Su.Au.Wi.	Au.Wi.Sp.
Melvin S. Newman	Assistant Professor	Au.Wi.Sp.	Su.Au.Wi.
<i>College of Education</i>			
<i>Education</i>			
Glenn E. Price	Graduate Assistant	Au.Wi.Sp.	Su.Au. Sp.
<i>College of Engineering</i>			
<i>Electrical Engineering</i>			
E. E. Dreese	Professor	Su.	1st term, Su.
K. Y. Tang	Assistant Professor	Su.	2nd term, Su.
<i>Graduate School</i>			
Stanley Forgue	Research Fellow	May 15, 1941 for 9 months	June 15, 1941 for 8 months
Robert G. Helsel	Fellow	Au.Wi.Sp.	Su.Au.Wi.
Elizabeth Ingleby	Scholar	Su.Au.Wi.	Au.Wi.Sp.
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That the following miscellaneous recommendations be approved:

That the Lamme Medal be awarded at the Commencement on June 16, 1941 to Harry C. Mougey who graduated from the Ohio State University in 1911 with a degree of Bachelor of Science in Chemical Engineering and in 1935 was given the professional degree of Chemical Engineer. Mr. Mougey is head of the Chemical Section of the Research Laboratories and Assistant Technical Director of Research of the General Motors Corporation, Research Division, at Detroit, and his achievements have been in the field of research and development of automobile finishes and motor car lubrication.

That upon the recommendation of the Faculty of the College of

Medicine, the pathological museum which was founded by Dr. Ernest Scott who served for many years as Professor and Chairman of the Department of Pathology, be named the "Ernest Scott Museum of Pathology."

That, in accordance with the regulations of the Public Employees Retirement System, Cecil F. Allen, Clerk in the Agricultural Extension Service, be retired from University service as of June 30, 1941 under the provisions of the Disability Retirement.

That Professor Harvey Walker of the Department of Political Science be granted a leave of absence, effective July 1, 1941 for one year, and that he be given a special contract from July 1, 1941 to June 30, 1942 at the rate of \$1,284 for the period in order that he may continue the supervision of such graduate students as are now working under his direction. Professor Walker has been ordered to active duty with the United States Army.

That Hollie W. Shupe, Instructor in the Department of Engineering Drawing, be granted a leave of absence, without salary, effective October 1, 1941 for an indefinite period for military service.

That the leave of absence, without salary, granted to Professor Wilford M. Aikin of the Bureau of Educational Research for the year 1940-1941, be extended to cover the period from July 1, 1941 to June 30, 1942.

That, upon the recommendation of the Housing Council, all applicants for admission to University Dormitories be required to make a deposit of \$10 at the time of application, \$7 of which is a guarantee deposit for possible room damage. The remaining \$3 is to be used as an activities fee to be paid by the Bursar to the treasurers of the Dormitory Councils and to be accounted for by the Auditor of Student Organizations.

That the following recommendation of the Sub-Committee on Scholarships of the Personnel Council, be approved:

That, when the holder of a University scholarship leaves school before the termination of the period for which the grant was made, the unused portion of the scholarship grant be reassigned to another individual. Such action will give more flexibility to the present administration of these regulations and will enable students in the University to have the full benefit of the provisions of the Board providing for the remission of fees for these favored individuals.

That an appropriation of \$1,000 be made from H-8 Contributions as the University's contribution to the maintenance of the Journal of Higher Education for the year 1941-1942.

That an appropriation of \$8,935 from H-8 Contributions (H.B. No. 665) be authorized to meet the operating expenses of the Ohio State University Development Fund. This item was included in the biennium budget and the appropriation was made by the Legislature, in accordance with the action of the Board of Trustees on October 14, 1940.

That the cooperative project agreement between the Ohio State University and the United States Department of Agriculture Bureau of Agricultural Economics and Soil Conservation Service under the General Memorandum of Understanding signed June 2, 1936, be renewed for the period from July 1, 1941 to June 30, 1942 unless terminated as provided therein.

That the following gifts be accepted and the appreciation of the Board of Trustees be appropriately expressed:

\$55,500 from the General Education Board for the year 1940-1941 for the Evaluation of School Broadcasts (Rotary No. 7661);

\$11,200 from the Progressive Education Association for the year 1940-1941 for the study of Committee on Relation of Schools and Colleges (Rotary No. 7147);

\$3,650 from the Progressive Education Association for the year 1940-1941 for the Secondary School Workshop (Rotary No. 7696);

\$675 from the Payne Fund for the year 1940-1941 (Rotary No. 7620);

\$300 from the Highway Education Board for the year 1940-1941 for research on traffic safety (Rotary No. 7300);

\$620 from the Columbus Scholarship Society for the year 1940-1941 for student loans. At the request of the Columbus Scholarship Society, the money which has been furnished by the Society and any amounts which are added to the fund from time to time by this organization shall be called the "Alberta Mauck Humphrey Memorial Scholarship Fund";

\$1,460 from the Ohio Hybrid Seed Corn Producers, Inc. for an assistantship in the Department of Agronomy for the year 1941-1942 (through the Development Fund);

\$50 from the Mahoning County Mothers Association, to be added to their student loan fund.

That the following research agreements hitherto entered into between the Ohio State University and the Ohio State University Research Foundation, setting up the following projects, be reported to the Board of Trustees for information and record;

Innis, Speiden and Company, New York City—Investigation of chloropicrin (to be known as the Innis, Speiden and Company Research Project);

The Southern Acid and Sulphur Company, St. Louis, Missouri—Investigation of Hydrogen Sulfide (H_2S), (to be known as the Southern Acid and Sulphur Company Research Project).

That the following contract heretofore entered into between the Engineering Experiment Station and the Ohio State University Research Foundation, setting up the following project, be reported to the Board of Trustees for information and record:

Johns-Manville Corporation, New York City—Investigation of Insulating Firebrick (to be known as the Johns-Manville Corporation Research Project.)

That the budget for the Evaluation of School Broadcasts (Rotary No. 7661) for the year 1941-1942 in the amount of \$55,000 be approved. These funds are provided by the General Education Board.

That the following contract between the State Board for Vocational Education and the Ohio State University for teacher training in Agriculture and Home Economics for the year 1941-1942 be approved:

**CONTRACT BETWEEN THE STATE BOARD FOR VOCATIONAL
EDUCATION AND THE OHIO STATE UNIVERSITY**

In consideration of the fact that the State Board for Vocational Education hereby agrees to reimburse the University in the amounts and for the purposes stated in the Smith-Hughes and George Deen budgets herewith, The Ohio State University agrees to conduct in the College of Agriculture a course for the training of teachers in Vocational Agriculture, and a course for the training of teachers in Vocational Home Economics, in accordance with the State Plan adopted by the State Board for Vocational Education for the year 1941-1942.

These courses for the training of teachers in Vocational Agriculture and in Vocational Home Economics will be kept up to the standards demanded by the State Plan and will be subject to the general supervision of the State Board for Vocational Education.

Reimbursements in amounts not to exceed those stated in the budgets herewith will be made by the State Board for Vocational Education upon receipt of the affidavit from the Secretary of the Board of Trustees of Ohio State University as to the actual expenditures for that month.

Smith-Hughes Budget for Teacher Training in Agriculture

Resident—

Salaries	\$19,200.00	
Secretary	1,500.00	
Stenographer	900.00	
		<hr/>
		\$21,600.00

George-Deen Budget for Teacher Training in Agriculture

Resident—

Salaries	\$ 2,910.00	
General Travel	650.00	
Travel in Resident Teacher Training Program...	400.00	
Printing	500.00	
Postage and Communication	800.00	
Student Teaching Travel	1,200.00	
Supplies	1,000.00	
		<hr/>
		\$ 7,460.00

Itinerant—

Salaries	\$11,000.00	
Stenographer	1,080.00	
Travel	1,800.00	
Supplies	500.00	
Postage and Communication	300.00	
		<hr/>
		\$14,680.00

Research—

Salaries	\$ 5,900.00	
Statistical and Clerical	900.00	
		<hr/>
		\$ 6,800.00

Total Federal-State Teacher Training.....	<hr/>	\$50,540.00
(Smith-Hughes and George-Deen)		

Smith-Hughes Budget for Teacher Training in Home Economics

Salaries	\$14,420.00	
Clerical—Grade I, Rate C	1,440.00	
Travel	500.00	
Supplies	100.00	
Postage and Communication	100.00	
		<hr/>
		\$16,560.00

George-Deen Budget for Teacher Training in Home Economics

Salaries	\$18,300.00	
Clerical	1,250.00	
Travel	1,200.00	
Supplies	100.00	
		<u>\$20,850.00</u>
Total Federal-State Teacher Training.....		\$37,410.00
(Smith-Hughes and George-Deen)		

In behalf of
Ohio State University:

(Signed) HOWARD L. BEVIS
President.

(Signed) CARL E. STEEB
Secretary, Board of Trustees.

In behalf of the State Board
for Vocational Education:

(Signed) E. N. DIETRICH
President and Executive Officer.

Dated: June 16, 1941.

That the Smith-Hughes and George-Deen salary budgets for teacher training in Agriculture and Home Economics for the year 1941-1942, presented herewith, be approved:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Education—Smith Hughes</i>				
W. F. Stewart	Professor	July 1, 1941 (12 months)	\$	2,100.00
C. E. Rhoad	Instructor	July 1, 1941 (12 months)		3,500.00
R. E. Bender	Instructor	July 1, 1941 (12 months)		2,900.00
Willard H. Wolf	Instructor	July 1, 1941 (12 months)		2,750.00
Ralph J. Woodin	Instructor	July 1, 1941 (12 months)		2,650.00
(To be named later)	Instructor (Westerville)	July 1, 1941 (12 months)		2,600.00
(To be named later)	Instructor (Summit Station)	July 1, 1941 (12 months)		2,600.00
Helen V. Killworth	Stenographer	July 1, 1941 (12 months)		1,440.00
Patricia Daum	Stenographer	July 1, 1941 (12 months)		900.00
<i>Agricultural Education—George-Deen</i>				
Ray Fife	Professor	July 1, 1941 (12 months)		5,000.00
H. G. Kenestrick	Associate Professor	July 1, 1941 (12 months)		3,800.00
Elbert O. Bolender	Assistant Professor	July 1, 1941 (12 months)		3,800.00
Howard McClarren	Assistant Professor	July 1, 1941 (12 months)		3,400.00
C. B. Gentry	Instructor	June 23, 1941 Su.		450.00 period
Robert W. Montgomery	Graduate Assistant	June 23, 1941 Su.		150.00 period
(To be named later)	Graduate Assistant			450.00 period
(To be named later)	Graduate Assistant			300.00 period
Ruth Browning	Stenographer	July 1, 1941 (12 months)		1,080.00
(To be named later)	Statistical and Clerical			900.00
<i>Agricultural Engineering—George-Deen</i>				
Arthur C. Kennedy	Assistant Professor	July 1, 1941 (12 months)		2,460.00
<i>Home Economics—George-Deen</i>				
Ruth Lehman	Associate Professor	Sept. 1, 1941 for 9 months		3,500.00 period
Winona Morgan	Associate Professor	Sept. 1, 1941 for 9 months		1,800.00 period
Dorothy D. Scott	Assistant Professor	Sept. 1, 1941 for 9 months		3,000.00 period
Elizabeth M. Moore	Instructor	July 1, 1941 (12 months)		2,700.00
Mary E. Kohler	Instructor	July 1, 1941 (12 months)		2,100.00
Esther Crew	Instructor	July 1, 1941 (12 months)		2,100.00
(To be named later)	Instructor	Oct. 1, 1941 Au. Sp.		900.00 period
Mildred Van Nest	Research Assistant	Sept. 1, 1941 for 9 months		1,125.00 period
(To be named later)	Assistant	Oct. 1, 1941 Au.Wi.Sp.		950.00 period
(To be named later)	Assistant	Oct. 1, 1941 Au.Wi.Sp.		700.00 period
(To be named later)	Assistant	Oct. 1, 1941 Au.Wi.Sp.		225.00 period
(To be named later)	Graduate Assistant	Oct. 1, 1941 Au.Wi.Sp.		450.00 period

Home Economics—Smith-Hughes

Clara M. Bancroft	Assistant Professor	July 1, 1941	Su. Wi.Sp.	3,000.00
Hazel H. Price	Assistant Professor	July 1, 1941	(12 months)	3,300.00
Alice D. Pressey	Assistant Professor	July 1, 1941	Au.Wi.Sp.	1,608.00
Grace R. Beckwith	Instructor	July 1, 1941	(12 months)	2,250.00
Martha Dush	Instructor	July 1, 1941	(12 months)	2,250.00
Louise Wolfram	Instructor	July 1, 1941	(12 months)	2,012.00
Marie Kuglen	Stenographer	July 1, 1941	(12 months)	1,440.00

That the following contract between the State Board for Vocational Education and the Ohio State University for the supervision of the program for the training of Rural and Non-rural Defense Workers, and the training of N.Y.A. Defense Workers for the year 1941-1942 be approved, and the salaries of staff members be paid from Smith-Hughes funds:

CONTRACT BETWEEN THE STATE BOARD FOR VOCATIONAL
EDUCATION AND THE OHIO STATE UNIVERSITY

The Board of Trustees of The Ohio State University hereby agrees to meet the requirements stated by the State Board for Vocational Education of the State of Ohio as follows:

The services of the following instructors in the Department of Agricultural Education have been secured on a full time basis from July 1, 1941 to June 30, 1942 at the annual salaries indicated below, to supervise the program for the training of Rural and Non-Rural Defense Workers, and the training of N.Y.A. Defense Workers.

<i>Name of Instructor</i>	<i>Annual Salary</i>
L. B. Fidler	\$3,600.00
F. J. Ruble	3,000.00
W. G. Rhoten	2,800.00
Total Salaries	\$9,400.00

In consideration of this action on the part of the said Board of Trustees, and upon condition that it live up to the same, the State Board for Vocational Education hereby agrees to reimburse said Board of Trustees upon receipt of a separate affidavit from the Secretary of the Board of Trustees of The Ohio State University as to the actual expenditures for that month.

Agreed to in behalf of the Board of Trustees of The Ohio State University:

(Signed) HOWARD L. BEVIS
President.

(Signed) CARL E. STEEB
Secretary, Board of Trustees.

In behalf of the State Board for Vocational Education:

(Signed) E. N. DIETRICH
President and Executive Officer.

Dated: June 16, 1941.

That the operating budget for the Department of Athletics, covering the year 1941-1942, presented by the President, be approved.

That the salary budget for the Department of Athletics, for the year 1941-1942, presented herewith, be approved:

Name	Title	Effective	Quarters	Annual Rate
<i>Athletics</i>				
<i>Games and Sports</i>				
Harold G. Olsen	Professor, Director of Basketball and Assistant Athletic Director	July 1, 1941	Au.Wi.Sp.	\$6,120.00
Paul E. Brown	Professor and Director of Football	July 1, 1941 to Feb. 28, 1942		4,336.00 period
Laurence N. Snyder	Professor and Track Coach	July 1, 1941	Au.Wi.Sp.	5,580.00
F. R. Castleman	Professor and Director of Track	July 1, 1941	Au.Wi.Sp.	768.00
Frederick C. Mackey	Assistant Professor and Assistant Football Coach	July 1, 1941	Au.Wi.Sp.	4,704.00
Walter E. Duffee	Associate Professor and Team Physician	July 1, 1941	Au.Wi.Sp.	2,040.00
Michael Peppe	Assistant Professor and Swimming Coach	July 1, 1941	Au.Wi.Sp.	1,224.00
Bernard F. Mooney	Assistant Professor and Wrestling Coach	July 1, 1941	Au.Wi.Sp.	1,224.00
Tucker P. Smith	Trainer	July 1, 1941 (12 months)		3,684.00
John E. Blickle	Instructor and Assistant Coach	July 1, 1941	Au.Wi.Sp.	3,804.00
Trevor Rees	Instructor and Assistant Football Coach	July 1, 1941	Au.Wi.Sp.	3,504.00
Paul O. Bixler	Instructor and Assistant Football Coach	July 1, 1941 to Mar. 31, 1942		3,375.00 period
Robert H. Kepler	Instructor, Golf	July 1, 1941	Au.Wi.Sp.	3,312.00
Hugh S. McGranahan	Instructor and Assistant Football Coach	July 1, 1941 to Feb. 28, 1942		2,536.00 period
Carroll C. Widdoes	Instructor and Assistant Football Coach	July 1, 1941 to Feb. 28, 1942		2,536.00 period
Frederick Heisler	Instructor and Assistant Football Coach	July 1, 1941	Au.Wi.Sp.	2,508.00
Herman L. Wirthwein	Instructor and Tennis Coach	July 1, 1941	Au.Wi.Sp.	1,140.00
Carl J. Wirthwein	Instructor and Freshman Coach, Swimming and Tennis	July 1, 1941	Au.Wi.Sp.	732.00
Frank A. Riebel	Instructor and Fencing Coach	July 1, 1941	Au.Wi.Sp.	300.00
Ernest Biggs	Assistant	Sept. 1, 1941 (10 months)		1,500.00 period
James R. Hull	Assistant	July 1, 1941 (12 months)		1,392.00
William D. Heintz	Assistant Track Coach	Sept. 1, 1941 (10 months)		750.00 period
(To be named later)	Assistant	Sept. 1, 1941 (10 months)		600.00 period
Wayne B. Wright	Assistant Baseball Coach	Sept. 1, 1941 (10 months)		450.00 period
Charles W. Harley	Honorarium	July 1, 1941 (12 months)		600.00
(To be named later)	Polo Coach	Oct. 1, 1941	Au.Wi.Sp.	100.00
(To be named later)	Rifle Coach	Oct. 1, 1941	Au.Wi.Sp.	100.00
(To be named later)	Pistol Coach	Oct. 1, 1941	Au.Wi.Sp.	100.00
(To be named later)	Football Coaching Staff	Apr. 1, 1942	Sp.	6,184.00
(To be named later)	Assistant Coaching	Oct. 1, 1941	Au.Wi.Sp.	1,000.00
Total—Games and Sports				\$66,203.00
<i>Administration and General</i>				
L. W. St. John	Professor and Director of Athletics	July 1, 1941 (12 months)		4,000.00
Ernest R. Godfrey	Associate Professor	July 1, 1941 (12 months)		4,608.00
Mildred H. Finch	Office Manager	July 1, 1941 (12 months)		2,220.00
Caroline F. Dudley	Secretary	July 1, 1941 (12 months)		1,608.00
Henry D. Taylor	Director, Ticket Sales	July 1, 1941 (12 months)		4,608.00
Wilda Loudenslager	Assistant Director, Ticket Sales	July 1, 1941 (12 months)		2,400.00
Helen Billingsley	Ticket Clerk	July 1, 1941 (12 months)		1,032.00
John E. Pryor	Auditor	July 1, 1941 (12 months)		4,104.00

James L. Renick	Director, Athletic News Service	July 1, 1941 (12 months)	3,900.00
John Dietrich	Assistant, Athletic News Service	July 1, 1941 (12 months)	1,200.00
M. Helen Pugh	Requisition Clerk	July 1, 1941 (12 months)	1,572.00
Marie J. Manning	Stenographer	July 1, 1941 (12 months)	1,632.00
Dorothy Fogle	Stenographer	July 1, 1941 (12 months)	1,092.00
Charles King	Clerk	Sept. 1, 1941 (4 months)	600.00 period
Tony Aquila	Groundkeeper	July 1, 1941 (12 months)	3,072.00
Salvatore Leone	Assistant Groundkeeper	July 1, 1941 (12 months)	1,452.00
Angelo Cervi	Carpenter	July 1, 1941 (12 months)	1,752.00
Albert Macioce	Truckdriver	July 1, 1941 (12 months)	1,572.00
Ralph Guarasci	Mechanic	July 1, 1942 (12 months)	1,332.00
James Doon	Janitor	July 1, 1941 (12 months)	1,272.00
Homer T. Ellis	Custodian of Equipment	July 1, 1941 (12 months)	1,272.00
(To be named later)	Graduate Assistant in Physical Education	Oct. 1, 1941 Au.Wi.Sp.	450.00
Oscar L. Thomas	Assistant to Director and Manager, Football Program	July 1, 1941 for 1 month	323.00 period
Total—Administration and General			\$47,073.00

Golf Course

John S. McCoy	Superintendent, Golf Course	July 1, 1941 (12 months)	3,900.00
Charles S. Chubb	Manager, Club House	July 1, 1941 (12 months)	2,520.00
Park Holcomb	Caretaker, Golf Club House	July 1, 1941 (12 months)	1,212.00 and house
Robert Williams	Assistant Groundkeeper	July 1, 1941 (12 months)	2,220.00
Besse L. Weed	Manager, Lunch Room, Club House	{ July 1 to Oct. 31, 1941 { Mar. 1 to June 30, 1942	720.00 period
Richard Evans	Bus Driver and Caddy Master	July 1, 1941 (12 months)	1,512.00
Total—Golf Course			\$12,084.00

That the salary budget for the Agricultural Extension Service, covering the year 1941-1942, herewith presented, be approved:

AGRICULTURAL EXTENSION SERVICE

SOURCES OF INCOME
1941-1942

State Appropriation	\$232,095.00
Smith-Lever Funds	174,344.00
Capper-Ketcham Funds	39,986.40
Bankhead-Jones Funds	410,182.95
Soil Conservation Service Cooperating	2,500.00
Clark-McNary Funds	1,620.00
Institute Funds from Counties	15,400.00
	\$876,128.35
County Agents Funds from Counties	220,469.00
Grand Total	\$1,096,597.35

SALARY BUDGET

Administration

Harry C. Ramsower	Director (Professor)	\$ 6,108.00
George B. Crane	Secretary and Assistant Director (Associate Professor)...	4,500.00
Tessa Webb	Assistant	1,932.00
Julia Whitmer	Stenographer	1,332.00
Marcell Martin	Stenographer	1,332.00
Earl G. Bell	Laborer	1,452.00
Francis M. Cligrow	Multilith Operator	1,392.00
	Specialist in Extension Studies	3,600.00
		\$ 21,648.00

*Agricultural Publications**Editorial Service*James E. McClintock
Gerald E. Ferris

A. J. Patch

Ethel Cadley
Chauncey E. Wilson
Dorothy Sheridan
Sara Poe
Martha L. Borrer

Agricultural Editor (Professor)	\$ 4,602.00
Assistant Agricultural Editor (Assistant Professor)	3,378.00
Assistant Agricultural Editor (Assistant Professor)	3,786.00
Instructor	2,868.00
Assistant Professor	3,174.00
Stenographer	1,212.00
Typist	972.00
Stenographer	1,092.00

*Printing and Distribution*Emerson Frederick
David S. Gordon

Assistant	\$ 1,732.00
Laborer	1,392.00

Correspondence Courses

Edith Bauer

Stenographer	\$ 1,392.00
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\$ 25,600.00

*County Agent Work*William W. Brownfield
Otto C. Croy
George R. Eastwood
Burrell B. Spohn

District Supervisor (Professor)	\$ 4,398.00
District Supervisor (Professor)	4,398.00
District Supervisor (Professor)	4,398.00
Supervisor of Projects and Programs (Professor)	4,602.00
Stenographer	1,032.00
Stenographer	1,272.00

Mary Satterfield
Susanne Macino*County Agricultural Agents*

1 Asst. Co. Agrl. Agent	\$ 1,800.00
4 Agricultural Agents in Training	7,800.00

County

Volney G. Applegate
David B. Bailey
Lyman F. Baker
William S. Barnhart
Roy E. Battles
Francis I. Bell
Carl R. Bibbee
Carl S. Bittner
Forest K. Blair
Charles E. Blakeslee
Walter L. Bluck
E. Howard Bond
Boyce E. Bradford
Clarence D. Brown
George L. Brown
Lawrence G. Brubaker
Wilbur H. Bruner
Virgil D. Burris
G. Harold Chambers
Russell R. Clymer
Hugh M. Colville
W. Henri Coulson
Lester A. Cronin
Clifford R. Crum
O. L. Cunningham
Paul M. Cunningham
Elwood Davis
Dalton D. Dowds
Ernest A. Drake
George A. Dustman
George G. Everhart
Wilbur H. Ford
Donald C. Foster
Leo V. Gaffin
George B. Ganyard
Albert M. Griffin, Jr.
Paul E. Haag
Charles Haas
Forest G. Hall
Frank G. Haskins

Instructor Harrison	3,072.00
Instructor Warren	2,562.00
Instructor Madison	2,868.00
Instructor Muskingum	3,888.00
Instructor Clermont	2,868.00
Instructor Williams	3,480.00
Instructor Hamilton	3,888.00
Instructor Ottawa	3,276.00
Instructor Pickaway	3,429.00
Instructor Meigs	2,613.00
Instructor Clinton	3,582.00
Instructor Henry	3,480.00
Instructor Hardin	2,868.00
Instructor Auglaize	2,970.00
Instructor Noble	2,970.00
Instructor Union	2,868.00
Instructor Preble	2,970.00
Instructor Medina	3,378.00
Instructor Coshocton	3,174.00
Instructor Defiance	2,868.00
Instructor Carroll	2,766.00
Instructor Monroe	3,378.00
Instructor Tuscarawas	2,868.00
Instructor Wyandot	2,868.00
Instructor Montgomery	3,888.00
Instructor Delaware	2,664.00
Instructor Morrow	2,868.00
Instructor Champaign	3,480.00
Instructor Greene	3,174.00
Instructor Wayne	3,276.00
Instructor Knox	3,378.00
Instructor Highland	3,327.00
Instructor Paulding	2,562.00
Instructor Washington	2,562.00
Instructor Richland	3,072.00
Instructor Summit	2,868.00
Instructor Adams	3,174.00
Instructor Geauga	2,766.00
Instructor Hancock	3,888.00
Instructor Lake	3,276.00

James C. Hedge	Instructor	Mahoning	3,429.00
Floyd Henderson	Instructor	Jackson	2,970.00
Lawrence C. Holtkamp	Instructor	Putnam	2,562.00
Martin L. Howell	Instructor	Seneca	3,378.00
James F. Hum	Instructor	Morgan	2,562.00
Gerald H. Huffman	Instructor	Butler	2,664.00
Claude I. Hummel	Instructor	Lorain	2,970.00
Guy A. Hummon	Instructor	Huron	3,378.00
Thomas H. Johnson	Instructor	Perry	3,276.00
Fred R. Keeler	Instructor	Ross	3,378.00
Ormann R. Keyser	Instructor	Stark	3,429.00
George W. Kreidler	Instructor	Licking	3,735.00
Robert W. Lang	Instructor	Belmont	3,378.00
Floyd I. Lower	Instructor	Columbiana	3,888.00
Alonzo W. Marion	Instructor	Mercer	3,378.00
Richard O. McFerren	Instructor	Pike	2,562.00
Charles D. McGrew	Instructor	Trumbull	3,582.00
Shippley N. McIntosh	Instructor	Holmes	3,174.00
Dwight F. Miller	Instructor	Darke	3,480.00
Russell Miller	Instructor	Crawford	2,970.00
Ross Milner	Instructor	Ashtabula	3,378.00
William W. Montgomery	Instructor	Fayette	3,276.00
Ralph W. Munger	Instructor	Shelby	3,378.00
Maurice R. Myers	Instructor	Erie	2,562.00
Ransom S. Oetzel	Instructor	Van Wert	2,664.00
Stanley Porter	Instructor	Lawrence	3,174.00
Homer Porteus	Instructor	Marion	2,664.00
George H. Pulliam	Instructor	Brown	2,766.00
Bashford W. Reading	Instructor	Sandusky	3,378.00
Clarence E. Rowland	Instructor	Clark	4,296.00
Everett G. Royer	Instructor	Gallia	2,562.00
Otto D. Sands	Instructor	Miami	3,480.00
Norman H. Shilliday	Instructor	Ashland	3,276.00
James R. Smoot	Instructor	Hocking	2,868.00
Eugene L. Sparrow	Instructor	Fulton	2,562.00
Cyrus B. Stewart	Instructor	Wood	2,970.00
Francis P. Taylor	Instructor	Jefferson	3,378.00
Harold F. Thayer	Instructor	Fairfield	3,378.00
Roger M. Thomas	Instructor	Portage	3,480.00
Harold S. Ward	Instructor	Cuyahoga	3,888.00
James H. Warner	Instructor	Allen	2,868.00
Jesse E. Whonsetler	Instructor	Franklin	3,888.00
Elmore O. Williams	Instructor	Lucas	3,684.00
George E. Wood	Instructor	Scioto	2,766.00
	Instructor	Logan	1,275.00
	(6 months)		period
Ross Wright	Instructor	Athens	3,327.00
	Instructor	Guernsey	3,276.00

Assistant County Agricultural Agents

Norman Arnold	Instructor	Franklin	2,460.00
William Bembowyer	Instructor	Muskingum	2,562.00
Lawrence A. Best	Instructor	Fairfield	2,154.00
Gordon Briggs	Instructor	Stark	1,848.00
Forrest A. Brown	Instructor	Tuscarawas	2,154.00
Palmer Jones	Instructor	Licking	2,154.00
Donald Rehl	Instructor	Ross	2,154.00
Scott Rigdon, Jr.	Instructor	Belmont	2,154.00
George Schmidt	Instructor	Trumbull	2,613.00
Arthur H. Smith	Instructor	Wyandot	3,480.00
John D. Strausbaugh	Instructor	Columbiana	2,256.00
Eldon F. Studebaker	Instructor	Lucas	2,358.00

\$331,827.00

Land Use Planning

Guy Dowdy	Assistant in Land Use and State Agent, Agricultural Conservation Program (Assistant Professor)	\$ 4,092.00
Wesley Green	Assistant in Land Use (6 months) (Instructor)....	1,434.00 period
Aimee Obaugh	Assistant	1,212.00

\$ 6,738.00

4-H Club Work

William H. Palmer	State Leader, Boys' and Girls' Club Work (Professor)	\$ 4,602.00	
Hiram W. Harshfield	Assistant State Leader, Boys' and Girls' Club Work (Assistant Professor)	3,888.00	
Hulda Horst	Assistant State Leader, Boys' and Girls' Club Work (Associate Professor)	3,480.00	
Chester C. Lang	Assistant State Leader, Boys' and Girls' Club Work (Associate Professor)	4,092.00	
Eva M. Kinsey	Assistant State Leader, Boys' and Girls' Club Work (Assistant Professor)	3,072.00	
Dorothy Gibson	Assistant	1,572.00	
			\$ 20,706.00

County Club Agents

Kenneth Battles	Instructor	Ashtabula	\$ 2,970.00	
Clinton C. Caldwell	Instructor	Hamilton	3,174.00	
Chester N. McGrew	Instructor	Medina	1,950.00	
Harley C. Renollet	Instructor	Montgomery	2,970.00	
Gabriel Simon	Instructor	Cuyahoga	2,562.00	
				\$ 13,626.00

Home Demonstration Work

Minnie Price	State Leader, Home Demonstration Work (Professor) ..	\$ 4,296.00	
Nellie Watts	Assistant State Leader, Home Demonstration Work (Associate Professor)	3,174.00	
Dorothy Hammans	Assistant State Leader, Home Demonstration Work (Assistant Professor)	3,072.00	
	3 Home Demonstration Agents	5,544.00	
	4 Home Demonstration Agents in Training	7,200.00	
Marilyn Taylor	Stenographer	1,032.00	
	Stenographer (half-time)	480.00	

Home Demonstration Agents

		<i>County</i>	
Jessie B. Ankerman	Instructor	Auglaize	\$ 2,136.00
Addis Barthelmeh	Instructor	Stark	2,742.00
Elizabeth Bay	Instructor	Richland	1,848.00
Virginia Bear	Instructor	Franklin	2,817.00
Elizabeth Beckwith	Instructor	Ashland	1,950.00
Ruth S. Bennington	Instructor	Hocking	2,052.00
Sanna Black	Instructor	Muskingum	2,868.00
Jane Blosser Taylor	Instructor	Summit	1,950.00
Elizabeth Brown	Instructor	Knox	1,848.00
Helen Brown	Instructor	Trumbull	2,742.00
Frances E. Brundige	Instructor	Holmes	2,154.00
Margaret L. Burkley	Instructor	Wayne	1,950.00
Nina Mae Burson	Instructor	Wyandot	1,848.00
Iris Craig	Instructor	Butler	2,154.00
Margaret Cram	Instructor	At large	2,154.00
Imogene Dean	Instructor	Geauga	2,154.00
Frances Eckert	Instructor	Lorain	2,052.00
Roberta Falkenstein	Instructor	Warren	1,848.00
Velma Golding Uhrig	Instructor	Huron	2,460.00
Mabel Fernald	Instructor	Portage	2,052.00
Mary A. Gordon	Instructor	Darke	2,154.00
Harriet Green	Instructor	Coshocton	2,205.00
Bessie Greer	Instructor	Lake	2,640.00
Geneva Humphreys	Instructor	Meigs	2,052.00
B. Louise Hirsch	Instructor	Noble	1,848.00
Mary E. Klotz	Instructor	Scioto	1,848.00
Ruth E. Knoch	Instructor	Lawrence	1,950.00
Dorothea Kurtz	Instructor	Fulton	2,052.00
Iris E. Macumber	Instructor	Montgomery	2,052.00
Dorcas Marsh	Instructor	Harrison	2,154.00
Betty Ann Matteson	Instructor	Tuscarawas	1,848.00
Florence McBride	Instructor	Mahoning	2,664.00
Dolores McCarty	Instructor	Williams	2,052.00
Marian McElhaney	Instructor	Licking	2,154.00

K. Pauline Mills	Instructor	Champaign	2,154.00	
Clara Belle Motter	Instructor	Gallia	1,950.00	
Martha J. Niswander	Instructor	Jefferson	1,848.00	
Amy Parker	Instructor	Ashtabula	2,460.00	
Erma M. Ramseyer	Instructor	Columbiana	1,950.00	
Christine Mae Sherer	Instructor	Lucas	1,848.00	
Elizabeth Schutzberg	Instructor	Marion	1,848.00	
Doris Snook	Instructor	Sandusky	1,848.00	
Virgil L. Shrider	Instructor	Seneca	2,154.00	
Dorothy Stamback	Instructor	Van Wert	2,052.00	
Katherine Tingley	Instructor	Greene	2,256.00	
Grace Wagner	Instructor	Preble	2,610.00	
Fanchon Warfield	Instructor	Wood	2,715.00	
Mabel Westervelt	Instructor	Guernsey	2,409.00	
Eleanor Whitney	Instructor	Fairfield	2,409.00	
Eva M. Williamson	Instructor	Belmont	2,256.00	
Mary E. Wiseman	Instructor	Jackson	2,154.00	
Dorothy Young	Instructor	Crawford	2,052.00	
Jessie A. Zimmerman	Instructor	Washington	2,256.00	
Dorothy Haines	Instructor	Henry	1,848.00	
		Miami	1,848.00	\$143,175.00
<i>Home Economics</i>				
<i>Clothing</i>				
Edna Callahan	Associate Professor		\$ 3,582.00	
Edith Berry	Assistant Professor		2,919.00	\$ 6,501.00
<i>Home Management</i>				
Thelma Beall	Assistant Professor		\$ 3,378.00	
	Specialist		2,800.00	
Katherine R. Ditslear	Stenographer		1,032.00	\$ 7,210.00
<i>Nutrition</i>				
Alma Garvin	Associate Professor		\$ 3,378.00	
Christine Carlson	Assistant Professor		2,664.00	\$ 6,042.00
<i>Child Development</i>				
Elizabeth Carmichael	Assistant Professor		\$ 2,970.00	\$ 2,970.00
<i>Home Furnishings</i>				
Anne Biebricher	Associate Professor		\$ 3,480.00	
Alice McKinney	Assistant Professor		2,664.00	\$ 6,144.00
<i>Agronomy</i>				
Earl Jones	Professor		\$ 4,092.00	
John A. Slipher	Professor		5,112.00	
David R. Dodd	Professor (part time)		3,732.00	
David F. Beard	Assistant Professor		3,072.00	
Frederick J. Salter	Assistant Professor ($\frac{3}{4}$ time)		2,520.00	
Roger P. Humbert	Graduate Assistant ($\frac{1}{2}$ time)		600.00	
Jean Wm. Lambert	Graduate Assistant ($\frac{1}{2}$ time)		600.00	
Raub H. Simon	Assistant (part time)		360.00	
Evlyn Ball	Stenographer		1,272.00	
Gertrude D. McVickar	Assistant		1,212.00	
Bertha Fischer	Stenographer ($\frac{1}{2}$ time)		510.00	
Mary K. Kathary	Stenographer		1,092.00	\$ 24,174.00
<i>Soil Conservation</i>				
Everett P. Reed	Assistant Professor		\$ 4,092.00	\$ 4,092.00
<i>Horticulture</i>				
<i>Fruit Growing</i>				
Frank H. Beach	Professor		\$ 4,500.00	
Cecelia Laufersweiler	Stenographer ($\frac{3}{4}$ time)		912.00	\$ 5,412.00
<i>Vegetable Gardening</i>				
Earl B. Tussing	Assistant Professor		\$ 3,786.00	
Joseph H. Boyd	Assistant Professor		3,786.00	
I. C. Hoffman	Instructor (part time)		800.00	
Kathryn Stegmiller	Stenographer ($\frac{3}{4}$ time)		912.00	\$ 9,284.00

Farm Forestry

Forest W. Dean	Assistant Professor	\$ 3,480.00	
Mary Wilkinson	Stenographer (part time)	180.00	
			\$ 3,660.00

Floriculture

Victor Ries	Associate Professor	\$ 3,684.00	
Gustav H. Poesch	Assistant Professor ($\frac{1}{2}$ time) .	1,530.00	
Lewis C. Chadwick	Associate Professor ($\frac{1}{2}$ time) .	816.00	
Thelma I. Davis	Stenographer ($\frac{1}{2}$ time)	480.00	
			\$ 6,510.00

*Rural Economics**Farm Management*

Lyle H. Barnes	Associate Professor	\$ 3,888.00	
Floyd S. DeLashmutt	Associate Professor	3,684.00	
Guy W. Miller	Associate Professor	4,296.00	
Virgil R. Wertz	Professor ($\frac{1}{2}$ time)	3,276.00	
Ernest Heiby	Assistant	1,212.00	
Margaret McDonald	Assistant	1,492.00	
Richard Baker	Assistant	1,212.00	
Virginia Baker	Stenographer	1,272.00	
			\$ 20,332.00

Farm Marketing

Herbert H. Varney	Assistant Professor	\$ 3,888.00	
Charles W. Hammans	Associate Professor	3,888.00	
Bert A. Wallace	Associate Professor	3,888.00	
Julie A. Porter	Stenographer	1,032.00	
			\$ 12,696.00

Rural Sociology

R. Bruce Tom	Associate Professor	\$ 3,786.00	
Warren Schmidt	Assistant	1,812.00	
	Stenographer	1,032.00	
			\$ 6,630.00

Entomology

Thaddeus H. Parks	Professor	\$ 4,500.00	
Winston E. Dunham	Assistant Professor ($\frac{1}{2}$ time) .	1,542.00	
Margie Jones	Stenographer	1,392.00	
			\$ 7,434.00

Plant Pathology

Clyde C. Allison	Associate Professor	\$ 3,990.00	\$ 3,990.00
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Agricultural Engineering

Roderick D. Barden	Associate Professor	\$ 4,092.00	
Israel P. Blauser	Associate Professor	4,092.00	
Virgil Overholt	Professor ($\frac{1}{2}$ time)	3,510.00	
George R. Shier	Instructor ($\frac{1}{2}$ time)	1,644.00	
Eleanor Beall	Stenographer	1,092.00	
Thelma Shafer McCall	Stenographer ($\frac{1}{2}$ time)	480.00	
			\$ 14,910.00

Animal Husbandry

Lawrence K. Bear	Assistant Professor	\$ 3,684.00	
Howard Davison	Assistant Professor	3,480.00	
Leo P. McCann	Professor	4,500.00	
Helen Krebs	Stenographer	1,332.00	
Mary Koerner	Student Clerk ($\frac{1}{2}$ time)	480.00	
			\$ 13,476.00

Dairy Husbandry

Charles L. Blackman	Professor	\$ 4,092.00	
Ivan McKellip	Professor	4,092.00	
Patricia Kelly	Stenographer	1,092.00	
			\$ 9,276.00

Poultry Husbandry

Raymond E. Cray	Associate Professor	\$ 4,092.00	
Clarence M. Ferguson	Associate Professor	4,092.00	
	Specialist	3,400.00	
Mary Barger	Clerk	1,032.00	
Georgianna Hedges	Stenographer	1,212.00	
Mary Liberatore	Stenographer	912.00	
			\$ 14,740.00

Dairy Technology

Mary Frances Dunlap	Clerk	\$ 972.00	
	Student Stenographer ($\frac{1}{2}$ time)	480.00	
Margaret Anne Thompson	Stenographer (part time)	360.00	
			\$ 1,812.00

Farmers' Institutes

Jacob P. Schmidt	Professor of Rural Sociology and Supervisor of Farmers' Institutes	\$ 4,398.00	
Margaret Huffman	Secretary of Farmers' Institutes	1,512.00	
			\$ 5,910.00

Total for Agricultural Extension.....\$756,525.00

Explanation of Projects:

Project No. 1	—Administration	\$ 38,623.00
Project No. 1A	—Agricultural Publications—Editorial Service....	23,682.00
Project No. 1B	—Agricultural Publications—Printing and Distribution	19,124.00
Project No. 1C	—Agricultural Publications—Correspondence Courses	3,894.00
Project No. 2	—County Agent Work	527,426.00
Project No. 2A	—Land Use Planning	11,938.00
Project No. 3	—4-H Club Work	42,262.00
Project No. 4	—Home Demonstration Work	176,367.00
Project No. 4A	—Clothing	7,901.00
Project No. 4B	—Home Management	8,810.00
Project No. 4C	—Nutrition	7,442.00
Project No. 4D	—Child Development	3,670.00
Project No. 4E	—Home Furnishings	7,544.00
Project No. 5	—Agronomy	26,974.00
Project No. 5A	—Soil Conservation	4,792.00
Project No. 6A	—Horticulture—Fruit Growing	6,112.00
Project No. 6B	—Horticulture—Vegetable Gardening	10,684.00
Project No. 6C	—Horticulture—Forestry	4,360.00
Project No. 6D	—Horticulture—Floriculture	7,810.00
Project No. 7A	—Rural Economics—Farm Management	24,932.00
Project No. 7B	—Rural Economics—Farm Marketing	15,096.00
Project No. 7C	—Rural Economics—Rural Sociology	9,873.00
Project No. 8A	—Entomology	8,188.00
Project No. 8B	—Plant Pathology	5,786.00
Project No. 9	—Agricultural Engineering	18,335.00
Project No. 10	—Animal Husbandry	15,876.00
Project No. 10A	—Dairy Husbandry	10,776.00
Project No. 11	—Poultry Husbandry	17,240.00
Project No. 12	—Dairy Technology	2,312.00
Project No. 13	—Farmers' Institutes	22,787.00
Project No. 14	—Farmers' Week	2,000.00

Total for all Projects.....\$1,092,616.00
Reserve fund for transfers.....3,981.35

\$1,096,597.35

SUMMARY STATEMENT

1941-1942

Income

Total receipts from State, Federal and County funds.....\$1,096,597.35

*Expenditures*TOTALS BY PROJECTS
INCLUDING SALARIES, EQUIPMENT, TRAVEL AND SUPPLIES

Project No.	Smith-Lever Federal	Smith-Lever State	Capper-Ketcham	Capper-Ketcham Offsetting	Not Offsetting State	Not Offsetting County	Clark-McNary Offset	Clark-McNary	Soil Conservation
1	\$ 25,856.00	\$ 6,648.00	\$	\$	\$ 6,119.00	\$	\$	\$	\$
1A	16,262.00	4,716.00			2,704.00				
1B	13,362.60		1,157.40		4,604.00				
1C					3,894.00				
2	274,226.00	44,007.00	19,644.00	19,986.40	3,450.00	166,112.60			
2A	9,862.00				2,076.00				
3	30,509.00	4,280.00			4,393.00	3,080.00			
4	68,923.00	55,077.00	19,185.00		1,892.00	31,290.00			
4A	4,319.00	3,582.00							
4B	8,810.00								
4C	4,064.00				3,378.00				
4D	3,670.00								
4E	4,064.00	3,480.00							
5	20,062.00	4,092.00			2,820.00				
5A	700.00	1,592.00							2500
6A	5,812.00				300.00				
6B	6,898.00				3,786.00				
6C	940.00				180.00		1620	1620	
6D	3,010.00				4,800.00				
7A	17,360.00	7,572.00							
7B	11,208.00				3,888.00				
7C	5,787.00				4,136.00				
8A	3,688.00	4,500.00							
8B	5,786.00								
9	10,383.00	7,602.00			350.00				
10	7,546.00	7,980.00			350.00				
10A	5,372.00	4,092.00			1,312.00				
11	12,116.00	5,124.00							
12					2,312.00				
13					7,387.00	15,400.00			
14					2,000.00				
	3,981.35*								
	\$584,526.95	\$164,344.00	\$ 39,986.40	\$ 19,986.40	\$ 66,131.00	\$215,882.60	\$1620	\$1620	\$2500

* Reserve Fund

Total for all Projects\$1,096,597.35

Upon motion of Mr. Rummell, seconded by Dr. Altmaier, the above recommendations of the President were upon roll call unanimously approved.

* * * * *

President Bevis presented the following resolution which was approved by unanimous vote of the Board:

The Board of Trustees learns with sorrow of the death on May 11, 1941, of Osman C. Hooper, Professor-Emeritus of Journalism, from 1918 to 1932 a member of the teaching faculty of the School of Journalism; since 1932 retired from active service.

A graduate of Denison University in 1879, later a trustee of that institution, Professor Hooper entered upon his chosen career in 1880 as associate editor of the Columbus Dispatch. Continuously from that time he was engaged in newspaper work, still serving at the time of his death as literary editor of the Columbus Sunday Dispatch.

The author of the first comprehensive history of Ohio journalism, the founder of the "Ohio Journalism Hall of Fame," as an indefatigable worker for the stronger organization of the Buckeye press and the improvement of its standards, Professor Hooper was repeatedly honored and eulogized by the Ohio Newspaper Association and its affiliated groups. As a teacher, he enjoyed the sincere respect and regard of students and faculty colleagues alike. An honor to the profession he adorned, Professor Hooper was likewise an inspiration to those whose good fortune it was to know him as a friend, a teacher and co-worker.

BE IT THEREFORE RESOLVED, that the Board of Trustees hereby expresses on behalf of the University its recognition and appreciation of devoted and distinguished services; and further, that a copy of this resolution be spread upon the minutes of the Board and be transmitted to the members of the family with the sympathy of the Board and of the University.

* * * * *

Vice President Morrill presented the following resolution which was unanimously approved by the Board:

WHEREAS, under the rules of the Board of Trustees, three members of the Ohio State University faculty will retire from active teaching service on September 1, 1941 with the well-merited rank of Emeritus Professor, and

WHEREAS, in their periods of University service ranging from thirty-one to forty-two years, they have given unselfishly and devotedly of their time and energy in the classroom and the laboratory, in the advancement of knowledge in their chosen fields of study, in important committee responsibilities and in other activities contributing to the integrity and prestige of the University;

NOW, THEREFORE, BE IT RESOLVED that this Board express the appreciation of the Ohio State University and the felicitations of the University community to:

Dr. William Lloyd Evans, alumnus of the University in 1892, teacher of Chemistry since 1905, Chairman of the Department since 1928. Beloved by students through the years as a teacher, effective, sympathetic and of contagious enthusiasm, esteemed by his faculty colleagues as one indispensable to the life and work of the University, Professor Evans likewise shares eminence with the most distinguished research chemists of the nation. Awarded the coveted Nichols Medal of the American Chemical Society in 1929, his intensive investigations, especially in the field of the carbohydrates, have won notable commendation. His present service in the presidency of the American Chemical Society attests to leadership in his profession and signalizes a career of unusual productivity.

Dr. Joseph Alexander Leighton, Professor and Chairman of the Department of Philosophy since 1910. Schooled in the classics, religion and philosophy, Dr. Leighton has occupied no ivory tower of recondite reflection, but has concerned himself energetically with the problems of the social order—bringing to the study of these problems, as a lecturer and teacher widely sought and as a writer widely read, the rich resources of scholarly competence and of penetrating philosophical interpretation.

Dr. George Harley McKnight, Professor of English since 1907, a member of the Faculty since 1899. Skilled in philological research, Professor McKnight has applied his scholarship and observant understanding to the study of words and speech. As an associate editor of *American Speech*, as a member of the editorial committee of the Modern Language Association of America, as the author of numerous books on English words and their background, modern English in the making and allied subjects, Professor McKnight has won deserved recognition as an authority of first rank.

* * * * *

The Acting Secretary now presented the report of the University Architect and actions of the Cabinet on the bids received May 31, 1941 for (1) Studios, Department of Speech, Derby Hall, (2) Additional Book Stacks, Physical Education Building (Library Annex), and (3) Book Stacks for Law Library, Page Hall, and contracts awarded thereon:

CABINET MINUTES

May 31, 1941.

The Cabinet met in the office of the Secretary at 10:00 A. M.

Present: Messrs. Bevis, Elleman and Smith.

* * * * *

The Cabinet, acting under instructions received from the Board of Trustees at its meeting on May 26, 1941 met for the purpose of opening and reading in public the bids received by 10 o'clock this day for (1) Studios, Department of Speech, Derby Hall, (2) Additional Book Stacks, Physical Education Building (Library Annex), (3) Book Stacks for Law Library, Page Hall, as per advertisement. The following bids were received, read and tabulated:

Studios, Department of Speech, Derby Hall

<i>Bidder</i>	<i>Base Bid</i>	<i>Bond</i>	<i>Alt. No. 1 (deduct)</i>
G. W. Atkinson and Son....	\$4,965.00	\$5,000.00	\$375.00
L. M. Leonard Company ...	5,856.00	6,000.00	385.00
Robert H. Evans & Co.	5,975.00	6,000.00	385.00

Explanation of Alternates:

No. 1—Omission of all electrical work, deduct—

Book Stacks for Law Library, Page Hall

<i>Bidder</i>	<i>Base Bid</i>	<i>Bond</i>	<i>Alt. A (add)</i>	<i>Alt. B (add)</i>
Berger Mfg. Div..				
Republic Steel Corp. \$5,170.00	\$6,431.00	\$ 82.00	\$1,179.00	
Remington Rand, Inc. 7,402.00	9,000.00	200.00	1,140.00	
Snead and Company.. 7,587.00	7,587.00	263.00	1,215.00	

Explanation of Alternates:

Alternate A—Remove present first tier level book stacks, store and replace later on second tier level, add—

Alternate B—Include all electrical work and fixtures, add—

Additional Book Stacks, Physical Education Building (Library Annex)

<i>Bidder</i>	<i>Base Bid</i>	<i>Bond</i>	<i>Alt. A (deduct)</i>	<i>Alt. B (deduct)</i>
Remington Rand, Inc.. \$7,421.00	\$7,500.00	\$1,594.00	\$3,011.00	
Snead and Company. 7,031.00	7,031.00	1,662.00	3,128.00	

Explanation of Alternates:

Alternate A—Omission of southernmost stacks, deduct—

Alternate B—Omission of two southernmost stacks, deduct—

Upon motion, the above bids were turned over to the University Architect for inspection and report back to the Cabinet.

CABINET MINUTES

June 2, 1941.

The Cabinet met in the office of the Secretary at 9:30 A. M.

Present: Messrs. Smith, Elleman and Steeb.

* * * * *

The Cabinet met to receive the report of the University Architect on the bids received May 31, 1941 for the Studios, Department of Speech, and Library Book Stacks:

May 31, 1941.

University Cabinet
Administration Building
Gentlemen:

I am presenting herewith my report on the bids received May 31st for:

- I. Studios, Department of Speech, Derby Hall
- II. Book Stacks for Law Library, Page Hall
- III. Additional Book Stacks, Physical Education Building
(Library Annex)

I recommend that the deductive alternates on the Studios in Derby Hall (Item I) and on the Additional Book Stacks in the Library Annex of Physical Education Building (Item III) be not considered. Since the Berger Manufacturing Company bid on the Book Stacks in Page Hall is on the basis of a substitute form of construction and detail, I have

requested the submission of a full size sample section before making a recommendation on Item II.

The lowest bids for Items I and III are satisfactory in every respect, and are below the Architect's estimate as filed with the Auditor of State. I therefore recommend, in accordance with authority granted by the Board of Trustees on May 26, 1941, that the Cabinet recommend to the Director of Public Works awards as follows:

Studios, Department of Speech, Derby Hall—to	
G. W. Atkinson and Son, Columbus, Ohio.....	\$4,965.00
Additional Book Stacks, Physical Education Building	
(Library Annex)—to Sneed and Company,	
Jersey City, New Jersey	\$7,031.00

Yours very truly,

(Signed) HOWARD DWIGHT SMITH,
University Architect.

Upon motion of Mr. Smith, seconded by Mr. Elleman, the above recommendations of the University Architect were approved, and the University Architect was directed to advise the Director of Public Works of the above recommendations.

CABINET MINUTES

June 9, 1941.

The Cabinet met in the office of the Secretary at 9:30 A. M.

Present: Messrs. Bevis, Smith and Elleman.

* * * * *

The Cabinet met to receive the report of the University Architect on the bids received May 31, 1941 for the Book Stacks for Law Library, Page Hall:

June 9, 1941.

University Cabinet
Administration Building

Gentlemen:

Since submitting my report of May 31, concerning Book Stacks for the Law Library, Page Hall, I have examined the detail drawings and full size sample section of the stack construction and finish, submitted by Berger Manufacturing Division, supporting their bid of May 31. I find the bid satisfactory in every respect, and below the Architect's estimate as filed with the Auditor of State.

I therefore recommend, in accordance with authority granted by the Board of Trustees on May 26, 1941, that the Cabinet recommend to the Director of Public Works, the award of the contract to the Berger Manufacturing Division, Republic Steel Corporation at its total low bid of \$6,431, detailed as follows:

Base Bid	\$5,170.00
Alternate A, add	82.00
Alternate B, add	1,179.00
	<hr/>
	\$6,431.00

Yours very truly,

(Signed) HOWARD DWIGHT SMITH,
University Architect.

proved, and the University Architect was directed to advise the Director of Public Works of the recommendation for the award of this contract to the Berger Manufacturing Division, Republic Steel Corporation at its total low bid of \$6,431.

Upon motion of Dr. Russell, seconded by Mr. Thompson, the above recommendations of the University Architect and actions of the Cabinet were upon roll call unanimously approved, and the proceedings ordered made a part of the record of this meeting.

* * * * *

The Acting Secretary presented to the Board the final plans for the proposed WPA project known as the Military Science Shop and Storage Building, and stated that the Board had approved similar documents under date of December 16, 1940 but that the WPA officials are requesting the approval of these plans for their records.

Upon motion of Dr. Russell, seconded by Mr. Thompson, the final plans as presented by the Acting Secretary were upon roll call unanimously approved.

* * * * *

The Acting Secretary now presented the drawings, specifications, estimated cost, estimated bill of materials and form of proposal for a Feedwater Heater for the Power Plant, as prepared by the Maintenance Engineer, Mr. Paul H. Elleman. The estimated cost of this improvement is \$17,400, and said expense will be paid from E-9 Power Plant funds.

Upon motion of Dr. Russell, seconded by Mr. Thompson, the above drawings, specifications, bill of materials, form of proposal, and estimated cost were upon roll call unanimously approved, and the Acting Secretary was directed to present same to the State Director of Public Works for his approval, and if approved by him, to advertise for bids in accordance with law.

* * * * *

The Acting Secretary presented a form of agreement entered into by and between the City of Upper Arlington and the Ohio State University Athletic Department whereby the City of Upper Arlington agrees to furnish fire fighting apparatus to protect the property on the University Golf Course in case of fire, and for each and every run of fire fighting equipment, the University will pay the sum of \$100 to the City of Upper Arlington.

Upon motion of Mr. Rummell, seconded by Dr. Altmaier, the action of the Director of Athletics in executing said agreement was by unanimous vote approved.

* * * * *

The Board now proceeded to the election of officers for the fiscal year beginning July 1, 1941.

Upon motion of Dr. Altmaier, seconded by Dr. Russell, Mr. Lockwood Thompson was by unanimous vote elected Chairman of the Board.

Upon motion of Mr. Thompson, seconded by Mr. Rummell, Dr. Burrell Russell was by unanimous vote elected Vice-Chairman of the Board.

6-16-'41

Upon motion of Mr. Dargusch, seconded by Dr. Altmaier, Mr. Carl E. Steeb was by unanimous vote elected Secretary of the Board.

Upon motion of Mr. Dargusch, seconded by Dr. Russell, Mr. Hugh E. Nesbitt was by unanimous vote elected Treasurer of the Board.

* * * * *

Thereupon the Board adjourned to meet on July 25, 26 and 27, 1941 at Gibraltar Island, Ohio.

Attest:

(Signed) CHAS. A. KUNTZ,
Acting Secretary.

(Signed) H. S. ATKINSON,
Chairman.

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